

**SELF STUDY REPORT
FOR
RE-ACCREDITATION (CYCLE – II)**
Of



Mrinalini Datta Mahavidyalapith

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Established in 1964

**Affiliated to the West Bengal State University, Barasat
Accredited B++ by NAAC in 2005**

Submitted to :

**National Assessment & Accreditation Council
Bengaluru – 560072**

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Principal's Letter to NAAC



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PART - A

PREFACE



PREFACE

Let us go back in time. Let us turn the leaves of the calendar when Indian independence was merely 17 years old.

1964. The country was struggling to grapple with the brutal realities of poverty, illiteracy, superstition and unemployment. In addition to this, the repeated **influxes of the migrants** from the erstwhile East Pakistan (now **Bangladesh**) led to the incredibly rapid growth in population, primarily in and around Bengal. Concomitantly, there was a **rise in the student population** and their demand for educational institutions. It is in this period of angst and restlessness that we have the birth of the educational institution, **Mrinalini Datta Mahavidyalaya**.

Established on **5 March 1964**, Mrinalini Datta Mahavidyalaya started its journey with the aim of catering to the expanding student population in **Birati** and its adjoining rural and **semi-urban areas of 24 Parganas North**. With the aim of making Higher Education accessible and affordable to the students coming from the **lower socio-economic background**, the social workers of Birati started this College under the aegis of **Birati Sikkha Sansad**. The College started its humble journey with **ninety-five students** and **seven teachers**, including the Principal, having provision **only for Pass Course**, with a **limited option of subjects**. The College was named after **Smt. Mrinalini Devi**, the **mother of Sri Santosh Chandra Datta**, who donated generously for the purpose.

In a **span of fifty years** Mrinalini Datta Mahavidyalaya has evolved as a **multi-faculty Degree co-educational** College with Postgraduation Course in one subject. Accredited **“B++” in 2005** by the **NAAC** Peer Team, the College has tried to maintain and further escalate the heights of academic excellence and community welfare.

The voyage of this Institute started with the affiliation from the **University of Calcutta** that continued till the academic session 2007-08. From the session **2008-09** we were brought under the umbrella of the **West Bengal State University**, Barasat, through the Govt order No. 300-Edn(U)/EH/1U-38/08, dated 26 May 2008.

The second phase of our journey is also packed with its own charm and adventures. In the new era, we introduced Undergraduate **Honours** course in **6 Science subjects** (Computer Science, Physics, Mathematics, Botany, Zoology and Chemistry) and the **Postgraduate course in Bengali**. With such expansion, the College now runs Honours Courses in 20 subjects and General Courses in 20 subjects in the streams of Arts, Science, Commerce and Management.

Along with mainstream academics, we run **professional courses** as well. We have signed **three MOUs**, i) with **WEBEL** Informatics Ltd. for conducting compulsory **Computer Literacy** Programme, ii) with **IQST** for **placement** of our outgoing students and iii) with **OPIS** for running training programme on **GIS** for the faculty and students of **different Colleges**.



The other end of our performance spectra glows with the **UGC Sponsored Merged Scheme**, wherein we run **four units**, namely, Equal Opportunity Cell, Remedial Coaching, Classes for Entry in Services and Career Counselling and Soft Skill Development Cell. With these **multidimensional** efforts we attempt to ensure the **holistic development** of our students so that they can respond to the **diverse** signals of the **globalised** society in their **own way**.

On the other hand, the College has been able to expand its **infrastructure** significantly with the increasing involvement of our stakeholders. A generous patronage of **Rs 20 lakhs** was provided by the **Hon'ble M.P.** for the construction of our **auditorium** and we received **Rs 3 lakhs** from the **MLA LAD** fund of the **Hon'ble President** of our Governing Body for the development of our **playground**. She has also been instrumental in securing grant of **Rs 18 lakhs** from the Department of Higher Education, **Govt. of West Bengal**.

With such patronage, the College building has now been **totally renovated** to make it environment friendly and elegant; **ICT enabled** classrooms and **computer rooms** have been constructed centrally; **enough** desktops, laptops and LCD projectors have been purchased for the use in the Departments; the introduction of the **KOHA** software and **INFLIBNET** in the Central **Library** that has been **computerized** with **new acquisitions** and **online journals** and the **laboratories** are now **enriched** with the utilization of the **UGC grants**.

We have introduced **online admission** from the session **2013-14**. The **enrolled** number of students in the session 2015-16 is around **2900**. However, we would like to express, in this context, our sheer helplessness regarding the '**entering**' **profile** of our students which is not quite bright, owing to their **subdued** socio-economic background. This is one of the important reasons for which **average result** of our Institution is **not** upto our **desired satisfaction**. Despite this reality many of our students perform **excellently** and some of them even secure **top positions** in the University Examinations.

Another aspect for the **growth** of our Institution is that the number of **new recruitments** for teaching and non teaching staff in the **post NAAC period** is no less than **70**. Among them a significant number of teachers remain engaged in **research activity** and the College now maintains its **representation** in the **Executive Council**, **Examination Monitoring Committee** and in several **Board of Studies** of the affiliating University. Moreover, the contribution of our teaching and non-teaching staff to the overall development is marked by the **community services** of the **Women's Cell** and the **NSS unit** of the College.

It is also a matter of great **inspiration** for the stakeholders of the College that with the catalytic intervention of the Hon'ble **President** of our Governing Body, the **Government of West Bengal** has awarded us in the year 2014 a **LTS** (Long Term Settlement) of **1.87 acres (112 cottahs) of land** in two plots at Fatullapur, Nimta for the establishment of the **Second Campus** of our Institution and the Governing Body of the College has decided to introduce there **professional** courses like **LLB, B.Voc, B.Ed, Travel & Tourism** etc. At present, with the availability of land, the



construction of **Boys' Hostel** is also a feasible project if we can secure the essential financial support.

With the Institution expanding manifold, the need for the **second cycle of NAAC Accreditation** is sincerely felt. An accreditation, we firmly believe, is a yardstick that can help in enhancing our efficacy and efficiency as an academic institution. It is important for us to identify our **strengths and weaknesses** through the **impartial and critical eyes of NAAC**, as we embark in the second phase of our journey towards the centenary of our College. It is with this aspiration to re-evaluate ourselves and encounter the challenges with greater motivation that we move towards the second re-assessment of our College. In this colossal endeavour we are privileged to have the **unconditional support** of our honourable patrons and we are guided at every juncture by the judicious perception of our **Governing Body members**.

The **IQAC** of our College, with its relentless striving towards promotion of institutional excellence, has given our enterprise a radical start. Gleaming with vigour and inspiration the **NAAC Steering Committee** has taken up the responsibility of **monitoring** the College through this assessment phase. The students, the guardians and the alumni are the invaluable **stakeholders** of our Institution and it is their distinctive participation that contributes to the overall development of our College.

In the long stretch of **fifty years** Mrinalini Datta Mahavidyalaya has treaded not only on a garden bestrewn with roses. The thorns pose constant **threats** to the wellbeing of the College as well. However, we are steadfast in our mission that is enshrined in our **emblem** – 'Knowledge', 'Perseverance' and 'Empowerment' – and we have resolved to forge ahead through the obstacles that come our way. Like that of the unrelenting hero, **Ulysses**, we are determined **"To strive, to seek, to find, and not to yield"** (*Ulysses* by Lord Alfred Tennyson).

Apurba Bandyopadhyay

Principal

Mrinalini Datta Mahavidyalaya

Place: Kolkata



PART - B

EXECUTIVE SUMMARY

&

SWOC



EXECUTIVE SUMMARY

Mrinalini Datta Mahavidyapith is one of the oldest Institutions in the district of 24 Parganas(North) and plays a pioneering role in disseminating Higher Education in the Uttar Dum Dum locality. This is a **Government-aided College, affiliated to the West Bengal State University, Barasat**. Located at the fringes of the city, Mrinalini Datta Mahavidyapith caters to the aspirations of students, many of them being first generation learners, coming up from the under privileged section of the society. The prime objective of the Institution, therefore, is to make Higher Education affordable and available to such students, and helping them in the process, to secure a firm foothold in the society.

Accredited in 2005 as B++ the College has celebrated more than 50 years of tireless striving for knowledge and wisdom. In this wide stretch of path travelled by the College, we have faced and crossed several obstacles with our strength and efficiency, and at the same time, have identified our weaknesses and shortcomings. The maturity that we have attained in this journey has empowered us with the ability to meet up with new challenges every day.

CRITERION I: CURRICULAR ASPECTS

The **mission of our College** is to educate young students keeping in mind both the utilitarian scope of education and to ensure, at the same time, a holistic development of their mind and soul through quality teaching-learning process. The motto of our College is enshrined in our emblem, which upholds the values of '**Knowledge**', '**Perseverance**' and '**Empowerment**'.

The College being affiliated to the West Bengal State University is to abide by the curriculum designed by the parent University. Some of our teachers, however, hold prestigious posts as members in the **Board of Studies** of the West Bengal State University, and thus, play a constructive role in framing the curriculum. The Principal of the College is a member of the Executive Council, West Bengal State University and plays a significant role in identifying and resolving issues related to academic curricula of the Undergraduate and the Postgraduate levels.

To implement the curricula effectively in the institution, an **Academic Calendar** is designed and is made available in the **Prospectus**. The teaching curriculum is divided into modules by each Department and is handed over to the students. The modules are imparted through regular classroom teaching, project works and field studies. **Tutorial** and extra classes are arranged separately to offer special academic assistance to the students. **Remedial classes** are conducted centrally for the academically weak students under the supervision of the UGC sponsored Merged Scheme. **A centrally designed time table** is followed in order to maximize the number of classes within a stipulated time frame. Continuous evaluative process is followed parallelly in the form of class test, mid-term test, selection test in order to assess the progress of the learners.



To enrich the University curriculum and mould it to the needs of our students, the institution adopts various measures to supplement conventional classroom teaching. These include, organizing **International/National/State level Seminars/Conferences/ Workshops, Special Lectures, publishing of Annual Journal, Departmental Journals and Wall Magazines, Educational Tours, Socio-economic Surveys, and Social awareness programmes.**

The **Women's Cell and NSS unit** of our College play a productive role in generating community orientation through **gender sensitization, environmental education and human rights** among the students. The College takes special interest in imparting **value education** to the students for their holistic development.

To ensure that the curriculum leads to employment opportunities, the College offers a **Compulsory Computer Training Programme** in collaboration with **WEBEL Informatics Ltd.**, a Govt. of West Bengal undertaking. The College also offers Employment linked **Vocational Training** through **IQST**, under NULM (National Urban Livelihood Mission), Govt. of West Bengal. To enhance the scope of employability the Career Counselling Cell, under the UGC sponsored Merged Scheme, organizes **career awareness programmes** by inviting personnel from the industry to hold employment related workshops and campus interviews for the students. Special coaching is provided for different competitive examinations like SSC, WBCS, Central and State Government services through Entry in Services, another wing of the UGC sponsored Merged Scheme. To broaden the scope of employability a decision has been taken by the Governing Body of the College to introduce new professional courses, like LLB, Diploma courses under B.Voc (Retail Marketing, Pathology, Physiotherapy), 3-year degree course in Travel and Tourism Management, in our new Fatullapur campus.

Following the recommendations of the NAAC Peer Team, the Institution has introduced **Postgraduate Course in Bengali** in the session 2014-15. Honours course in Computer Science has commenced from 2008-09. Honours Courses in Mathematics and Physics have commenced from 2010-11, Botany and Zoology in 2011-12 and Chemistry in 2015-16. Feedback on the curriculum obtained from the stakeholders, like students, parents and alumni are regularly monitored and analysed by the IQAC to ensure continuous growth of the institution.

CRITERION II: TEACHING & LEARNING

Our College played a pioneering role in introducing **online admission** among Colleges affiliated under the West Bengal State University, in 24 Parganas North, and is successfully running the system since 2013-14. To maintain the spirit of inclusion as upheld by the UGC, the College has presently lifted the restrictions adopted by the College at the entry level of admission and follows the criteria stipulated by the affiliating University. The admission process is absolutely transparent with merit being the sole consideration. Seats are reserved for the SC/ST/OBC and Differently-abled community of students as per the directives of the Government of West Bengal. The College arranges for a **Counselling Programme** for the candidates seeking admission to help them choose subjects of viability and interest.



The Institute attempts to make the teaching-learning process both interactive and participatory so that advanced as well as slow learners can be easily identified. Remedial classes are arranged for slow learners and advanced learners are motivated further to improve their performance in the competitive academic world. **Innovative teaching aids**, like smart boards, LCD projectors, computer aided learning programmes, laptops with internet connection are available for both teachers and students. Interactive approaches, like Seminars, Workshops, Extension lectures, Power point presentations, Excursions, preparation of Wall Magazines are adopted for quality teaching-learning experience.

There are 34 substantive teachers (including the Principal), 10 Contractual whole time teachers and 15 Part-time teachers in our Institution at present. Amongst 34 substantive teachers, 22 have PhD and 1 has MPhil degree, while among the contractual and part-time teachers, 2 have PhD and 4 have MPhil degrees. There are 26 non-teaching staff, out of which 8 are technical. As part of the Staff Development Programme faculty members are regularly sent to various academic programmes. 16 teachers participated in such programmes during 2011 to 2015. A large number of faculty members are invited as resource persons, paper/poster presenters at international/national/state/College level seminars, conferences, workshops and extension lectures.

Student evaluation is carried out most diligently by the faculty members through class test, mid-term test, selection test before the students finally appear for the University Examinations. There is an Internal Examination Committee and a Centre Committee that monitor the smooth running of the examination system. **Our Principal is an esteemed member of the Examination Monitoring Committee for the Undergraduate Examinations, West Bengal state University, Barasat.** Recently, the results of BA/BSc/BCom Honours Examinations, 2014-15 have been declared by the West Bengal State University. **We have a total of nine, twenty-one and five 1st classes in the respective Part I/II/III Examinations.**

Besides seminars/workshops/exhibitions, excursions/visits, the Institution attempts to impart value education to the students through talks, films/documentaries and community services, which lead to their holistic development.

CRITERION III: RESEARCH, CONSULTATION AND EXTENSION

The College promotes research culture through an active **Expert Committee**, comprising of the IQAC coordinator and three other in-house Governing Body teacher-members, which intimates the faculties about various fellowships, research projects and motivates them in applying for the same. The College extends all possible infrastructural support to the teachers, like timely release of funds and adjusting the working hours of those engaged in research projects. A considerable number of teachers of this College have their identified prioritized research areas. 6 UGC sponsored Minor Research Projects have been completed between the session 2009-10 and 2011-12. Under the XIIth Plan 6 faculties have been granted **UGC Minor Research Projects** amounting to a total grant of Rs. 18.91 lakhs in the session 2014-15.



The **Annual Journal** of the College has received its prestigious **ISSN** in the session 2011-12. Our teachers have a total publication of 32 books to their credit. We have formed **Science Forum** and **Humanities and Social Science Forum** in the session 2014-15 to further imbibe a spirit of research among the faculties and a journal entitled, *Ami Naari Ami Mahiyoshi* (I am the Woman, the Illustrious Woman) is awaiting publication.

The College also organizes seminars and workshops on diverse topics with focus on capacity building and promoting research culture among the staff and students. As part of the postgraduate curriculum, the students present research papers and also submit duly supervised dissertations.

The College encourages **sensitization and training programmes** that lead to the development of the scientific and computer based knowledge among faculties and students. Seminars and workshops on diverse topics are organized where students are motivated to present research papers and make power point presentations. As part of the Bengali postgraduate curriculum, the students present research papers and also submit duly supervised dissertations. It is a matter of great pride that 3 faculties of our College act as PhD supervisors to students of various Universities.

Our Institution has a long standing tradition in **philanthropy** through an engagement with the society, conducted through the NSS unit, Women's Cell and Extension and Outreach Committee. Several blood donation camps, free of cost thalassemia screening, fire safety programme, teaching the unprivileged children of the society and cleaning of the College campus are conducted regularly. Organizing **awareness programmes on women's health** is one of the prime altruistic activities undertaken by the College. The Alumni Association of our College actively pursues tree plantation drives thus contributing to the greenery of the campus.

To ensure job opportunities among students the College has signed **3 MOUs**: (i) with WEBEL Informatics LTD, a Govt. of West Bengal undertaking, under the department of Information Technology, Govt. of West Bengal in the session 2003-04, (ii) with IQST, which is the Funded Training Partner of National Skill Development Corporation (NSDC), a PPP under the Ministry of Skill Development and Entrepreneurship, Government of India, in 2015-16 and (iii) OPSIS for running training programme on GIS for the faculty and students of Geography in the session of 2015-16.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

To conduct the curricular activities of the College we have two buildings in the same campus, **Main Building** and the **Central Library Building**. The Institution has a women's hostel in the **New Building** with a capacity to accommodate around 60 girl students. However, since no response has been received from any girl student even after serving repeated notices and advertisements, the Governing Body of the College has decided to make academic use of the building, till any such response is available. The PG Bengali classes are held on the first floor of the New Building for the present, while on the ground floor there is a **Computer Lab** having 10 computers and the rest of the space is used for residential facility for research scholars and



academicians who may desire accommodation during any national/international seminar/conference organized by the College.

In the session 2014-15 the College has been granted **1.87 acres (112 Cottahs) of land in Fatullahpur**, by the Government of West Bengal, for building its **second campus**, where various professional and vocational courses will be introduced, keeping in mind the demands of the job market. Apart from having spacious classrooms, well-equipped laboratories, digitized Library, computer with wi-fi facility, the Institution has **2 e-classrooms** adjoining the Auditorium to provide ICT enabled teaching to the students.

To promote extra-curricular activities, the College has a **playground** for conducting outdoor sports, **two gymnasiums** for male and female students, *Mukta Mancha* (**open-air stage**) and **NSS room**. We have a **cheap-store**, a subsidized canteen and an Alumni room within the College campus.

The Central Library of the College is fully digitized. **OPAC** has been installed and EPW and many other journals are available online. The College is also a subscriber of the **INFLIBNET** facility. Every year a series of new books and journals is added to the Library. There is a total of 22872 text books and 9575 reference books in the Central Library. The **Archival section** of the Central Library has several documents of literary, historical and social importance indicating the cultural heritage of the College. In addition to these, the departments maintain their own libraries to provide additional books and journals to the students.

The Institution ensures proper maintenance of the infrastructural facilities and equipments through regular renewal of the AMC. Calibration and other precision measures for the equipments/ instruments used in the laboratories are regularly maintained.

The College has **4 water pumps** to ensure uninterrupted supply of water in the campus. We have **2 water-coolers** and **6 water-purifiers**. There are **2 pollution free generators** in the Main Building and 1 in the Hostel building/New building.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The prospectus issued to students at the time of admission contains information regarding different courses offered by the College, its aims and objectives, its administration and qualification of teaching and non-teaching staff members, rules and regulations, admission process and examination schedule. In addition, the College website www.mdmibirati.org provides relevant information to stakeholders.

Welfare schemes for students include reservation of seats as per Government rules, financial assistance/scholarships from Government and private agencies, concession on tuition fees to meritorious and needy students, special concessions for BPL students, Students' Health Home and medical insurance. In the session 2014-15 the College has given a concession amounting to Rs.1,66,765 on tuition fees to 312 students. The Students' Union and the Alumni Association also extend financial support to the needy students of the College.



The **UGC sponsored Merged Scheme** has been introduced in 2011 and the four programmes, Equal Opportunity Cell, Remedial Coaching, Career Counseling and Soft Skill Development and Entry in Services provide special academic support to the students. Through workshops, career awareness programmes, short certified courses on Communicative English and campus interviews the students are trained for stepping into a competitive job market.

The students of the College have bagged a number of **prizes and awards in District and State level sports and cultural competitions**. In the Youth Parliament Contest, organized by the Ministry of Parliamentary Affairs, Govt. of West Bengal our College was District Champion twice and also received individual awards for distinguished performance on the State level. A number of **cultural programmes**, like *Bhasa Dibosh*, *Basanto Utsab*, *Rabindra Jayanti*, *Rakhi Bandhan Utsab* are organized by the Students' Union. The College finances the students' magazine, "Dishari" published by the Students' Union. 12 Departments bring out wall magazines and 7 Departments publish their individual Annual Journals.

The College has a **Grievance Redressal Cell** and an **Anti-Ragging Cell** to address problems related to the demands and welfare of the students. There is also an **Internal Complaints Committee** to maintain a healthy atmosphere of mutual respect among the staff of the College.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The teaching and the non-teaching staff of the College are committed to make this Institution one of the educational destinations that combine academics with the scope of employability, thus imparting holistic education to the students. The Principal of the College maintains an effective liaison with the Governing Body in formulating the policy statements and action plans. The Institution is guided not only by the G.O.s issued by the Department of Higher Education, Govt. of West Bengal, but also by the Statute of the parent University.

Interaction with stakeholders is a continuous process thus ensuring participatory leadership. The **IQAC seeks the feedback** of both guardians and students and takes necessary steps to address their concerns. Interaction with the Alumni Association is also a vital part of including the views and suggestions of the past pupils in the running of the College.

All the multifaceted activities of the teachers are incorporated in the **Self Appraisal Report**. The Principal, too, closely monitors the participation of the teachers in both academic and administrative spheres of the College. Based on this monitoring the Principal encloses a report on the performance of the faculty with other documents required for the teacher's promotion under Career Advancement Scheme (CAS).

The **Financial Subcommittee**, composed of the Governing Body members and other employees of the College **formulates financial policies** and then monitors its implementation. In each year the DPI, Government of West Bengal, appoints an **External Auditor** to look after the accounts of our Institution. The Bursar monitors regular verification of stock.



The College has an **Internal Quality Assurance Cell (IQAC)** established as per recommendation of UGC-NAAC. It was formed on 14.03.2005. This Cell monitors the teaching, research and various Departmental activities. It also makes constructive analysis of feedback regarding teaching, infrastructural facilities and other amenities of the College from the students, guardians and alumni. The internal academic audit of our institution is carried out mainly under the overall supervision of the IQAC, which operates through the **Academic Audit Committee**.

CRITERION VII: INNOVATION AND BEST PRACTICES

The students and staff of the College collaborate to maintain the campus eco-friendly. Posters, placards are displayed in the College campus to enhance positive attitude towards creating healthy environment. Fluorescent tube lights are being replaced by CFL bulbs. The Building Committee of our College has suggested introducing rain water harvesting and installation of solar panels in our second campus at Fatullapur.

One of the **innovative measures** taken by the College is to turn the admission process online. In fact, Mrinalini Datta Mahavidyalaya is one of the pioneering undergraduate Colleges in 24 parganas, North, to introduce online admission for students. To promote ICT enable teaching-learning, 2 e-classrooms have been set up. Innovation in terms of building physical and psychological strength of the students is introduced in organizing workshops on *Our Bodies, Our Selves* and *Stress on Youth*. The initiatives of the Bengali Department in Book and Painting Exhibition-cum Sale Programme have added not only to the literary and artistic heritage of the College, but have also promoted young and budding writers and painters in the larger world of creativity, who have passed out from the Department or are still studying.

One of the **best practices** of the College revolves around the activities creating **awareness on the welfare and empowerment of women**. We, in Mrinalini Datta Mahavidyalaya, make a radical effort to uphold the cause of women, and therefore, leave no stones unturned to raise consciousness among our students about women empowerment, that will finally lead to their development and welfare. Through organization of seminars/lectures, poster presentations, screening of films and documentaries and campaigns, the students and staff of our College work in unison to promote the welfare of women.

Conservation of the environment that involves a qualitative and quantitative study of floral and faunal components is one of the best practices of our Institution, too. This practice helps in inculcating an interest and imbibes a sense of responsibility among our students towards our environment and its protection for sustainable development. The focal themes for both the UGC sponsored National Conference in 2013 and the International Seminar in 2015 revolves around the conservation of biodiversity and its world-wide impact. A **medicinal plant garden** has been set up within the College campus and is maintained by the Department of Botany with the help of other Bio-Science Departments.



SWOC ANALYSIS*

STRENGTHS

- Mrinalini Datta Mahavidyapith is recognised as a co educational Institution of higher learning providing education at affordable cost and achieving academic excellence and empowerment.
- The College has been appreciated by NAAC peer team for –i) dedication and commitment of teaching and non-teaching staff, ii) effective leadership and good human relationship resulting in efficient team work and iii) maintenance of strict discipline.
- As part of our curriculum design we encourage field visit, special lecture, debate, quiz contest and group discussion to make learning process effective and interesting
- Highly qualified, experienced, and dedicated faculty members.
- Rather following traditional chalk and talk method we provide audio-visual teaching-learning for the benefit of our students.
- Special lectures, seminars, workshops and group discussions are arranged as a means of teaching learning and evaluation process.
- Advance learners are given additional project work while identified slow learners attend remedial classes for their improvement.
- Additional substantive teaching and non-teaching posts are created to provide better assistance to our students
- UGC Merged Schemes have been introduced mainly for SC, ST and other underprivileged students, new job aspirants including the local youth as a part of our social outreach programme.
- Elaborate feedback mechanism to review the stakeholders perceptions about our Institution
- We are pioneer in the district to introduction the transparent on-line admission process
- To improve the teaching learning process as a part of our extension we regularly add a substantial number of books and journals. We have also installed COHA and INFLIBNET to provide better support to our students.
- As part of NAAC recommendation we have introduced PG in Bengali
- New laboratories are constructed and existing ones are substantially upgraded
- We also constructed one fully AC Auditorium with 300 seating capacity and large ICT enabled e-classrooms mainly for the promotion of academic, cultural and other extra-curricular activities
- Women's Cell and various other cells are working to improve our College environment. Various committees formed by the Teachers' Council work harmoniously in order to execute the action plans made by the Governing Body



- We have a highly active NSS unit which is working on various issues involving the students and local people
- As a mark of appreciation of our endeavor, the West Bengal state government has offered 1.87 acres of land for 99 years, under long time settlement at a price of Rs.1 (One) to expand our P.G. courses and introduce new professional avenues in Law, Management and other vocational courses in near future

WEAKNESSES

- Most of the students are first generation learners
- As most of the students are coming from lower socio-economic status, several of them work to support their families financially, and hence they are often unable to continue and attend their regular classes
- Less communicative skill of the students specifically in English language.
- We are not financially capable of addressing all socio-economic problems of our students
- Single substantive post in a number of departments

OPPORTUNITIES

- Exchange of knowledge across Colleges and Universities
- Providing knowledge in the frontier areas with the help of ICT to grab the global knowledge
- Introduction of credit based system

CHALLENGES

- Expansion and betterment, irrespective of financial constraints
- Achieving academic excellence with limited teaching and non-teaching staff
- Proliferation of many private Colleges and Universities
- To motivate the students in academic activities with fast changing social values

FUTURE PLANS

- To introduce and expand PG courses and other job oriented vocational courses and LLB courses in our prospective second campus
- More collaborative research to be taken up with research institutes of international and national repute
- More Lectures by experts from industry or academia
- Campus recruitment

* The details of SWOC for the Departments have been elaborated in the Evaluative Reports of the Departments

PART - C

PROFILE OF THE INSTITUTION





Mrinalini Datta Mahavidyalaya

1. Name and address of the College:

Name: **MRINALINI DATTA MAHAVIDYAPITH**
Address: Vidyapith Road, Birati
City: Kolkata Pin: 700 051 State: West Bengal
Website: www.mdmBirati.org

2. For communication:

Designation : Principal

Name : **Dr. Apurba Bandyopadhyay**
Telephone with STD Code : (033) 2513-9100/2539 3825
Mobile Number : +91 9433663649
Fax : (033) 25139100
Email : mdm.birati@gmail.com/iqac.mdm@gmail.com

Designation : Steering Committee Co-ordinator

Name : **Dr. Ritu Mathur (Mitra)**
Telephone with STD Code : (033) 2513-9100/2539 3825
Mobile Number : +91 9748002001
Fax : (033) 25139100
Email : mdm.birati@gmail.com/iqac.mdm@gmail.com

3. Status of the of Institution :

Affiliated College
Constituent College
Any other (specify)

✓



4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

✓

b. By Shift

i. Regular

ii. Day

iii. Evening

iv. Morning

✓

5. Is it a recognized minority Institution?

Yes

No

✓

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other

✓
✓

7. a. Date of establishment of the College : (dd/mm/yyyy) **05.03.1964**

b. University to which the College is affiliated /or which governs the College (If it is a constituent College): **West Bengal State University, Barasat.**

c. Details of UGC recognition:



Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i) 2f	-	Certificate is not available. The UGC website of affiliated Colleges includes the name of College.
ii) 12 B	-	Sl. No. Univ. Status 244 W.B.S.U., Barasat, Under Section 2f & 12 (B) file no. 8-240/2010 (CPP-1/C)

- d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) NA

Under Section/ clause	Recognition/ Approval details Institution/Department/ Programme	Day, Month and (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated Colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the College recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition S: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?



Yes ☐ No ☒

If yes, Name of the agency and date of recognition

10. Location of the campus and area in sq.mts:

Location*	Semi-Urban
Campus area in sq. mts.	16087.045 sq. Mts
Built up area in sq. mts.	9239.457 sq. Mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium/seminar complex with infrastructural facilities			✓		
Sports facilities					
play ground	✓	swimming pool	×	gymnasium	✓
Hostel					
			Boys' Hostel Nil	Girls' Hostel ✓	Working women Hostel
i. Number of hostels				01	×
ii. Number of inmates				None at present	
iii. Facilities (mention available facilities)				Provisions available	
Residential facilities for teaching and non-teaching staff			No residence is available for teaching staff Residence provided to Darwan and Sweeper		
Cafeteria/Canteen			✓		



Health centre/Health Unit	✓
Facilities like banking, post office, book shops, cheap store	✓
Transport facilities to cater to the needs of students and staff	—
Animal house	—
Biological waste disposal	—
Generator or other facility for management/regulation of electricity and voltage	✓
Solid waste management facility	—
Waste water management	—
Water harvesting	—

12. Details of programmes offered by the College (Give data for current academic year)

<i>Sl. No.</i>	<i>Programme Level</i>	<i>Name of the Programme/ Course</i>	<i>Duration</i>	<i>Entry Qualification</i>	<i>Medium of Instruction</i>	<i>Sanctioned/ approved Student Strength</i>	<i>No. of Students admitted</i>
1	Under-Graduate	B.A. B.Sc. B.Com (Hons, Gen)	3 yrs	HS or equivalent	Bengali and English	2751 (1-st year)	2750
2	Post-Graduate	MA in Bengali	2yrs	BA (Hons)	Bengali	35	23
3	Integrated Programmes P G	Nil					
4	Ph.D.	Nil					
5	M.Phil.	Nil					
6	Ph. D.	Nil					
7	Certificate	Nil					



	Courses						
8	UG Diploma	Nil					
9	PG Diploma	Nil					
10	Any Other (specify and provide details)	UGC sponsored Merged Scheme (Entry in Services)	6 months	Graduate	Bengali and English	80	70

* Subject-wise Break up of intake capacity

<i>Stream</i>	<i>Subject</i>	<i>Intake Capacity</i>	<i>No. of Students admitted</i>
B.A. (Hons.)	BNGA	95	77
	ENGA	40	31
	EDCA	55	35
	HISA	55	32
	JORA	35	25
	PHIA	55	26
	PLSA	55	35
	SANA	55	39
	SOCA	28	10
B.Sc. (Hons.)	ANTA	68	11
	BOTA	28	11
	CEMA	25	11
	CMSA	28	08
	ECOA	28	00
	GEOA	55	41



	PHSA	22	10
	MTMA	28	16
	ZOOA	22	15
B.Com. (Hons.)	B.Com. (Hons.)	250	26
Major	ASPV	54	11
B.A (Gen.)		1200	571
B.Sc. (Gen.)		130	25
B.Com. (Gen.)		340	33
	TOTAL	2751	1099

13. Does the College offer self-financed Programmes?

Yes



No

☐

If yes, how many?

02

14. New programmes introduced in the College during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	06
-----	-------------------------------------	----	--------------------------	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

<i>Particulars</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Science	<input checked="" type="checkbox"/>	-	-
Arts	<input checked="" type="checkbox"/>	Bengali	-
Commerce	<input checked="" type="checkbox"/>	-	-
Any Other not covered above	ASPV Major	-	-

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com)



a. annual system	20 [B.A., B.Sc., B.Com. and ASPV (Major)]
b. semester system	01 (For Post- Graduate Courses)
c. trimester system	NA

17. Number of Programmes with :

a. Choice Based Credit System

Nil

b. Inter/Multidisciplinary Approach

Nil

c. Any other (specify and provide details)

Nil

18. Does the College offer UG and/or PG programmes in Teacher Education?

Yes

No

☒

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable) NA

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the Institution opting for assessment and accreditation of Teacher Education Programme separately? : NA

Yes

No

19. Does the College offer UG or PG programme in Physical Education?

Yes

No

☒

If yes,

a. Year of Introduction of the programme(s) : NA
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable) : NA

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....



c. Is the Institution opting for assessment and accreditation of Physical Education Programme separately? : NA

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Professor / Principal		Associate Professor		Assistant Professor		Non-teaching Staff/Technical Staff	
	M	F	M	F	M	F	M	F
Sanctioned by the UGC / University / State Govt.*	01		06	09	08	10	20	06
Yet to Recruit					17			
Visiting Professor	01		02	0	01	02		

Positions	Contractual Whole Time Teacher		Part-Time Teacher		Guest Lecturer	
	M	F	M	F	M	F
Sanctioned by the UGC / University / State Govt.*	01	09	05	10	10	15
Yet to Recruit						

* M - Male * F – Female

* Posts are sanctioned subject/ department wise, irrespective of gender

21. Qualifications of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.							
Ph.D.			05	09	05	03	22
M.Phil.			01	0	0	0	01
PG			01	0	03	07	11
Ph.D.	0	02					



M.Phil.	0	01					
PG	01	06					
Part-time Teachers							
Ph.D.	0	0					
M.Phil.	01	03					
PG	03	07					

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 8

23. Furnish the number of the students admitted to the College during the last four academic years.

Categories	Year 1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	272	280	379	321	373	359	315	311
ST	12	05	06	04	06	06	05	07
OBC	43	22	67	43	95	63	112	70
General	1676	1295	1484	1258	1241	1176	910	1020

24. Details on students enrollment in the College during the current academic year: (2015-16)

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the College is located	2750	✓			
Students from other states of India					
NRI students					
Foreign students	4				
Total	2754	✓			

25. Dropout in UG and PG (average of the last two batches)

13%

2%



UG

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

11943.96

(b) excluding the salary component

2371.22

27. Does the College offer any programme/s in distance education mode (DEP)?

Yes

☐

No

☒

If yes,

a) is it a registered centre for offering distance education programmes of another University : NA

Yes

☐

No

☐

b) Name of the University which has granted such registration. : NA

c) Number of programmes offered : NA

d) Programmes carry the recognition of the Distance Education Council. NA

Yes

☐

No

☐

28. Provide Teacher-student ratio for each of the programme/course offered

<i>Course</i>	<i>Teacher: Student</i>
B.A	1 : 99
B. Sc	1 : 13
B. Com	1 : 66
PG	1 : 8

29. Is the College applying for

Accreditation :

Cycle 1

☐

Cycle 2

☒

Cycle 3

☐

Cycle 4

☐
☐



Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result 28.02.2005

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

*** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year.

255

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC (dd/mm/yyyy) 14.03.2005

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 2011-12 submitted on (16/11/2015)

AQAR (ii) 2012-13 submitted on (16/11/2015)

AQAR (iii) 2013-14 submitted on (16/11/2015)

AQAR (iv) 2014-15 submitted on (16/11/2015)

35. Any other relevant data (not covered above) the College would like to include.
(Do not include explanatory/descriptive information)

The College has been awarded by the Govt. of West Bengal in the year 2014 a LTS (Long Term Settlement) of 1.87 acres (112 Cottahs) of land in two plots at Fatullapur, Nimta, Kolkata-700 049.



PART – D

CRITERION-WISE INPUTS



CRITERION I:

CURRICULAR ASPECTS

*“Live as if you were to die tomorrow.
Learn as if you were to live forever.”*

Mahatma Gandhi



1.1 Curriculum Planning and Implementation

1.1.1 **State the vision, mission and objectives of the Institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

Mrinalini Datta Mahavidyapith is one of the oldest Institutions in the district of 24 Parganas (North) and plays a pioneering role in disseminating Higher Education in the Uttar Dum Dum locality.

The **vision** of the College is enshrined in our emblem which upholds the values of ‘**Knowledge**’, ‘**Perseverance**’ and ‘**Empowerment**’. Our motto is to impart knowledge as well as to inculcate in the students the quality of perseverance that will finally empower them and make them responsible citizens of our country and the global community. We firmly believe in Cardinal Newman’s central idea: “Knowledge is, not merely a means to something beyond it”, it is an “end sufficient to rest in and to pursue for its own sake” (*The Idea of a University*).

Our mission, therefore, is to educate the young generation keeping in mind both the utilitarian scope of education and to ensure, at the same time, a holistic development of the mind and soul through proper assimilation of knowledge.

The prime objective of the Institution **is to enlighten the first generation learners and offer them a firm foothold in the society** whereby they get an opportunity to place themselves as eligible competitors in the arena of emerging national and global challenges.

In this pursuit of knowledge our biggest treasure is the value of perseverance, our indomitable desire to strive for betterment. It is only when young minds are broadened by the true light of knowledge, that they can break the narrow barriers of social prejudice and feel truly empowered.

The vision and mission of the College is made known to the faculties, students and other stakeholders through the **College Prospectus and College Website**. At the beginning of every session the Principal along with other teachers meet the new entrants and communicate to them the goals and objectives of our Institution.

The stakeholders are also made aware about the goals and objectives through different meetings with the students, parents and Alumni. The Students’ Union and the NSS unit conduct different programmes through which the vision and mission of our Institution are communicated.

1.1.2 **How does the Institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

Our Institution, Mrinalini Datta Mahavidyapith, is affiliated to the West Bengal State University, Barasat. The curriculum of the **Institution is guided by the syllabus that is framed by the University**. The syllabus is made available on the University website. Its hard copy can also be collected from the University. The



Institution collects the syllabus from the University and deploys the following action plans for effective implementation of the curriculum:

- **Distribution of the syllabus** as per the requirement of the students and the faculties.
- Considering the total number of available teaching days, an **Academic Calendar** is prepared every session by the Head of the Departments along with the Departmental teachers, where the syllabi of the 1st, 2nd and 3rd years Honours and General is divided into modules, showing portions allotted to each teacher within a specific time frame. This Academic Calendar is then distributed among the students.
- As per the Academic Calendar, classes are distributed among the teachers of a Department, maintaining a balance as far as feasible in the total number of Honours and General classes allotted to each teacher.
- **Tutorial classes** are arranged to offer special emphasis on certain areas of the curriculum.
- **Project work, Film and Documentary show, Field study** make the curriculum more enriching.
- **Remedial classes** are regularly arranged to help the academically weak students follow the curricula. Such classes are arranged both internally by respective Departments and also centrally under the UGC sponsored Merged Scheme for effective implementation of the curricula.
- **Interdisciplinary lectures** are arranged by internal faculties to offer knowledge to the students beyond the scope of the syllabus, thus enriching the overall curricula. For example,
 - The Department of Sociology organized a special lecture on 12 October 2012, where Dr. Suman Chakrabarty, Head, Department of Anthropology delivered a talk on *Participant Observation*.
 - The Department of Journalism and mass Communication organized an inter-disciplinary lecture on 30 January 2015 where Dr. Anjana Ghosh, Head, department of Political Science enlightened the students on *The Foreign Policy of India*.
- The Departments also arrange **group discussions, interactive sessions, seminars, documentary/film shows** for the benefit of the students. For example,
 - The department of Zoology organized an intra Departmental seminar on *Endangered Animals of West Bengal* on 22 December 2014 where students made power point presentations.
 - The Department of Political Science screened the Academy award winning film *An Inconvenient Truth* on 15 November 2014 and the department of English screened two films, *The Hound of the Baskervilles* and *Sheyal Debatar Rahasya* in an academic programme cum film show entitled *Offenders and Defenders: Crime Never Pays* on 11 December 2014.



- The Department of Philosophy organized a workshop cum interactive session on *Stress in Youth* on 16 January 2015.
- **Internet facilities** are provided to the students for effective implementation of the curriculum. For instance the College has a total of 68 computers with Wi-fi facility.
- **Our Central Library** is well equipped with an ample stock of Text and Reference books to meet the needs of the students. In the session 2014-15 the Central Library has purchased 700 text books and 194 reference books. EPW journals are available online. Access to INFLIBNET is also available.
- **Feedback forms are given to students and Alumni and feedback is taken from guardians in the Guardians' Meet conducted by the departments.** Data is collected regarding the academic atmosphere of the College including teaching-learning evaluation by the Departments and necessary suggestions are discussed in the Academic Subcommittee for further improvement.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or Institution) for effectively translating the curriculum and improving teaching practices?

To implement the curricula and improve the teaching practices, the University involves the teachers in the following ways:

- Teachers of various Colleges are nominated as **members of the Board of Studies**, the body which designs the syllabus. Some of our College teachers, who are members of the Board of Studies, participate in the syllabus framing process and hence contribute to the effective planning of the curricula.
- **The West Bengal State University organizes workshops** from time to time to make teachers familiar with the alterations and modifications in the syllabus, thus offering them a common platform to plan the strategies in implementing the curricula.
- **The University offers collaboration to the Institution** for organizing UGC sponsored National/State level seminars, conferences and workshops.
 - **The Departments of Botany, Zoology and Anthropology organized a UGC sponsored National Conference on 'Biodiversity: Interrelationship between Flora, Fauna and Human' on 29 and 30 September 2013 in collaboration with the Department of Anthropology, West Bengal State University.**



UGC Sponsored National Conference on 'Biodiversity'

- **The Science Forum and Humanities and Social Science Forum of the College in collaboration with West Bengal Council of Higher Education, Govt. of West Bengal organized an International Seminar on 'Environment, Science and Society: Exploring New Horizons' on 7 December 2015 on the occasion of the inauguration of its auditorium.**

The Institution is also particular in **extending all kinds of support to the teachers for proper implementation of the curriculum** and suggests various means to improve the teaching quality of the Institution. Some of these strategies are listed below:

- Teachers are granted Duty Leave to attend **Orientation, Refresher and many other short-term technical courses** which furnish them with updated knowledge in their subjects. The College also ensures that the **inputs gained from such courses are properly disseminated to the students through special lectures.**
- The Institution **encourages the faculties to offer their expert knowledge as Guest Teachers in other UG and PG Institutions.** Dr. Rina Bose (Mitra), Dept. of Political Science takes UG and PG classes and Dr. Ritu Mathur (Mitra), Dept. of History takes PG classes in Rabindra Bharati University. Dr. Mitali Gangopadhyay too takes PG classes in the Dept. Of English, University of Calcutta.
- The **Annual Journal, which has attained the prestigious ISSN**, encourages the teachers to publish research oriented articles, which further **imbibes the culture of research within the curriculum.**
- **Library and ICT facilities** are provided to the faculties and students for the purpose of effective implementation of the curriculum.



- Our **College teachers take feedback from the students on curriculum**, its implementation and infrastructure to make the teaching-learning process an effective one.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

Apart from the significant roles played both by the affiliating University and the Institution for proper delivery of the curriculum (which is already discussed above), the **Governing Body of the College takes decisions in matters related to finance and infrastructure to facilitate an effective teaching-learning process.**

The plans of the Governing Body are then discussed in the Finance Committee and Building Committee, which take proper measures to implement them. For instance, **the need to build ICT enabled classrooms for the recent changes in the curriculum is immediately addressed by the Governing Body.**

Another significant body that needs mentioning in this context is the UGC recommended cell, IQAC. The **IQAC takes active interest in the curriculum by identifying the gaps in the process of implementation and by suggesting measures to overcome them.** The IQAC then makes a report and places it before the Governing Body through the Principal for proper action.

1.1.5 How does the Institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

Industry/ Institute:

- The Institution has **a tie-up with WEBEL Informatics LTD, a Govt. of West Bengal undertaking, under the department of Information Technology, Govt. of West Bengal** since 2003-04. Through this collaboration the institute is able to impart a compulsory education of computer technology to the students. . After completing the 2-year PC Application Course, each student is awarded a certificate by the WEBEL Informatics Limited, which is recognized by the Employment Exchange, Govt. of West Bengal.
- The College has signed a **MOU with IQST, which is the Funded Training Partner of National Skill Development Corporation (NSDC), a PPP under the Ministry of Skill Development and Entrepreneurship, Govt. of India**, since 2015-16 for placement of our outgoing students.
- Another **MOU with OPSIS Pvt. Ltd. has been signed for training programme on GIS for the faculty and students of the Department of Geography** as part of enrichment course in the session 2015-16.



- The **Career Counselling Cell, under the UGC sponsored Merged Scheme, organizes career awareness programmes by inviting personnel from the industry to hold employment related workshops and campus interviews.**
 - In the academic session 2012-13 a campus interview was conducted by the Future Group (Hospitality & Retail Sector) in collaboration with HPCL and CII and job was offered to 40 students of the College.
 - From 2012-13 the Career Counselling Cell has been organizing workshops on Communicative English in collaboration with the National Institute of Management to improve the communication skill of the students in the curriculum as well as in the job market. In 2013-14 about 45 students attended the course and were largely benefitted.

Research:

Research body- The Institution has no such network with external research bodies. However, to promote research culture within the scope of the curriculum and without, the Institution has formed an **Expert Committee**. The Expert Committee, composed of the in-house Governing Body teacher members, encourages the teachers to carry out their individual research projects with external research agencies.

Teachers involved in research: Dr. Debashis Mallik has been selected for IASc- INSA-NASI (Science Academies) Summer Research Fellowship, 2015, to work with Prof. R. Murugavel, Dept. of Chemistry, IIT Mumbai. Dr. Nilay Kumar Saha has been selected for the award of Senior Academic Fellowship in 2014-15 by the Indian Council of Historical Research.

1.1.6 What are the contributions of the Institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The responsibility of designing and developing the curriculum rests mainly on the University. The College, however, makes significant contribution in the curriculum design and development.

The effectiveness of the existing courses and programmes are discussed in the **Departmental meetings** after receiving **feedback from the students** of the Department for effective evaluation of the programme.

The **suggestions thus received are communicated to the Undergraduate Board of Studies (BOS) of our affiliating University, the West Bengal State University** either by the Departmental heads or by our College faculty who are members of BOS formed by the WBSU.

Our respected **Principal is a member of the Executive Council of WBSU.**



The following **teachers of our College are members of the different Board of Studies of the different Departments of WBSU:**

Table: 1(A)

Teachers as Members in Board of Studies, WBSU

Name of Teachers	Members, Board of Studies
Dr. Subrata Roy Chowdhury	Department of Bengali
Dr. Maitreyi Bhattacharya	Department of Bengali
Gautam Kumar Das	Department of Commerce & BBA
Dr. Nilay Kumar Saha	Department of Commerce
Sumit Mukhopadhyay	Department of Economics
Rajib Bose	Department of Commerce
Dr. Arindam Mukherjee	Department of Botany
Satarupa Santra	Department of Film Studies

To review the effectiveness of the existing courses and programmes, **Academic Subcommittee** meetings are held by the College and necessary changes in the curriculum are proposed and discussed among the members of the committee for proper execution of the curriculum designed by the affiliating University.

Responses of students and their parents on the desired changes in the curriculum are also obtained through **(i) Students feedback (ii) Guardians feedback**

Inputs from the Alumni are obtained through the Alumni feedback and are also taken into due consideration.

1.1.7 Does the Institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

The College has a compulsory **Computer Training course** for spreading computer literacy among the students **with the assistance from WEBEL Informatics Ltd. This course is developed and modified from time to time by WEBEL, itself.**

Necessary efforts for preparing the curriculum have already been initiated for LLB 5-year course (after Higher Secondary), LLB 3-year course (after graduation), and other professional courses under B.Voc, like Diploma in Retail Marketing, Diploma in Pathology, Physiotherapy, Travel and Tourism, 3 year degree course in Travel and Tourism Management, have been applied for and would commence in our new Fatullapur campus.

1.1.8 How does Institution analyse / ensure that the stated objectives of curriculum are achieved in the course of implementation?



Our Institution has been imparting knowledge as per the need of the students. **At the time of admission we guide our students** to choose the subject(s) according to their merit and capabilities.

During the teaching-learning process, we impart knowledge through systematic class work, regular counselling, and proper evaluation to ensure high quality academic achievements. To bring out the best in students, who come from remote villages and are mostly first generation learners, is one of the most important challenges faced by the College in implementing the curriculum.

Our dedicated teachers, with cooperation of the supporting staff and an able administration, try to assist the students in every possible way. Through periodic meetings, the Departments discuss and analyze the stated objectives of the curriculum and their outcome.

Regular feedback from the stakeholders, like the students, parents and Alumni on matters of the curriculum are examined and studied by the IQAC and decisions for effective implementation are suggested.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the Institution.

The main goals and objectives of the College as mentioned in our emblem is to provide knowledge as well as to ensure a strong foothold of the students in the competitive job market. Our objective is **to provide quality education at an affordable cost and help the students achieve academic and professional excellence as well**. We mainly provide **undergraduate courses for BA, B.Sc and B.Com both for General and Honours courses and ASPV(Major)**. In addition to this we have introduced **Post Graduation in Bengali**. We also provide a **few certificate and diploma courses** as mentioned below:

- ❖ Under **UGC sponsored Merged Scheme**, our College provides the following Training courses:
 - **Career Counselling and Soft Skill Development** (e.g. personality development, life skill development, managerial skills, communication skills, leadership qualities, analytical skills, etiquettes, group discussion etc.).
 - **Entry in Services** (e.g. SSC, WBCS, Entrance in Central and State Govt. services).
- ❖ The College provides the following certificate courses:
 - **Certificate and Diploma Courses in computer** (MS Office, IT, Software and Hardware Net Working, FA etc.) **in collaboration with WEBEL Informatics Limited**.



- **Employment linked Vocational Training is offered by IQST**, under NULM (National Urban Livelihood Mission), Govt. of West Bengal. An Orientation Programme was conducted by IQST where the graduates of 2013, 2014 and 2015 of our College have been motivated to apply for a Certified Course in Sales Associate, free of cost.
 - **Certified Course on GIS for the faculty and students of the Geography Department of our College and other Colleges by OPSIS.**
 - **Certificate Course in Communicative English** under the UGC Sponsored Merged Scheme, Career Counselling and Soft Skill Development.
- ❖ **Several professional courses, like LLB (5-year and 3-year course), Travel and Tourism, Hospital Management, Retail Management, etc.** will be introduced in our new Fatullapur campus in near future.

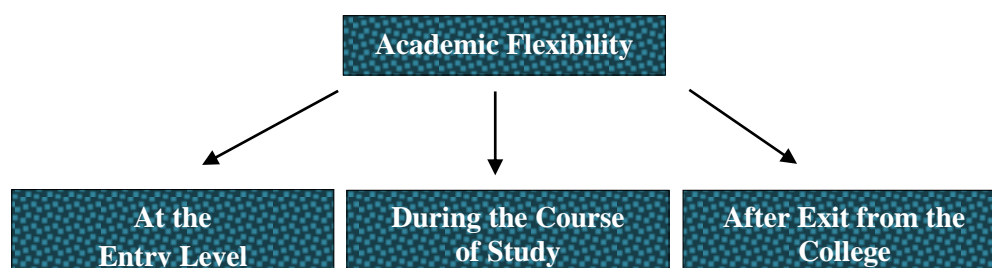
1.2.2 Does the Institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

There is no provision to offer twinning/dual degree.

1.2.3 Give details on the various Institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

- a) **Range of Core /Elective options offered by the University and those opted by the College**
- b) **Choice Based Credit System and range of subject options,**
- c) **Courses offered in modular form,**
- d) **Credit transfer and accumulation facility,**
- e) **Lateral and vertical mobility within and across programmes and courses**
- f) **Enrichment courses**

Though our Institution is strictly governed by the rules and regulations of the UGC and the Department of Higher Education, West Bengal, we try to maintain academic flexibility to ensure maximum benefit to the students. The academic flexibility is maintained broadly at three levels:





At the Entry Level :

The Institution offers a wide range of choice in Honours and General subjects so that a candidate may make an apt selection of subjects before taking admission. A candidate is allowed to fill in any number of forms according to his list of preferences, available online. The College arranges for a Verification Desk, composed by teachers of various departments, which provides guidance and counseling to the candidate seeking admission. The candidate is allowed to make changes in the subject combination that he/she has already selected during online filling of the forms. **The objective is to allow sufficient flexibility to a candidate during the process of admission so that he/she may exercise the correct choice in their subject selection**, that would further lead to their future placement and progression to higher studies.

The following is a list of elective options offered by the College at the time of admission, which shows the extent of academic choice that the students may exercise :

Table : 1 (B)

Elective options offered by the College at the time of Admission

HONOURS STUDENTS

A : B.A. Honours Category

<i>Code</i>	<i>Honours</i>	<i>General Subject I</i>	<i>General Subject II</i>
0001	English I	History	Sociology
0003	English II	History	Journalism
0005	English III	Sociology	Journalism
0007	Bengali I	History	Sanskrit
0009	Bengali II	Journalism	Sanskrit
0010	Bengali III	Journalism	History
0012	Sanskrit I	Education	Philosophy
0101	Sanskrit II	Education	Elective Bengali
0102	Sanskrit III	Philosophy	Elective Bengali
0014	History I	Education	Political Science
0015	History II	Education	Elective Bengali



0017	History III	Political Science	Elective Bengali
0019	Political Science I	History	Sociology
0021	Political Science II	History	Journalism
0023	Political Science III	Sociology	Journalism
0024	Philosophy I	Education	Sanskrit
0026	Philosophy II	Education	Elective Bengali
0027	Philosophy III	Elective Bengali	Sanskrit
0029	Education I	History	Elective Bengali
0105	Education II	History	Philosophy
0106	Education III	Philosophy	Elective Bengali
0107	Sociology I	Political Science	Geography
0109	Sociology II	Political Science	Economics
0040	Geography I	Political Science	Elective English
0111	Geography II	Political Science	Sociology
0042	Journalism & Mass Communication I	Education	Political Science
0044	Journalism & Mass Communication II	Education	Elective Bengali

B : B.Sc. Honours Category

<i>Code</i>	<i>Honours</i>	<i>General Subject I</i>	<i>General Subject II</i>
0501	Economics I	Mathematics	Geography
0502	Economics II	Mathematics	Political Science
0504	Anthropology I	Botany	Zoology
0522	Geography IV	Political Science	Economics
0523	Geography V	Sociology	Economics
0524	Physics II	Mathematics	Computer Science



0525	Physics I	Mathematics	Chemistry
0526	Mathematics I	Physics	Chemistry
0527	Mathematics II	Physics	Computer Science
0530	Computer Science	Mathematics	Physics
0531	Botany	Zoology	Chemistry
0533	Zoology	Botany	Chemistry
0536	Chemistry	Physics	Mathematics

C : B.Com. Honours Category

<i>Code</i>	<i>Honours</i>	<i>General Subject I</i>	<i>General Subject II</i>
0901	Accountancy	All subjects of Commerce group	
0903	B.B.A.	All Honours papers	

D : B.A./B.Sc./B.Com. (Major/ASPV)

<i>Code</i>	<i>Honours</i>	<i>General Subject I</i>	<i>General Subject II</i>
906	B.Com.	Gr. –I	Gr. –II
907	B.A.	Journalism	Political Science
908	B.Sc.	Zoology	Botany
909	B.Sc.	Zoology	Anthropology
910	B.Sc.	Anthropology	Botany

GENERAL STUDENTS

E : B.A. General Category

Group – A			
<i>Code</i>	<i>General Subject I</i>	<i>General Subject II</i>	<i>General Subject III</i>
0047	History	Political Science	Education
0048	History	Political Science	Elective Bengali
0050	History	Political Science	Economics
0052	History	Education	Elective Bengali



0053	History	Education	Elective English
0054	History	Education	Economics
0056	Political Science	Education	Elective Bengali
0058	Political Science	Education	Economics

Group – B

<i>Code</i>	<i>General Subject I</i>	<i>General Subject II</i>	<i>General Subject III</i>
0060	History	Political Science	Philosophy
0063	History	Political Science	Sociology
0064	History	Political Science	Sanskrit
0065	History	Education	Philosophy
0066	History	Education	Geography
0067	History	Education	Sociology
0069	History	Education	Sanskrit
0070	Political Science	Education	Philosophy
0072	Political Science	Education	Journalism
0073	Political Science	Education	Sociology
0074	Political Science	Education	Sanskrit
0077	Philosophy	Sociology	Political Science
0078	Philosophy	Sanskrit	Political Science
0079	Philosophy	Sociology	Education
0080	Philosophy	Sanskrit	Education
0082	Journalism	Sociology	Political Science
0083	Journalism	Sociology	Education
0088	Geography	Sociology	Political Science
0089	Geography	Sociology	Education
0091	Geography	Sanskrit	Political Science
0092	Geography	Sanskrit	Education

F : B.Sc. General Category

Group – A

<i>Code</i>	<i>General Subject I</i>	<i>General Subject II</i>	<i>General Subject III</i>
0510	Physics	Chemistry	Mathematics
0513	Physics	Mathematics	Computer Science

Group – B

<i>Code</i>	<i>General Subject I</i>	<i>General Subject II</i>	<i>General Subject III</i>
0514	Botany	Zoology	Anthropology
0515	Botany	Zoology	Chemistry



G : B.Com. General Category

Code	General Subject I	General Subject II	General Subject III
0905	B.Com General	All subjects of Commerce group	

During the Course of Study:

- Once a candidate takes admission and gets enrolled, he/she immediately comes under the purview of the norms of the College. However, the mission of our College is not to make any candidate feel crippled by imposing strictures on him/her. In order to maintain the spirit of flexibility the College may allow a student to make subject changes within a month of taking admission. A student is allowed to shift from one Honours subject to another depending on the vacancies and also on the basis of fulfilling the criterion of eligibility. Though this practice affirms freedom of academic choice, it is encouraged within the corpus of the University norms.
- Transferring students who have already enrolled themselves as General candidates in the College and would like to shift into an Honours subject of his/her preference, is allowed depending on the vacancies available.
- Since we cater to a large number of candidates who are first generation learners and often come from low socio-economic background, the fees structure of the College has been made as student friendly as possible. The College ensures adequate flexibility in the payment schedule of the students. The Institution firmly believes that academic mobility of a student, that is, his/her progression to higher studies should not be hindered due to paucity of family income. Besides providing concessions, grants, aids, stipends, the teachers of the College extend financial help to the students from a collective fund of the Teachers Council.
- Books and reference material from the Departmental Library is made available to the students even when the Central Library facility may be closed to an outgoing student.

After Exit from the College:

- Apparently an academic engagement of the student with the College comes to an end when he/she acquires a Degree (Honours/Pass that he/she was pursuing) and leaves the College in pursuit of future prospects. However, our Institution continues to offer academic guidance and support even to the pass-outs, by offering courses like **Entry-in-Services**, a UGC merged scheme, whereby ex-students may get coaching free of cost for appearing in different competitive examinations like School Service Commission, West Bengal Civil Service Commission, Railway Staff Selection Examination, Staff-Selection Commission Examination etc.
- Faculties involve themselves in **guiding the 3rd year students on employability** after they have undertaken their final University examination and are standing on their exit point from College.

For instance, the Departments of English, History and Sociology organized a **workshop on** 29 June 2015 for the 3rd year students who have appeared for their final

WBSU examinations and are on the threshold of leaving College on **Communication Consumerism and Employability: A Workshop**. The purpose of the workshop was to address the growing tendency of the students to choose marketing as their career option.

- The College sympathetically deals with those students who may fail to acquire the Degree they have been studying for. **If they express dissatisfaction with their results and further insist on review or RTI, the College provides necessary support, as far as practicable.**

1.2.4 Does the Institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The Institution offers self financed programmes both at the UG and PG level. The **Self financed programmes** offered by the Institution are: **(i) M.A. in Bengali (PG level). (ii) ASPV (UG level)**



Inauguration of PG in Bengali

The following is an attempt to show how the self financed programme at the UG and PG level differs from the UG programme offered by the College on the given criteria:

Table : 1 (C)

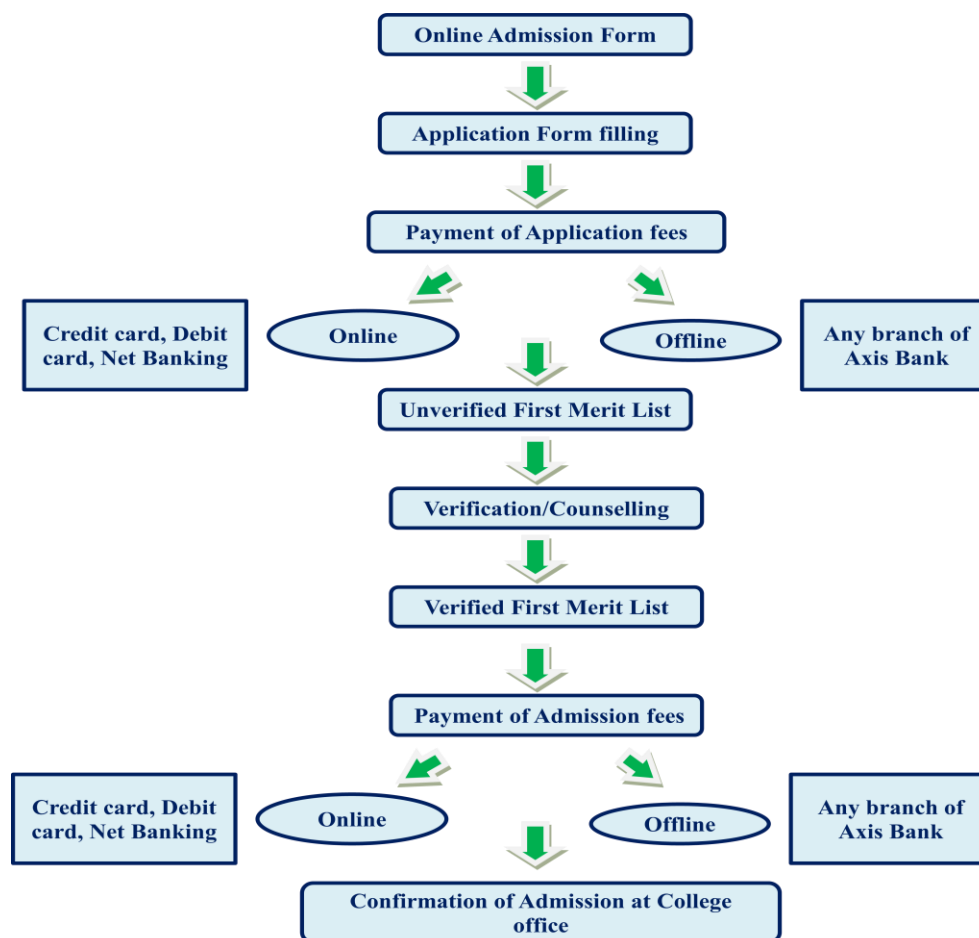
Comparison between Self-Financed & UG Programme

Sl. No.	Components for Comparison	Self-financed programme (UG+PG)		UG Programme
		UG (ASPV Major)	PG (M.A. in Bengali)	
1.	Admission	The Online Admission procedure at UG level is followed here. Details in the flow chart on admission given below.	On the basis of the norms prescribed by the affiliating West Bengal State University merit list is prepared by the PG	The College played a pioneering role in introducing Online Admission procedure I the session 2013-14. Details in the flow chart on admission given below.



			Department of Bengali.	
2.	Curriculum	The curriculum designed and developed by the affiliating West Bengal University is followed by the College.	<ul style="list-style-type: none"> The curriculum designed and developed by the affiliating West Bengal University is followed by the PG Department of Bengali. PG has its own Board of Studies. 	The curriculum designed and developed by the affiliating West Bengal State University is followed by the College.
3.	Fees	Rs. 1570/- excluding laboratory charges	Total Fees for 2 years : 28,000 (7000/ per semester)	Annual Fees for Students (excluding laboratory charges): B.A. General – Rs.2,499/- B.A. Honours – Rs. 2,799/- B.Sc. General – Rs. 2,115/- B.Sc. Honours – Rs. 2,415/- B.Com. General– Rs. 1,815/- B.Com. Honours– Rs.2,115/-
4.	Teacher Qualification	<p>This department is run by an experienced Guest faculty</p> <ul style="list-style-type: none"> ➤ Sri Sabyasachi Chatterjee – Visual Art [5 years Indian Art College (R.B.U.)] ➤ Sri Somnath Basak- M.Com. (C.U.) 	<ul style="list-style-type: none"> The department of Bengali is run by a highly qualified faculty by 5 substantive teachers, all holding Ph.D. degrees. Dr. Ashok Kr. Misra, Retired Associate Professor, is only Guest faculty of the Department at present. 	The minimum qualification of teachers is M.A. and the highest qualification is Ph.D.
5.	Salary of Teaching faculty	The Guest faculty is paid Rs. 12,000/- to Rs.15,000/- per month depending upon the number of classes.	The Guest faculty is paid Rs. 400/- per class	Annual Expenditure for Teaching Faculty 2013-14 Substantive (34) – Rs. 3,01,56,286 Contractual (10) – Rs. 25,55,687 Part time (16) – Rs. 20,36,294 Total – Rs. 3,51,38,267

Admission Procedure Flow Chart for UG Programme



1.2.5 Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The College provides the following additional skill oriented programmes:

- **Compulsory Computer Training Programme** in collaboration with WEBEL Informatics Limited: This enhances the computing skill of our students.
- **Career Counselling and Soft Skill Development Programme**: Under UGC-sponsored merged scheme, this programme encompasses development of personality, communication skill, leadership qualities, group discussion, analytical skill and debating skill. Campus interviews arranged by this cell also enhance the scope of employability of the students.
- **Entry in Services**: This is also a wing of UGC-sponsored merged scheme. Special coaching is provided for different competitive examinations like SSC, WBCS, Central and State Government services.



1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the Institution take advantage of such provision for the benefit of students?

The West Bengal State University is going to start a programme for Distance Mode of Education soon where our College has been enlisted as one of its study centre.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the Institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The College is affiliated to the West Bengal State University and the content of the syllabus is framed by the University. We always try to adopt the curriculum in such a way that it becomes compatible with our Institutional goals and objectives through the sincerity and dedication of our faculty members.

To enrich the University curriculum the Institution adopts the following measures –

- **Modular distribution of the syllabus** prescribed by the University for the students.
- Considering the total number of available teaching days the **Academic Calendar of each department** is prepared in every session by the Head of the Departments with the assistance of the Departmental teachers.
- **Regular classes are well distributed in the routine** according to the specialization of the teachers, as far as possible.
- Students have to appear in **Class tests, Monthly tests, Mid-term tests, Selection tests** round the academic session and their performance is regularly monitored.
- Our **Central Library** is well equipped with an ample stock of Text and Reference books and journals to meet the need of the students. **Departmental Libraries** are also maintained to help the students get subject and topic specific books.
- **Tutorial classes** are arranged by the departments to supplement the curriculum and also to assist the students in preparing for their examinations.
- **Remedial classes** conducted centrally for the academically weak students under the supervision of the UGC sponsored Merged Scheme.
- **Special Extension Lectures** delivered both by the internal teachers and eminent academicians from other Colleges and universities are organized by the departments for enriching the curriculum.



- **Documentary/Film shows** are screened to make the curriculum more interesting and comprehensible.
- **Interdisciplinary lectures** by internal faculty according to their respective specialization and need of the student are also organized by the departments.
- **International, National and State level Seminars and Conferences** are organized to ensure multi-dimensional approaches to the curriculum.
- **Publication of wall magazines and Departmental journals** offer the students a common platform for academic engagement.
- **Field study programmes and educational tours** are conducted by the departments both as part of the curriculum and also as a method of going beyond the limitations of classroom teaching.
- **Social awareness programmes** organized under the supervision of the NSS unit of our College make several attempts to unite the curriculum with the society at large.
- **Different cultural programmes** indirectly supplement the curriculum
- **Career counselling, soft skill development programme and compulsory Computer training** ensure that in pursuit of their curriculum, the students also receive professional orientation required for stepping into the competitive job market.
- In each academic session we **collect feedback mainly from students, guardians and Alumni**. This varied information is assimilated and processed to enrich our academic improvement.
- Many decisions related to the **implementation of the curriculum** and other academic matters are **discussed in the beginning of each academic session in the Academic Subcommittee meeting and resolutions are adopted** for the smooth functioning of the same.

1.3.2 What are the efforts made by the Institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The motto of our College is not only to impart education for the attainment of knowledge, but also to make our students well equipped for their entry into the dynamic world of employment. To ensure that the curriculum followed within the four walls of the classroom is in tune with the professional world outside, the College has signed MOUs with 3 Institutes, **WEBEL Informatics Ltd, IQST and OPSIS Pvt. Ltd.**

Apart from the training received from these 3 Institutes, the **Career Counselling and Soft Skill Development Cell under the UGC Sponsored Merged Scheme** organizes career awareness programmes by inviting personnel from the industry to



hold employment related workshops and campus interviews. Campus interviews are arranged to enhance the scope of employability.

Entry in Services Cell offers special coaching for different competitive examinations like SSC, WBCS, Central and State Government services.

We also have ASPV (Advertising Sales Promotion and Sales Management), a job oriented vocational course wherein the students acquire practical knowledge of marketing and advertising after completion of the course. We know that, the modern age is the age of marketing and advertising. More students are regularly attracted to learn and gain practical knowledge of advertising and marketing in various Institutions to take a professional degree. We therefore teach our students to be professionals by way of giving interactive lecture and practical job training. In this course, students can take a 30 days practical job experience in a reputed manufacturing/marketing/advertising organization as the 7th paper of 100 marks in part-III. The College authority arranges and sends them to the various organizations. The name of these organizations are: Wellman Machinery Company (2011-12, 2012-13), Digital Publishing House, Exin Pvt. Limited (a house of interior and exterior decoration), Turtle limited (2013-14, 2014-15), Trade India (industrial journal), Max-well Company (interior decoration), In-ex Private Limited and Vibgyor Advertising House.

1.3.3 Enumerate the efforts made by the Institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Mrinalini Datta Mahavidyapith has tried to actively respond to the cross cutting issues of our society and socio-political environment of the world. We collect information, debate on those issues and disseminate these among teachers and students for their betterment. The College sensitizes its staff and students on issues such as gender, inclusion environment etc. by organizing various academic activities, like seminars, workshops, conferences, field study, film shows and by extending certain community services.

Through the activities of the NSS unit, Women's Cell and Extension and Outreach Committee the students are sensitized about the various issues related to gender, environment, human rights, etc.

Please see Table 2 (C)

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **Moral and ethical values**
- **Employable and life skills**
- **Better career options**
- **Community Orientation**



Keeping in mind that we are dealing with sensitive, immature and yet volatile teenage minds, we organize multi-faceted value enriching programmes that would help them to emerge as committed individuals of the society and further as responsible citizens of our country. Such programmes are specially designed to incorporate value system in our students that will lead to a holistic development:

○ Moral and Ethical Values:

- ✓ As part of value education, College **has screened inspirational movies like ‘Iqbal’**, the story of a young boy who overcomes his handicap to achieve his dreams.
- ✓ The students are motivated by special programmes so that the moral and ethical values may be inculcated in them. For example, a workshop on community service was organized by the department of English entitled, **‘Teaching English: A Workshop’, an attempt to combine academics with philanthropic mission.**
- ✓ Community orientation programmes such as **Blood Donation Camp, Workshop on Womens’ Health**
- ✓ **Screening of Thalassemia and General health check up programmes** are regularly conducted by the College.

○ Employable and Life Skills:

- ✓ The **Career Counselling Cell** organizes programmes on Soft Skill Development, personality development, communication skills, leadership qualities, group discussions, debating at regular intervals in the Institution.
 - ✓ Students are given different responsibilities to organize various events and activities such as cultural programmes, competitions, seminars, workshops etc.
 - ✓ The students are made familiar to the parliamentary procedures and practices that provide them with all information regarding democratic governance, through programmes like the **Youth Parliament and Quiz Competition organized by the Ministry of Parliamentary Affairs of the West Bengal government. In session 2008-09 the College was awarded the first prize in the district level competition in 2008-09.**
- A certificate of recognition awarded to Dr.Ritu Mathur (Mitra), as Teacher-in – charge of the district level team
 - 3 students of the Political Science Department and 2 students of the History Department received certificates of merit
 - 2 students of the Political Science Department came first in the Quiz Contest
 - A certificate of High Commendation was given to student Soumya Das at the State



Level Youth Parliament competition, 2008-09.

- **In Session 2010-11, our College once again received the trophy as the Best Performer** in the Youth Parliament Contest at the District Level and one the students of the Political Science received the Award as the Best Opposition Leader on this occasion.

Better Career Options:

- ✓ Career Counselling is done to provide the students an overall scenario of the job market conditions to the students.
- ✓ Entry in Services programme prepare the students for State Level Competitive Examinations.

Community Orientation:

The NSS unit of our College plays a major role in taking up community orientation programme to raise social awareness among the students. Some of their programmes are as follows:

- ✓ **Blood donation and Thalassemia screening (free of cost) camp:** As part of generating community health awareness, the NSS unit regularly conducts a blood donation and free thalassemia screening camp within the College premises. The active volunteers of the NSS unit along with other students, teachers and non-teaching staff donate blood with the help of the State Blood Transfusion Council, West Bengal. Besides, students are screened for Thalassemia with the aid of Thalassemia Control Unit, Calcutta School of Tropical Medicine, Kolkata and maintaining adequate privacy reports are shared only with the concerned students. The last programme of Blood donation and Thalassemia screening was held on 27 February 2015.
- ✓ **Fire safety awareness programme:** Fire safety awareness camp was organized by the NSS unit of the College on 5 September 2014 at the College campus. More than 200 participants including NSS volunteers, teachers, non-teaching staffs participated in that programme. A team of experts from the Barasat Fire Station came to deliver their valuable lectures regarding the causes of fire accidents, actions to be taken to minimize the hazard, emergency contact numbers to be dialed for help, etc. They also performed live demonstration regarding the different steps to control the fire.
- ✓ **Awareness programme on AIDS and Thalassemia:** An awareness programme on AIDS and Thalassemia was organized by the RED RIBBON CLUB under the banner of NSS unit in collaboration with the Students Union of the College on 26 February 2015 at the College campus through speech and poster competition among the students of our College. Dr. Gopeshwar Mukherjee, MD, PhD delivered his valuable speech on HIV/ AIDS and

Thalassemia issues in the society, where more than 200 participants including students, teachers and non-teaching staffs were present.



Thalassemia and Aids Awareness Programme

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The College has a well knit network with the stakeholders for collecting responses on curriculum.

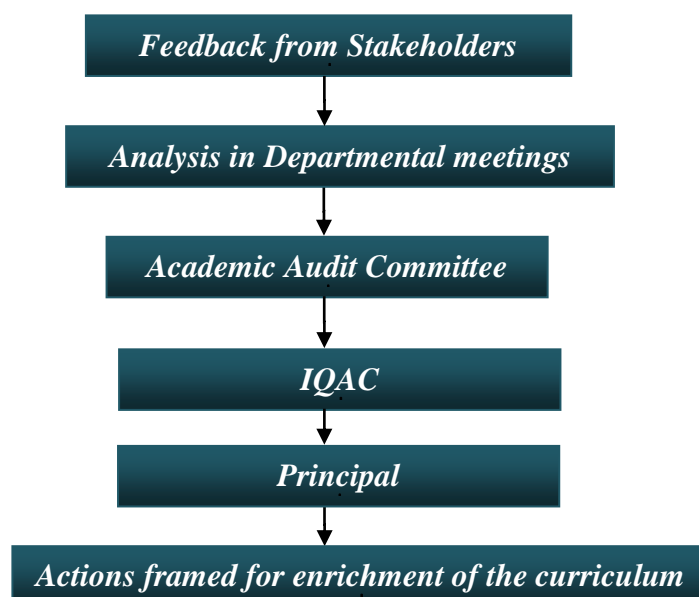
- **The students express their opinion on curriculum through response sheets/ feedback form.** For example the feedback collected from the students of the English department showed that a majority of them wanted to see cinematic versions of the texts prescribed in their syllabus. Based on this feedback English and other departments like Political Science, Sociology and History organize screening of movies relevant to the curricula.
- **Every Department organizes Guardian-Teachers Meet** where guardians are offered a platform to share their views in respect of the curriculum, teaching and performance of the Institution. For example most Departmental teachers reported that the guardians hoped for better exposure to their wards apart from classroom teaching. The College responded to this suggestion by making Extension/Special lectures a continuous programme in the Departments to supplement the curriculum.
- **Responses on the curriculum are also collected from the Alumni through the Alumni feedback form.** For example, a detailed analysis of the Alumni feedback report showed that organization of employability related workshops would help the outgoing students once they step into the competitive job market after College. Thus the departments of English, History and Sociology organized a workshop entitled '*Communication, Consumerism, Employability: A Workshop*' for students who had just completed graduation from our College.
- Feedback of the teachers and students on the curriculum is discussed and analysed in the Academic Subcommittee which comprises of the Principal, in-house Governing Body Teacher Members, IQAC coordinator, Teachers Council Secretary, Head of the Departments and General Secretary, Students Union.



- Through **Departmental meetings** proposals for enrichment of the curriculum are made and submitted to the Academic Audit Committee. This Audit Committee, divided into 3 streams of Arts, Science and Commerce collect the proposals of the Departments according to their respective streams, make an all comprehensive report and forward it to the IQAC.
- The **IQAC** also plays a major role in transferring the feedback about the curriculum from the Academic Audit Committee to the Principal for proper action. The report collected from the Audit Committee is scrutinized by the IQAC and on the basis of that proposals for changes are suggested to the Principal.
- The feedback **received is also communicated to the University** for appropriate action **through the teachers who are members of the Board of Studies in the University**. However departments which do not have representatives of BOS, might also put forth their **suggestions in various workshops conducted by the WBSU for the modification and enrichment of the curriculum**.

1.3.6 How does the Institution monitor and evaluate the quality of its enrichment programmes?

It is primarily through the IQAC that the College monitors the quality of the programmes that have been taken to enrich the curriculum. The feedback on various enrichment programmes in the form of questionnaires as received from the stakeholders are analyzed by the respective departments in their meetings and the resolutions are submitted to the Academic Audit Committee, which then prepares a report and forwards it to the IQAC. The IQAC then conducts a meeting to discuss the validity of the suggestions as enclosed in the report and resolutions are taken in the form of proposals for enrichment of the curriculum and placed before the Principal for action. Once an enrichment programme is implemented, the IQAC monitors proper and timely execution of the same.





1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the Institution in the design and development of the curriculum prepared by the University?

The responsibility for designing and developing curriculum rests mainly on WBSU. The College, however, makes significant contribution in the curriculum design and development.

- To review the effectiveness of the existing courses and programmes **feedback are received from students, parents, Alumni, peers and other stakeholders.**
- The feedback **thus obtained is analysed** by the Head of the Department along with the Departmental teachers in the Departmental meetings.
- A report of the analysed feedback is **forwarded to the IQAC by various departments.**
- The IQAC evaluates the feedback received from different departments and **the key findings in the form of a draft are submitted to the Principal.**
- The Principal forwards the draft to our College representatives who are members of BOS of WBSU and they communicate our suggestions to the BOS meeting to redesign the curriculum.
- Our respected **Principal is a member of the executive council of WBSU.**

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

On reviewing the existing programme new programmes are formulated for introduction of new courses after obtaining feedback from students, Alumni, parents and the academic peers.

Students--- A Proforma designed to obtain feedback on curriculum is distributed among all students.

Alumni---Regular Alumni meet gives a platform for their valuable constructive suggestions on curriculum. A feedback form is also distributed and collected during such meetings.

Parents---We organize Guardians-Teachers meeting. We obtain the curriculum feedback from guardians during such meetings.

The part related to academic matter is communicated to the University by the members of the Board of Studies in academic meetings. Our Principal being a member the highest body, the Executive Council of the affiliating University plays an active role in this regard.

1.4.3 How many new programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing new courses/programmes?)



Any other relevant information regarding curricular aspects which the College would like to include.

New courses introduced during the last four years:

Table : 1 (C)

Course / Programme	Year of Introduction
Honours in Mathematics	2010
Honours in Physics	2010
Honours in Botany	2011
Honours in Zoology	2011
PG in Bengali	2014
Honours in Chemistry	2015

Rationale for introducing new courses/programmes:

- To meet the increasing demand of the local students.
- As a result of the ever increasing population in the district (24 Parganas, North) the number of students aiming for higher education has considerably multiplied.
- Honours degree in the Science subjects listed above can open the dynamic world of the industry to the students coming from the remote areas of the district.
- Growing interest of the local students towards Science subjects.
- PG in Bengali has been started following the recommendation of the NAAC visit in 2004. Consistent meritorious results in the Honours department of Bengali also led to the introduction of the PG course.

Relevant information regarding curricular aspects which the College would like to include:

The College would like to include following courses in the future:

- The College has already applied and is awaiting approval for professional courses like, 5 year LLB course (after Higher Secondary), 3-year LLB course (after graduation), B.Voc including diploma in Retail Marketing, diploma in Pathology, Diploma in Physiotherapy, diploma in Travel and Tourism, 3 year degree course in Travel and Tourism Management to be introduced in our new Fatullapur campus.
- The Department of Commerce, Philosophy, History, Journalism and Mass Communication hope to introduce Post Graduation course.



CRITERION II

TEACHING-LEARNING AND EVALUATION

*“I never teach my pupils, I only attempt to provide the
conditions in which they can learn”*

Albert Einstein



2.1 Student Enrolment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

The College administration not only believes in transparency but also concentrates on running the whole admission process with sincerity every year. **The College played a pioneering role in introducing online admission and is successfully running the system since 2013-14.**

At the beginning of the admission process, an **Admission Committee** is formed which includes all the in-house teacher members of the Governing Body, the Principal, Heads of the Departments (H.O.D.s), the Teachers' Council Secretary, non-teaching staff, and the General Secretary of the Students' Union of the College. All committee members are highly involved and try to complete the whole admission process smoothly and fairly. Two teachers of the College are selected as Joint Convenor(s) of the Admission Committee for one academic year in order to lead the group under the Chairpersonship of the Principal. .

The Admission Committee conducts the entire admission process considering the various parameters, framing suitable criteria, following the rules and regulations of the College, the affiliating University (West Bengal State University) and also the various orders of the State Government. The committee further communicates the instructions to both the teachers and the non-teaching staff for verifying the testimonials of the students whose names appear on the admission list so that they may be admitted in the College without any hurdle. **The steps adopted for conducting a flawless admission process are as follows:**

- **Notification of admission** – publicity done through Website, Notice and Prospectus.
- **Online admission** – from form filling to form submission, the whole process is conducted online and the entire online system is maintained by efficient and skilled agency.
- **Admission is done purely on the basis of merit.**
- For smooth running of the admission process and making it student friendly, **the College collaborates with the Axis Bank so that the students can apply from anywhere by paying necessary fees for admission.**
- The norms framed are followed meticulously to make **admission a free, fair and transparent process.**

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.



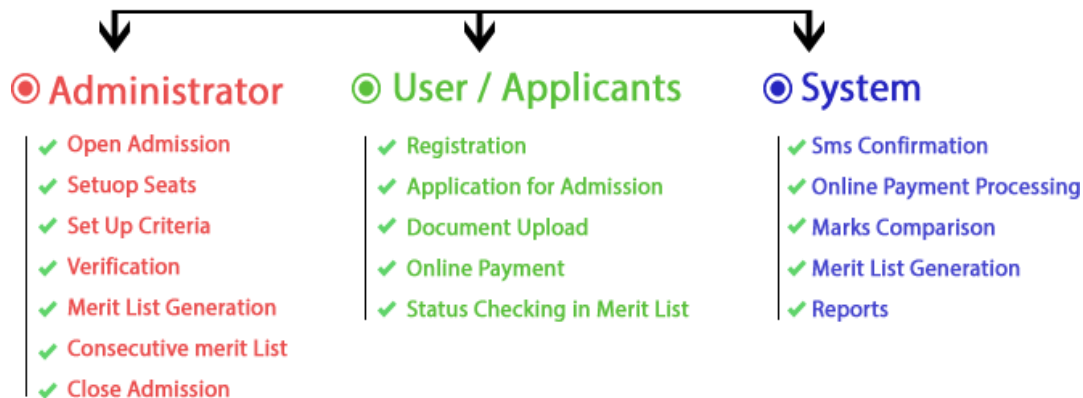
✓ Criteria Adopted for Admission:

- The entire admission process is conducted by the Admission Committee under strong supervision of the Principal of the College.
- The Admission Committee frames suitable criteria considering the rules and regulations stipulated by the affiliating West Bengal State University and the Department of Higher Education, Govt. of West Bengal.
- Norms for reserved category are strictly followed and documents and certificates supporting their eligibility for admission are verified as per Government stipulations.
- Though University norms are strictly followed, the specific need of the students are given considerable importance, keeping their socio-cultural-economic background in mind.

✓ Process of admission

- First, the entire schedule of admission is duly notified on College website and also College notice board which include (a) dates of (i) issuance of application form, (ii) submission of application form, (iii) publication of merit list (iv) admission. We have started our online admission process from 2012.

Online Admission System



The goal of our 'Online Admission System' is to automate the Academic Institute's admission structure and its related operation and functionality. The objective of the initiative is to provide support to the administration and candidates seeking admission by providing a faster, transparent and easy way of keeping records and using them for reference and further proceedings.

• Features of our 'Online Admission System':

- **Our automated online software system works 24 x 7:** Minimizes time of processing admission forms and enables our Institute to publish the merit list in a much less time as compared to the manual way of admission.



- **Avoids hectic submission process:** Allows candidates / students to fill application form at their convenient time in a comfortable environment.
 - **No Geographical Boundary:** Institute does not need take the burden of posting the application form for outstation candidates. Candidates can fill application form from anywhere, that is, from their place of convenience.
 - **No Long Queues:** Candidates do not need to stand in long queues to get their queries answered. Candidates do not need to queue up to get application form.
 - **Man Power Saving:** Institute does not need to assign additional security to manage huge crowd waiting for admission, and thus the institute can use man power resources in other activities.
 - **Reduces Paper Work**
 - **Only Eligible Candidate Can Apply:** Since data is filtered through the eligibility criteria, only eligible candidates can apply.
 - **Accurate and Reliable**
 - **Dynamic and User Friendly Customizable Real Time Reports:**
 - Institute can monitor the ongoing process of admission
 - Day to day summary of progress of the admission
 - **Special Features of our 'Online Admission System'**
 - Our system has the ability to **calculate the cumulative score of each candidate by maintaining the University norms.**
 - Our system is able to **generate the merit list by maintaining the reservation norms.**
 - Our system is stable enough to **perform multiple registrations at a time and can handle multiple connections**
 - **Procedure of our online admission process:**
 - **Open Online Admission** (information will be available in website within two days of result publication)
 - **Application Form viewed by candidates**
 - **Online Admission Form registration by candidates**
 - **Payment of Admission fee:**
 - **Online payment through Net Banking /debit card/credit card**
- OR
- **Offline payment through Axis Bank (any Branch)**
 - **Original certificates/documents are to be produced by the students** during admission and fees to be paid during admission



- **The merit list is prepared by considering the total marks of the best of four subjects** (excluding Environmental Science) **obtained by the students in the Higher Secondary level** (10 + 2 level) Examinations, maintaining the reservation rules and regulations for different categories of students (ST/SC/OBC/PH). The entire merit list is prepared with the help of an updated software under the close monitoring of the Principal, Joint Convenors and other members of the Admission Committee. The prepared **merit list is then checked and verified by the Departmental Heads to rule out minor errors, if any**. The merit list is prepared on the basis of the intake capacity in each department, as approved by the affiliating University.
- The **well prepared merit list is then uploaded on College website and also displayed on the notice board as per earlier notification, mentioning the terms and conditions of the validity of admission**.
- The students are asked to get themselves admitted showing **proper documents within stipulated dates. Necessary counselling is offered to the candidate by the concerned teacher before admission**.
- **If seats remain vacant, subsequent merit lists are issued** for admission of the students.
- It is important to mention in this regard that despite strict observance of the criteria and process of admission as per Government and University norms, **the College is sensitive towards the specific need of each candidate and thus tries to maintain an academic flexibility as much as possible**. For instance, if a candidate misses out the deadline for admission, the College is compassionate enough to offer a second chance to the candidate after the exhaustion of the fourth merit list. Also, candidates who have secured distinction in Sports on the District/National/International level are given due preference.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other Colleges of the affiliating University within the city/district.

The College at present follows the criteria as stipulated by the affiliating University. So, there is no question of comparison with other Colleges. Previously, an attempt was made to maintain cut-off marks for a few subjects, like English, Bengali, Geography etc. To maintain the spirit of inclusion as upheld by the UGC, we have at present, lifted the restrictions adopted by the



College at the entry level of admission. The process of admission, however, is strictly maintained by the consideration of merit.

2.1.4 Is there a mechanism in the Institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Mechanism to Review the Admission Process and Students’ Profile:

- The College authority sincerely reviews both the admission process and the students’ profile annually. **Admission Committee, along with other subcommittees like, Academic Subcommittee, Routine Committee and Academic Audit Committee are committed to review and analyse the admission process.**
- **After completion of the admission process, the Admission Committee with the help of non-teaching officials analyse the demand ratio for each subject.** For instance, Honours in Geography is highly demanding while the demand for Economics as an Honours subject has been declining over the last few years.
- The Committee analyses the demand ratio of the Honours as well as the combination of General subjects. **Any inadvertent error related to the publication of merit list is immediately analyzed and rectified.**
- **Detailed analysis of the students’ profile is examined by the Admission Committee** and causes pertaining to the rise and fall of the students’ ratio in a particular subject is identified and studied.
- **Areas from which candidates are applying for admission in this College are also identified.**
- The **socio-economic background of the students is also observed** in this review.

Outcome of Review and Steps taken for Improvement:

- An attempt to make **the admission process more student friendly and flawless is the constant target of the College.**
- **Subject combinations have been altered and new combinations framed** keeping in view the viability of the subject in the academia.
- **The College offers those subjects to the candidates which would help them to secure position in various competitive examinations,** thus opening new avenues of the job market.
- Where poor economic background of the candidate is identified as the prime obstacle for taking admission, the **College sympathetically tries to arrange for grants and concessions to reduce the burden of admission fees as far as practicable.**



- **Highly demanding subjects are more encouraged and the performance level of the students taking up such subjects are critically monitored so as to maintain their level of excellence.**
- **Departments with low demand ratio are advised to adopt suitable methods for attracting students.**
- **Sometimes, a less demanding General combination is dropped and a new one incorporated** after taking a justified resolution in the Admission Committee meeting.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the Institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- **SC/ST**
- **OBC**
- **Women**
- **Differently abled**
- **Economically weaker sections**
- **Minority community**
- **Any other**
- The Institution reflects the **spirit of ‘Unity in Diversity’** and practices holistically the State Government’s **policy of ‘inclusive education for all’**.
- **The College authority strictly follows the reservation policy stipulated by the State Government** for different categories of students during admission **which reflect the National commitment to diversity and inclusion.**
- **Help desks** are set up to aid students and guardians, who are often identified as first generation learners coming from the backward sections of the society. **Proper counselling regarding the choice of subjects** is ensured to offer right guidance and direction to the candidates willing to take up admission.
- **The Institution actively helps disbursing stipends to students belonging to the SC, ST communities, which come as governmental scholarships.** All information regarding different facilities is informed to them by displaying and circulating notices for time to time. In this regard, specific non-teaching staff is assigned duty for running the procedure smoothly.



- As per the recent State Government policy the Institution has increased the intake capacity for students to accommodate the reservation for OBC-A (10%) and OBC-B(7%).
- Seats are also reserved for the Differently-abled students, as per Government norms, though admission taken by such students is almost negligible. The Institution, however, is planning to provide infrastructural support to encourage admission of more Differently-abled students in future.

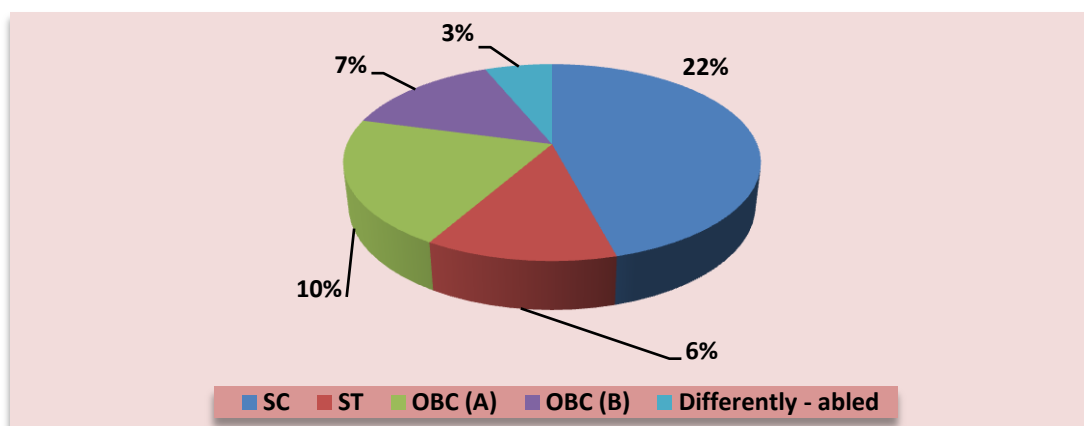
The Table below shows the reservation policy of the Government of West Bengal as followed by the College:

Table : 2 (A)

Reservation Policy Followed by the Institution

Categories	% of reservation	Facilities available
SC	22%	<ul style="list-style-type: none"> • Disbursement of stipends coming as governmental scholarships
ST	6%	<ul style="list-style-type: none"> • Relaxation in cut-off marks for admission
OBC (A) OBC (B)	10% 7%	As per State Govt. norms
Women	To help girl students benefit from the Kanyasree Prakalpa run by the State Government
Differently-abled	3%(horizontal)	Building PH friendly infrastructural support is under consideration. At present classes are taken on the ground floor for their easy mobility

The reservation policy of the Government



2.1.6 Provide the following details for various programmes offered by the Institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

The following Table shows the details for various programmes offered by the Institution in the last four years:

Table : 2 (B)

Subject Wise Demand Ratio

Courses		Year	Number of Students		Demand Ratio (approx.) (Admitted: Applicant)
			Applicant	Admitted as registered students	
B.A. Honours in	Bengali	2011	247	70	1: 3
		2012	350	65	1:5
		2013	190	56	1:3
		2014	267	66	1:4
	Education	2011	195	40	1:5
		2012	241	41	1:6
		2013	212	42	1:5
		2014	244	40	1:6
	English	2011	184	28	1:6
		2012	186	31	1:6
		2013	180	26	1:7
		2014	188	22	1:8
	Geography	2011	121	11	1:11
		2012	166	18	1:9
		2013	212	18	1:12
		2014	320	26	1:12



	History	2011	195	40	1:5
		2012	250	40	1:6
		2013	146	19	1:8
		2014	189	21	1:9
	Journalism & Mass Communication	2011	167	24	1:7
		2012	186	19	1:10
		2013	187	22	1:8
		2014	246	24	1:10
	Philosophy	2011	216	37	1:6
		2012	204	37	1:5
		2013	102	16	1:6
		2014	175	14	1:12
	Pol. Science	2011	240	35	1:7
		2012	146	105	1:10
		2013	78	09	1:9
		2014	82	07	1:12
	Sanskrit	2011	268	41	1:6
		2012	254	35	1:7
		2013	220	21	1:10
		2014	257	24	1:10
	Sociology	2010	141	17	1:8
		2011	89	12	1:7
		2012	144	13	1:11
		2013	96	05	1:19
B.Sc. Honours in	Anthropology	2011	90	26	1:3
		2012	87	14	1:6
		2013	94	12	1:8
		2014	74	07	1:10
	Botany	2011	120	19	1:6
		2012	90	19	1:5
		2013	86	10	1:9
		2014	82	06	1:14
	Chemistry	2011	88	16	1:5
		2012	20	05	1:4
		2013	74	15	1:5
		2014	95	08	1:12
	Economics	2011	03	01	1:3
		2012	03	01	1:3
		2013	02	00	0
		2014	04	01	1:4



	Geography	2011	249	32	1:8
		2012	256	23	1:11
		2013	280	25	1:11
		2014	271	23	1:12
	Mathematics	2011	130	18	1:7
		2012	80	11	1:7
		2013	98	09	1:11
		2014	76	14	1:5
	Physics	2011	96	13	1:7
		2012	55	10	1:5
		2013	70	11	1:6
		2014	80	09	1:9
	Zoology	2011	110	13	1:8
		2012	68	12	1:6
		2013	97	11	1:9
		2014	123	16	1:8
B.Com. Honours in	Accountancy	2011	193	82	1:2
		2012	160	53	1:3
		2013	156	45	1:3
		2014	85	25	1:3
M.A	Bengali	2014	30	21	1:1

2.2 Catering to Diverse Needs of Students

2.2.1 How does the Institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- Reservation policy of the State Government is strictly followed by the institute in the admission of Differently-abled students. Admission is done on the basis of merit among themselves. Only a **negligible number of Differently-abled students take admission in this Institution.**
- When Differently-abled students are admitted **special measures are taken for their convenience.** For instance, classes are arranged for them on the ground floor
- The Institution is **planning to make necessary provisions** as prescribed by the Government and University, **such as scribes, book readers, computers and ramp to facilitate admission of Differently-abled students in future.**

2.2.2 Does the Institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.



The Institution assesses the students' needs in terms of knowledge and skills before the commencement of the programme by taking the following measures:

- **The College arranges for a counsellor at the time of admission.** In session 2014-15 Amrita Mondal, a lady counsellor conducted a Career Interest Inventory for students seeking admission in B.A. General course on 16 June 2015 and students seeking admission in B.A. Honours course on 26 June 2015.
- The **Admission Committee** regularly holds counselling of candidates, wherein **discussions with applicants regarding their aptitude/interest and suggests them subjects keeping their aptitude/interest in view.**
- The **Admission Committee also refers students to subject experts** for comprehensive advice as and when required.

2.2.3 What are the strategies drawn and deployed by the Institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and developed by the College :

- Slow learners are identified by the teachers. **Tutorial and Remedial classes** are organized for them..
- **Study materials are supplied.** Simplified versions of books are recommended to them. Bilingual explanations are used in classroom lectures and discussions.
- **Concept clarification and problem solving exercises.**
- **Revision of topics and special tests** conducted for them.
- **Special theoretical and practical classes** are arranged by each department.

2.2.4 How does the College sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The College sensitizes its staff and students on issues such as gender, inclusion environment etc. by organizing various academic activities, like seminars, workshops, conferences, field study, film shows and by extending certain community services too. The following is a chart showing some of these activities:



Table : 2 (C)

Sensitization Activities of the College

Gender sensitization			
<i>Event Type</i>	<i>Organizing/ Department/ Committee</i>	<i>Event name, date</i>	<i>List of resources persons</i>
Community Awareness Programme	Women Cell	Breast Cancer Awareness -- 'Fight Breast Cancer: Do Not Fear It.' (27 February 2015)	Teachers and students distributed pamphlets, displayed posters and delivered talk among women of Birati and adjacent areas to spread awareness about detection, prevention and treatment of breast cancer.
Special Lecture	Philosophy	Feminist Philosophy: Opening the Pandora's box. (2 September 2014)	Dr. Atreyee Mukherjee, Dept. of Philosophy, WBSU.
Workshop on Self-defence programme	Career Counselling Cell	Our Bodies Our Selves. (8 January 2014)	Voluntary Organization: Talash
Workshop	Women's Cell and Seminar Sub-committee	Women's Health: Remedies and Concern. (10 May 2013)	i) Dr. Samita Pan(MBBS,MD), Gynaecologist. ii) Prof. Hirendranath Gupta, Retd. Professor, Dept. Of Applied Psychology, Calcutta University.
Film screening	Political Science	'The Immoral Daughters in the Land of Morality' by Nakul Sawhney. (7 January 2013)	Teachers of Department of Political Science.



Field work	Sociology	Religion as Entertainment Among the Women Belonging to Low Socio-economic Class. (2013-14)	
National Seminar	Political Science	Women in Panchayats and Urban Local Bodies in West Bengal. (11 and 12 December 2009)	Keynote address: Prof. Prabhat Datta. Financial assistance from the Higher Education Department, Government of West Bengal.
Field work	Sociology	Self help Group and Women Empowerment – A Case Study in West Bengal. (2009-10)	
National Seminar	Political Science	Women in Panchayats and Urban Local Bodies in West Bengal. (11 and 12 Dec, 2009).	Keynote address: Prof. Prabhat Datta. Financial assistance from the Higher Education Department, Government of West Bengal.
Field work	Sociology	Self help Group and Women Empowerment – A Case Study in West Bengal. (2009-10)	

Environmental Issues



Event Type	Organizing/ Department/ Committee	Event name, date	List of resources persons
Field Work	Zoology	Studying the Effect of Mangrove Reduction on Life and Behaviour of Fiddler-crab. (20 to 23 February 2015).	Venue: Bakkhali, W.B.
Field Work	Zoology	Effect of Urbanization on Arrival/Departure Pattern of Migratory Bird. (23 December 2014).	Venue: Santragachi Bird Sanctuary, Howrah.
Cleanliness drive in campus	NSS unit	A programme for cleaning the College campus by NSS unit of the College. (19 December 2014).	Generate awareness on cleanliness in and around the campus.
Intra-Departmental Seminar	Zoology	Endangered Animals of West Bengal. (22 December 2014).	All teachers and students of Zoology department.
Documentary film Screening	Political Science	Academy award winning film “An Inconvenient Truth” – Climate change. (15 November 2014).	Teachers and students of Political Science department.
Young Talent Search Programme	NSS unit	Focal theme: Green Environment and Our Life. Sub-themes: Pollution, Impact of war on environment, global warming,	Quiz, poster, essay writing and speech competition involving students of local secondary and high secondary school students from class V to XII.



		etc. (20 September 2014).	
UGC Sponsored National Conference	Botany, Zoology, Anthropology, WBSU	Biodiversity: Interrelationship between Flora, Fauna and Human. (29 and 30 September 2013)	i) Prof. S.K.Barik, North Eastern Hill University. ii) Dr. M Prasad, NBPGR, N Delhi. iii) Prof. S Mukherjee, Kalyani Univ. iv) Dr. S Mitra, Ranaghat College. v) Dr. M. Mukherjee, Bidhannagar College.
Lecture-cum-Film Show	All Bio-science departments	Film – “Challenges of life: Animal Behaviour”. (20 August 2011).	Lecture by Departmental teachers.

Society, Politics, and History			
<i>Event Type</i>	<i>Organizing/ Department/ Committee</i>	<i>Event name, date</i>	<i>List of resources persons</i>
Workshop	Philosophy	“Stress in Youth” (16 th Jan 2015)	i) Sushmita Chatterjee, ii) Sumitra Mukherjee, etc.
Workshop on Community Service	English	Teaching English – an attempt to combine academics with philanthropic mission. (15 th Jan, 2014).	Teachers: i) Smt. Suparna Basu. ii) Sri Arghyajit Banerjee. Books and stationery donation by students to NGO, Siddharth Welfare Mission, Kolkata.
Document film Screening	Political Science, Sociology & History.	Film: “The Little Terrorist”. (6 th Oct, 2012).	Students and teachers of the departments. Thrust was to develop an orientation towards contemporary socio political issues.
Special Lecture	Political Science	Jeremy Bentham and His Political Ideas.	i) Prof. Nivedita Saha, Dept of Political Sc., WBSU.



		(19 th Nov, 2009).	
Special Lecture	Political Science	Role of Prime Minister in Coalition Government. (2 nd May, 2009).	i) Dr. Kumaresh Chakraborty, Surendra Nath College, Kolkata.
Special Lecture	Political Science	The Changing Face of State of Sovereignty and Globalization. (27 th Mar, 2009).	i) Dr. K.N. Jena, Tripura University.
Prof. Dilip Kumar De Memorial Lecture	Political Science	Contemporary International Relations and the Developing World. (4 th Nov, 2008).	i) Dr. Aswini Ray, JNU, New Delhi.
Special Lecture	History	The Cold War. (23 September 2008)	i) Prof. Ashish Kumar Das

Art & Literature			
<i>Event Type</i>	<i>Organizing/ Department/ Committee</i>	<i>Event name, date</i>	<i>List of resources persons</i>
Extension Lecture1	English	English Language: History of Origin & Pronunciation. (22 nd Dec, 2010).	i) Sri Somak Mondal.
Interdisciplinary Seminar	English & Sociology	Language and Society. (21 st Sep, 2010).	i) Prof Emeritus Prasanta Roy, ii) Prof Avijit Mitra, iii) Dr.Chaiti Mitra, iv)Smt. Aparna Khastagir.
Special Lecture	Sanskrit	Sanskrit & Bengali Literature. (5 th Jan, 2010).	i) Dr. Bidyut Baran Ghosh, Sanskrit College.
Special Lecture	Sanskrit	Sanskrit Poetics – A Comparative Study. (18 th Dec, 2009).	i) Dr. Bidyut Baran Ghosh, Sanskrit College.



Dept. Workshop	English	Dramatic Art: Views and Perspectives. (24 th Nov, 2009).	i) Dr. Siddhartha Biswas, ii) Smt. Adrija Dasgupta, Theatre Personality.
Special Lecture	English	Kamala Das' Confessional Poetry (29 th Aug, 2008).	i) Prof. Soma Banerjee.
Inclusion/Human Rights			
Event Type	Organizing/ Department/ Committee	Event name, date	List of resources persons
AIDS and Thalassemia awareness programme	NSS unit & students union of the College	An awareness programme on AIDs and Thalassemia was organized by RED RIBON CLUB under the banner of NSS unit in collaboration with students union of the College. (26 th Feb, 2015).	i) Dr. Gopeshawar Mukherjee, MD, PhD.
Blood donation and Thalassemia screening camp.	NSS unit	Blood Donation and Thalassemia screening (free of cost) camp. (4 th Mar, 2014).	70 volunteers including students, teachers and non-teaching staffs of the College donated blood with the help of State Blood Transfusion Council, W.B. 100 students were screened for Thalassemia testing with the help of Thalassemia Control Unit, Calcutta School of Tropical Medicine, Kolkata.
Seminar	Philosophy	Human Rights: Ethical Approach. (3 rd Sep, 2010).	i) Dr. Kumar Mitra, Prof. Dept of Philosophy, RBU.
Fire Safety/ Disaster Management/Others			

<i>Event Type</i>	<i>Organizing/ Department/ Committee</i>	<i>Event name, date</i>	<i>List of resources persons</i>
Fire safety awareness camp	NSS unit	Fire safety awareness camp. (5 th Sep, 2014).	Experts from the Barasat Fire Station gave live demonstration regarding the different steps to control fire and deliver lecture regarding the causes of fire, action to be taken during the fire, emergency numbers to be dialed for help, etc.



Workshop on Fire Safety conducted by NSS

2.2.5 How does the Institution identify and respond to special educational/learning needs of advanced learners?

The Institution identifies special educational/learning needs of advanced learners through direct interaction and on the basis of feedback of the teacher concerned. The Institution responds to their special educational/learning needs by taking the following measures:

- **Books of more advanced level are recommended** to them.
- **Liberal Library facilities are allowed to them.** They can get any number of books issued.
- **Time Table is also framed, keeping their convenience in mind.**
- **Special classes** are arranged to remove their doubts and difficulties .
- For additional knowledge on current and latest topics they are allowed **internet surfing**.
- **Seminars, Conferences, Workshops are organized** focusing on topics related to the syllabus to further enlighten brighter students.



- Encouraging students to participate in **Quiz, Debate and Problem-Solving, Decision Making Exercises.**
- **Encouraging students to consult other national and state libraries** located in the adjacent areas of the College like Indian Statistical Institute, Cultural Research Institute, Sahitya Academy, Central-State Libraries, National Libraries.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

- To improve the academic performance of the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, **the College strives to minimize their dropout rate through the counselling of both parents and the students.**
- **More Library books are issued in order to encourage learning.**
- **Free studentships and other concessions on tuition fees** are made available to them.
- **Liberal concessions** are given depending on their merit.
- **Books, scholarships, student welfare fund and financial assistance are provided to the needy and meritorious students** based on criterion set in the Academic Subcommittee meeting .

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the College plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

At the onset of every academic year, the Institution organizes and prepares the teaching, learning and evaluation schedules for all the courses offered here. The preparation and the publication of the schedule is conducted by the Academic Subcommittee consisting of the Principal, In-house teacher representatives of the Governing Body, Secretary of the Teachers Council', H.O.D.s, non teaching staff and student representatives.

- ❖ **Syllabus:** The Departments follow the syllabus which is prescribed by the affiliating University.
- ❖ **Syllabus distribution:** The Head of each department in consultation with other Departmental teachers divide the syllabi (maintaining the area of specialization and preference of each teacher as far as practicable) and allot the portions to be taught by each teacher in one academic session.



- ❖ **Academic Calendar:** An academic calendar is prepared by the Head of the Department along with the teachers which specifically denote the sections of the syllabi to be taught within the stipulated time frame by each teacher. A copy of the academic calendar is handed out to each student of the department for easy comprehension of the teaching plan to be followed by the department.
- ❖ **Teaching Plan:** The teaching plan designed in the academic calendar finds a reflection also in the Prospectus so that at the time of admission a student may get a fair idea about the syllabi and the scheduled examinations that he/she has to take within a specific timeline.
- ❖ **Evaluation Policy:** The evaluation policy of the affiliating University for each course (Honours, General and Vocational) is communicated to the students through the Prospectus of the institute. The current evaluation policy of the University comprises of three annual examinations (Part I, Part II and Part III) conducted at the end of each academic year. The institute has a system of internal evaluation of its own, which is conducted throughout each academic session, like mid-term test and test before the final University examination. Regular class tests are also taken by the teachers.
- ❖ **Remedial Examination:** There are provisions for remedial examinations for the weaker students under the consideration of respective teachers.
- ❖ **Attendance:** A minimum **attendance** of 75% is mandatory (as per University rules) to appear in the University examinations. The norm is strictly followed in the Institution.

2.3.2 How does IQAC contribute to improve the teaching –learning process? Functions carried out by the IQAC to improve the teaching-learning process with administrative, academic extension activities, research and Knowledge resource extension.

- **IQAC improves the teaching-learning process** of the Institution by **meticulous monitoring and scrutiny**. It also **recommends the use of various new and emerging technologies** for improving the teaching-learning process. **A few initiatives taken by the IQAC are as follows:**
- **Promoting organization of training programmes and workshops for teachers in relevant computer-aided teaching**
- **Sanctioning the use of visual aids** to enhance learning process
- Encouraging the proposals of various departments to **organize educational tours** to make teaching-learning more interesting.
- **Promoting use of Departmental Library and access to internet**
- **Scrutinizing carefully the feedback forms filled in by the students, Alumni and parents** so that issues related to the teaching learning environment of the College be improved.



2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more interactive and student oriented by the dedicated faculty members of our Institution who enlighten the students about the course material and related issues and also supply the students a wider perspective about the subjects through a series of lectures. The **use of e-classrooms** has made the class more interactive. Independent learning is inspired by encouraging students to make **power-point presentations, project work and prepare wall magazines.**

Special lecture programmes are arranged at the Departmental level by inviting experts on the subjects from universities, Colleges and other research institutes. Students are duly encouraged to communicate and interact with the speakers to clarify their doubts as well as to acquire knowledge. Use of internet and Departmental Library is encouraged by the teachers.

Efforts have been undertaken by the College authority sincerely to improve the teaching-learning methodologies by using **Participatory Learner Centric pedagogy like Project Work, Field trips, Quiz competition, contribution in College Magazine, Assignments, Computer and Web based learning etc.**

2.3.4 How does the Institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Creative and Critical Interests:

The **bilingual College magazine, 'Dishari', in which the Students' Union takes a keen interest** comes up with materials consisting of different subjects and composed of various creative interests and is published annually.

The Institution encourages and sponsors creative flair among the students by inviting them to contribute to **the College magazine, wall magazines, student and College news bulletin and Departmental journals.**

Our Departmental wall magazines and journals promote the creative talents of the students.

Table : 2 (D)

Departmental Wall Magazines and Journals

Sl. No.	Department	Wall Magazine published	Journal published
1.	Bengali	Sabuj Nakshatra	Kheya
2.	English	i)Montage(Yearly) ii)Fortnightly Yours	Ripples
3.	History	Historia	Jagriti



4.	Philosophy	Darshan Darpan	Darshan Manjari
5.	Education	Agamani	Anwesha
6.	Political Science	Prayas	Forum
7.	Sociology	Sociological Outlook	Verstehen
8.	Journalism and Mass Communication	Bartalok	Sahridoy

Scientific and Philanthropic Interests:

- ✓ The **scientific temperament** of the College is enhanced by several activities involving the **NSS unit and the Science Forum**:
 - The students are encouraged to participate in such events centering around sub-themes like different kinds of pollutions, war and environmental issues, different sources of energy, health and pollution, global warming, etc.
 - The students were made aware of the life history and the scientific contribution of *Acharya Jadadish Chandra Bose, Dr. Meghnad Saha, Acharya* in a Young Talent Search programme whose focal theme was '**Green Environment and Our Life**'. **This programme was organized by the NSS unit of the College by involving the local secondary and high secondary school students from class V to XII on 20 September 2014 at the College campus.** The whole programme was divided into four events as quiz, poster, essay writing and speech competition on the great scientist and philanthropist Prafulla Chandra Ray. 13 schools along with more than 200 students actively participated in the programme.
 - **Exhibition of posters and models** have been held to promote scientific temper among the students. Often the Science Forum and NSS play a major role in generating scientific awareness among the students.
 - In order to build an atmosphere conducive to the study and research in science subjects, to help build scientific temperament in the students and to encourage students to take up science as career option, **the faculty and students of the science departments of this College have recently formed a Science Forum.**
 - ✓ The **NSS unit of our College** and also the **Departmental students** play an active role to involve students in **philanthropic activities** around the locality.
 - Some of their **philanthropic activities conducted by the NSS** are as follows:
 - On the occasion of closing ceremony of our Golden Jubilee programme, the NSS unit along with its active members organized a one day programme on **blood donation camp and free of cost Thalassemia screening camp on 4 March 2014 at the College campus.**



- **Fire safety awareness camp** was organized by the NSS unit of the College on 5 September 2014 at the College campus.
- **An awareness programme on AIDs and Thalassemia was organized by RED RIBBON CLUB under the banner of NSS unit in collaboration with Students' Union** of the College on 26 February 2015 at the College campus through speech and poster competition among the students of our College.
 - The **Departments also try to engage themselves in philanthropic activities** in their small little ways.
- **The Department of English organized a programme, 'Teaching English: A Workshop'** on 15 January 2014 in its attempt to combine academics with an altruistic mission. The Departmental students donated books and stationery and taught basic English communication to the children of Siddharth Welfare Mission, a NGO supporting the cause of the deprived children in the society.
- Students of the **Department of Sociology participated in the ASER projects in collaboration with PRATHAM, a NGO, from 2008 to 2011 to measure the educational status of the rural students of Bengal, studying in Secondary schools by applying a standardised index used all over India.**

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

We do not directly use all the facilities of e-learning but majority of our dedicated teachers as well as our students use internet facilities and e-resources to make teaching learning process more innovative and interesting. Besides normal class lectures we use the following teaching aids for the benefit of our students:

- **Audio-visual aids** to compliment class room teaching
- Providing **computer-aided learning programmes, like power point presentations, use of simulation softwares for Digital Circuit Drawing, 8085 Microprocessor Programming**
- **Communicative English** classes arranged **by the Career Counselling Cell with the help of internet facilities**
- **Films/documentaries** are shown regularly to complement the prescribed syllabus
- **2 e-classrooms** have been set up for effective teaching.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?



✓ **To open a wide horizon of knowledge to the students beyond the conventional text book learning, the following methods are undertaken:**

- Organizing **National and State level seminars** and inviting eminent academicians to share their expertise with the students.
- Organizing **Extension lectures** by invited teachers from various universities and Colleges to enlighten the students on topics related to their curriculum.
- Through **group-discussions, debates and project works** the faculties try to imbibe an analytical and research oriented approach in the students.
- **Educational tours, field works** are organized not merely as part of the curriculum but also to gain first hand knowledge on the syllabi.
- **Students are encouraged to make power point presentations** on topics related to their subject of study.

✓ **The faculty, too, is striving always to acquire knowledge and thus remains updated through adopting the following measures:**

- According to service rule the **teachers attend Orientation and Refresher Courses arranged by the different universities**. Such courses are designed in such a way so as to impart advanced and updated knowledge of the subject to the teachers and help them in their career advancement.
- Teachers also apply for the **UGC sponsored Major/Minor Research Projects**.
- Full time teachers are allowed to join **UGC sponsored Faculty Development Programme** to complete their Ph.D research.
- Teachers engage themselves in **interdisciplinary lectures**, thus broadening their scope of study.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- **Academic Support and Mentoring:**

Besides regular class room teaching, the teachers offer academic guidance to the students as and when necessary, both on the formal and on the informal level.

Tutorial classes are taken to address specific queries of the students related to the syllabi. **Remedial classes** are arranged for academically weak students. Teachers also lend personal books, study materials to the financially weak students.

Teachers earnestly dedicate themselves to mentor the students under their guidance. **All the students, irrespective of gender and class can approach any teacher about any educational, professional or psychological guidance.**



- Counselling:

- Counselling is also a part of our academic programme. We assist approximately 50 students in selection of subjects at the time of admission on the basis of their merit and inclination.
- During the course counselling related to the syllabus, attendance, examination process is meticulously done by the teachers to help the students acquire a comprehensive idea about the curriculum.
- Students are offered career guidance through the UGC sponsored Career Counselling and Soft Skill Development Cell of our College. The function of the Career Counselling Cell in a nutshell is as follows:
 - To make the students familiar with various career options through seminars
 - To provide opportunities to students, as far as possible, for future placements
 - To guide students in taking up professional courses that would help them in career prospects
 - To address the problems of the students, related to stress anxiety, examination phobia, peer pressure and other issues.
- The pass-outs of our College may enrol themselves in the UGC sponsored Merged Scheme course, Entry in Services, whereby they get an opportunity to prepare themselves for competitive examinations like School Service Commission, West Bengal College Service Commission. Classes are taken by in house teachers as well as specially qualified teachers who are invited to take classes on a regular basis to prepare the students for different competitive examinations.
- To support economically weak students the College allows special concessions on tuition fees. In 2014-15 a total of 312 students, from Arts, Science and Commerce streams have been given a sum of Rs. 1,66,765 as concession on tuition fees. Financial aid is also extended by the faculty in certain cases on an informal basis. A portion of the Teachers' Council and the Students' Union Fund is used in assisting poor and needy students of the College.
- The College deals with teenagers coming from diverse socio-economic background. The College aims towards the holistic development of the young minds and thus we address not merely the academic problems faced by the students but also try to delve into their psycho-social background that plays a huge role in shaping their personalities.

The students may also approach the **Grievance Redressal Cell** where suggestions related to academic atmosphere and other relevant issues related to their student identity are handled by the Convenors and other members of the Cell with adequate care and understanding.

For example, in the last four years, the requirements of the students that have been addressed, include:

- **Installing a water cooler in the Canteen**
- **Installation of pollution free generator**
- **Computer with internet facility in the Students' Union room**
- **Book Bank in Students' Union room**

As per the need of the students the provision of **drinking water and toilet for students** has been addressed on the first floor.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the Institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- ✓ **Various innovative and interactive teaching methods** are adopted by our able faculty members to teach the students proper application of knowledge that they acquire in the Institution. The College encourages the faculty members to complement the class lectures with various teaching methodologies, inside and outside the class-rooms. During the last 4 years, the following methods have been adopted by the Institution:
- ❖ **Power Point presentations and the use of E-learning** : The teachers of all Departments use power point as a teaching aid. Moreover, the Departments of English, Anthropology, Zoology, Computer Science have started encouraging ppts by students. The conventional class room lecture method has been complemented by e-learning.



Newly Built E-classroom



- **Model and Poster display:** Departments of Anthropology, Zoology, Botany, Physics, Chemistry, Geography etc. use models as one of the tools of teaching.

Displaying of posters on the Departmental notice board or on the walls of the department is a method that all the streams, Arts, Science and Commerce largely follow as a means of complementing text books with visuals.

The Institution organized a grand exhibition of models and posters displayed by various departments on the event of the Golden Jubilee Closing Ceremony on 4 March 2014. Smt. Chandrima Bhattacharya, President, Governing Body, inaugurated and appreciated the effort.

On the occasion of the inauguration of the Auditorium of the College and International Seminar, the Departments of Political science and History organized an exhibition of old newspapers entitled 'The Unforgettable 1940s in the Print Media'. Prof. Malayendu Saha, Vice Chairman of the West Bengal State Council of higher Education inaugurated it. It was praised by academicians and students alike.

- **Socio-economic and socio-cultural surveys:** Students are asked to submit reports on various projects and surveys that they undertake as part of their syllabi.
- **Film and Documentary shows:** Several faculties, like the Department of English, Political science, History, Journalism and Mass Communication have introduced regular film and documentary shows as a process of supplementing the word-text with the visual-text. A few of these shows are given below:

Table : 2 (E)

Films/Documentaries Screened by the Departments

<i>Department</i>	<i>Film/Documentary</i>	<i>Date</i>
History	'Hitler: A Career'	21 September 2010
Anthropology, Botany, Zoology	'Challenges of Life: Animal Behaviour'	20 August 2011
Political Science, Sociology, History	'The Little Terrorist'	6 October 2012
English	<ul style="list-style-type: none"> • 'Macbeth' • 'Twelfth Night' 	9 October 2012 10 October 2012
Journalism and Mass Communication	'SANJOG' - Documentary Film made and screened by students	12 February 2013
Political Science	'An Inconvenient Truth'	15 November 2014
English	<ul style="list-style-type: none"> • 'Hound of the Baskervilles' • 'Sheyal-Debotar Rohoshyo' 	11 December 2014 12 December 2014

Wall magazine: Students are encouraged to prepare wall magazines and display those by their respective faculties. The research involved in preparing such wall magazines contribute to their acquiring more knowledge in their own subjects.

Table : 2 (F)

Departmental Wall Magazines

Sl. No.	Department	Wall Magazine published
1.	Sanskrit	Sanskriti
2.	Geography	Man and Environment
3.	Economics	De Economics
4.	Botany	Greenscope
5.	Zoology	Finch
6.	Anthropology	Biological Process
7.	Physics	Horizon
8.	Mathematics	Abstract
9.	Computer Science	Big-O
10	Commerce & Management	<i>Banirjo Darpan</i>



Eminent media personality, Smt.Urmimala Basu inaugurating 'Fortnightly Yours', Wall Magazine of the Department of English

- ✓ Beside these innovative attempts, the faculties regularly follow certain conventional approaches to facilitate teaching-learning process, like the National and International Seminars/Conferences/Workshops and Extension Lecture Programmes organized by the Departments.



2.3.9 How are Library resources used to augment the teaching-learning process?

The Library facility of our College is extremely enriched. It provides necessary books and journals to our students and teachers. We have a rich and diverse collection of books in different subjects. The College has a **Central Library as well as Departmental Libraries to cater to the needs of the teachers and students alike.**

- The **Central Library remains open on all days except Sundays and other Government holidays.** Both text books and reference books are made available to the students. The Library has an altogether separate section for Reference Books.

On 10-11 December 2015 the Central Library organized a Book Exhibition.

Books of varied subjects were put on display. Books authored by the teachers were also displayed. It was a proud moment for the Librarians when their sincere efforts to promote reading and buying books were appreciated by the Principal, teachers and students.

Our digitized **Central Library has 4 computers** with 2mbps/10mbps/1gb: 56 abps internet band width/speed, **1 printer, and one Xerox machine** for the help of the students and teachers. The presence of the **INFLIBNET** facility helps the students and teachers get access to various useful journals.

- **Most of the Departments have their own respective Libraries** where the books are issued by the Departmental teachers during the Library period. **The Departmental Libraries mainly cater to the Honours students** of the respective Departments while both the Honours and General students avail the Central Library resources to enrich themselves. The Librarians help the Departments to purchase new books according to the requirement of the faculty members and students.
- **Books for competitive examinations are also available** and issued to the students. The UGC Merged Scheme has its own Library.
- **Book exhibitions have been organized during seminars/conferences** so that teachers and students can select new books for the Library and keep themselves and their students updated.

A **Book Bank is also maintained by the College Students' Union**, where students, teachers, ex-students can donate their old books, which are then distributed to the financially needy students. If required they can borrow books from the Book Bank for a year and return them after the completion of the course.

2.3.10 Does the Institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the Institutional approaches to overcome these.

The Institution is extremely conscious about the work load in terms of the curriculum and the stipulated time allotted for its completion. In order to ensure



that the teachers complete the curriculum within the planned time frame, the Institution has incorporated the following mechanisms:

Each department has to prepare a well –planned Academic Calendar for the entire year, which is then printed and handed over to the students at the beginning of the academic session

Constant monitoring is done by the concerned authority and the Academic Audit Committee to ensure effective application of the work plans.

In spite of the above mentioned measures, the Institution at times faces a few challenges in completing the curriculum within the planned time frame and calendar, under some **unforeseen extra ordinary circumstances**, like Central/State level elections, when the **College campus is occupied by the Central/State Police/Troops** and thus normal classes have to be suspended, **or natural calamities, like flood**, when the College space is used to provide shelter to the local people.

However, **we have a provision of additional working days** to meet such unforeseen challenges and the faculties try their best to take additional special classes, remedial classes to complete the syllabus and to help the College run smooth.

It is also undeniable **that the change in the UG structure as followed by the affiliating University has affected the curriculum to some extent**. The three-tier system followed in the UG level, Part I + Part II+ Part III, has indirectly reduced the number of actual teaching days, thus posing a new challenge to both teachers and students regarding the completion of the vast curriculum within a short time span.

However, **it is through systematic division of the curriculum into modular patterns in the form of an all comprehensive academic calendar** that the departments meet the challenge of the stipulated time.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC plays a major role in monitoring the quality of teaching-learning. The IQAC is helped by the Academic Audit Committee in this respect. Regular feedbacks are acquired from the students, teachers, parents, and also the Alumni and their suggestions are incorporated as far as practicable to enrich the teaching-learning process.

The **Evaluation process** involves regular internal assessment system, which includes **class works, monthly tests, mid-term tests and selection tests**. On the basis of such evaluation the faculties locate the slow learners and weak students and necessary steps are taken to improve them academically.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the College in planning and management (recruitment and retention) of its



human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The competent and qualified teachers are recruited in two ways:

- (I) Directly by the Governing Body (GB) of the College, on recommendation of the West Bengal College Service Commission (WBCSC), which is an autonomous body of Govt. of West Bengal, that recruit teachers for Government aided Colleges. The WBCSC seeks vacancy list for different subjects from the Colleges of West Bengal. The Colleges provide the vacancy list with prior approval of the Governing Body (GB) of the College. After completion of all official procedures, the WBCSC recommends the qualified candidates to be recruited by the concerned College. Then the GB appoints the recommended candidate by maintaining all stipulated rules and regulations of Department of Higher Education, Govt. of West Bengal.
- (II) The College also recruits contractual whole time teachers (CWTT), part time teachers (PTT) and guest teachers (GT) on its own. High level of transparency for recruiting competent and qualified teachers is maintained by the College authority (GB).

With prior approval of GB, the College makes open advertisement in leading newspapers and also uploads the advertisement on institutional website mentioning the eligibility criteria for recruitment of teachers, following the norms laid down by the University Grants Commission (UGC), the affiliating university and the Department of Higher Education, Govt. of West Bengal.

Candidates who fulfil the criterion are shortlisted and invited for interview. The interview panel comprises competent representatives from the affiliating university. A candidate is selected only on the basis of merit, research experiences and performance in the interview. A panel is prepared and the candidate who is first on the panel receives a call from the College and asked to join. His/her recruitment is then sanctioned by the GB.

However it must be mentioned that since 2010 -11 the service of the CWTT(vide G.O. 10-Edn(CS)/10M-31/10 dated 04.11.2011) and the service of the PTT (vide G.O.786-Edn(CS) dated 08.10.2010)has become secured until the age of retirement and the Govt.of West Bengal has taken all financial liabilities.

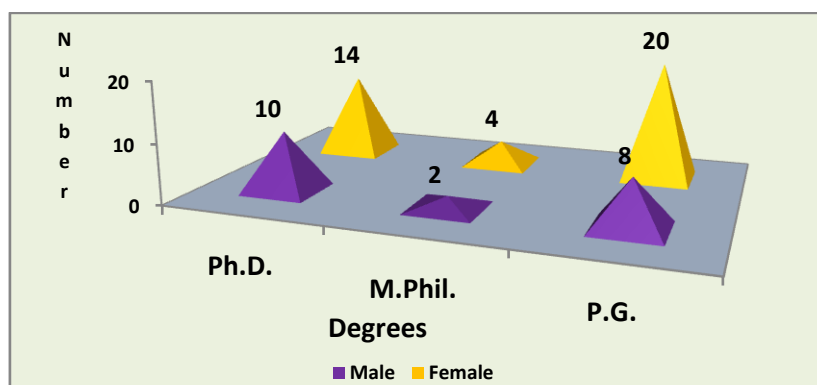
At present, the institution has 34 substantive teachers (including Principal), 10 Contractual Whole-time Teachers (CWTT) and 15 Part-Time Teachers (PTT) and also a few Guest Teachers as per requirement.

Table : 2 (G)

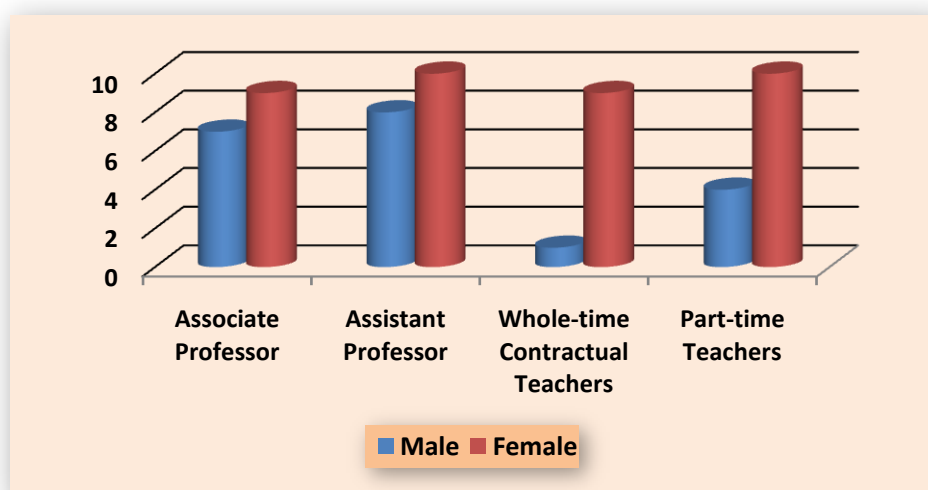
Qualifications of Teaching Staff

Highest qualification	Associate Professor			Assistant Professor			Whole Time Contractual Teachers			Part-time teachers			Total count		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
Ph.D.	5	9	14	5	3	8	0	2	2	0	0	0	10	14	24
M.Phil.	1	0	1	0	0	0	0	1	1	1	3	4	2	4	6
P.G.	1	0	1	3	7	10	1	6	7	3	7	10	8	20	28

Category of Teaching Faculty



Number of Teaching Faculty





2.4.2 How does the Institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the Institution in this direction and the outcome during the last three years.

In addition to utilizing the resources available, the College attempts to invite stalwarts of various fields in the capacity of guest teachers or invited lectures.

- The **newly opened PG Department of Bengali has invited a few eminent academicians as Guest Teachers**, like Dr. Ashok Kumar Mishra, Retired Associate Professor, Bhairab Ganguly College, Dr. Radheshyam Saha, Retired Associate Professor, Sri Chaitanya College, Habra, who excel in areas of Modern Bengali Literature. Dr. Dipankar Mallik, Assistant Professor, Vivekananda Vidyamandir, Belur and Dr. Mohini Mohan Sardar, Professor and Head, Dept. of Bengali, West Bengal State University enlighten the students on the study of Middle Ages in Bengali Literature.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the Institution in enhancing the teacher quality.

- **Staff development programmes:** The Institution allows the teachers to join various Staff Development Programmes not merely to attain eligibility for promotion, but also as an effective means to enhance the knowledge of the teachers. Teachers who joined such programmes in the last four years are as follows:

Table : 2 (H)

Staff Developmental Programmes

<i>Academic Staff Development Programmes</i>	<i>Number of faculty Nominated</i>				
<i>Session</i>	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14</i>	<i>2014-15</i>	<i>Total</i>
Refresher courses	02	02	02	02	08
HRD programmes	00	00	00	00	00
Orientation programmes	00	01	02	01	04
Staff training conducted by the University	00	00	00	01	01
Staff training conducted by other Institutions	00	00	00	00	00



Summer / winter schools, workshops, etc.	01	00	01	01	03
Total					16

- **Faculty Training programmes** are organized by the Institution to empower and enable the use of various tools and technology for improved teaching-learning.
- **Advanced learning** is also inculcated by the College by organizing regularly seminars, conferences etc. sponsored by different funding agencies, like the UGC and the Higher Education Council, Govt. of West Bengal.
- **Teachers are encouraged to attend workshops organized by the affiliating University:** Workshop on syllabi of various subjects are organized by the West Bengal State University on a regular basis for better handling of the changes in the curriculum. Teachers of all departments are encouraged to attend such workshops. A training course in Research Methodology in Social Science Research entitled, '*Methods of Social Inquiry*' under the aegis of WBSU and Indian Council of Social Science Research was held in Labour Welfare Office, Kolkata. Four CWTTs were sent to attend this training – Smt. Sampa Bhattacharya, Smt. Upakatha De, Dr. Srimoyee Gupta and Smt. Nirupa Paul.
- **Programmes on Computer Training:** Keeping in mind the growing need for computer assisted teaching, training of audio visual aids, smart classrooms have been organized in collaboration with WEBEL Informatics Ltd. During these programmes basic orientation training is provided to the faculty members in order to empower and enable them to use of various tools and technology for advanced teaching-learning.
- **Teachers of the College are also encouraged to take initiative to learn and keep abreast of the latest developments** by making presentations in other Institutions, participating in external workshops, conferences etc. The following table highlights the initiatives taken by the faculty of the College:



Table : 2 (I)

Participation of Teaching Staff in Seminars/Conferences/Workshops

Session	2011-12	2012-13	2013-14	2014-15
Invited as Resource Person in Workshops / Seminars / Conferences organized by External Professional Agencies	1	3	3	3
Participated in External Workshops / Seminars / Conferences recognized by National/ International professional bodies	14	8	4	3
Presented papers in Workshops / Seminars / Conferences conducted or recognized by Professional Agencies	15	5	21	10

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national Institutions and specialized programmes industrial engagement etc.)

The College authority is very much supportive and caring in encouraging teachers in various aspects.

- Promoting the faculty members to participate **Orientation Programmes, Refresher Courses, Training Programmes and Workshops organized by universities and other institutes**
- **Organizing national /international seminars** on contemporary and relevant topics
- **Granting authorised leave for attending and presenting papers in National/ International Seminars/ conferences** organized by universities and other institutes
- Supporting to avail **UGC FIP/FDP** to the faculty for pursuing Ph.D.
- Motivating the teachers towards research development and encouraging them to send proposals for the **UGC funded Minor research projects**
- (Details of teachers who have availed FIP/FDP leave and granted UGC sponsored Major/Minor Research Projects are given in Criterion 3, Table no 3 (A)).

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four

years. Enunciate how the Institutional culture and environment contributed to such performance/achievement of the faculty.

The State Government has no such provision for recognizing excellence in teaching in Govt. sponsored Colleges. However some of our teachers have received several awards and recognitions in their personal, academic and extra-curricular pursuits.

2.4.6 Has the Institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Our Institution has introduced **a system of evaluation of the teachers by the students** from the session 2003-2004. The feedback of the third year outgoing students of UG is obtained through an elaborately structured questionnaire on different aspects of the College as well as on the faculty, maintaining anonymity.

These forms are then collected and a report is made by the Academic Audit Committee, which in turn is **evaluated by the IQAC**. The IQAC finally suggests means by which the teaching-learning process of the Institution may be improved.

Performance of the teachers is also evaluated by the DPI and the University nominees at the time of their promotion under Career Advancement Scheme.

2.5 Evaluation Process and Reforms

2.5.1 How does the Institution ensure that the stakeholders of the Institution especially students and faculty are aware of the evaluation processes?

- The **Prospectus of the College** clearly underlines the evaluation process followed by the affiliating University as well as the internal evaluation procedures maintained by the Institution. We have a continuous system of students' **evaluation through Class Tests, Mid-term Tests and Selection Tests.**



Examination Hall

- Such information is provided in detail in the **College Website.**



- Information regarding evaluation is also delivered by **the Principal at the very beginning of the academic session.**
- Moreover, **the teachers of the various Departments** in the Institution keep on orienting the students about the evaluation process from time to time.
- The performance of the students is discussed in detail in the **Departmental meetings and in the meetings of the Academic Subcommittee meeting on a regular basis.**

2.5.2 What are the major evaluation reforms of the University that the Institution has adopted and what are the reforms initiated by the Institution on its own?

The West Bengal State University keeps on making evaluation reforms for the benefit of the students.

Major evaluation reform initiated is the 1+1+1 system since 2008-09.

Since 2012, importance on class performance has increased in Practical Examinations and also for most subjects, External Examiners are no longer appointed for Practical Examinations.

In addition to Selection Tests, **the University has also directed the affiliated Institutions to hold Mid-Term examinations** as a preliminary assessment of students since 2010-11.

The Institution has no scope to initiate any reform in the evaluation process. The Institution follows the norms set by the University regarding the evaluation process. But **teachers, as member of the Board of Studies** of the affiliating University **take initiative regarding reform in the existing evaluation process.** **The Institution also conducts Class tests to evaluate the students.**

2.5.3 How does the Institution ensure effective implementation of the evaluation reforms of the University and those initiated by the Institution on its own?

To ensure effective implementation of the evaluation reforms of the University the **Institution maintains regular contact with the University administration, i.e., the Controller of Examinations, Registrar, Inspector of Colleges etc. by regularly attending meetings.**

Our Principal is an esteemed member of the Examination Monitoring Committee for the Undergraduate Examinations, West Bengal State University, Barasat.

Faculty members are appointed as Paper Setters, Moderators and/or Head Examiners/Examiners.

Some of the **teachers as the member of the Board of Studies** express and exchange views with teachers of the University and other Colleges.



The College administration implements the reforms made by the University through the Centre Committee. It keeps track of all the developments in the University evaluation procedure.

The Centre Committee works very sincerely and ensures the smooth running of the University examination system in the Institution. A Duty Chart is prepared and Invigilation duties are duly assigned to teachers and a register is meticulously maintained by the Convenors of the Centre Committee for this purpose.

The Examination Committee plays a significant role in conducting the Mid Term and Selection tests in the College.

The Class Tests/Unit Tests are conducted by the Departmental teachers in their respective Departments to evaluate the regular progress of the Departmental students.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Our approaches are based on the illustration of Robert E. Stakes – ‘When the cook tastes the soup, the evaluation is formative, when the guests taste the soup, that’s summative’. Thus following the pedagogical guidelines, measures for formative assessment are adopted during the development of students’ achievement programmes while in summative evaluation, we assess the outcome of the programmes at the end of an operating cycle.

To be specific, different faculties of our Institution make formative assessment over the achievement of the students through regular group discussions, student presentations, class tests and the mid-term test.

The summative evaluation is made by the College at the end of every academic session through ‘Test’, the qualifying examination for appearing in the examinations to be conducted by the University. Summative evaluation, however, is finally done through the University examinations.

Tutorial classes and remedial classes can be organized in a better way on the basis of the outcome of formative evaluations made by our faculty members and this in turn modifies the overall achievement of our students significantly.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Significant improvements have been made in the policies of the Academic Subcommittee to maintain rigour and transparency in the internal assessment. Some of these measures are as follows:



- **20% of marks from the four unit tests are added to the results of the Mid-Term test**, so as to place added emphasis on the performance of the student in each unit test
- Along with the marks awarded to the students in the internal assessment, **due importance is placed on the percentage of attendance as well. 75% regular attendance is mandatory** and each faculty puts up a list displaying the attendance percentage of the students at regular intervals.
- **Answer scripts once examined are shown to the students** and any query regarding the corrections is explained to the student so as to maintain transparency.
- For the holistic development of the student, **regular Counselling** plays a major role. Academically weak students are not only offered the scope of attending tutorial and remedial classes, but are also offered counselling by the faculty members as and when required.
- **Independent learning** is promoted by the faculties as students are encouraged to make power point presentations, wall magazines and projects.

2.5.6 What are the graduate attributes specified by the College/affiliating University? How does the College ensure the attainment of these by the students?

The graduate attributes are enshrined in the vision and mission of our College. The College aims at bringing about a holistic development in the students, so that when they pass out from the College with their graduate degrees, they step out with confidence and integrity into a larger global world. The graduate attributes that we try to inculcate in our students focus on the following qualities:

Knowledge: The College not only tries to imbibe subject specific knowledge to the students at the academic level, but also ensures a proper assimilation of that knowledge, which in turn will lead to the formation of an all comprehensive awareness about the world around.

Values and Ethos: In the contemporary society a student, who is going through the crucial stages of psychological development, has to encounter a number of challenges in the form of political and religious strife, cultural and social prejudice. The Institution attempts to imbibe the core universal values like truth, honesty and righteousness among the students so as to empower them from within. Value education in the form of talks, films, documentaries is imparted to the students. Any unfair means adopted by the students to pollute the academic atmosphere of the College is handled both with strictness and compassion.

Fostering National Integrity and Universal Brotherhood: Through celebration of various events, like *Basanta Utsab*, *Rakhi Bandhan*, *Saraswati Puja* and observation of certain days of national/international importance, like Independence Day, *Bhasha Dibosh*, International Women's Day, Rabindra Jayanti and others the College fosters the values of fraternity and cooperation,

when students come together, irrespective of caste and community to form national integrity and universal brotherhood.



Involvement of Teachers and Students in Saraswati Puja within the College Campus

Employability: The Institution shows immense concern over the scope of employability that may be available to the students once they graduate from the College. The College prioritizes knowledge in ICT, soft skill development and communication, which can offer better prospect to students in the competitive job market. We offer compulsory computer training to students through WEBEL Informatics Ltd. Our merged scheme sponsored Career Counselling and Soft Skill Development Cell is instrumental in guiding students about global job markets through organising various workshops, mock interviews and placement opportunities.

Since most of our students are first generation learners and come from impoverished economic background, communication in English poses a real challenge for them. To enrich their communicative skills Career Development Cell organizes short term courses in Spoken English.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

- At the University level, students can apply for review of their answer scripts and if necessary, they can invoke RTI for redressing their grievances regarding evaluation.
- At the College level, the faculty members show the answer scripts to the students for their examination and discuss about their performance in the examination. The teachers of the Institution encourage the students to express their grievances freely regarding the evaluation process. Guardian-teacher meeting serves as a platform for the guardians to share their grievance with the teachers on the related issue



2.6 Student performance and Learning Outcomes

2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

We attempt to make the students and the staff aware of learning outcomes, specific to the subject. The learning outcomes adopted are different for different subjects. For example, a student who has successfully completed his UG course in Journalism and Mass Communication, is expected to be familiar with the techniques of making documentaries, or a student passing with Honours in English should be aware of the various literary approaches of analyzing a work of literature, or, a graduate in Sociology should be prepared for sharing social groups, norms, values and beliefs.

Such learning outcomes may be abstract or concrete depending on the content and scope of a subject. These learning outcomes are embedded in the curriculum and through continuous assessment and evaluation, the students gradually improve and learn the stated outcomes.

The expected learning outcomes are discussed in the Board of Studies meeting and syllabi is framed accordingly.

Through workshops organized by various faculties the University notifies the UG teachers about the learning outcomes that are set for a particular course.

The teachers then try to give a detailed idea of the expected learning outcomes at the beginning of the session and also during the course of study through direct interaction with the students in the classroom.

2.6.2 Enumerate on how the Institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.(bar graph and pie chart representation desirable)

The performance of the students is monitored through the results of the Class tests, Mid-Term tests, Selection Tests and finally through the University examinations. The result of the Class tests are communicated to the students by putting up their marks on the Departmental Notice Board.

The results of Mid-Term and Selection tests of all the Departments of the Science, Arts, Commerce and ASPV Major streams are centrally put up for the knowledge of the students by the Result Committee. This responsibility is taken up by the Result Committee with much love and care for the benefit of the students of 1st, 2nd and 3rd year students. All records are well maintained by the Convenors and the members of the Committee.



On evaluating the performance of the students in the internal examinations, **weak students are identified by specific Departmental teachers and Tutorial classes are conducted to improve their understanding and performance.** It enhances the confidence of the students and prepares them for the final examination.

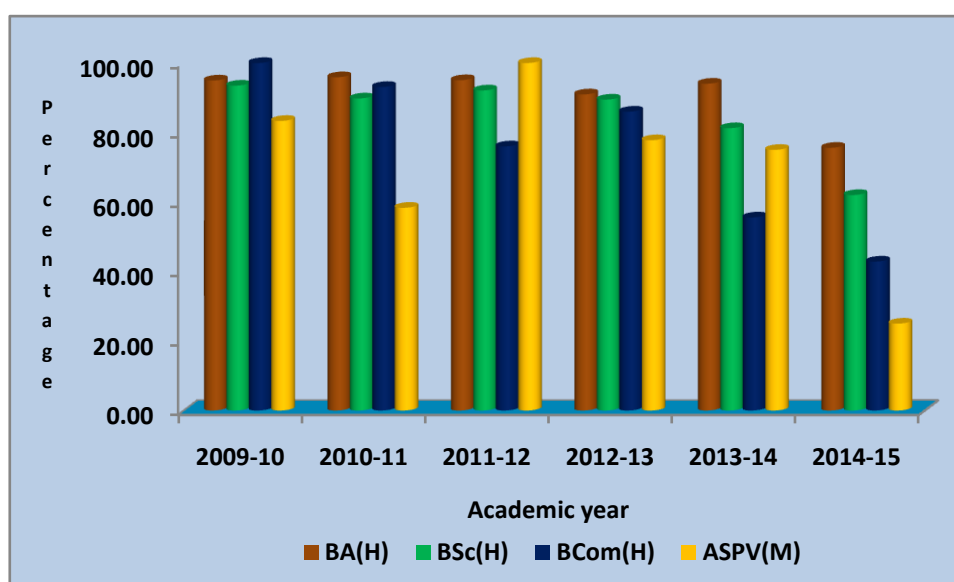
So far as the University Examinations are concerned, **results of B.A./B.Sc./B.Com/ ASPV Major Part I, Part II and Part III Examinations are handed over to the College authority by the University. The mark sheets are individually collected by the 1st, 2nd and 3rd year students respectively from the College.**

The following table shows the final 3rd year University results of our students in terms of the pass percentage in the last 6 years:

Table: 2 (J)

Pass Percentage of 3rd year University Results

SUBJECT	2009-10 (%)	2010-11 (%)	2011-12 (%)	2012-13 (%)	2013-14 (%)	2014-15 (%)
BA(H)	94.98	95.91	95.05	90.96	94.05	75.59
BSc(H)	93.48	89.79	92.11	89.47	81.25	62.00
BCom(H)	100.00	93.10	76.00	86.00	55.55	42.86
ASPV(M)	83.33	58.33	100.00	77.78	75.00	25.00





2.6.3 How are the teaching, learning and assessment strategies of the Institution structured to facilitate the achievement of the intended learning outcomes?

The curriculum and the teaching-learning process are structured in such a way that a student may acquire the intended learning outcomes at the end of the course.

Along with content based class lectures various other teaching aids like computers, projectors, cameras etc. are used to make learning more informative and interesting.

To help the students reach the learning outcomes, the faculties arrange for special lectures, seminars, conferences, workshops where eminent academicians offer knowledge that transcends the limited information offered by the text books. Field tours conducted by various departments, like Geography, Anthropology, Sociology, Zoology and others facilitate the achievement of learning outcomes. Educational excursions are organized by Departments like History, Political Science, Bengali, English, Journalism and Mass Communication, Philosophy etc. In this way, the teaching learning process takes on a holistic dimension.

Through continuous and rigorous assessment the students are perfected and gradually step by step they move towards the attainment of the learning outcomes. The primary assessment strategy followed is internal tests and examinations.

The performance of the student is closely monitored his/her results. The academically weak learners are identified and special classes and tutorials are arranged for them so that the path leading to the learning outcomes become easy. The other assessment strategy employed by the Institution is religious maintenance of a student's attendance. Attendance record of the students is displayed on the Departmental notice board and students securing low attendance are first offered counselling and in case of no improvement, the guardians are called and the matter is discussed.

The feedback of the students also plays a major role in assessing the adequacy of the teaching learning process and the learning outcomes that it aims to generate.

Any obstacle faced in order to reach the expected learning outcome is dealt with immediacy and attempts are made to remove it at the earliest, prioritizing the welfare of the concerned student.

2.6.4 What are the measures/initiatives taken up by the Institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

In the introductory classes of any course, teachers make the new students aware of the social and economic relevance of the course. Teachers focus on how the study of the courses can be economically and socially significant by explaining the job opportunities and scope of further studies and research work in the subjects. Departments organize seminars / invited lectures to discuss the issues relating to impact of studying the subjects in the society.



2.6.5 How does the Institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The **Result Subcommittee of the College plays a very important role in compiling the results of the various internal examinations**, like Mid-Term Test, Selection Test. Respective teachers submit the result of in-house examination to the Result sub-committee in the form of award lists.

The Result Subcommittee not only compiles the results but also analyses them on different levels. Through graphical representation the Result Committee tries to chart the progress of each department. Each department, in particular, and College as a whole then studies the movement of the upward/downward curve of the graph and plans its goals of progression accordingly.

To overcome the barriers of learning, evaluation plays a major role. After each in-house examination **the faculties sit together with the students and their answer scripts are shown and errors are identified**.

Sometimes, depending on the low performance of the student, the guardians may also be informed and their suggestions are sought in the **Guardians' Meet** organized by the Departments.

For better success in the University examination **question banks, model answers are circulated in the class. Also, remedial classes, tutorials are arranged** to facilitate learning among the slow/weak learners.

2.6.6 How does the Institution monitor and ensure the achievement of learning outcomes?

Please see 2.6.5.

2.6.7 Does the Institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Evaluation of a student's performance is the most significant indicator that an individual teacher uses to plan out the future improvement of the student. A student is evaluated by the teacher on the basis of his/her class response, marks scored in **Class tests, Mid Term tests, Selection Tests and percentage of Class attendance**.

On each of the mentioned criterion the teacher judges the performance of a student. If any student is found withdrawn and shy in his/her class response, the teacher may privately discuss the matter with the student, provide necessary counselling and try to motivate the student by involving him/her in class activities.

So far as the results of the Class tests, Mid-Term and Selection Tests are concerned, **the teacher shows individual scripts to the students and helps them to identify their mistakes**. Also, on the basis of the scores attained, the teacher



further tries to locate the weak learners of the class. **Tutorial and Remedial classes are arranged for such students** and special guidance is offered in the form of lending **books and reference materials** to enable the student escalate the ladder of progression.

Students who fail to secure 75% class attendance are immediately called by the faculty through a notice for explanation. The faculty initially tries to solve the matter through **friendly discussion with the absentee student**. However, if that does not work, **his/her guardian is asked to meet the faculty** and the **issue may also be taken up by the Principal** if it cannot be solved at the Departmental level. In short, monitoring over class attendance is strictly maintained by the Institution as a whole.

Any other relevant information regarding, Teaching-Learning and Evaluation which the College like to include.

The evaluation schedule of the affiliating University at times becomes a hindrance to the plan and progress of the curriculum and outreach programmes taken up by the College. Despite such obstacles the College meets this challenge by accommodating special PG and Honours classes during the time of University examinations.

In the lean session the Departments carry on meetings where the teaching-learning methods are improved to make these more student-centric and the results of the students are analyzed.



CRITERION III:

**RESEARCH, CONSULTANCY
AND EXTENSION**

*“When you are doing any work, do it as worship, as the
highest worship, and devote your whole life to it”*

Swami Vivekananda



3.1 Promotion of Research

3.1.1 Does the Institution have recognized research center/s of the affiliating University or any other agency/organization?

The Institution **does not have any recognized research centre** of the affiliating University or any other agency.

However, the teachers of the College are involved in active research work which is reflected by the considerable number of **UGC sponsored Minor Research Projects** availed by them.

Teachers are actively involved in research projects in collaboration with external agencies.

Dr. Debasis Mallick, Assistant Professor, Department of Chemistry has been selected for IASc-INSANA-SI(Science Academies) Summer Research Fellowship-2015 to work with Prof. R. Murugavel, Prof. of Chemistry, IIT Mumbai.

He is also guiding a Ph.D student of Jadavpur University on *Synthesis, Structure and Photophysical Activity of some d^{10} metal ion complexes of Azoimidazoles*

Dr. Suman Chakraborty, Assistant Professor, Dept. of Anthropology is acting as PhD Assistant Supervisor in Calcutta University.

He is guiding a Ph.D student on *Obesity and Mental Health Status among Adolescent Girls in Kolkata*.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The College has an Expert Committee to monitor the issue of research in the College. The Expert Committee is composed of the four in-house teacher members of the Governing Body:

- Sri Dhurjati Prasad Mukhopadhyay, IQAC Coordinator
- Dr. Madhumita Chakraborty (Sarkar)
- Sri Goutam Kumar Das
- Dr. Nilay Kumar Saha

In order to promote an environment of research the Expert Committee makes a number of recommendations like:

- Providing infrastructural support to teachers involved in active research
- Make relaxations for them in their class routine
- Purchase of Library books related to their research



- Display of their research papers/journals/books in the Library
- Encourage teachers to present the findings of their research projects to the Expert Committee and students.

The large number of completed and ongoing Minor Research Projects bears testimony to the successful recommendations made by the Expert Committee.

3.1.3 What are the measures taken by the Institution to facilitate smooth progress and implementation of research schemes/projects?

The Institution gives permission to the teachers to undertake the UGC sponsored Faculty Improvement or Faculty Development Programme and encourages them to complete and submit their research work in the time period allowed by the UGC. Institutional support is provided to enable easy implementation of the Research Projects.

Infrastructural help provided to the Principal Investigators who has undertaken the Research Project are as follows:

- Timely release of the UGC funds by the College so far Minor Research Projects are concerned
- Relaxation of working hours for the faculty in the lean session so as to facilitate field tours, surveys, Library work
- Infrastructural support in the form of Library, laboratory, computer, internet, printing, photocopying. Example special infrastructural facilities have been provided to Dr. Debashis Mallick, Department of Chemistry and to Sri Tushar Kanti Roy, Department of Zoology, to pursue their research work and projects
- Facilitate timely auditing and submission of utilization certificate to the funding authority

3.1.4 What are the efforts made by the Institution in developing scientific temper and research culture and aptitude among students?

The major steps taken to enhance scientific environment and research culture among students are as follows:

- Extensive field work is undertaken by the Departments of Anthropology, Botany, Geography, Sociology, Zoology and students are made to submit projects on the basis of their field study.
- Encouraging students to make power point presentations in seminars. For example,
- Students from the Department of Zoology and Sociology made presentations in the International Seminar on 'Environment, Science and Culture: Exploring New Horizons' on 7 December 2015.

- The students of the Department of English made a power point presentation entitled, “Unlock the Sherlock” in an academic programme cum film show, “Offenders and Defenders: Crime Never Pays” on 11 and 12 December 2014.
- The Department of Zoology also organized an Intra-Departmental seminar on “Endangered Animals of West Bengal” where the Honours students made individual research and presented their inferences through power points on 22 December 2014.
- Research oriented journals are available to the Honours and General students in the Central Library of the Institution.
- Students are encouraged to write research oriented articles in Departmental journals.
- In laboratory based subjects, intensive laboratory work renders benefit of the student.
- In the process of making wall magazines the students learn how to collect, select, edit, analyze data and information before presenting them on charts.



Students collecting wild angiospermic specimens from a field at Tapoban, Gangtok : Department of Botany

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Faculties actively engaged in guiding student research

- The PG Course of the Bengali Department contains a dissertation of 50 marks, which is conducted under active guidance of the Departmental teachers.
- University of Calcutta has recommended a Ph. D student to **Dr. Nilay Kumar Saha**, Associate Professor, Department of Commerce.



- **Dr. Suman Chakraborty**, Assistant Professor, Dept. of Anthropology is acting as PhD Assistant Supervisor in Calcutta University. He is guiding a student on *Öbesity and Mental Health Status among Adolescent Girls in Kolkata*
- **Dr. Debashis Mallick**, Department of Chemistry, is guiding a Ph.D student of Jadavpur University

Besides fundamental research, teachers are engaged in action research, by training students and conveying to them the merits of research projects. For example:

Dr. Sreemoyee Gupta has conducted various training programmes involving her students on Women empowerment in NHPC, Family Work in Visuvius, Formation of Self help Group in Bernagar Municipality and Laws of Sexual Harassment in Vidyut Unnayon Bhavan on behalf of State Productivity Council etc.

Leading Research Projects

At present 6 faculties are engaged in the UGC sponsored Minor Research Projects. Details of the ongoing MRP are given in the Table below:

Table – 3 (A)

Ongoing UGC Sponsored Minor Research Projects

Ongoing Research Projects by Faculty members (2014-15 & 15-16)						
Sl. No.	Nature of Project	Title	Principal Investigator	Funding Agency	Total Grant (in lakhs)	Duration (From-to)
1	Minor Research Project	Combined effect of PH and Pyrithroid (cypermethrin 25%) on the reproductive health of endangered cyprinid species punties darana - a toxicological study.	Tushar Kanti Roy	UGC	4.21	April 2014-April 2016.
2	Minor Research Project	House hold food security and nutritional state among the Rabha tribal community in Jalpaiguri district of WB - a micro	Suman Chakrabarty	UGC	1.50	April 2014-April 2016.



		level study.				
3	Minor Research Project	Deconstructing Tagore : A Study of Rituparo Ghosh's cinematic vision.	Mitali Gangopadhyay	UGC	2.3	April 2014-April 2016.
4	Minor Research Project	The Emergence of the new man: a study in contemporary Indian soaps and changing sensibilities of middle class woman.	Ritu Mathur	UGC	3.00	April 2014-April 2016.
5	Minor Research Project	Studies on the Effect of External Matrices (micelle, π -delocalised aromatic hydrocarbons, organic acids, alcohols, and viscosity, polarisability of medium) on the photochromism of thioalkyl-arylazo-imidazoles.	Debashis Mallick	UGC	4.60	April 2014-April 2016.
6	Minor Research Project	Mathematical Models of Dengue with Memory in Host and Vector population	Tanmoy Chowdhury	UGC	3.30	Feb 2015 – Feb 2017.

The following is a list of faculties who have completed their individual research and have been awarded Ph.D and M.Phil degrees from 2008-2014:



Table – 3 (B)

Faculties with PhD/MPhil Degrees since 2008

<i>Sl. No.</i>	<i>Faculty name</i>	<i>Department</i>	<i>Post Doc/ Ph.d /M.Phil</i>	<i>Date on which degree was awarded</i>
1	Dr. Mitali Gangopadhyay	English	PhD	22.01.2008
2	Dr. Piyali Ghosh Dastidar	Philosophy	PhD	21.04.2008
3	Dr. Ritu Mathur	History	PhD	17.12.2008
4	Dr. Suman Chakraborty	Anthropology	PhD	29.04.2009
5	Dr. Madhumita Chakrabarty	Bengali	PhD	23.09.2010
6	Dr. Shampa Bhattacharya	Philosophy	PhD	19.05.2011
7	Smt. Aparna Mitra Basu	Zoology	M.Phil	31.05.2011
8	Smt. Jayashree Shit	Zoology	M.Phil	31.05.2011
9	Dr. Shampa Das	Philosophy	PhD	23.11.2011
10	Dr. Rina Bose	Political Science	PhD	10.07.2012
11	Dr. Tanmay Chowdhury	Mathematics	PhD	10.10.2012
12	Dr. Tapan Kumar Roy	Economics	PhD	05.11.2012
13	Dr. Debashish Mallick	Chemistry	PhD	12.02.2013
14	Dr. Sreemoyee Gupta	Sociology	PhD	12.02.2013
15	Dr. Anjana Ghosh	Political Science	PhD	07.05.2013
16	Sri Subhojeet Singha	English	M.Phil	23.07.2014
17	Smt. Sohini Ghosh	English	M.Phil	23.07.2014

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the Institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The following sensitization programmes have been organized by the Institution to ensure capacity building and imbibe research culture:



Table – 3 (C)

Training Programmes Conducted by College

Sl. No.	Topic	Date	Organized by	Participants
1	Capacity building- Training programme “Sudha” Project	11 March 2015	WEBEL unit of College	Students enrolled with WEBEL unit of the College.
2	Capacity building-Training programme	11 May 2015	WEBEL unit of College in collaboration with TSSC, NSDC.	Students enrolled with WEBEL unit of the College.
3	Workshop on Course and Prospects of GIS with QGIS	3 June-7 July 2015	OPSIS Pvt. Ltd.	Faculty members of the Department of Geography
4	Capacity building - Communicative English course	August 2013 – February 2014	Career Counseling cell	55 students of the College.
5	Capacity building - Communicative English course	August 2012 – February 2013	Career Counseling cell	45 students of the College.
6	Capacity building - Communicative English course	August 2011 – February 2012	Career Counseling cell	40 students of the College.
7	Capacity building - Communicative English course	December 2010 – February 2011	Career Counseling cell	27 students of the College.
8	Capacity building- One-day work-shop on Career Awareness Programme (Beyond campus).	20 September 2011	Career Counseling cell	30 students of the College.

3.1.7 Provide details of prioritised research areas and the expertise available with the Institution.



Table – 3 (D)

Prioritized Research Areas of the Faculty Members

Sl. No	Name	Department	Area of interest/ Specialization
1	Dr. Suman Chakrabarty	Anthropology	Biological Anthropology, Tribe, Health, Nutrition, Food Security
2	Tanusree Polley		Social-Cultural Anthropology
3	Saswati Roy		Palaeo-anthropology & Prehistoric Archaeology
4	Dr. Madhumita Chakrabarty (Sarkar)	Bengali	Women Studies and Contribution on Bengali Literature in the 19 th century
5	Dr. Subrata Roy Chowdhury		Modern Literature
6	Dr. Maitreyee Bhattacharya		Modern Literature
7	Dr. Subrata Ghosh		Short story and Novel
8	Dr. Alekhya Bhattacharya		Nineteenth and Twentieth century studies
9	Dr. Arindam Mukherjee	Botany	Cytogenetics & Plant Breeding
10	Dr. Atreyee Sinha		Pteridology & Paleobotany
11	Paramita Sengupta		Environmental Botany
12	Dr. Debashis Mallick	Chemistry	Inorganic Chemistry
13	Samrat Dev		Organic Chemistry
14	Rupali Mitra	Comp. Sc.	VLSI testing
15	Sumit Bagchi		Cryptography
16	Anjana Patra		Artificial Neural Network
17	Goutam Kr. Das	Commerce & management	Accounting and Finance
18	Dr. Nilay Kr. Saha		Advertising and Marketing
19	Rajib Bose		Accounting and Finance
20	Mahua Maji		Accounting and Finance
21	Nirupa Pal	Education	Management of Education & Non formal Education
22	Papiya Dutta		Management of Education & Non formal Education
23	Raficul Islam		Technology of Education
24	Dhurjati Prasad Mukherjee	Economics	Econometrics and Statistics
25	Sumit Mukhopadhyay		Econometrics
26	Dr. Tapan Kumar Roy		Econometrics and Demography
27	Dr. Mitali Gangopadhyay	English	Postcolonial Studies, Film and Literature
28	Upakatha De		Translation Studies
29	Sohini Ghosh		Graphic Novels
30	Subhajeet Singha		19 th century Bengal
31	Satabdi Biswas	Geography	Environmental Geography
32	Dr. Priyadarshini Sen		Regional Planning



33	Dr. Chinmoyee Mallik		Agricultural Geography
34	Dr. Ritu Mathur (Mitra)	History	Newspapers of Bengal 1930-47 & Modern Europe
35	Laboni Sarkar		Medieval Indian History
36	Debmalya Khuntia		Student movement, History of Medieval India and Modern India
37	Tanusree Basu Saha		Ancient History
38	Nandini Chakraborty	Journalism & Mass communication	Human Rights, Criminal Justice, Media & Environment, Women and child
39	Mili Chakraborty		Sports and film
40	Satarupa Santra		Advertisement and film
41	Dr. Tanmay Chowdhury	Mathematics	Mathematical modeling on ecological system
42	Dr. Shampa Bhattacharyya (Bagchi)	Philosophy	Philosophy of Mind
43	Dr. Shampa Das (Mondal)		Philosophy of Language Psychotherapy and Counselling
44	Dr. Piyali Ghosh Dastider		Nyaya Philosophy Adolescence, family and Corporate Therapy.
45	Dr. Apurba Bandyopadhyay	Physics	Nuclear Physics
46	Bikash Kumar Sarkar		Condensed Matter Physics
47	Sadhana Das		Electronics
48	Dr. Anjana Ghosh	Pol. Sc.	International Relations
49	Dr. Rina Bose (Mitra)		Local Self Government
50	Sampa Bhattacharjee	Sanskrit	Nyaya-Vaisesika Philosophy
51	Amit Paul		Indian history, epigraphy & palaeography
52	Dr. Sreemoyee Gupta	Sociology	Sociology of crime and deviance
53	Agomoni Saha		Sociology of crime and deviance
54	Tushar Kanti Roy	Zoology	Haematology & Medical Immunology
55	Aparna Mitra		Entomology
56	Jayashree Shit		Entomology
57	Susmita Banerjee		Parasitology & Immunology
58	Samiran Naskar	Library	Public Library
59	Nilima Pal		Public Library

3.1.8 Enumerate the efforts of the Institution in attracting researchers of eminence to visit the campus and interact with teachers and students?



All departments in the Institution regularly organize seminars and special lecture programs which help both the teachers and the students to interact with eminent personalities from various fields

Table – 3 (E)

Distinguished Academicians/Eminent Personalities visiting the Campus

Distinguished researchers/ eminent personalities visiting the campus (last five years)		
<i>Name</i>	<i>Designation & Institute</i>	<i>Department visited</i>
Prof. Abhijit Mitra	Retired professor Burdwan University, Calcutta University, Jadavpur University.	Sociology
Prof. Emeritus Prashanta Roy	Retired as Departmental Head of Political Science and Sociology Presidency College.	Sociology
Prof. Aniruddha Chowdhury	Teacher in Charge Hiralal Mazumdar Memorial College, Dakhineswar.	Sociology
Prof. S.K.Barik	Professor Center for Advanced Studies in Botany, North Eastern Hill University.	Botany
Dr. Manoj Prasad	Staff Scientist V National Institute of Plant Genome Research. New Delhi.	Botany
Dr. Sobhan Mukherjee	Professor Dept. of Botany, University of Kalyani.	Botany



Dr. Anup Kumar Sarkar	Professor Dept. of Botany, West Bengal State University.	Botany
Dr. Jahed Hossan	Assistant Professor Dept. Of Botany, West Bengal State University.	Botany
Dr. Nimai Barui	Chairman UG Board of Studies, Botany, West Bengal State University.	Botany
Prof. Soma Banerjee,	Professor Dept. of English, Rabindra Bharati University.	English
Dr. Siddhartha Biswas	Assistant Professor Dept. of English, St. Paul's College.	English
Smt Aparna Khastgir	Director Advance English Centre, Saltlake.	English
Smt. Urmimala Basu	Eminent Media Personality	English
Dr. Mahuya Bhaumick	Assistant Professor Derozio Memorial College	English
Smt. Durba Basu	Research Scholar, New York University	English
Dr. Aswini Ray	Retired Professor Centre for Political Studies, JNU, New Delhi	Political Science
Dr. K.N. Jena	Head, Dept of Political Science, Tripura University.	Political Science
Dr. Kumaresh Chakraborty	Former Head, Dept. of Political Science Surendra Nath College, Kolkata	Political Science
Nivedita Saha	Assistant Professor Dept. of Political Science, WBSU	Political Science
Dr. Kumkum Chattopadhyay	Head, Dept of Political Science, Bethune College, Kolkata.	Political Science
Dr. Kumaresh Chakraborty	Former Head, Dept. of Political Science, Surendra Nath College, Kolkata.	Political Science
Kuntal Mukhopadhyay	Former Head, Dept of Political Science, Peary Mohan College, Hooghly and an Eminent Theatre Personality in West Bengal.	Political Science
Prof. Muntassir Mamoon	Professor Dept of History, Dhaka University, Bangladesh	History
Dr. Soumitra Sekhar	Associate Professor Dept. of Bangla, Dhaka University,	History



	Bangladesh	
Sohrab Hasan	Associate Editor The Daily Jugantar.	History
Swati Bhattacharya	Senior Editor, Ananda Bazar Patrika, Kolkata.	History
Prof. Susnata Das	Professor Dept. of History, Rabindra Bharati University.	History
Anjan Basu	Executive Editor SambadPratidin, Kolkata.	History
Prof. Ashis Kumar Das	Professor Dept. of History, Rabindra Bharati University.	History
Prof. Amitabha Chatterjee	Professor Dept. of History, Panchokot Mahavidyalay, Purulia, W.B.	History
Prof. Manju Chattapadhyay	President Paschim Bangal Itihas Samsad.	History
Dr. Ashim Gouswami	Scientist N.A.T.M.O.	Geography
Dr. Anish Chottopadhaya	Professor Presidency College, C.U.	Geography
Dr. Ashis Sarkar	Professor Presidency College, C.U.	Geography
Dr. D.P. Duari	Director Research & Academics, Birla Planetarium	Geography
Prof. Premananda Bharati	Professor & Head, Biological Anthropology Unit, Indian Statistical Institute, Kolkata.	Anthropology
Prof. Mitashree Mitra	SOS in Anthropology. Pt. Ravishankar Shukla University. Raipur, Chhattisgarh.	Anthropology
Prof. S.K. Barik	Professor. Centre for Advanced Studies in Botany. North-Eastern Hill University, Shillong.	Anthropology
Dr. Takishiro Akitsu	Associate Professor Tokyo University	Chemistry

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- The faculty members are encouraged to take leave and utilize it for their research and the percentage of teachers availing such leave is on the rise. In **2004-05, 3**



faculties and in 2010-11, 4 faculties have availed UGC sponsored Faculty Improvement Programme and they were granted leave for completion of their PhD research.

- It is also worth mentioning that **Dr. Anjana Ghosh, Dept. of Political Science and Dr. Debashis Mallick, Dept. of Chemistry** were sanctioned 6 weeks study leave by the Governing Body of the College for completing their PhD research.

3.1.10 Provide details of the initiatives taken up by the Institution in creating awareness/advocating/transfer of relative findings of research of the Institution and elsewhere to students and community (lab to land)

The Institution creates awareness and effects transfer of the findings of its research by making the publications of the faculties available to the students. Copies of research publications and conference proceedings are kept in the Library for benefit of the students.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

No tuition fees is collected by the College to generate research funds and the only source of research funding is UGC.

3.2.2 Is there a provision in the Institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision for providing seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

The Institution extends all necessary financial and technical support to the departments, which involve the students in various projects.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

No inter-disciplinary research is pursued by the faculty members so far; however, opinions and advices are sought from faculties of other Departments in pursuing a research project on an individual capacity.

3.2.5 How does the Institution ensure optimal use of various equipment and research facilities of the Institution by its staff and students?

- The **Institution purchases the latest equipments as per the requirements of the Departments and ensures systematic availability**



and use of the same by both the faculties and the students. New equipments like ELISA Plate-Reader, Ultra Low Fridge, Solvent Rotary Evaporator, PH meter, Centrifuse Machine (RPM- 12,000 to 16,000 rpm), Colorimeter etc are new additions in the laboratory.

- For proper use of the computers in the Library, log book is regularly maintained.
- Log book is also maintained for photocopying study materials, documents related to promotions of teachers, non –teaching staff and for other official documents.
- The requirement of computer for any General class is placed by the faculty in advance to the non-teaching staff.

3.2.6 Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

The Institution does not receive any special grants or finances from the industry or other agencies for research facility as such.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The IQAC along with the specialized Expert Committee encourage the faculty and intimate them about the various research projects that they might apply for.

The following is a list of the completed UGC sponsored Minor Research projects availed by the faculties

Table – 3 (F)

Completed UGC Sponsored Minor Research Projects (since 2009)

Completed MRPs by Faculties since 2009						
Sl. No.	Nature of Project	Title	Principal Investigator	Funding Agency	Total Grant in lakhs	Duration (From-to)
1	Minor Research Project	Representation/ misrepresentations of Anglo Indians: A comparative study in Literature, Film and Society.	Mitali Gangopadhyay	UGC	1.17	2009-2010
2	Minor Research	Bipin Chandra Pal : Sahitya O Jiban	Subrata Roy Chowdhury	UGC	1.00	2009-2010



	Project	Bhabna.				
3	Minor Research Project	Press and Public Opinion: A Case Study of the INA Trials.	Ritu Mathur (Mitra)	UGC	1.15	2009-2010
4	Minor Research Project	Ekobingsho Satabdi te Jaina Samaje Narir Acheara Sainhita: Paribartaner Sutranusandhan	Piyali Ghosh dastidar	UGC	1.50	2009-2011
5	Minor Research Project	Bangla Upanyash er Prekhyapote madhyabitter abasthan.	Subrata Ghosh	UGC	1.03	2009-2011
6	Minor Research Project	Samaj Pragatir Prasangge Tattabodhini Potrika.	Madhumita Chakraborty (Sarkar)	UGC	0.90	2011-2012

The following is a list of the ongoing UGC sponsored Minor Research projects availed by the faculties

Table – 3 (G)

Ongoing Minor Research Projects by Faculties and Grants Received

Sl. No	Nature of Project	Title	Principal Investigator	Funding Agency	Duration (From-to)	Amount Sanctioned in lakhs	Amount Received in lakhs	Total grant in lakhs received till date
1	Minor Research Project	Combined effect of PH and Pyrethroid (cypermethrin 25%) on the reproductive health of endangered cyprinid species punties darana - a toxicological study.	Tushar Kanti Roy	UGC	April 2014- April 2016.	4.21	3.55	3.55
2	Minor Research Project	House hold food security and nutritional	Suman Chakraborty	UGC	April 2014- April	1.50	1.10	1.10



		state among the Rabha tribal community in Jalpaiguri district of WB - a micro level study.			2016.			
3	Minor Research Project	Deconstructing Tagore : A Study of Rituparo Ghosh's cinematic vision.	Mitali Gangopadhyay	UGC	April 2014- April 2016.	2.30	1.65	1.65
4	Minor Research Project	The Emergence of the new man: a study in contemporary Indian soaps and changing sensibilities of middle class woman.	Ritu Mathur (Mitra)	UGC	April 2014- April 2016.	3.0	2.03	2.03
5	Minor Research Project	Studies on the effect of external matrices (micelle, π -delocalised aromatic hydrocarbons, organic acids, alcohols, and viscosity, polarisability of medium) on the photochromism of thioalkyl-arylazo-imidazoles.	Debashis Mallick	UGC	April 2014- April 2016.	4.6	3.85	3.85
6	Minor Research Project	Mathematical Models of Dengue with Memory in Host and Vector population	Tanmay Chowdhury	UGC	Feb 2015- Feb 2017	3.30	2.65	2.65



3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

A well stocked and up to date Library, internet facility with wi-fi connection, printout and photocopying facilities, support provided for conducting field works and collection of data, modern instruments in the laboratory are some of the facilities made available to the students and faculties.

3.3.2 What are the Institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Promotion of research in the new and emerging areas is a priority in the Institution. The IQAC takes active interest in planning and upgrading infrastructural resources so as to encourage faculties in exploring new area of research. Some of these strategies are as follows:

- Apart from providing computers in every Department, the Institution has built its second Computer Lab in the session 2013-14, having a total of 10 computers with wi-fi connection for extensive use of the students and faculties.
- To provide free and ready access to the renowned and scholarly e-journals, INFLIBNET has been introduced in the Central Library.
- Due to postal disturbances the issues of EPW journal were often delayed. The Institution has now subscribed for the online availability of the journal along with maintaining its hard copy.

3.3.3 Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years.

The Institution receives UGC grants, a portion of which is spent in creating and upgrading research facilities. The following tables show the details of such grants used for procuring computers and other instruments/equipments:

Table – 3 (H)

Year wise breakup of amount spent on Purchase of Computers

Year	Amount of expenditure for purchase of computer	Funding source
2013-14	4,22,065/-	U.G.C
2012-13	1,02,236/-	U.G.C
2011-12	76,277/-	U.G.C

2010-11	70,581/-	U.G.C
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Table – 3 (I)

Amount spent on Up-gradation of Laboratory

Year	Amount spent in Rs.	Funding source	Focus
2013-14	3,89,436/-	U.G.C	Lab-equipment
2012-13	8,59,325/-	U.G.C,SAC grant.	Laboratory up-gradation (Botany&Zoology)
2011-12	8,82,364/-	U.G.C	Lab-equipment and Laboratory infrastructural up-gradation.
2010-11	1,58,727/-	U.G.C	Lab-equipment

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The students may require help of other libraries outside the campus for carrying out their research. Any recommendation/permission required for the purpose is extended both by the Department and the Institution as a whole. The students often take membership of National Library, ISI Library, Central Library (Phoolbagan), British Council, Bangiya Sahitya Parishad, Library in Anthropological Survey of India, and others.

The students of Botany Honours were sent to the Taxonomy & Biosystematic Laboratory, Dept. of Botany, Bidhannagar Govt. College, for identification of flora under the supervision of Dr. Mousumi Mukherjee, Assistant Professor, of the same College, in the session 2014-15.

3.3.5 Provide details on the Library/ information resource centre or any other facilities available specifically for the researchers?

The Institution boasts of an enriched and upgraded Central Library which promotes research among the faculties and students. The following are the facilities available in the Library:

- The Central Library has a computerized catalogue.
- Copies of rare books, rare manuscripts, old newspapers are preserved in the archive and made available to the researchers.
- The Central Library has an exclusive collection of books and materials on Rabindranath Tagore, called 'Rabindra Charcha'.



- The **Central Library** has subscribed to several journals and magazines. Access to **online journals and e-books** are made available **through INFLIBNET**.
- **Departments have Departmental Libraries** and the **PG department of Bengali** has a **separate Library** of its own.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the College. For ex. Laboratories, Library, instruments, computers, new technology etc.

There is no such collaborative research facilities in the Institution.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms

- * Patents obtained and filed (process and product)
- * Original research contributing to product improvement
- * Research studies or surveys benefiting the community or improving the services
- * Research inputs contributing to new initiatives and social development

The **following teachers have received prestigious awards and recognitions**

Dr. Debashis Mallick, Assistant Professor, Dept of Chemistry has been selected by the IASc-INSa-NASi(Science Academies) for Summer Research Fellowship-2015. He has also been awarded the **Young Scientist Award** (**‘Shree B.M.L. Bhasin Memorial Award’**) in the 48th Annual Convention of Chemists, 2011 and Celebration of the International year of Chemistry, jointly organized by Indian Chemical Society & Dept. of Chemistry, Allahabad University.

Dr. Nilay Kumar Saha, Associate Professor, Dept. of Commerce, has been selected for the award of **Senior Academic Fellowship** by the Indian Council of Historical Research in the session 2014-15.

Dr. Subrata Roychowdhury, Associate Professor, Dept. of Bengali has received two recognitions, from **“Aharnish Patrika”** and **“Nagorer Katha”**, for his contribution as academician and poet.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- **Annual Journal**

The College has been publishing a **bilingual Annual Journal** since academic session 2004-2005. The journal received its ISSN: 2277-4718 in the session



2011-2012. The Annual Journal consists of research-oriented articles, creative articles, book reviews, travelogues and film criticism.

Our Principal, Dr. Apurba Bandyopadhyay publishes the journal on behalf of the College.

The following is the composition of the Editorial Board

Joint Editors: Dr. Anjana Ghosh & Dr. Arindam Mukherjee

Editorial Board: Dr. Ritu Mathur (Mitra), Secretary, Teachers' Council, Dr. Subrata Roy Chowdhury, Dr. Mitali Gangopadhyay, Dr. Alekhya Bhattacharya, Smt. Nandini Chakraborty, Dr. Priyadashini Sen, Dr. Chinmoyee Mallick, Smt. Upakatha De, Sri Aloke Routh, Sri Amit Dey

In publishing the journal, certain policies which are followed are furnished below –

- I) Articles submitted for publication must be original and not published or submitted for publication elsewhere.
- II) Authors are requested to cite elaborate notes and references wherever necessary for enrichment of the article.
- III) Where individual human subjects or case studies are analysed, confidentiality is maintained.

• **Post Conference Proceedings**

The College has published a post conference proceeding on *Biodiversity: Interrelationship between Flora, Fauna and Human* in 2014, as an outcome of the UGC sponsored National Conference on 29th and 30th September 2013. It is a Paper Back edition of 265 pages, having an ISBN: **978-81-929410-0-4**. A total thirty eight full papers have been accommodated here.

The editorial Board consists of the Chief Editor and a Board of Editors

Chief Editor: Dr. Apurba Bandyopadhyay, Principal

Board of Editors:

- Dr. Ritu Mathur (Mitra) • Dr. Mitali Gangopadhyay • Sri Sumit Mukhopadhyay
- Dr. Arindam Mukherjee • Dr. Suman Chakraborty • Sri Tushar Kanti Roy

3.4.3 Give details of publications by the faculty and students (in last 4 years):

- **Publication per faculty**
- **Number of papers published by faculty and students in peer reviewed journals (national / international)**
- **Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International)**



**Complete, Dare Database - International Social Sciences Directory,
EBSCO host, etc.)**

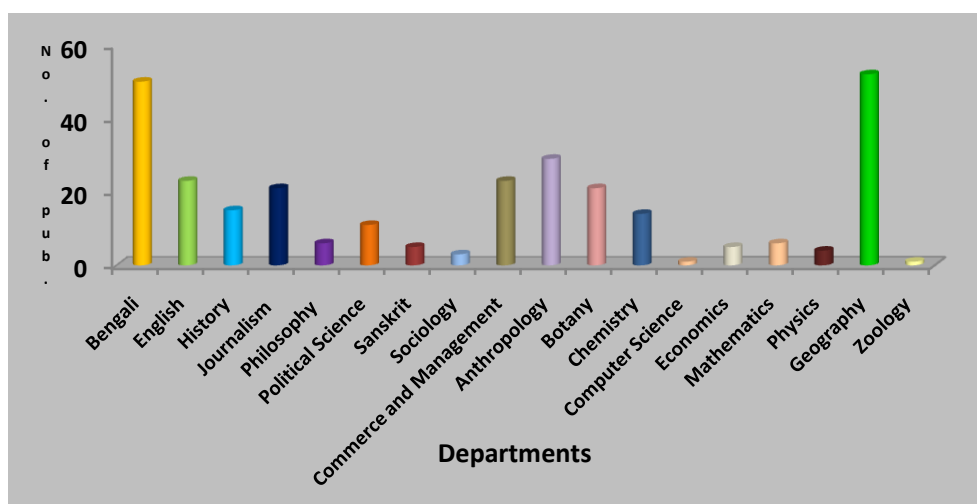
- **Monographs**
- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**
- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

Number of publications of each faculty is given in the table below. (*Kindly see the Departmental Profiles for further details)

Table – 3 (J)
Number of Publications (Department wise)

Department	Peer review journal		Monograph	Chapter in books	Book		Total publication	Citation index	Total impact factor
	National	International			Edited	Books			
Bengali	19	02			09	20	50		
English	19	02	01	01			23		
History	10	2		02		01	15		
Journalism	21						21		
Philosophy	06						06		
Political Science	05	01		03		02	11		
Sanskrit	05						05		
Sociology	02				01		03		
Commerce and Management	18					05	23		
Anthropology	09	20					29	35 times	15.80
Botany	19	02					21		
Chemistry	02	12					14	20 times	20.20
Computer Science	01						01		
Economics	05						05		
Mathematics	01	04		01			06	29 times	5.93
Physics	01	03					04	30 times	8.51
Geography	38	06		07		01	52		
Zoology	01						01		

Number of publications



3.4.4 Provide details (if any) of 3.5 Consultancy

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

Please see 3.4.1 for details of awards and recognitions received by faculties for their contribution in research

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

No such system exists as yet.

3.5.2 What is the stated policy of the Institution to promote consultancy? How is the available expertise advocated and publicized?

No such policy exists.

3.5.3 How does the Institution encourage the staff to utilize their expertise and available facilities for consultancy services?

No such mechanism exists.



3.5.4 List the broad areas and major consultancy services provided by the Institution and the revenue generated during the last four years.

Nil.

3.5.5 What is the policy of the Institution in sharing the income generated through consultancy (staff involved: Institution) and its use for Institutional development?

There is no such independent policy to encourage income generated through consultancy.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the Institution promote Institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Our Institution has a long standing tradition in philanthropy through an engagement with the society. One of the major objectives of the Institution is to inspire the majority of the students to render services to the community. The Institution tries to inculcate among the students the moral values of generosity and benevolence and encourages them to render service to the community with sincerity and dedication. For this purpose the Institution has formed several committees and cells which maintain a relationship of proximity and commitment with the neighbouring society. The NSS Unit of the College is actively involved in serving the community. This Unit has a team of young and energetic student members who are taught to regard social service as their prime mission of life.

The Institution also has a Women's Cell and an Extension and Outreach Committee, comprising of teaching, non-teaching and student members. With the support of the College administration as well as the local administration, these bodies extend their hands to the distressed and the needy of our society. Following the basic motto, "Not Me But You", the Institution makes the best possible efforts to bring about meaningful changes in the society, thereby contributing to the process of nation building.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The Institution has an active NSS Unit headed by the Programme Officer, Dr. Debashis Mallik and 2 other teacher members, Sri Sumit Mukherjee and Dr Suman Chakraborty. Many other teachers of the College are associated with the NSS activities of the College. The Programme Officer and the teacher members ask the Departments to suggest names of students who are voluntarily interested in joining the NSS team and offer service for community welfare. The NSS Unit then plans their year-long activities and guides the students accordingly, motivating and inspiring them to play philanthropic roles that contribute to the making of a good citizen.



The Institution has a number of Committees, like Extension and Outreach Committee, Women's Cell which are actively involved in the community welfare service and make attempts to create a bond between the students, College and the neighbourhood.

The promotion of such social activities are constantly reviewed and encouraged by the IQAC.

3.6.3 How does the Institution solicit stakeholder perception on the overall performance and quality of the Institution?

The College solicits the perception of the stakeholders mainly through feedback forms. As part of the Internal Quality assessment the 3rd year students of the UG Courses fill in the questionnaire/feedback forms and rate the teaching-learning process and academic atmosphere of the department. These forms are then analyzed by the departments and the results are forwarded to the IQAC, which further studies and proposes various methods that may be implemented in order to incorporate the suggestions made by the outgoing students.

The feedback of the parents/guardians is solicited through Parents-Teachers Meeting organized by every department of the College, where teachers and parents exchange their views regarding the progress of the student.

The feedback form is also filled in by the Alumni which enables the Institution to get a proper direction with regard to the overall progress and development of the College. Regular meetings with the Alumni result into various collaborations that make various extension programmes possible.

3.6.4 How does the Institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The Institution plans and organizes its extension and outreach programmes by engaging various committees and cells, formed at the beginning of each academic session. Majority of these programmes are conducted by the NSS Unit of the College, Women's Cell and Extension and Outreach Committee. The College provides necessary financial assistance for such activities. The College ensures active involvement of the teachers and the students in such activities, which seek to promote social awareness, community feeling and also a sense of social responsibility among the students and teachers. The main objective of such programmes is to bring about a holistic development in the students so that they emerge as 'good citizens' of the country.

The following is a list of community and extension services performed by the Institution in the last four years:



Activities of the NSS unit

1. **Cleaning of College Campus:** A programme for cleaning the College campus was organized by NSS unit of the College on 19 December, 2014 by involving 20 NSS student members in order to generate awareness on the importance of maintaining cleanliness and also to motivate them to take up more such actions in the future.
2. **Blood Donation and Thalassemia Screening (free of cost) camp:** On the occasion of the closing ceremony of the Golden Jubilee celebration of the College, the NSS unit along with its active members organized a one day programme on blood donation camp and free of cost Thalassemia screening camp on 4 March 2014 at the College campus. A total of 70 volunteers including students, teachers and non-teaching staff of the College donated blood with the help of State Blood Transfusion Council, West Bengal. Besides, students were screened for Thalassemia testing with the help of Thalassemia Control Unit, Calcutta School of Tropical Medicine, Kolkata. Further, Thalassemia screening reports have been handed over to the concerned students. As per screening report, 87 respondents were found normal, 7 respondents were HbE carrier, one respondent was β Thalassemia carrier and report of 5 respondents remained inconclusive. In addition to the awareness programme, matters related to aforesaid issue was also discussed during the day.
3. **Fire Safety Awareness Programme:** Fire safety awareness camp was organized by the NSS unit of the College on 5 September 2014 at the College campus. NSS volunteers, teachers, non-teaching staff participated in the programme. A team of experts from the Barasat Fire Station came to deliver their valuable lecture on the causes of fire, action to be taken during a fire outbreak, emergency numbers to be dialled for help, etc. They also performed live demonstration on the different steps to control the spread of fire.
4. **Young Talent Search Programme:** A Young Talent Search Programme with the focal theme entitled 'Green Environment & Our Life' was organized by NSS unit of the College by involving the local secondary and high secondary school students from class V to XII on 20 September 2014 at the College campus. The whole programme was divided into four events viz Quiz competition, Poster making, Essay writing and Speech competition. The students were encouraged to participate in these events through presentations in various sub-theme like different types of pollution, war and environmental issues, different sources of energy, health and pollution, global warming, etc. Students delivered speech on the life history and the scientific contributions of Acharya Jadadish Chandra Bose, Dr. Meghnad Saha, Acharya Profulla Chandra Ray. 13 schools actively participated in the aforesaid programme. For encouraging the school student's participation, a prize distribution ceremony was also organized by the NSS unit on that day.

5. **Awareness programme on AIDs and Thalassemia:** An awareness programme on AIDS and Thalassemia was organized by RED RIBBON CLUB under the banner of NSS unit in collaboration with Students Union of the College on 26 February, 2015 at the College campus through speech and poster competition among the students of our College. 10 students participated in speech and more than 60 students participated in poster competition on the issues related to AIDs and Thalassemia. The resource person was Dr. Gopeshawar Mukherjee, MD, PhD who delivered his valuable speech on HIV/ AIDs and Thalassemia issues in the society. The participants included students, teachers and non-teaching staff.

Activities of the Women's Cell

1. The Women's Cell of our College along with the Seminar Subcommittee organized a workshop entitled, 'Women's Health: Concerns and Remedies' on 10 May 2013, where Dr. Samita Pan, MBBS, MD, (Gynecologist) discussed about the women's health issues and Prof (Retd.) Hirendranath Gupta, Dept. of Applied Psychology, University of Calcutta, offered psychological counselling to the female teachers and non-teaching staff.



"Women's Health: Concerns and Remedies": An Awareness Workshop

2. An awareness programme entitled, 'Fight Breast Cancer: Do Not Fear It' was organized by the Women's Cell on 27 February 2015. Along with the teachers, the PG Bengali students marched on the streets of Birati carrying posters and distributing pamphlets to generate awareness among local women regarding the symptoms and cure of breast cancer. Dr. Alekhya Bhattacharya and Smt. Upakatha De talked to women coming from a wide range of professions, from entrepreneur to fish seller, and explained them the need to be more aware of the disease.

Activities of the Extension and Outreach Committee

1. **Activities Involving the Welfare of Children:**



- The **underprivileged children of the locality are taught Language, Mathematics and basic Science by the teachers and students of the College.**
- The **Department of English organized a one-day workshop on ‘Teaching English’ on 15 January 2014, where the students used charts and pictures to teach basic English and voluntarily donated books, stationery, clothes, etc to the children of Siddharth Welfare Mission, a NGO supporting the cause of deprived children in India.**
- **In the session 2010-11, the students and teachers of the Department of Political Science collectively donated exercise books, others study related stationeries and also food to 20 poor and severely malnourished girl children, abandoned by their parents and are currently looked after by Mrs. Kanta Chakroborty, a Primary school teacher and a resident of south Dum Dum Municipality area, who has been felicitated by the West Bengal State Women’s Commission for her relentless effort in upbringing these street girls.**
- 2. **Old Age Home:** The students visited the **old age home Godhuli, located on Kalyani by-pass to give moral support to the old people and spent time quality time with them to relieve them of their boredom and loneliness.**
- 3. At the **Stone Laying Ceremony of the new campus at Fatullapur, around 3000 local people attended the programme and they were enlightened about the new courses and career opportunities that would open up at the new campus. The programme ended by distributing food packets, thus sowing the seeds of mutual companionship and cooperation with the local community.**
- 4. Our College has supported the **Uttar Dum Dum Municipality by providing land for the installation of a water heavy duty pump through which arsenic free water is supplied to the locality since 2001.**

3.6.5 How does the Institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The College tries to ensure social justice and empowerment of women and children through various social documentaries, field works and other extension programmes. Below is a list of such programmes undertaken by the College in the last four years:

1. Documentaries creating awareness on the condition of Women belonging to the low socio-economic strata of the society:

- ✓ **The Department of Journalism and Mass Communication has made several documentaries on the professions** taken up by poor women as means of sustenance, exploring the various aspects of their working life and the barriers they overcome to balance family and work. Some of the recent documents made by the department are:
 - **‘Chalika’(on women van-drivers)**



- **‘Tana Poren’** (women weavers of Fulia belt)
- **‘Kaam’** (women embroidery designers of the Muslim community of Duttapukur).

These documentaries have further been screened for all the students of the College.

- ✓ **The Department of Political Science in collaboration with the Department of Sociology organized a Documentary Film Show** that focused on the atrocities inflicted on women. The Documentaries screened were:

- **‘Saving Face’**, directed by Sharmeen Obaid Chimoy and Danial Junge - This 2012 Academy Award winning Documentary features two Pakistani women who were acid attack survivors and also shows their struggle for recovery with the help of a British-Pakistani plastic surgeon.
- **‘Child Marriage in Rajasthan’** – This documentary shows the problem of rampant child marriage in Rajasthan in spite of the existing laws.
- **‘Izzatnagari ki Asabhya Betiyaan’** directed by Nakul Singh Sawhmey (2012) was shown to the students on 7 December 2013 to create an orientation among them regarding the extra-judicial role played by the Khap Panchayats in North India, especially in Haryana.
- **‘Iraq: The Women’s Story’** - This film was made by two Iraqi women in 2006, depicting the devastating effects of American’s war on the lives of Iraqi women and their children.
- The short film **‘Joyee’** has been produced by the Government of West Bengal and directed by Shibo Prasad Mukherjee and Nandita Roy. The film presents a fictionalized version of the true story of Bina Kalindi of Purulia District, a crusader against child marriage.

- ✓ **Research projects on various social issues by the students of the Department of Sociology, like:**

- **A socio-economic study on eunuchs**
- **Self Help Groups and Women empowerment**
- **Stress level among the youth and suicide proneness**
- **Stress and childlessness**

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Already discussed in 3.6.4 and 3.6.5



3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the Institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objective of the College is to impart academic knowledge along with inculcating value education to the students. The extension programmes undertaken by the College not only add to the experience of the young students, but also offer them a macrocosmic perception of life and society. They feel further motivated to join the extension activities of the College. These activities also add to their skills, such as, rapport establishment with the society, making questionnaire, sampling, data analysis etc.

3.6.8 How does the Institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the Institution that encourage community participation in its activities?

Details are provided in 3.6.4.

3.6.9 Give details on the constructive relationships forged (if any) with other Institutions of the locality for working on various outreach and extension activities.

The Department of Sociology has collaborated with NGOs to offer trainings on professional skills to the students:

- Collaborative work in ASER project with PRATHAM
- Training programme on NGO skill development in CINI
- A proposed collaboration with CINI is also in progress

3.6.10 Give details of awards received by the Institution for extension activities and/contributions to the social/community development during the last four years.

As a recognition of our Institution pro active role in promoting community service the two convenors of our NSS unit -Debmalya Khuntia and Dr. Debasis Mallick have received certificate of ' Active Programme Officer ' in the session 2011 -2012 and 2012-2013 respectively.

3.7 Collaboration

3.7.1 How does the Institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- No collaboration has been pursued by the institute with research laboratories institutes and industry for research activities.



3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with Institutions of national importance/other universities/industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the Institution.

3 MOUs have been signed by the College with other institutes so far:

MOU with WEBEL Informatics Ltd. in the session 2003-04

To make our students computer literate and well trained for employment opportunities, our College has collaborated with WEBEL Informatics LTD, a Govt. of West Bengal undertaking, under the department of Information Technology, Govt. of West Bengal. The 2-year course provides the students with both theoretical and practical knowledge. After the completion of the course each student is awarded a certificate by the Webel Informatics Limited, which is recognized by the Employment Exchange, Govt. of West Bengal. The following is a brief description of the course:

Course Title: PC Application Course (Diploma)

Monthly Fee: Rs. 67/-

Duration of the Course: 2 years

Course Contents:

Module I - Windows XP, MS- Office (Word, Excel, Power point, Access),

Concept of Network, Internet and E-mailing

Module II – Flow Charting and data flow programme in C

Module III – Corel Draw, Page Maker

Module IV – Conversational English and Soft Skill

MOU with IQST (Institute for Quality Skill Training) in the session 2015-16

IQST is an Indo-Swiss social enterprise that provides world-class, employment – oriented skill training for Class VIII to Graduate/Postgraduate job seekers . It is a Funded Training Partner of National skill Development Corporation (NSDC), a PPP under the Ministry of Skill development and Entrepreneurship , Govt. of India and an Investee Company of Kitendo Capital, Switzerland. This institute intends to offer the course of Sales Associate within a duration of 3 months.

MOU with OPSIS Pvt. Ltd.

- A training course for the faculty and the students of the Department of Geography to teach them the prospects of QGIS as part of their enrichment programme has started in the session 2015-16



3.7.3 Give details (if any) on the industry-Institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the Institution viz. laboratories / Library/ new technology /placement services etc.

The **Career Counselling Cell** in our College has taken initiative in ensuring job opportunities to our students. In 2011-2012 session the cell has organized Campus Interview by the ACC Ltd, and Future Group engaged in the field of Hospitality and Retail sector. 8 students were offered jobs through direct interviews. In session 2012-2013, the Future group in collaboration with HPCL and CII offered jobs to 40 students of our College.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the College during the last four years.

International Conferences

- **The Science Forum and Humanities and Social Science Forum of the College in collaboration with West Bengal Council of Higher Education, Govt. of West Bengal organized an International Seminar on ‘Environment, Science and Society: Exploring New Horizons’ on 7 December 2015 on the occasion of the inauguration of its auditorium. Dr. Takashiro Akitsu, Department of Chemistry, Tokyo University of Science, was the keynote speaker.** Other academicians and eminent personalities present were Prof. Malayendu Saha, Vice Chairman, West Bengal State Council of Higher Education, Prof. Basab Chaudhuri, Vice Chancellor, West Bengal State University. Prof. Ramanuj Ganguly, Department of Sociology, Registrar (officiating), West Bengal State University, Dr. Sabyasachi Bhattacharyya, Associate Professor, Agricultural and Ecological Research Unit, Indian Statistical Institute, Prof. Sunanda Bandyopadhyay, Department of Geography, University of Calcutta and Dr. Sanjay Kumar, Assistant Professor, Department of Physics, Jadavpur University were the esteemed speakers.
- **On 6 and 7 March 2009 the Departments of History and Journalism and Mass Communication organized an International Conference entitled ‘Perspectives of the Press: 19th century to the Present’ where eminent academicians and journalists, like Prof. Muntassir Mamoon and Dr. Soumitra Sekhar, Dept. of Bengali, Dhakha University, Bangladesh; Sohrab Hasaan, Associate Editor, The Daily Juganta; Swati Bhattacharya, Senior editor, Anandabazar Patrika; Prof. Susnata Das, Dept. of History, Rabindra Bharati University; Anjan Basu, Executive Editor, Sambad Protidin; Prof. Manju Chattopadhyay, President, Paschimanga Itihaas Samsad acted as resource persons and enlightened the audience with invaluable knowledge.**



National Conference



- **On 11 and 12 December, 2009 the Department of Political Science organized a national seminar on 'Women in Panchayats and Urban Local Bodies in West Bengal' with financial assistance from the Department of Higher Education, Govt. of West Bengal.** Dr. Alok Bhattacharya, Tripura University, Dr. Maitreyi Bhattacharya, Daulatram College, Delhi University, Dr. Suparna Ganguly, Sr. Faculty Member in the State Institute of Panchayats and Rural Development, W.B: Sabina Yasmin, Former, Sabhadhipati, Malda Jela Parishad, Prof Apurba Kr. Mukhopadhyay, Fellow, Netaji Institute for Asian Studies, Kolkata, were some of the few distinguished speakers and guests whose presence made the seminar an academic success.
- **On 29th and 30th September 2013 the Departments of Anthropology, Botany and Zoology organized a UGC sponsored National Conference on 'Biodiversity: Interrelationship between Flora, Fauna and Human' in collaboration with the Department of Anthropology, West Bengal State University.** Eminent academicians and scientists, like, Prof. S.K. Barik, Centre for Advanced Studies, North Eastern Hill University, Shillong; Prof. Premananda Bharti, Biological Anthropology Unit, ISI; Prof. Mitasree Mitra, SOS in Anthropology, Pt. Ravishankar Shukla University, Raipur; Dr. Manoj Prasad, Staff Scientist V, National Institute of Plant Genome Research, New Delhi, acted as resource persons and also chaired many sessions of the conference.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

There are 3 formal MOUs that have been signed by the College. They are as follows:

Our Institution has signed a MOU with the WEBEL Informatics Limited, a Govt of West Bengal undertaking under the Department of Information Technology in 2003 to introduce a new compulsory course for our students in computer application. On the basis of this MOU, the company offers (since 1st July 2003) a Diploma course in PC Application to our students. This training course has immensely benefitted our students, especially those who hail from rural areas, in the context of our rapidly globalising economy and the emergence of a 'digit India'.

Our Institution has recently signed a MOU with IQST, an Indo-Swiss social enterprise that provides world-class, employment-oriented skill training for Class VIII to Graduate/Postgraduate job seekers in 2015-16 This institute intends to offer the course of Sales Associate for a duration of 3 months.

The College has signed another MOU with OPSIS Pvt. Ltd. for running training programme on GIS for the faculty and students of Geography in the session 2015-16.



3.7.6 Detail on the systemic efforts of the Institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

In implementing the **MOU, signed with the WEBEL Informatics** limited in 2003, the College has provided a space of about 7.26 square feet to the company for its infrastructural development. The WEBEL now offers multiple facilities trainees. These include:

- 1) A well maintained laboratory with Internet connection
- 2) Separate theory room
- 3) Library facilities
- 4) Certificate after the completion of the course
- 5) Concession to the poor and needy students

The Institute provides all necessary facilities to IQST required for orientation of our students from time to time within our campus.

OPSIS Pvt. Ltd. is also provided with computer lab and internet connection for facilitating their training in the College.

Any other relevant information regarding Research, Consultancy and Extension which the College would like to include.

It has been recently proposed by the IQAC that in order to promote research projects in new and emerging areas, the Institution may independently grant a sum of Rs. 1 lakh to the Arts Faculty and Rs. 2 lakhs to the Science faculty. The Principal has been requested to take up the matter for kind consideration of the Governing Body.

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

*"The secret of change is to focus all of your energy, not
on fighting the old, but on building the new"*

Socrates



4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

All infrastructural development programmes that facilitate teaching-learning are enroute through the IQAC of the College. The recommendations of the Cell are discussed and approved in the meetings of the Governing Body. The Institution also has a **Building Committee, for planning, implementation, inspection and supervision of all kinds of civil construction and developmental works** in the first and second campus of our College. Advice of the concerned Departmental Head is considered for Department specific developmental work.

Allocation of fund is approved by the **Finance Subcommittee** of the College. Tenders are invited for selection of the contractor and the lowest quotation and credibility criteria are taken into account. The IQAC and the Building Committee constantly monitor and supervise day to day activity of the work.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities

Curricular Activities:

- **Classroom:** The College has **68 classrooms including laboratories** to facilitate teaching-learning process. The rooms are of varied sizes and Departments have been allotted specific rooms in accordance with their roll strength.
- **Laboratory:** There are **20 well-equipped laboratories** for conducting practical classes efficiently, which also include computer laboratories.
- **Library:**
 - The **Central Library of the College has an area of 6000sq.ft. well stocked with books, journals, and computers.**
 - Another **Library** has been set up in the new building for exclusive use of the students enrolled to the Bengali PG Department to facilitate easy access of books and reading materials for higher studies.
 - Also, Departments have been provided with almirahs, book shelves to stock books related to their particular discipline to form a Departmental Library.
- **Merged Scheme Learning Resource Room:** A large spacious room has been allotted on the ground floor for conducting the UGC Sponsored Merged Scheme classes. Library facility is also available in this room particularly for the merged scheme students.
- **Auditorium:** A large auditorium with 300 seating capacity has been recently built primarily keeping in mind the space required to organize National/International

seminars, conferences, workshops and various cultural activities organized by the students and teachers etc.

- **E-classroom:** Adjacent to the auditorium, we have two fully equipped e-classrooms that make our teaching-learning process ICT enabled.
- **Computer Training Room:** Infrastructural facilities in terms of a large room for conducting theoretical and practical classes have been provided to Webel Informatics Limited who offers low cost compulsory computer training to the students of our College.
- **Computer lab in the Hostel building:** There are 10 computers with internet facilities for the use of students, teachers and staff.



Inauguration of the Auditorium

b) Extra-curricular activities:

- **Sports and outdoor games:** The College has a well developed playground covering an area of 28,800 sq ft.40 (approx.) of land surrounded by walls for conducting outdoor sports and games.
- **Gymnasium:** The Institution has two fully equipped gymnasiums-- one for boys and one for girls. The Institution has appointed two instructors on ad-hoc basis, one male, and one female respectively for effective use of the Gymnasiums.
- **NSS:** The Institution has a very active NSS unit motivating our students in social responsibility by conducting various projects and



awareness programmes to develop their leadership capabilities. The NSS room has been allotted for conducting meetings and for storing the various aids, like aprons, caps, badges, banners etc.

- **Cheap Store:** A small room is allotted to make texts, reference books, exercise books, stationery available to the students at a subsidized rate.
- **Alumni room:** A room has been provided to the Alumni Association within the College campus to help the ex students to carry out their activities.
- **Open Stage (Mukta Mancha):** This space is used for staging the cultural activities and other programmes of the College

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

The Institution is composed of 20 Departments including Science, Arts, Commerce and Management and Vocational Streams, for both General and Honours courses. Adequate infrastructure has been built up over the years to support the teaching learning process.

With the ever increasing student strength, the infrastructure is also expanding. We have 8 spacious rooms accommodating nearly 300 students and 15 rooms for smaller classes. A few large rooms have been temporarily partitioned by dividers to accommodate more than one class, as per the need of the departments.

During the session 2015-16 we have added 2 e-classrooms and 1 auditorium to cater to the growing need of the students. We have also started the **construction of toilets and washrooms** using the vacant space available between two buildings so as to offer better sanitary facilities to our students. **We frame our class routine in such a manner that during busy sessions we utilize full capacity of available infrastructure** to accommodate nearly 3500 students in our College.

In the adjacent Hostel Building/New building we have started the **PG course in Bengali**. We are further **planning to introduce LLB course** and other professional courses in the new spacious **Second Campus** at Fatullapur, once the building is ready for use. **A new Computer Lab with 10 new computers** is set up in our hostel building/new building for the use of teachers and students alike. During the University examinations we use most of our spacious rooms, laboratories for the benefit of the examinees.



The master plan of the Institution is enclosed in Annexure 1

The details of available infrastructures and their uses are given below:

Physical infrastructure : (all approximate measurements given)

- **Total Covered Area in Main building - 79,200 sq.ft .**
- **Total Covered Area in Women's Hostel/ New Building -19,149 sq. ft.**
- **Total Covered Area for Alumni room – 150 sq.ft.**
- **Total Covered Area for Auditorium – 6000 sq. ft.**
- **Total Covered Area in Central Library building – 6000 sq.ft**
- **Total Covered Area of Playground – 28,800 Sq.ft**
- **Total area earmarked for car parking – 800 Sq.ft.**
- **Total Covered Area of Cycle stand – 1200 sq. ft.**
- **Total Area of Open yard - 5500 sq. ft.**
- **Total Covered Area of Open stage - 750 sqft.**
- **Total Covered Area of Canteen - 750 sq.ft.**
- **Total Covered Area for Gymnasium:**
 - a) **for Boys-1000sq.ft.**
 - b) **for Girls- 750 sq.ft.**
- **Total Covered Area for Common room:**
 - a) **for Boys- 850 sq.ft**
 - b) **for Girls- 750 sq.sq ft**
- **Toal area for Students'Union room : 500 Sq.ft**
- **Total perimeter of the campus wall : 8ft * 10 inch.**
- **Total area for for UGC sponsored Merged Scheme: 750 sq.ft**
- **Total area of our second campus at Fatullapur**
 - a) **Plot 1- 0.71acre**
 - b) **Plot 2 – 1.16 acre**
- **No. of noise free generators : Three.**
- **No. of AC conference rooms : Two**
- **No. of available rooms: 68 (as detailed below)**



Table – 4 (A)

Number of Rooms in the College

Big-size rooms (with seating capacity of 300 students)	08
Middle-size rooms (with seating capacity of more than 100 students)	45
Small-size rooms (with seating capacity of 50 students)*	15
Total rooms	68

*Small size rooms are allotted to different Departments and used for maintaining Departmental Library, conducting Departmental meeting and also remedial classes.

Table – 4 (B)

Details of Rooms

Room No.	Location	Seating Capacity	ICT- Facility (Yes/ No)	Used For
001	Gr. Floor	10	Yes	Office
002	Gr. Floor	04	Yes	Cash
003	Gr. Floor	10	Yes	Principal's room
004	Gr. Floor	20	Yes	Conference room
005	Gr. Floor	04	Yes	Bursar's room
006	Gr. Floor	10		Gymnasium(Girls)
007	Gr. Floor	30		Common room (Girls)
008	Gr. Floor	50	Yes	Students' Union room
009	Gr. Floor	40	Yes	Merged Scheme Resource Learning room
010	Gr. Floor	25	Yes	NSS
011	Gr. Floor	250	Yes	Class room
012	Gr. Floor	30	Yes	Computer Training Room
013	Gr. Floor	220	Yes	Class room
014	Gr. Floor	15	Yes	IQAC room
015	Gr. Floor	25	Yes	Class room



016	Gr. Floor	30	Yes	Class room (Comp. Sc.)
017	Gr. Floor	20	Yes	Lab (Comp.Sc.)
018	Gr. Floor	40	Yes	Lab(Journalism & Mass Com.)
019	Gr. Floor	50	Yes	Class room (Journalism & Mass Com.)
020	Gr. Floor	20	Yes	Class room (Economics.)
021	Gr. Floor	20	Yes	Class room
022	Gr. Floor	10	Yes	Medical Unit
023	Gr. Floor	40	Yes	Class room (Education)
024	Gr. Floor	40	Yes	Class room (History)
025	Gr. Floor	40	Yes	Lab + Class room (Geography)
026	Gr. Floor	40	Yes	Lab + Class room (Geography)
027	Gr. Floor	30	No	Gymnasium(Boys)
028	Gr. Floor	50	No	Common room (Boys)
029	Gr. Floor	40	No	Canteen
030	Gr. Floor	05	No	Cheap Store
101	1 st Floor	40	Yes	Teachers' room
102	1 st Floor	30	Yes	Class room (Political Science)
103	1 st Floor	30	Yes	Class room (English)
104	1 st Floor	30	Yes	Class room (Sanskrit)
105	1 st Floor	70	Yes	Class room (Bengali)
106	1 st Floor	05	Yes	Computer Lab
107	1 st Floor	250	Yes	Class room
108	1 st Floor	250	Yes	Class room
109	1 st Floor	20	Yes	Lab (Botany)
110	1 st Floor	20	Yes	Lab (Zoology)



111	1 st Floor	220	Yes	Class room
112	1 st Floor	30	Yes	Class room (Philosophy)
113	1 st Floor	50	Yes	Class room
114	1 st Floor	50	Yes	Class room
115	1 st Floor	50	Yes	Extended Library
116	1 st Floor	25	Yes	Lab (Zoology)
117	1 st Floor	40	Yes	Lab (Anthropology)
118	1 st Floor	05	Yes	Teachers' room
119	1 st Floor	40	Yes	Class room
120	1 st Floor	30	Yes	Lab + Class room (Botany)
121	1 st Floor	30	Yes	Lab + Class room (Anthropology)
122	1 st Floor	40	Yes	Central Library
201	2 nd Floor	60	Yes	Class room (Sociology)
202	2 nd Floor	120	Yes	Class room
203	2 nd Floor	60	Yes	Class room (Mathematics)
204	2 nd Floor	60	Yes	Class room (Commerce)
205	2 nd Floor	10	Yes	Computer Lab
206	2 nd Floor	120	Yes	Class room
207	2 nd Floor	40	Yes	Class room (Physics)
208	2 nd Floor	30	Yes	Three Lab + Class room (Physics)
209	2 nd Floor	20	Yes	Lab (Chemistry)
210	2 nd Floor	20	Yes	Lab (Chemistry)
211	2 nd Floor	40	Yes	Lab + Class room (Chemistry)
212	2 nd Floor	02	No	Store room (Chemistry)
213	2 nd Floor	NA	NA	Auditorium Lobby
214	2 nd Floor	300	Yes	Auditorium



215	2 nd Floor	50	Yes	E-class room 1
216	2 nd Floor	50	Yes	E-class room 2

- **Number of Laboratories – 20:**

Table – 4 (C)

Details of Laboratories

<i>Name of the Department</i>	<i>No. of laboratories</i>	<i>Floor</i>
Physics	03	2 nd
Chemistry	03	2 nd
Botany	02	1 st
Zoology	02	1 st
Anthropology	02	1 st
Geography	02	Ground
Computer Science	03	1 st Ground
Journalism and Mass Communication	01	Ground
Mathematics / Sociology	01	2 nd
Education	01	Ground

- **Computer terminals with internet facility is available in the institution according to the needs of the Departments & other educational purpose**

Table – 4 (D)

Details of increase in infrastructure in the session 2014-15

<i>Infrastructure</i>	<i>Existing</i>	<i>Newly created</i>	<i>Source of Fund for extension</i>	<i>Total</i>
Campus area	92,520 Sq.ft	80,640 Sq.ft	Govt of West Bengal	1,73,160, Sq.ft
Class rooms	36	06	College	42
Laboratories	14	06	College	20



Seminar Halls	06	Nil	NA	06
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	03	Nil	NA	03
Value of the equipment purchased during the year (Rs. in Lakhs)	32.9163 2	8.4142 2	College	41.33054
Others (E classroom)	NA	02	College	02
AUDITORIUM	Nil	01	MPLAD & College	01

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The Institution takes special care of the problems of those students who have some physical disabilities. The number of physically disabled students taking admission in our College is **very limited**. However, keeping their special needs in mind, **the classes of such students are allotted mostly on the ground floor to ensure easy and free mobility for them. Other PH friendly infrastructural support is under consideration of the Institution.** UGC sponsored remedial coaching cell also takes appropriate measures to meet their requirements, if approached by such students.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel facility-** The Institution has a Women's Hostel, which is also referred to as the New Building with a covered area of about 19, 149 sq.ft. to accommodate around 60 girl students. **However, since no response has been received from any girl student even after serving repeated notices and advertisements among students, the Governing Body of the College has decided for the time being to utilise the building for academic purpose.** At present, the building is used temporarily for conducting Post graduate classes in Bengali, ASPV Major (vocational) classes, Computer training programmes and UGC sponsored classes for Entry in Services.
- **Recreational facilities, gymnasium, yoga centre, etc.** The Institution has a girl's gymnasium in the main building and a female instructor has been appointed on adhoc basis for looking after the girl's gymnasium.
- **Computer facility including access to internet in hostel-**The Women's Hostel/New Building of the institution has a **Computer Lab in which 10 computers** are maintained with internet connectivity.
- **Facilities for medical emergencies-**The Institution has a medical unit in which first aid box is maintained for emergencies .One doctor visits weekly

for free medical check up. We have arrangements with the Municipality Hospital and the local nursing home Bindubasini for medical emergencies.

- **Library facility in the Women's Hostel/New Building-** The Women's Hostel/New Building of the Institution has a Library in which about 5000 books are maintained. Two librarians are responsible for management of this Library.
- **Internet and Wi-Fi facilities** – The Hostel building/New Building has a **Computer Lab with 10 computers having internet facilities**. The College has installed Wi-Fi facility in the hostel campus.
- **Recreational Facility-** Since our Women's Hostel/New Building is adjacent to our Main Building, recreational facilities in terms of Common Room and Gymnasiums may be availed any time.
- **Security-** Our Hostel building/New building is fully secured from any kind of external hazards. The institution maintains round the clock security service by two security personnel hired on contract basis.
- **Available residential facility for staff and occupancy, constant supply of safe drinking water** – The Women's Hostel/New building has residential facility for the caretaking staff and it has sufficient constant and safe water supply. Water purifier and water cooler machine have been installed there.



Vibrant Campus Life: Girls' Common Room

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The institution has a **Health Care unit**. First-aid box is maintained for emergency use. Regular health counselling and Health awareness programme, like awareness on Thalassemia and AIDS, Blood donation etc., and Health



checkups are done free of cost both for students and staff. We have a tie up with the Birati Municipality Hospital and a local nursing home, Bindubasini for emergent situation.

The College is included in the Universal membership of the **Student's Health Home Scheme** maintained by the State Government. In case of illness students can avail themselves of the facilities like consultation with general physicians as well as **specialist doctors in Eye, ENT, Medicine, Skin, Orthopaedics, Psychiatry, Gynaecology, Cardiology etc. at absolutely free of cost.**

Students can get medicines and undergo diagnostic procedures like X-Ray, ECG, EEG, Physiotherapy, Pathology test, Spectacles, Minor surgery (OPD), Injection, Tooth extraction etc. at nominal charges (as low as Rs.2/-)

Every student of the College has been covered **under Safety Insurance scheme that provides insurance to students in case of accidents, death etc. against an annual payment of Rs.10/- only**

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- The Institution has an **IQAC** as per NAAC guidelines. **A separate room is allotted for conducting the activities of the cell properly.**
- The Institution has a **Grievance Redressed cell**. A box for collecting grievances is maintained on the first floor. It should be noted that no such reports complaining of physical and mental harassments have been filed during the past few years.
- The College has an active **Women's Cell**. At present the Cell has Dr. Alekhya Bhattacharya and Dr. Srimoyee Gupta as Joint Convenors. The cell has conducted several programmes on issues related to women's issues, thus creating awareness among students, faculty, non-teaching staff within the campus and women of the locality as well.
- **Placement unit/Counselling and Career guidance:** The Institution directly does not have any placement unit, but **our teachers from their personal network assist the students and a Career and Counselling and Soft Skill Development cell has been set up under UGC Merged Scheme.** Workshops, Career Awareness Programmes, Courses in Communicative English, Campus Interviews conducted by the cell take place in the Merged Scheme Learning Resource Room.
- **Health Unit:** The institution has a Health Unit. **First aid box** is maintained for emergency. Different programmes on **health awareness, health checkups** are done.



- **Canteen:** The Institution has a canteen of about **600 sq.ft** . It is well furnished with chairs and dining tables. **Food is supplied to students at subsidized rate. Water purifier and water cooler machines are installed.** The **canteen is run by an outside agency.** The Institution has a **Canteen Committee** convened by teachers to look after and monitor the service provided by the canteen. Quality of food and price list is checked from time to time.
- **Recreational spaces for staff and student:** The Institution has **2 Common rooms (one for boys and one for girls).** Besides, the Institution also allotted a room for **Students Union.** The said common rooms and Students' Union rooms are spacious enough. The Institution has also developed one '**Mukta mancha- an open air theatre**' for staging entertainment programmes for students and staff.
- **Auditorium:** The institution has an **A.C. auditorium of about 6000 square feet, with a capacity of 300 seats.** It is used for national and international seminars, conferences and cultural programmes. It is well furnished and well decorated.
- **Safe drinking water facility:** The institution has sufficient supply of safe drinking water facility for students as well as for staff. **Six water purifiers (Aquaguard) have been installed for supply of safe drinking water.**

4.2 Library as a Learning Resource

4.2.1 Does the Library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the Library, student/user friendly?

Table – 4 (E)

Library Advisory Committee

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
1.	Dr.Apurba Kumar Bandopadhyaya	Principal & Chairman
2.	Dr. Ritu Mathur(Mitra)	Secretary, Teachers' Council
3.	Samiran Naskar	Convenor & Librarian
4.	Smt. Nilima Pal	Convenor & Librarian
5.	Dr.Anjana Ghosh	Associate Professor
6.	Dr.Subrata Roy Chowdhury	Associate Professor
7.	Sri Goutam Kumar Das	Associate Professor



8.	Smt. Mahua Maji	Assistant Professor
9.	Smt. Nandini Chakraborty	Assistant Professor
10.	Moumita Sengupta	Library Clerk
11.	Tarak Nath Kar	Peon

- **Library committee has initiated various measures to make the Library, students' user friendly**
 - ✓ **A well organized digitalized updated Library catalogue** is maintained in the Library for searching of books and journals.
 - ✓ **Partial open-access system is maintained.** Books are arranged subject wise in shelves and almirahs so that they can easily locate the books they need.
 - ✓ **Librarians and other Library staffs help the students** to get not only the specific books they seek as per requisition but also other books related to their syllabus.
 - ✓ **The Library is open for long hours from 11am to 5pm** so that that the student can get the maximum benefit of the Library service.
 - ✓ **Students can avail the reading room facility** throughout the entire working hours of the Library.
 - ✓ **1st and 2nd year students (Honours & General) can borrow 2 books** whereas **3rd year students can borrow 3 books** at a time for a fortnight and they can renew the books twice.
 - ✓ **Students can avail computer facility with internet** in the Library premise.
 - ✓ **Question papers of the College and University are maintained** subject wise and year wise in the Library for students' assistance.
 - ✓ **Career guidance books are displayed** in a separate rack so that students can get help for their future employment.
 - ✓ The College has taken initiative to make the **Library automated**.
 - ✓ **Daily newspapers and employment weekly are subscribed** in the Library for readers.
 - ✓ **Latest Publications of the Departmental teachers are displayed** in display rack and this is much helpful for the students.
 - ✓ **Journals are procured by the Library on a regular basis** for the benefit of the students as well as teachers.



- ✓ The employees and the students of the College can access **e-journals through INFLIBNET- NLST.**

4.2.2 Provide details of the following:

- **Total area of the Library (in Sq feet.):6000sqft**
- **Total seating capacity: Students=50,Teachers=10**
- **Working hours. The College central Library is open on all working days from 11.00 am to 5:00 pm.**
- **Layout of the Library**
 - ✓ **separate entry and exit points for teachers and students**
 - ✓ **main building has been connected with the Library** to make teachers' accessibility to the Library.
 - ✓ **separate areas have been allotted to keep books of each department** so that these may be easily located
 - ✓ **new acquisitions of the Library are displayed** to draw attention of the students
 - ✓ **racks for keeping the belongings of the students**
 - ✓ **reading zone for students** neatly arranged with long reading tables and chairs
 - ✓ **separate reading chamber for teachers**
 - ✓ **space for accessing computers**
 - ✓ **shelves with glass cover for displaying journals and newspapers**
 - ✓ **toilets for teachers and students**

The **Library has an open balcony-cum-lounge area for relaxed reading** as well as specific zone for accessing e-resources through computers. All College students and teachers are able to browse their necessary reading materials from the **computer located in the reading room, with internet facility.**

4.2.3 How does the Library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

- At the beginning of each academic session, the **Library Advisory Committee in consultation with all Departmental Heads prepares a list of latest books and journals. Quotations are invited from reliable suppliers** and order is placed on the basis of lowest quoted rate and assurance of supplying the maximum titles as per the rate quoted in the tender.

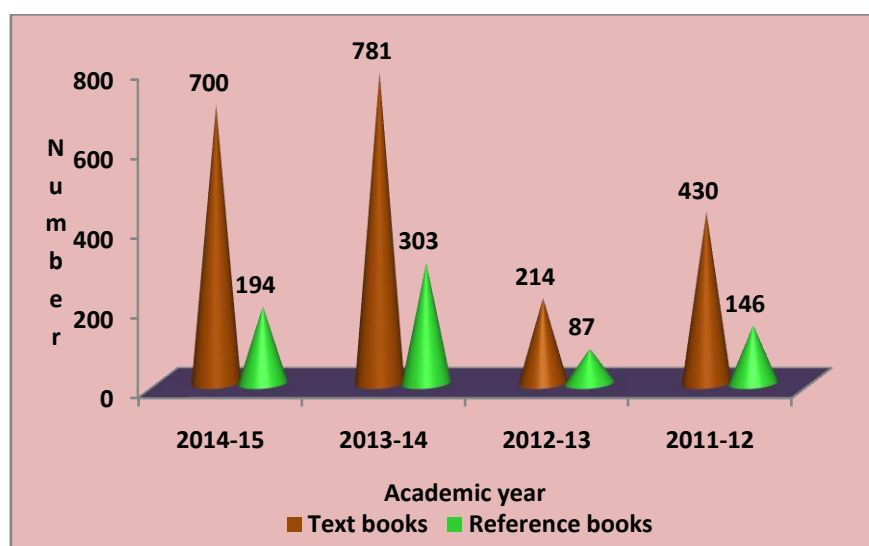
- Number of books purchased by the Library and the amount spent on them during the last four sessions are as follows:

Table – 4 (F)

Number of Books Purchased and Amount Spent

Session	Text books	Reference books	Total	Amount spent (Rs)	Funding source
2014-15	700	194	894	1,38,920	College
2013-14	781	303	1084	1,24,800	U.G.C.
2012-13	214	87	301	87,486	College fund
2011-12	430	146	576	1,60,400	SAAC grant

Number of books purchased by the Library



4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the Library collection?

- OPAC, Electronic Resource Management package for e-journals through INFLIBNET, Federated searching tools to search articles in multiple databases, Library Website, In-house access to e-publication.
- Library automation:** The College has taken strong initiative to make the Library automated and the process is almost complete.
- Total number of computers :** 04
- Total number of printers :** 01
- Internet bandwidth/speed :** 256kbps
- Institutional Repository:** Not applicable to our College



- **Content management system for e-learning:** Not available
- **Participation in Resource sharing network/consortia (like Inflibnet):** We have INFLIBNET on line journal data base

4.2.5 Provide details on the following items:

- **Average number of walk-ins:** 60 (teachers + students)/day
- **Average number of books/journals issued/returned:** 60/day
- **Ratio of Library books to students enrolled:** 10:1
- **Average number of books added during last three years:** 760/annum
- **Average number of login to OPAC:** The system will be introduced shortly.
- **Average number of log in to e-resources:** 35
- **Average number of e-resources downloaded /printed:** 50
- **Number of information literacy trainings organized:** 04
- **Details of “weeding out” of books and other materials :** A total of 695 books (only texts) weeded out over last 10 years.

4.2.6 Give details of the specialized services provided by the Library

- **Manuscripts:** The Central Library has a specialized Archival Section
- **Reference:** Available
- **Reprography:** Available
- **ITL (Inter Library Loan Service):** Not available.
- **Information deployment and notification:** Important notices regarding rules and regulations of the Library, Library administration, career opportunities etc are displayed on regular basis on the Library notice board at the entrance of the Library. Some important notices are also served through the general notice board and the website of the College.
- **Download:** Available via internet.
- **Printing:** Available
- **Reading list/Bibliography compilation:** Assistance provided
- **In-house/remote access to e- resources:** Available.
- **User Orientation and awareness:** Library classes are included in our central routine. Besides, librarians are also involved in student orientation and awareness process on regular basis.
- **Assistance in searching Databases INFLIBNET/TUC facilities:** Available.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the College.

The Library staffs provide various kinds of support. The Library has 2 librarians, 1 Library clerk, 1 Library peon and 1 attendant. They cater to the various needs and requirements of the teachers and students, some of which are as follows:

- **Library remains open during full Library hours** to enable students and teachers have easy access between their off periods.
- The Library professionals provide **efficient guidance to the students in selection of books for study**.
- **Separate Library facility is made available for Post graduate students**.
- The students are helped by **supplying photocopies of the University and College question papers, syllabi, and other essential documents**.
- The students also receive help from the Library staff in **browsing the net for relevant e-resources and download and subsequent printing of materials**.
- The librarians also **provide assistance to the Departmental teachers for running separate Departmental libraries**.



Books are Treasures: Our Central Library

4.2.8 What are the special facilities offered by the Library to the visually/physically challenged persons? Give details.

No specific facility is available at present. The number of physically challenged students is very limited. However, if approached, librarians try to cater to their special needs with adequate care and compassion.

4.2.9 Does the Library get the feedback from its users? If yes, how is it analyzed and used for improving the Library services. (What strategies are deployed



by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the Library services?)

The College collects and analyses **Library feedback** from the users and record all suggestions and implement them as per the need of the users.

The Library **Advisory Committee discusses and analyzes the suggestions**, on the basis of which the committee takes measures, which are then executed by the Library professionals for better improvement of the Library as a whole.

Some of the **measures taken as per the student feedback** received are as follows:

- **Enlargement of the reading room area**
- **Installation of more computers**
- **Installation of printer**
- **Installation of Aqua Guard for providing safe drinking water**

IQAC

STUDENTS' LIBRARY FEEDBACK FORM

Session

Name Roll No..... Class Year

A. Library :

1. How often do you visit the Library? : Regular/Occasionally/Never
2. Are the required number of titles in your subject available in the Library : Yes/No
3. Are you satisfying in the cataloguing and arranged of books in Library : Yes/No
4. Are you satisfied with the available Reading space in the Library : Yes/No
5. Are the Library staff co-operative and Helpful : Yes/No
6. Do you use the Xerox facility in the Library : Yes/No

B. Internet Facility in the Library :

7. Are you able to access Internet facility as and when you require : Yes/No
8. Are you making use of educational online resources : Yes/No
1. Are there enough number of nodes available in the Library for use : Yes/No



2. Your comment on Library services : Yes/No
and facilities

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- Computer-student ratio
- Stand alone facility
- LAN facility
- Wi-Fi facility
- Licensed software
- Number of nodes/computers with Internet facility :
- Any other
- Number of computers with Configuration (provide actual number with exact configuration of each available system.) Computer terminals with internet facility available in the institution .

The details of the computing facility available in the College in terms of the number of computers, laptops, printers, internet connection is given below in the alphabetical order:

Table – 4 (G)

Number of Computers with Configurations

<i>SL. NO.</i>	<i>CONFIGURATION</i>	<i>QUANTITY</i>	<i>INTERNET FACILITY (YES/NO)</i>
ANTHROPOLOGY			
01	Assembled Desktop:- Configuration- Asus Motherboard, AMD atholon200+, 512 Mb Ram , 40GB HDD,DVDRW, ATX Cabinet with 450 Watt SMPS, 600VA UPS, TVS Champ, Frontech mouse, 15’’ CRT .	1	Yes
02	Printer Hp 1108 L.jit	1	-
03	1.1 Kv APC UPS	1	-
04	Projector Sony DX 100	1	-
05	6’x 8’ Wall Fixed Screen	1	-
06	Laptop Hp - Core i3 3 RD generation,15.6’’ LED,	1	Yes



	WIFI, 500GB HDD, DVDRW, 4GB RAM,CAM,Windows 8 with Carry Bag		
ASPV			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
BENGALI			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
BOTANY			
01	Assembled Desktop:- Configuration – Processor Intel dual Core 3 rd gen, 2.7 ghz, Intel 61 BFM.B., 2Gb Ram, 250 Gb HDD, 15.5''LED acer Monitor Keyboard,mouse Microsoft, I-Ball Cabinet with SMPS, DVDRW, UPS.	1	Yes
02	Projector Sony DX 100	1	Yes
03	6'x 8' Wall Fixed Screen	1	Yes
04	1.1 Kv APC UPS	1	Yes
CHEMISTRY			
01	Assembled Desktop:- Configuration – Processor Intel Core 3.10 ghz,Intel 61 ww M.B.,2Gb Ram,500 Gb HDD,18.5'' LED Monitor LG,Keyboard,mouse Microsoft,I-Ball Cabinet with SMPS,DVDRW,UPS,Web Camera Logitech, Speaker Creative SBS A235 2.1,Headset.	1	Yes
02	Printer Hp 1007 L.jet	1	-
03	Projector Sony DX 100	1	-
04	Laptop Hp 15-N207YU:- Core i3 4 th generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM,CAM, Windows 8 with Carry Bag	1	Yes
COMMERCE			



01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
COMPUTER SCIENCE			
01	Assembled Desktop:- Configuration- Asus Motherboard, AMD atholon 200+, 512 Mb Ram, 40GB HDD, DVDRW, ATX Cabinet with 450 Watt SMPS, 600VA UPS, TVS Champ, Frontech mouse, 15'' CRT.	2	Yes
02	Pentium-D2, 6 Ghz, 1 Gb RAM, Intel 31 Pr M.B, 250 Gb HDD, CDROM, ATX CABINATE with 450 Watt SMPS, Keyboard, Mouse, UPS 15''CRT Samsung	2	Yes
03	Printer Hp 1108 L.jet	1	-
04	Pentium-D1, 6 Ghz, 250 Mb RAM, Asus P5KPL M.B, 80 Gb HDD, CDROM, ATX CABINATE with 450 Watt SMPS, Keyboard, Mouse , UPS 15''CRT Samsung	3	No
05	Intel Dual core 3 rd Gen 2.7Ghz, 2 Gb RAM, Intel 61 ww M.B, 160 Gb WDHDD, CDROM, ATX CABINATE with 450 Watt SMPS, Keyboard, Mouse, UPS, 17''CRT Monitor.	1	No
06	Laptop Asus. Config-ATOM, 10.1''BT, WIFI, 500GB HDD, 1GB RAM, CAM	1	Yes
07	Configuration – Processor Intel Core i3, 3.2 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD Toshiba, 18.5'' AOC Monitor Keyboard, mouse Microsoft, I-Ball Cabinet with SMPS, DVDRW SAMSUNG, UPS.	2	Yes
ECONOMICS			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
EDUCATION			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED,	1	Yes



	WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag		
ENGLISH			
01	Laptop Hp - Core i3 3 RD generation, 15.6" LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
GEOGRAPHY			
01	Make-Assembled Configuration-Dual Core 2.6GHZ 2nd Gen, Intel motherboard 61 ww, 4Gb(2+2)DDRIII Zion, 500 Gb Seagate, 24XDVDRW LG, 15.5" LED LG, Monitor Keyboard, mouse Microsoft, Frontech Cabinet with 450 watt SMPS, Microsoft Combo, UPS, Microtek 600VA with Original Geography Software.	2	No.
02	Assembled Desktop:- Configuration- Asus Motherboard, AMD atholon200+, 512 Mb Ram , 40GB HDD, DVDRW, ATX Cabinet with 450 Watt SMPS, 600VA UPS, TVS Champ, Frontech mouse, 15" CRT LG (One System 17" CRT AOC) With Original Geography Software..	2	No
03	Assembled Desktop:- Configuration – Processor Intel dual Core 3 rd gen, 2.6 ghz, 1Gb Ram, Intel 31 Pr M.B, 250 Gb HDD, 15.6" LED LG, Monitor, Keyboard, mouse, ATX Cabinet with SMPS, DVDRW, UPS.	1	Yes
04	Projector Sony EX 100	1	Yes
HISTORY			
01	Laptop Hp - Core i3 3 RD generation, 15.6" LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
JOURNALISM & MASS COMMUNICATION			
01	Configuration – Processor Intel Core i3, 3.2 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD , 18.5" DELL Monitor, Keyboard and mouse DELL, DELL Cabinet with SMPS, DVDRW,	2	Yes



	UPS. Original Antivirus, WiFi Lan.		
02	Printer Hp 1108 L.jet	1	-
03	Speaker Creative SBS A235 2.1.	1	Yes
MATHEMATICS			
01	Assembled Desktop:- Configuration – Processor Intel dual Core 2.8 ghz, 1Gb Ram, Intel 31 Pr M.B, 500Gb HDD, 17”CRT Monitor AOC, Keyboard, mouse, ATX I Cabinet with SMPS, DVDRW, UPS.	1	Yes
02	Printer Hp 1108 L.jet,	1	-
03	Laptop hp :- Core i3 4 th generation, 15.6’’ LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
PHILOSOPHY			
01	Laptop Hp - Core i3 3 RD generation, 15.6’’ LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
PHYSICS			
01	Assembled Desktop:- Configuration – Processor Intel dual Core 2.6 ghz, 1Gb Ram, Intel 31 Pr M.B, 160 GbWD HDD, 17”CRT Monitor AOC, Keyboard, mouse, Microsoft, ATX Cabinet with SMPS, DVDRW, UPS, Graphics Card 1Gb zotac.	1	Yes
02	Assembled Desktop:- Configuration – Processor Intel dual Core 2.7 ghz, 4Gb Ram, Intel 61 ww M.B, 500 Gb HDD, 18.5’’ LED Monitor AOC, Keyboard, mouse, Microsoft, ATX Cabinet with SMPS, DVDRW LG, UPS	1	Yes
03	Desktop HP110:- Configuration – Processor Intel Core i3 3 rd gen, Hp M.B., 2Gb Ram Hp, 500 Gb HP HDD, 18.5’’LED HP Monitor AOC, Keyboard and	1	Yes



	mouse HP, HP Cabinet with SMPS, DVDRW HP, UPS.		
04	Printer Hp Laser Jet 1007	1	-
05	Projector Sony DX 100	1	-
06	Laptop Hp 15-N207YU:- Core i3 4 th generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
07	1.1 Kv APC UPS	1	-
POLITICAL SCIENCE			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
SANSKRIT			
01	Laptop Hp - Core i3 3 RD generation, 15.6'' LED, WIFI, 500GB HDD, DVDRW, 4GB RAM, CAM, Windows 8 with Carry Bag	1	Yes
SOCIOLOGY			
01	Assembled Desktop:- Configuration – Processor Intel dual Core 3 rd gen, 2.7 ghz, Intel 61 BFM.B., 2Gb Ram, 250 Gb HDD, 15.5'' LED acer Monitor, Keyboard, mouse, I-Ball Cabinet with SMPS, DVDRW, UPS.	1	Yes
ZOOLOGY			
01	Configuration – Processor Intel Core i3 3.2 GHZ, INTEL D75EN M.B., 2Gb Ram, 500 Gb WD HDD, 15.6'' LED Monitor AOC, Keyboard and mouse microsoft, i-ball Cabinet with SMPS, DVDRW LG, APC UPS.	1	Yes
02	Printer Hp 1050 PSC	1	-
03	Laptop DELL Vortro 1014:- Config-core2Duo2.2ghz, 14'' LED, WIFI, 320GB HDD, DVDRW, 4GB RAM, DOS, carry case with Carry Bag .	1	Yes
04	1.1 Kv APC UPS	1	-



05	Projector Sony DX 100	1	-
06	6'x 8' Wall Fixed Screen	1	-

Office, administration, Library and others

SL No	CONFIGURATION	QUANTIT Y	INTERNET FACILITY (YES/NO)	PURPOSE
PRINCIPAL'S ROOM				
01	Assembled Desktop:- Configuration – Processor Intel dual Core 2.8 ghz,1Gb Ram, Intel 31 Pr M.B ,1TB WD HDD ,17”CRT Monitor AOC,Keyboard,mouse, Microsoft,ATX Cabinet with SMPS,DVDRW ,UPS.	1	Yes	
02	Printer Hp 1108 L.jet,	1	-	
03	Laptop DELL inspiran:- Core i3 4 th generation,15.6” LED,WIFI,500GB HDD,DVDRW,2GB RAM,CAM,DOS	1	Yes	
04	Laptop Lenevo G570 Core i3 2ND generation,15.6” LED,WIFI,500GB HDD,DVDRW,2GB RAM,CAM,LAN,BT,DOS	1	Yes	
ACCOUNTS				
01	Desktop – Processor Intel Core i3, 3.3 ghz,Intel 61 ww M.B.,4Gb Ram,500 Gb HDD, 20”LED Samsung Monitor Keyboard, mouse Microsoft, I-Ball Cabinet with SMPS, DVDRW, UPS. And accounting software packages and COSA software	1	Yes	Accounts preparation , audit work, salary bill preparation, Income Tax and P.F calculation and others accounting updation day to day.



	facility. Printer - Hp 1018 L.jet, Original Antivirus.			
02	Desktop - Pentium-D1, 6 Ghz, 2 Gb RAM, Asus P5KPL M.B, 500 Gb HDD, DVDRW, ATX Cabinet with 450 Watt SMPS, Keyboard, Mouse, UPS, 18.5''LCD LG, And accounting software packages and COSA software facility. Printer - Hp LaserJet with Scanner	1	Yes	Accounts preparation , audit work, salary bill preparation, Income Tax and P.F calculation and others accounting upadation day to day.
ADMISSION				
01	Desktop – Processor Intel Core i3, 3.3 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD, 20''LED Samsung Monitor Keyboard, mouse Microsoft, I- Ball Cabinet Printer - Hp 1018	1	Yes	Admission related activities.
01	Desktop – Processor Intel Core i3, 3.3 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD, 20''LED Samsung Monitor Keyboard, mouse Microsoft, I- Ball Cabinet Printer - Hp 1018	1	Yes	Admission related activities.
CASH				
01	Desktop – Processor Intel Core i3, 3.3 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD, 20''LED Samsung Monitor Keyboard, mouse Microsoft, I- Ball Cabinet Printer - Hp 1018 L.jet, Original Antivirus.	1	Yes	Day to day cash transition handling . (linked with account dept.)
02	Desktop – Processor Intel Core i3, 3.3 ghz, Intel 61 ww M.B., 4Gb Ram, 500 Gb HDD, 20''LED Samsung Monitor Keyboard, mouse Microsoft, I-	1	Yes	Day to day cash transition handling . (linked with account dept.)



	Ball Cabinet with SMPS, DVDRW, UPS. Printer - Hp 1018 L.jet, Original Antivirus.			
OFFICE				
01	Assembled Desktop:- Configuration – Processor Intel dual Core 3.0 ghz, 2Gb Ram, Intel 41 WV M.B , 500 Gb Seagate HDD,15.6” LCD Monitor DELL, Keyboard, mouse, ATX Cabinet with SMPS, DVDRW LG, UPS , Printer HP Laser Jet 1020, Original Antivirus, Canon Scanner Lid 110	1	Yes	
02	Assembled Desktop:- Configuration – Processor Intel dual Core 3.0 ghz, 2Gb Ram, Intel 41 WV M.B, 500 Gb Seagate HDD, 18.5” LED Monitor SAMSUNG, ,Keyboard, mouse, ATX Cabinet with SMPS, Printer Canon Laser Jet 2900B	1	Yes	
03	Pentium-D1,6 Ghz,512 Mb RAM,Asus P5KPL M.B,500 Gb HDD,DVDRW,ATX CABINATE with SMPS,Keyboard,Mouse ,UPS ,15”CRT Samsung, Printer Samsung ML1640 LaserJet .	1	Yes	
04	Projector	1	-	
LIBRARY				
01	Assembled Desktop:- Configuration – Processor Intel dual Core 2.6 ghz, 2Gb Ram, Intel 31 Pr M.B, 160	4	Yes	



	GbWD HDD, 17”CRT Monitor AOC, Keyboard, mouse, ATX Cabinet with SMPS, DVDRW LG, UPS. Laser jet HP 3-in-1 combo printer			
TEACHER’S ROOM				
01	Pentium-D1, 6 Ghz, 512 Mb RAM,Asus P5KPL M.B, 80 Gb HDD, DVDRW, ATX CABINATE with SMPS, Keyboard, Mouse, UPS, 17”CRT Samsung.	1	Yes	Net surfing, research etc. by faculty.
STUDENT’S UNION ROOM				
01	Assembled Desktop:- Configuration – Processor Intel dual Core 3 RD GEN 2.9 ghz, 2Gb Ram, Intel 61 ww M.B, 500 Gb HDD, 15.5”LED Monitor LG, Keyboard, mouse, Microsoft, ATX Cabinet with SMPS, DVDRW, UPS.	1	Yes	Students registration,examin ation,scholarship, SC/ST stipend,Kanyashree stipend
NEW COMPUTER LAB (New Building)				
01	Assembled Desktop:- Configuration – Processor Intel dual Core 2.9 ghz,2Gb Ram, Intel DH61BF M.B ,500 GbWD HDD ,18.5”LED Monitor AOC,Keyboard,mouse,ATX Cabinet with SMPS,DVDRW LG,UPS Frontech.	15	No	General purpose computer center to be used by students, faculty and staff for various purposes like laboratory assignment practice, net surfing, research etc.



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- Computer-student ratio
- Stand alone facility
- LAN facility
- Wi-Fi facility
- Licensed software
- Number of nodes/computers with Internet facility
- Any other

Table – 4 (H)
Details of Computers (Department wise)

Sl. No.	Department	No. of Desktops	No. of Laptops	No. of Printers	Wi-fi facility Yes / No	LAN facility Yes / No	Computer-Students Ratio
1	Bengali		1		Yes	No	01 : 172
2	English		1		Yes	No	01 : 63
3	Sanskrit		1		Yes	No	01 : 66
4	History		1		Yes	No	01 : 73
5	Political Science		1		Yes	No	01 : 21
6	Education		1		Yes	No	01 : 114
7	Philosophy		1		Yes	No	01 : 46
8	Sociology	1	1		Yes	Yes	01 : 15
9	Journalism & Mass Com.	2		1	Yes	Yes	01 : 15
10	Geography	5			Yes	No	01 : 60
11	Computer Science	10	1	1	Yes	Yes	12 : 22
12	Anthropology	1	1	1	Yes	Yes	03 : 26
13	Economics		1		Yes	No	01 : 2
14	Mathematics	1	1	1	Yes	Yes	03 : 23
15	Botany	1			Yes	Yes	01 : 22
16	Zoology	1	1	1	Yes	Yes	03 : 30
17	Physics	3	1	1	Yes	Yes	05 : 27
18	Chemistry	1	1	1	Yes	Yes	03 : 60



19	Commerce		1		Yes	No	01 : 69
20	Major		2		Yes	No	01: 20

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All faculties of the respective Departments use their Departmental computers in the campus. Outside the campus area most of the teachers use their personal internet connections and their personal machines. The details of the available computers and internet facilities of the respective departments are given in the Table no. (G) of Question no. 4.3.1.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

In the present digital era, it is impossible to run daily activities without computers and communication networks like the World Wide Web. **Every Department, Teacher's room, Student's Union room, Office, Cash section and Library etc. have been provided with desktops and/or laptops, printers, internet connection and projectors.**

The **Computer Lab of the Hostel Building/New building houses 10 machines with internet facility, that is available for use by students, faculty and staff for myriad purposes.**

Wi-Fi connectivity is available throughout the campus for connecting to the internet.

Up gradation activities like purchasing new memory chips, replacing faulty components, adding new nodes to LAN etc. are done on a regular basis by our AMC partner.

The Institute is planning on connecting office computer via LAN so that data, files and printers may be shared.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Table – 4 (I)

Year wise breakup of amount spent on purchase of computer (Rupees)

Year	Purchase of computers & accessories	Funding source	Computer up-gradation, deployment & maintenance
2013-14	4,22,065	U.G.C	12,701
2012-13	1,02,236	U.G.C	33,863



2011-12	76,277	U.G.C	21,978
2010-11	70,581	U.G.C	21,611

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The Institution has a total of **52 desktop computers, 16 laptops, 16 printers, 7 LCD projectors with LAN and Wi-Fi facilities which provide ICT enabled teaching**. Generally the students use computers and their accessories in their own departments. Moreover, the **ICT facilities are also available the Library, students' union room as well as the** computer lab of the Hostel building/New building for reading, downloading and printing of study materials. Recently the institution has made provisions for **two e-learning rooms** adjacent to the auditorium.

Besides using the Departmental laptops, the teaching faculties make use of the computers installed in the staff room and in the Library for updating themselves and for individual research work

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Power point presentations are made by the students under the guidance of their respective Departmental teachers.

For example, **the Department of Zoology** had organized a students' power point presentation on '**Endangered Animals of India**'.

The **Department of English** organized an academic programme cum film show on 11 and 12 December 2014, entitled '**Offenders and Defenders: Crime Never Pays**', where the students and the teachers made power point presentations on topics of Literature and Sociology.

The students of the **Department of Sociology** in partial fulfillment of their B.A. degree present dissertation papers with help of computer technology.

The students of the **Department of History** use the computer facilities to **download information and pictures to make their wall magazine, 'Historia'**.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not applicable.



4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Furniture
b.	Building
c.	Equipment
d.	Computers
e.	Vehicles
f.	Any other

Table – 4 (J)

Amount Spent in Maintenance (Rs.)

FACILITY	YEAR	2010-11	2011-12	2012-13	2013-14	2014-15	TOTAL
BUILDING	BUILDING (RENOVATION)	27,929	15,000	1,12,625	1,76,272	6,13,700	3,31,826
FURNITURE	FURNITURE & FITTINGS (REPAIRING)	71,695	41,180		27,200	1300	1,40,075
COMPUTERS	COMPUTER (REPAIRING & UPGRADATION)	21,611	21,978	33,863	12,701	56,496	90,153
EQUIPMENT & OTHERS	ELECTRICAL (REPAIRING)	11,371	39,819	30,267	29,174	41,504	1,10,631
	PLUMBING (REPAIRING & UPGRADATION)	23,755	3,100	12,671	31,080		70,606
	XEROX MACHINE (REPAIRING & MAINTANANCE)	5,594	7,695		900	13,884	14,189
	FAX MACHINE (REPAIRING)	2,903				2,982	2,903
	GENERATOR (REPAIRING & UPGRADATION)		2,435	1,100	13,250	13,300	16,785



	MAINTANANCE)						
	AQUAGUARD & WATER COOLER (REPAIRING & MAINTANANCE)		8,200	1,000	15,650	17,720	24,850
	REFREGERATOR (REPAIRING)		2,000			4300	2000
	AC MACHINE (REPAIRING)			12,200	1,400		13,600
	CAMERA (REPAIRING)			2,795			2795
	OTHERS & REGULAR MAINTANANCE	4,025	16,985	5,239	11,559	6000	37,808
	TOTAL	1,68,883	1,58,392	2,11,760	3,19,186	7,71,186	8,58,221

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

The Institution ensures proper maintenance of the infrastructural facilities by calling tender and appointing competent authority for regular repair and upkeep. The institution also maintains proper AMC for the purpose.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The following measures are taken by different Departments to ensure calibration and precision measures of equipments/instruments:

Physics - Twice a year **calibration is done for equipment like balances.**

Computer Science - **The annual maintenance of the computers are done and softwares are downloaded** and formatted in their latest versions.

Chemistry- Checking of **expiry date of all chemical reagents is done** properly and regularly.

Anthropology - The **human bone specimens are regularly checked for any fungal growth** and if detected, proper treatment is done. In case of other **instruments related to anthropometric measurements (anthropometric rod, weighing machine, blood pressure machine etc.) annual maintenance** is properly done.

Zoology - **Museum specimens (mainly wet specimens) are regularly checked** to find out whether the level of preservative material is adequate. **For microscopes and other equipments annual maintenance is done** properly.



Calibration is done for equipments like pH meter, Digital weighing balance, Rotary microtome, Stage micrometer, Occular micrometer.

Botany – 4% Formalin is used as a preservative for plant specimens and its level is checked twice a year. Calibration is done for equipments like Colorimeter, pH meter and Incubator.

Geography – Instruments like Dunty Level, Air Photo, and Satellite Imagery are regularly maintained for determining correct results. Also Barometer, Thermometer, Hygrometer are annually checked.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding Infrastructure and Learning Resources which the College would like to include.

Water Pump – In addition to local Municipal water connection the College installed 2 additional water pumps in the main building and 2 in the Hostel Building/New building in a secured location to ensure uninterrupted supply of water in the campus.

Power Distribution Panel - The entire electric circuit of the College is maintained in a manner that power load is properly distributed and Voltage fluctuation is controlled. Certain Departments have local stabilizers.

Generator – There are 2 pollution free generators in the main building and 1 in the Hostel building/New building. One 30 KVA and another 20 KVA provide generator facility round the clock in the main building, while another 30 KVA generator has been installed in the new building. There is a separate area where the generators have been installed.

Other modern equipments/instruments, machines that the College uses are as follows:

Table – 4 (K)

Number of Equipments / Instruments used in College

<i>Name of the instruments/equipments</i>	<i>Quantity</i>	<i>Place of installation and purpose</i>
Apple camera-cum editing machine	01	Journalism and Mass Communication laboratory.
Handy camera	07	<ul style="list-style-type: none"> • For U.G.C-merged scheme.-01 • For Botany department-01 • For Anthropology department-01 • For Zoology department-01



		<ul style="list-style-type: none">• For geography department-01• For Journalism and Mass Communication department-02
Water cooler machine	01	Student canteen.
Water purifier	06	<ul style="list-style-type: none">• Teaching staff room-01• N.T.S room-01• Student canteen-01• Women Hostel-02• Library-01
Photo-copy machine	04	For office use-02 For accounting department-01 For Library use-01
Electrical circuit board	01	Main campus, below the stair.
Projector machine	03	1. 01 for U.G.C. merged scheme. 2. 01 for Zoology department. 3. 01 for Anthropology department.





CRITERION V

STUDENT SUPPORT AND PROGRESSION

“Difficulties in your life do not come to destroy you. But to help you realize your hidden potential and power. Let difficulties know that you too are difficult”

A.P.J. Abul Kalam



5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The College publishes its updated Prospectus annually. The **Prospectus provides the students with the following information:**

- The **College profile including its history, location etc.**
- Name of the **members of the Governing Body** of the College
- The **faculty profile** detailing the names, designation and qualification of all the faculty members of the College
- Details of **non-teaching staff and their roles**
- The current **NAAC grade** and a glimpse of the **Peer Team Report**.
- Achievements of students and teachers in sports, **national/international conferences etc.**
- Details of **available infrastructure of the College to support teaching-learning and evaluation**
- **Subjects offered** along with **combination subjects**
- **Seats availability** in various **Honours/General courses**.
- **Fee structure** including fees to be paid during admission and the year round.
- **Course structure** detailing the number of papers and their marks distribution.
- **Admission norms** and documents required for admission.
- **Examination pattern**
- **Code of conduct** the College follows and expects.
- The **Academic Calendar** for the year ahead.
- **Holiday list**
- Details of **Students’ Union** body
- **Computer literacy programme** for General students with assistance from WEBEL Computer Training Centre in the College
- Information on **UGC sponsored Merged Scheme** for the passing out students for career advancement including remedial coaching for in house deserving students for overall improvement in education and employment
- **Prospectus is uploaded on our website** so that students get necessary information during admission



Each year witnesses some changes like introduction of new courses, arrival of new staff, addition of new infrastructure, annual College/Departmental activities like seminars, conferences, special lectures, exhibitions, field work, workshops etc. Photographs and records of these activities are carefully preserved throughout the year. The prospectus for the new session is then redesigned to intimate the students about the new updates. The College also has its own website www.mdmibirati.org for disseminating updated information.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

College Students' Aid Fund: As most of the students are from economically poor background the College authorities **provide concession in tuition fees to B.A., B.Sc., B.Com. 1st, 2nd and 3rd year students in every academic session without fail.** Up to **10% concession in tuition fees is allowed for a maximum of 9 months to regular, needy, meritorious and BPL students.** SC/ST students also get financial assistance from various government schemes.

Hariprasad Das Memorial Fund: This fund is utilised for concession in tuition fees to the deserving **children of non teaching staff of the College.**

Table – 5 (A)

Details of College concession from 2010-11 to 2013-14 is provided below:

Concession list for Session 2011-12

Session	Year	Total number of students	Concession Amount in Rs. (Total students × T. Fees × 9 months/10%)	No. of needy and meritorious students awarded concession			
				Science	Arts	Commerce	Total
2011-12	1 st year	1473	84,275	28	226	25	279
	2 nd year	1173	64,498	19	165	19	203
	3 rd Year	1016	54,184	06	69	07	82

Concession list for Session 2012-13

Session	Year	Total number of students	Concession Amount in Rs. (Total students × T. Fees × 9 months/10%)	No. of needy and meritorious students awarded concession			
				Science	Arts	Commerce	Total
2012-13	1 st year	1563	84,509	26	112	21	159
	2 nd year	1246	79,209	23	96	15	134
	3 rd Year	986	53,910	21	73	18	112

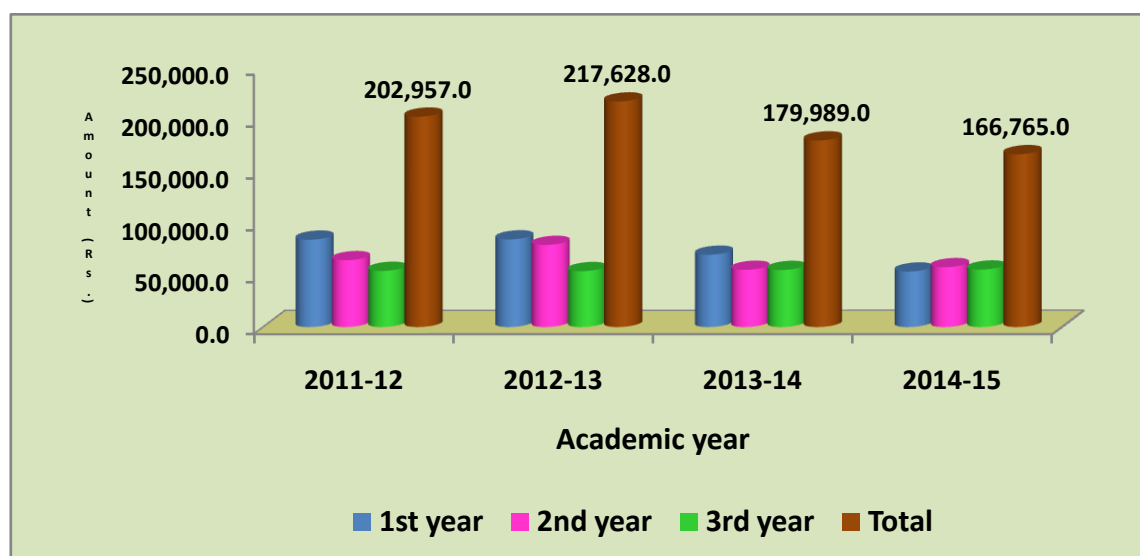
Concession list for Session 2013-14



Session	Year	Total number of students	Concession Amount in Rs. (Total students \times T. Fees \times 9 months/10%)	No. of needy and meritorious students awarded concession			
				Science	Arts	Commerce	Total
2013-14	1 st year	1275	69,736	15	127	21	163
	2 nd year	1293	55,201	27	87	19	133
	3 rd Year	1010	55,052	18	73	14	105

Concession list for Session 2014-15

Session	Year	Total number of students	Concession Amount in Rs. (Total students \times T. Fees \times 9 months/10%)	No. of needy and meritorious students awarded concession			
				Science	Arts	Commerce	Total
2014-15	1 st year	53,537	15	93	03	111	53,537
	2 nd year	57,766	11	76	10	97	57,766
	3 rd Year	55,462	17	69	18	104	55,462



5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?



Table – 5 (B)

Scholarship/Stipends/ Concession/Student Fund

Session : 2011-12						
<i>Grant</i>	<i>Whether govt (G). or non-govt.(NG)</i>	<i>1st year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>Total no. of students benefitted</i>	<i>Total grant awarded in Rs.</i>
SC/ST Stipend	G	182	136	143	461	10,24,610
W.B. Minority & Finance	G				02	9430
Hazi Md. Mahasur	G	28	01	01	30	65,419
Merit cum Means	G	10	00	03	13	25,790
Sylvet Union Trust	-	01	00	00	01	2204
Central Wakf Council	G	05	01	04	10	18,304
Bidi Shramik	G	03	00	01	04	7947
Jindal Foundation	NG	01	00	00	01	2204
Muslim students undergraduate	-	00	01	00	01	4715

Session : 2012-13						
<i>Grant</i>	<i>Whether govt. (G) or non-govt(NG).</i>	<i>1st year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>Total no. of students benefitted</i>	<i>Total grant awarded in Rs.</i>
SC/ST Stipend	G	155	157	134	446	9,86,606
Education Relief Fund	G	06	02	03	11	27,349
Chief Minister Fund	G	01	02	00	03	11,634
Postmatric Scholarship (Muslim)	G	16	23	09	48	99,811
Minority Programme W.B.	G	10	13	06	29	46,495
OBC	G	07	07	01	15	49,765
CRPF Fund	G	00	01	00	01	2204

Session : 2013-14						
<i>Grant</i>	<i>Whether govt. (G) or</i>	<i>1st year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>Total no. of students</i>	<i>Total grant awarded in Rs.</i>



	<i>non- govt.(NG)</i>				<i>benefitted</i>	
SC/ST Stipend	G	173	183	136	492	10,56,812
Kanyashree Prakalpa	G				69	17,25,000
K.C. Mahindra		01	00	00	01	
W.B. Minority & Finance	G	42	19	20	81	213698
Education Relief Fund	G	27	01	00	28	66,323
Minority Postmatric Stipend	G	22	07	13	42	58,178
Minority welfare	G	39	01	04	44	96,976
Priyamvada Birla	NG	02	00	00	02	4408
Chief Minister	G	02	00	00	02	2670
OBC	G	48	14	29	91	1,21,485
Maulana Azad		01	00	00	01	2204
Science & Technology	G	01	00	00	01	1335
Ministry of Human Resource & Development	G	02	00	00	02	4408

Session : 2014-15						
<i>Grant</i>	<i>Whether govt.(G) or non- govt.(NG)</i>	<i>1st year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>Total no. of students benefitted</i>	<i>Total grant awarded in Rs.</i>
SC/ST Stipend	G	196	129	146	471	10,01,768
Kanyashree Prakalpa	G				43	10,75,000
OBC	G	52	32	21	105	2,08,320
Minority Welfare	G	02	00	00	02	3100
Merit cum Means	G	03	01	00	04	6200
Wakf WB	G	01	00	00	01	2204
Jindal Foundation	NG	00	01	00	01	1984



Education Relief Fund	G	00	02	00	02	3968
Swami Vivekananda	G	02	00	00	02	4408
Sylvet Union Trust	NG	00	01	00	01	2284
Govt. P.O. DWO	G	01	00	00	01	2504
Chief Minister's Relief Fund	G	03	00	00	03	6612
W.B. Minority & Finance	G	17	05	02	24	52,896

5.1.4 What are the specific support services/facilities available for

✓ Students from SC/ST, OBC and economically weaker sections

- Financial assistance is provided to meritorious but needy students from the **College Aid fund**. The assistance is in the form of concession from monthly tuition fees. Students can claim concession if they satisfy conditions like regular (at least 60%) attendance, presence in all class tests/tutorials during the academic session, low monthly income of family etc.

✓ Students with physical disabilities

- Seat reservation as per government norms

✓ Overseas students

- Special accommodation and one window admission service

✓ Medical assistance to students:

- The College is included in the **Universal membership scheme of the Student's Health Home**.
- In case of illness students can avail themselves of the facilities like consultation with **General Physicians as well as Specialist Doctors in Eye, ENT, Medicine, Skin, Orthopaedics, Psychiatry, Gynaecology, Cardiology etc. at absolutely free of cost**.
- Students can get medicines and undergo diagnostic procedures like **X-Ray, ECG, EEG, Physiotherapy, Pathology test, Spectacles, Minor surgery (OPD), Injection, Tooth extraction etc. at nominal charges (as low as Rs.2/-)**



- Every student of the College has been covered under **Safety Insurance scheme** that provides insurance to students in case of accidents, death etc. against an **annual payment of Rs.10/- only**

✓ **Organizing coaching classes for competitive exams:**

- The College in collaboration with UGC has introduced the '**UGC Sponsored Merged Scheme**' for students of the College as well as adjoining area. One of the key services provided by this scheme is **coaching for various competitive exams like SSC, WBCS, SLET, NET through expert faculty**. Enrolled students are provided with Library support and various learning materials.

✓ **Skill development**

- Since a huge number of students of this College hail from rural or semi-urban areas, learning English and having technical knowledge helps in increasing their employability. Accordingly, they are given lessons in **communicative English** while **basic computer literacy** is offered by the Webel Informatics Limited, a unit of the Government of West Bengal. The UGC Sponsored Merged Scheme offers Career Counselling and Soft Skill Development programme.

✓ **Support for "slow learners"**

- Another benefit of the UGC Sponsored Merged Scheme is Remedial Coaching classes for slow learners. Students can catch up with their counterparts through **tutorials and remedial classes outside class hours by in house and external educators**.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- ✓ The College encourages and facilitates entrepreneurial skills among the students. **Spoken English classes organized by the Career Counselling Cell** of the Merged Scheme and **compulsory Computer training** are part of this effort.
- ✓ The Career Counselling Cell has organised various programmes
- ✓ We have set up **Assistance booth in association with Self Help and Self Employment Group, Government of West Bengal**

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Sports and Games

- To encourage interest in sports among the students the College has a **playground of 40 cottahs where the students play football,**



volleyball, badminton, cricket etc. Annual Sports Competition is also held here.

- **Indoor games like table tennis, carrom, chess** are made available to the students within the College campus.
- The students of the College are encouraged to participate in **sports, in the District/State/National/International level** and the College has to her credit a **number of prizes and recognitions**.
- The College also has the facility of **two gymnasiums, one female, the other male**, to encourage the practice of physical fitness among students.

Organizing cultural competition/programme

- The Students' Union in cooperation with the College administration organizes annual cultural competition and awards, prizes and certificates to promote interest among the students to participate in such programmes. A host of **events like singing, dancing, debate, recitation, drawing, quiz etc are organized** and faculties judge the performers on the basis of their performative excellence.
- Certain important dates and occasions are observed in the College through cultural programmes. For instance, **students perform on the occasions of Rabindra Jayanti, Basonto Utsav, Rakhi Bandhan, Bhasha Dibosh, Saraswati Puja, Bijoya Sammilan**, and many others. The **Freshers' Welcome of the College organized by the Students' Union** involves a medley of cultural events performed both by the College students and professional artists of repute.

Special requirements, sports uniform and materials

- College provides free sports uniform, sports kits, lunch, and travel expenses to participants.

Additional academic support

- Students missing out their classes due to events can catch up with their lessons by taking help of the Departmental teachers as well as by attending remedial coaching classes organized by the UGC Sponsored Merged scheme

Flexibility in examination

- The students are evaluated on a regular basis by means of Unit Tests, Mid-Term Tests, Test Examinations. Hence a student who fails to appear in any of the tests due to participation in co-curricular activities can avail themselves of the chance to make up his grade in another test.

Special dietary requirements, sports uniform and materials.



- College provides free sports uniform, sports kits, lunch, and travel expenses to participants.

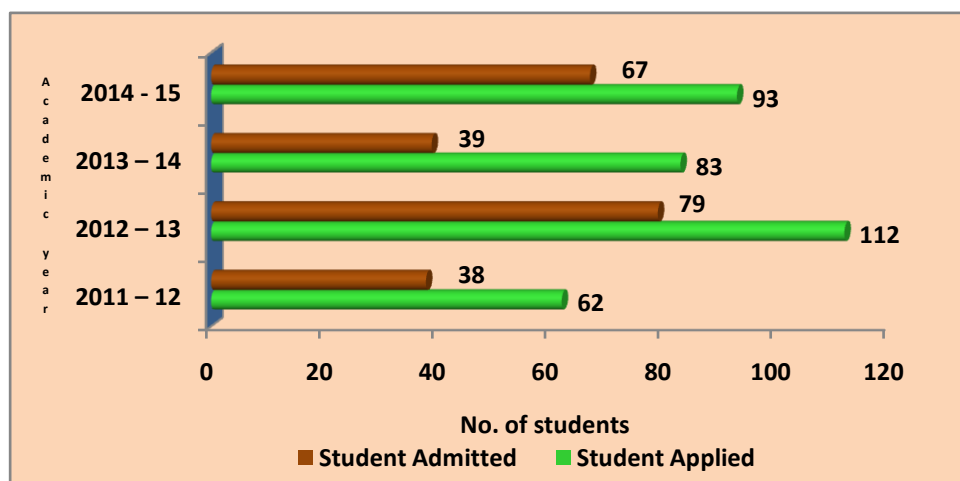
5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The **Entry in Services programme** was envisaged to provide quality education to the students who aspire to get **entry in Government Services through competitive examinations**. It started with differently designed courses to get examinations conducted by the Public Service Commission & the Staff Selection Committee. West Bengal Civil Services Examination (Preliminary) was the focus of all such examinations and was the most keenly sought after courses of all. The intake of students in the initial years is enumerated below:

Table – 5 (C)

Student Strength in Entry in Services Programme

<i>Academic Year</i>	<i>Student Applied</i>	<i>Student Admitted</i>
2011 – 12	62	38
2012 – 13	112	79
2013 – 14	83	39
2014 – 15	93	67



The courses for the academic year of 2014–15 have been rescheduled in the month of October – November due to the WBSU Examinations.



The students are selected through **a selection process based both on marks secured by the students in their 3 year B.A. examination and viva- voce.**

Pushpita Ranjan Bhattacharya, Principal, Bijoygarh Jyotish Roy College had inaugurated the programme in July 2011.

In tune with the vision of the UGC, the **courses were meant to cater primarily to the students of the socially and economically deprived classes of society.**

Most of the students belonged to the scheduled castes, tribes and the minority community, though we also tried hard to accommodate the students of the general community as well as those who have shown an impressive performance in the interview during the selection process. **Students so far have been able to crack WBCS (Prelims), SBI (Clerkship) Exam and the West Bengal Police Recruitment Service Examinations.**

We are in continual search of **renovating our programmes in tune with the changing factors of recruitment examinations** and consequently changing needs of the students. We have brought in our **faculty professionals of proven competence** from administrative service, such as Sri Sukanta Saha WBCS Executive, who have motivated the students immensely to similarly pursue their goals and achieve success in life. We have also **purchased books, journals and daily newspapers** for their betterment and books are regularly being lent to the students. The staff and the faculty of our College remain committed to the UGC led programmes, which is slowly ushering in new strides in social education.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

At the time of admissions enlisted students are offered Academic Counselling by the subject teachers.

Apart from this, the students can freely approach any teacher for guidance and support. Owing to cordial relationship among the students and teachers, the students can freely consult any teacher for guidance related to personal matters. Parent-teacher meetings are arranged from time to time to enable teachers to know the family conditions of the student and offer counselling to both students and their parents if needed.

Career Counselling and Soft Skill Development Cell maintains regular contact with Corporate houses.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- The College through its **Career Counselling and Soft Skills Development Cell provides exposure to the students regarding the job market.** A



detailed report of the activities and achievements of the cell have been given below :

Table – 5 (D)

Activities of Career Counselling and Soft Skills Development Cell

<i>Event</i>	<i>Date</i>	<i>Collaborator/ Recruiter / Resource Person</i>	<i>Students benefitted</i>
Stress Management for the students	25 November 2010	---	150
Student Counselling Programme	2010-11	Ms. Rinku Pathak Guest Lecturer, Jadavpur University Counselling Dept	–
Communicative English course	December 2010 to February 2011	Ms. Alokporina Mitra Teacher, Canvas School	27
Career Awareness Program	20 September 2011	Sumantra Chakraborty International Institute of Training and Management	30
Communicative English course	August 2011 to February 2012	Ms. Apurva Mittal, Trainer Essence Institute for soft skill development	40
Campus Interview	2011-12	ACC Ltd., Future Group (Hospitality and Retail sector)	8
Communicative English course	Aug. 2012 to Feb. 2013	Ms. Apurva Mittal, Trainer Essence Institute for soft skill developmen	45
Campus Interview	2012-13	Future Group (Hospitality and Retail sector) in collaboration with HPCL and CII	40
Communicative English course	August 2013 to February 2014	Mr. Navin Mittal, Trainer National Institute of Management	45
Self-defense for Women	3 March 2014	Tallash	35
Communicative English course	August 2014 to February 2015	Mr. Navin Mittal, Trainer, National Institute of Management	42



“Our Bodies Our Selves”: Workshop on Self Defense for Women organized by the Career Counselling Cell

- **The self-financing ASPV Major course run by the College also offers interactive lecture and practical job training.** In this course, the students can take up a 30 days practical job experience in a reputed manufacturing/ marketing/ advertising organization. The students have been sent to the following companies/industries for training:

- Wellman Machinery Company (2011-12)
- Digital Publishing House (2012-13)
- Exin Pvt. Limited (2012-13)
- Turtle Limited (2013-14)
- Trade India (2013-14)
- Max-Well Company (2014-15)
- In-Ex Private Limited (2014-15)
- Vibgyor Advertising House (2014-15)

After completion of the training the respective organization provided a certificate to our students which help them in their future course of action. **Most of our students are absorbed in different companies like BIGBAZAR, PANTALOONS, ICICI PRUDENTIAL, HDFC BANK, LICICI etc.** after completion of this Major Degree Course.

- **The students are also offered job trainings by WEBEL Informatics Ltd.** Some recent Seminar/Training Programmes by WEBEL are as follows:

Table – 5 (E)

Traning Programmes Conducted by WEBEL

Sl No	Date	Details of seminar/Training programme
1.	11/05/2015	Training programme done by TSSC, NSDC

2.	11/03/2015	Training programme of 'Sudha' project
3.	15/09/2014	Job seminar done by 'Bright Institute'
4.	20/03/2013	Job seminar done by 'Caretel InfoTech Ltd'

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The College has **Grievance Redressal Cell** both for employees and students to report their grievances, if any, regarding matters that concern them. Suggestion - boxes have been placed at a prime location for them to specify their problems. The issues are discussed in the cell and steps are taken by the committee to provide solutions in consultation with the Principal.

Table – 5 (F)

Activities of Grievance Redressal Cell

<i>Grievance reported</i>	<i>Solution provided</i>
Demand for cold water during summers	Water cooler provided in the canteen and in the PG section
To provide food in canteen affordable rate	Subsidized rates are arranged
Demand for toilets	New toilets constructed on 1 st floor

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College had set up a Vishakha Cell in April 2013. But it was dissolved following the passing of the Prevention, Prohibition and Redressal Act, 2013 by the Union Parliament. Under the guidelines of this new Act an **Internal Complaints Committee** has been constituted in the College in January, 2014. Two senior teachers, Dr. Madhumita Chakraborty (Sarkar) and Dr. Anjana Ghosh are Joint Convenors of this committee. The members of the cell sit from time to time to discuss issues related to the protection of women in the working place and also distribute the guidelines of the cell to female teachers and non-teaching staff of the College. The committee has recently screened the film 'Bhawander' on 24.07.2015 to create awareness about gender equality in the working place.

The College authority, teachers and students together strive to maintain a healthy atmosphere where each and every one is treated with respect. We are proud to state that there has been no case of sexual harassment on the campus so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?



Yes the College has an **Anti-Ragging Committee** to look into the menace of ragging. There have been no incidents of ragging in this campus. There are friendly ties between the junior and senior students. A Freshers' Welcome is organised by the Students' Union so that the new students feel safe and secure and welcomed into the College.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- **Students' Aid Fund**
- **Concession of tuition fees to needy, regular and meritorious students**
- **Special concession for BPL students**
- **Railway ticket concession**
- **Special financially beneficial schemes like Kanyasree Prakalpa for female students**
- **UGC Sponsored Merged Scheme for SC/ST/ OBC/ economically backward students**
- **Students' Health Home**
- **Students' Health Insurance Scheme**

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- The Institution has an **unregistered Alumni Association**
- The **ex-students provide information about the available job opportunities** to the present students
- The **Alumni Association also helps the poor students monetarily**
- The Alumni gives **valuable feedback on academic and infrastructure improvement**
- Members of the Alumni engaged in publishing business, catering business etc. directly **contribute their services as per the need of the College.**
- Some of the **ex-students of our College have been absorbed as Guest Lecturers** after successful completion of PG and having fulfilled the required eligibility criterion.
- Some **ex-students** have been absorbed in the Institution as **non teaching staff.**

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Table – 5 (G)

Student Progression

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	48.71%
PG to M.Phil.	6%
PG to Ph.D.	1.5%
Ph.D .to Post-Doctoral	—
Employed	
Campus selection	1.5%
Other than campus recruitment	37.77%
Self employed	31.14%

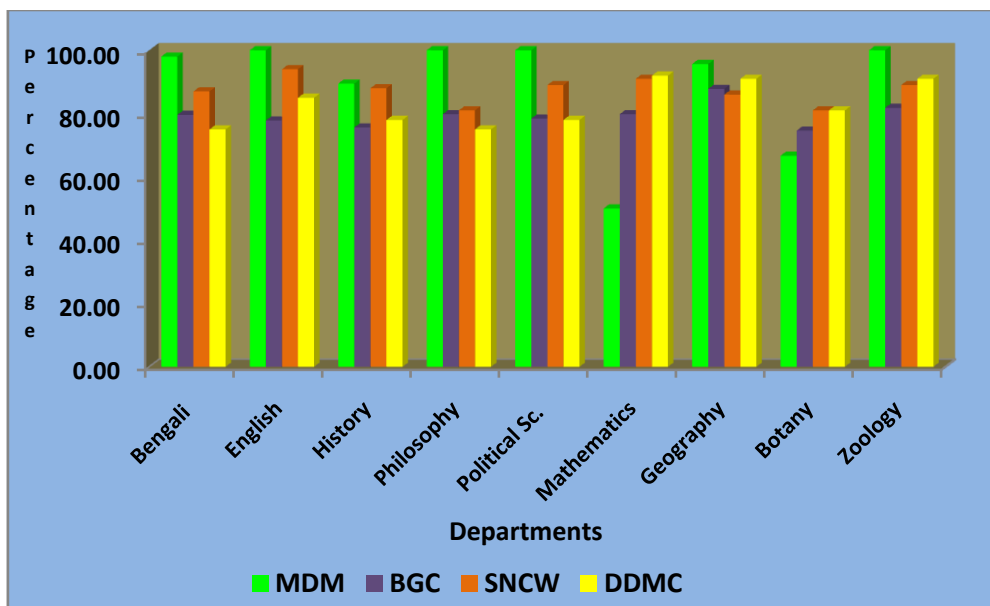
5.2.1 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Table 5 (H)

Comparison of Pass Percentage of our College with other neighbouring Colleges

Subjects	Mrinalini Datta Mahavidyapith	Bhairav Ganguli College	Sorojini Naidu College for Women	Dum Dum Motijhil College
BA (Hons.)				
Bengali	98.00	79.60	87.00	75.00
English	100.00	77.80	94.00	85.00
History	89.47	75.60	88.00	78.00
Philosophy	100.00	79.80	81.00	75.00
Political Sc.	100.00	78.40	89.00	78.00
B.Sc. (Hons.)				
Mathematics	50.00	79.80	91.00	92.00
Geography	95.65	87.80	86.00	91.00

Botany	66.67	74.60	81.00	81.00
Zoology	100.00	81.80	89.00	91.00



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Please see details given in 5.19

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- **Special support is provided to the weak students through the Remedial Coaching Cell an intrinsic part of the UGC sponsored Merged Scheme**, first introduced in College in 2011.
- The cell caters to the academic requirements of the **Scheduled Caste, Scheduled Tribe and economically backward students free of cost**.
- **Students who lack the proper atmosphere of study at home or are weak in studies** have high chances of not passing the University examinations. Again the students who are compelled to take up jobs to meet the financial needs of their family and are likely drop outs identify their remedial coaching needs in consultation with the Departmental teachers.
- The Co-ordinator arranges for classes after or before normal College hours and also on Sundays and other holidays in the College premises. Classes are taken by both in-house and outside College teachers.

5.3 STUDENT PARTICIPATION AND ACTIVITIES



5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The students of our College participate in a wide range of extra-curricular activities. From sports to cultural competitions, our students have participated in events organized not only by the College, but other institutions as well, in District/State/National levels. The following tables show their range of participation round the year.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Sports / Game:

Table – 5 (I)

Student Participation in Sports (2009-15)

<i>Event</i>	<i>Organizer</i>	<i>Date of participation</i>
Sports Meet	West Bengal State University	06.06.2009
Sports Meet	West Bengal State University	08.08.2009
Table tennis	West Bengal State University	14.08.2009
Prize distribution & cultural event	West Bengal State University	21.08.2009
Football match	University of Calcutta	30.08.2009
Football match	West Bengal State University	12.09.2009
Football match	West Bengal State University	14.09.2009
Cricket	West Bengal State University	20.04.2010
Table tennis	West Bengal State University	28.08.2010
Sports Meet	West Bengal State University	06.08.2010
Badminton	West Bengal State University	26.08.2011
Table tennis	West Bengal State University	31.08.2011
Football match	PGGDIT, Banipur	20.02.2012
Athletic meet	PGGDIT, Banipur	29.02.2012
Badminton	West Bengal State University	27.08.2012
Chess competition	West Bengal State University	29.08.2012
Football match	West Bengal State University	1.2.2013
Cricket	West Bengal State University	8.4.2013
Table tennis	West Bengal State University	6.8.2013
Badminton	West Bengal State University	3.2.2014
Chess	West Bengal State University	2.2.2014



Football match	West Bengal State University	12.2.2014
Cricket	West Bengal State University	3.4.2015
Table Tennis	West Bengal State University	10.8.2015
Chess	West Bengal State University	7.9.2015

Extracurricular Activity:

Table – 5 (J)

Prizes Won by Students in Extracurricular Activities

<i>Activity</i>	<i>Organizer</i>	<i>District/ State level</i>	<i>Year</i>	<i>Rank/Award</i>
Youth Parliament	Ministry of Parliamentary Affairs, Govt. of West Bengal	District	2008-09	1 st
Quiz Contest	Ministry of Parliamentary Affairs, Govt. of West Bengal	District	2008-09	1 st
Youth Parliament	Ministry of Parliamentary Affairs, Govt. of West Bengal	State	2008-09	Student awarded 'Best Opposition Leader'
Youth Parliament	Ministry of Parliamentary Affairs, Govt. of West Bengal	District	2010-11	1 st
Youth Parliament	Ministry of Parliamentary Affairs, Govt. of West Bengal	State	2010-11	Student awarded 'Best Speaker'
Cultural Competition	Govt. of West Bengal	District	2012	3rd
Athletic Football Championship	Banipur Mahila Mahavidyalaya	District	2012	2nd



College Winning Team: District Level Youth Parliament & Quiz Competition, Organized by the Ministry of Parliamentary Affairs, Govt. of West Bengal

Table – 5 (K)

Cultural activities performed by the College students

<i>Cultural Programme</i>	<i>Date</i>	<i>Details</i>
Rakhi-Bandhan Utsab	24/8/2010	Organized by Student's Union
Fresher's Welcome	14/9/2010	Organized by Student's Union
Annual Cultural Competition	2/12/2010 & 3/12/2010	Organized by Student's Union
Celebration of 150 th birth anniversary of Vishwa kabi Rabindranath Tagore	7/12/2010	Organized by Teacher's Council
District Level Youth Parliament & Quiz Competition	21/12/2010 & 22/12/2010	Hosted by College
Annual Cultural Function	23/10/2010	Organized by Student's Union
Celebration of 150 th birth anniversary of Swami Vivekananda	24/1/2012	Organized by Teacher's Council
Celebration of "Bhasa-Dibas"	22/2/2012	Organized by Teacher's Council
Rakhi-Bandhan Utsab	2/8/2012	Organized by Student's Union
Fresher's Welcome	17/10/2012	Organized by Student's Union
Annual Cultural Function	11/01/2013	Organized by Student's

		Union
Inaugural Ceremony for Golden Jubilee celebration of College	5/3/2013	Organized by Golden Jubilee Celebration Organizing Committee
Basonto Utsab	23/3/2013	Organized by Student's Union
Celebration of birth anniversary of Rabindranath Tagore	14/5/2013	Organized by Teacher's Council
Annual Cultural Function	24/09/2013	Organized by Student's Union
Fresher's Welcome	03/10/2013	Organized by Student's Union
Elocution Competition on "Swamiji's Views on Society"	14/12/2014	Organized by Golden Jubilee Committee
Closing Ceremony of Golden Jubilee celebration of College.	4/3/2014 & 5/3/2014	Organized by Golden Jubilee Celebration Organizing Committee
Celebration of "Bhasa-Dibas"	21/2/2015	Organized by Student's Union



5.3.3 How does the College seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The **out-going 3rd year Honours and General students fill in detailed feedback forms** on the nature of classes, syllabus, examinations, College infrastructure etc.
- **Feedback is also sought from the Alumni Association**
- Issues related to academic matters are discussed and policies are formed by the **Academic Subcommittee** at different meetings. Necessary steps are taken by the **Admission Committee, Library Committee,**



Examination Subcommittee in keeping with the needs and demands of the students as far as feasible.

- Students' feedback on co-curricular and cultural activities is taken into account by other related committees like the **Library Committee, Cultural Sub Committee etc.** formed by the Teachers' Council in consultation with the Principal.
- **Policies formulated by the Governing Body of the College** regarding improving the performance and quality of the Institution **are duly implemented by the Principal.**

5.3.4 How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The College finances the **Annual Journal**, the students' magazine, '**Dishari**' published by the Students' Council, **proceedings** of seminars/workshops held in the College as well as the **journals, wall magazines** brought out by the students of the Departments. The main objective here is to stimulate young minds and enrich their knowledge in different fields.
- The Principal, senior teachers and the faculty of each Department personally encourage the students to contribute to the same so that they can apply the knowledge they have acquired in a creative manner. This ensures all-round development of their personality and instils confidence in them.

5.3.5 Does the College have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- The College has a **Students' Union**
- **Selection:** Members of class representative for all classes are elected by the general students within 31 January for each academic year. Elected members from Students' Council are chosen as the Class Representatives.
- **Constitution:** The Union Council is formed as per the constitution approved by the Governing Body of the College. The process of students' election, declaration of the result, collection of fund and all other related matters are included in our constitution.
- **Funding:** The amount of money collected from the students as students' union fee constitutes the main source of finance of the students' activities. In case of any deficit or additional expenses student activities are further financed from the General Fund of the College approved by the Finance Committee and Governing Body.



- **Activities:** The main objective of the activities of the Students' Council is to promote brotherhood and fellow feeling among the students.

The Students' Union is the link between the administration and the students.

The students celebrate Rabindra Jayanti, Baishey Srabon, Saraswati Puja, and organize Freshers' Welcome. Other activities include organization of dance and singing competitions, debate and quiz competitions, sports, blood donation camps, health check ups.

The students maintain a book bank for poor students.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The Governing Body of the College and all committees related to different academic bodies like the Academic Sub-Committee, Admission Committee etc. have students representatives who express the view, opinions and grievances of the students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The teachers and current students of the various Departments in the Arts, Science and Commerce streams **maintain direct contact with the ex-students through social networking sites like Facebook, what's app.**

The **Alumni are invited to College functions** like the Golden Jubilee celebrations (2013-2014) and are encouraged to share their experiences for the development of the Institution. In a programme, entitled, "**Down the Memory Lane**" the retired teachers and non-teaching staff of the College were felicitated and they narrated their personal experiences on an open platform, in the Opening Ceremony of our Golden Jubilee Celebrations. They also contribute to the College through their **publications in our College Souvenir and in Departmental journals.**

Any other relevant information regarding Student Support and Progression which the College would like to include

- ✓ Students are taught to contribute to the society and take care of their environment through **NSS activities** like spreading the awareness through procession in the locality during the Golden Jubilee celebration of the College (*Prabhat Pheri*), tree plantation, blood donation camp, thalassemia screening, fire-fighting strategies, cleaning of hostel building, health checkup camps, youth talent contest and so on.
- ✓ In order to cater to the special requirements of female students seminars are held and **programmes related to womens' issues are highlighted.**

- ✓ In keeping with the motto 'health is wealth' the **College has undertaken different health welfare schemes**. The College boasts of a state of the art gym for male and female students and a huge playground.
- ✓ **Online admission system** has been introduced by the College to ensure transparency in the admission system.
- ✓ The Institution has a **Central Library as well as Departmental libraries** where books are readily available to the students.
- ✓ There has been a **persistent increase in the number of students in the Arts and Science streams**. The College also has a consistently good academic result with the percentage of failures and drop outs declining. **Students in many Departments have secured first class marks and there are also a few rank holders in the University**.
- ✓ The **College is easily accessible to the students by train, bus and autorickshaw**.
- ✓ As it is important to encourage bright students, many of whom are first generation learners, **awards and cash prizes** are handed over to them by dignitaries at special award functions.



- ✓ Regular students, with highest percentage of attendance from Arts, Science and Commerce streams are duly awarded **to arrest the trend of dropping out and class bunking among the students**.
- ✓ The Institution organizes **debates, extempore speech and other programmes to promote public speaking and build up confidence in the students** so that they can express their opinions without fear of failure or ridicule.
- ✓ The College understands that **value education** is an intrinsic part of the learning process and the principles of honesty, punctuality, self-discipline, righteousness are instilled by the Principal and teachers in the students.
- ✓ The College has plans for designing a special **'earn and learn' scheme to discourage drop outs and develop soft skills and entrepreneurial skills**



among the students so that they can start earning immediately after leaving their alma mater.

Above all, the Institution strives to create and maintain a proper atmosphere for the all-round development of the personality of its students, to ensure equal opportunity to each of its students irrespective of financial status, caste, creed or gender, so that students who do not belong to the creamy layer of the society can hold their own in life and leave College as free thinking, responsible citizens of the country, no less equipped than their more privileged counterparts.



CRITERION VI

**GOVERNANCE LEADERSHIP
AND MANAGEMENT**

*“Everything comes to us that belongs to us if we create
the capacity to receive it”*

Rabindranath Tagore



6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The vision of the College is enshrined in our emblem which upholds the values of 'Knowledge', 'Perseverance' and 'Empowerment'. We intend to impart knowledge, develop competence, inculcate human values and generate social and environmental awareness. Our motto is to combine Higher Education with the new and emerging trends of employability so as to build our students into premier citizens of the country.

The mission of the College is to make education affordable, utilitarian, value-oriented, participatory and enjoyable. Since our College caters to students who mostly come from low socio-economic background and are first generation learners, our prime focus is on the personality development of each student. Our teaching methods include capacity building programmes like seminars, workshops, special lectures, projects, field works, etc.

Mrinalini Datta Mahavidyapith ensures that the vision and mission of the Institution are in tune with the Higher Education policies of the State by introducing vocational education and skill development programmes for the underprivileged section of the society.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Management, Principal and faculty work in conjunction to formulate and implement its quality policy and plans for assurance and sustenance of quality in Higher Education. The Principal, the academic and administrative Head of the Institution, is the Secretary of the Governing Body and proposes strategies for academic growth within the purview of the University and Government regulations.

The teachers, too, participate actively in policy making and application through the four representatives in the Governing Body. Important committees formed by the Governing Body like the Academic Subcommittee, the Finance Subcommittee and the Building Subcommittee play significant roles in policy making. The Head of the Institution communicates the curriculum and teaching-learning based policy decisions to the faculties primarily in the meetings of the IQAC, the Academic Subcommittee or in other committees, like Admission Committee, Examination Committee, Seminar Committee, etc.

The Principal bears the ultimate responsibility for the smooth running of the College. The role of the Principal of the College is multi-dimensional. He prepares the agenda for Governing Body meetings. He places before the body,

academic and administrative matters requiring the body's approval and he is responsible for executing its decisions and maintains all sorts of **correspondence** with the Governing Body.

The College has constituted different **committees** with **teachers, student representative** and members of the **non-teaching staff**, which play an important role in the execution and implementation of policies framed by the Governing Body.



*Communicating Academic and Administrative Policies:
Principal in a Meeting with Teaching and Non-teaching Staff*

6.1.3 What is the involvement of the leadership in ensuring:

➤ The policy statements and action plans for fulfillment of the stated mission

Inspired by the Institutional mission, the Principal of the College maintains an effective liaison with the Governing Body in formulating the policy statements and action plans. The Institution is guided not only by the **G.O.s** issued by the Department of Higher Education, Govt. of West Bengal, but also by the **Statute** of the parent University. The proposals on policy matters that are raised by the Principal in the Governing Body and following the G.O. and the Statute actions and plans are chalked out.

➤ Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

The action plans are both chalked out and approved in the Governing Body and the Principal then takes proper measures of execution. The **IQAC** and various **subcommittees** and cells of the College undertake the responsibility of executing the action plans that leads to the welfare of the College.

➤ Interaction with stake holders

Interaction with stakeholders is a **continuous** process which involves dynamic exchanges between the guardians and the teachers at the Departmental level. The Principal also mediates at such meetings as and when necessary. Keeping



the **parents** updated about their wards' progress is an essential component of the teaching learning process and this is taken care of at such meetings.

The Principal and **faculty** members regularly interact with the **students** who are the most important stakeholders. The **IQAC** seeks the feedback of both guardians and students and takes necessary steps to address their concerns. Interaction with the **Alumni** Association is also a vital part of including the views and suggestions of the past pupils in the running of the College.

➤ **Proper support for policy and planning through need analysis, research inputs and consultations with the stake holders**

Need analysis is enabled by **mutual** interaction between various stakeholders. The **feedback** forms are filled in by the outgoing 3rd year students, the guardians and the Alumni under the supervision of the IQAC and help the Institution in assessing the needs of the stakeholders. The Principal intervenes at every level of such interaction between stakeholders whenever necessary.

➤ **Reinforcing the culture of excellence**

Participatory leadership is ensured at every level to promote the culture of excellence. A fair representation of all faculties – Humanities, Science and Commerce is kept in mind while constituting committees for various aspects of College functioning.

The Academic Audit Committee has 2 members from each stream. The faculty keeps itself abreast of **recent** trends in teaching, learning and evaluation and their specialized area of interest through various Career Advancement Courses, like Orientation, Refresher and other short term training programmes, thereby reinforcing a culture of excellence.

Training programmes / Orientation meetings are also organized periodically for the non teaching staff and the improvements are monitored. Students are encouraged by declaration of **prizes** for meritorious and able prospects.

➤ **Champion organizational change**

The Principal **invites proposals** for new programmes. Changes in the existing rules and regulations of the College are brought about after a thorough discussion with the **IQAC** and other committees, and then proposals are made on the basis of such discussions. These proposals are placed before the **Governing Body** for another round of suggestions and discussions. Thereafter, policies are made to adopt the required changes.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The College has a clear and well defined system to monitor the effective implementation of the policies made in the Governing Body. The College ensures that the desired objectives are being achieved through the **IQAC**. Various



committees such as the Academic subcommittee, Examination committee, Centre committee, Routine committee, Admission committee etc. are formed in the meeting of the **Teachers' Council** under the chairmanship of the Principal to facilitate efficient and smooth functioning of the College.

The Convenors and the members of the various **committees** are assigned their specific duties in the meeting of the Teachers' Council. The guidelines defining the roles and responsibilities of the committees are communicated to the members. The committees carry out their respective functions efficiently.

Feedbacks on various aspects of the functioning of the College are obtained from students, parents, alumni to evaluate the efficacy of policy decisions.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The **President** and management at the highest level is in **constant** touch with the Head of the Institution and gives **enlightened** leadership to the Principal for the smooth functioning of the College. The President of our College, Smt. Chandrima Bhattacharya, MLA and Hon'ble MOS, Govt of West Bengal and Ld. Advocate of Calcutta High Court takes **personal interest** in the result of the students and suggests measures to improve them.

The **strength** of academic leadership of our **Governing Body** may be perceived by its rich **composition**. Apart from our Principal, four Teacher representatives, two non teaching representatives and one student representative, we have in our Governing Body one Ld. Advocate from Calcutta High Court and one Senior Professor as the Government nominees and one Principal and two Assistant Professors as the University nominees. The members of the Governing Body meet **frequently** to discuss the issues pertaining to College development, administration, appointments and infrastructural needs and student discipline.

The role and responsibilities of the staff are communicated to them for effective functioning of the College. Meetings with the **faculty** are held as and when necessary in the interest of the institution. The members of the Governing Body are easily **accessible** for any guidance required for the improvement of the College.

The Teachers' Council Secretary (**TCS**) is the representative of the teaching faculty. The TCS prepares the list of committees and cells in direct consultation with the Principal. The **IQAC Coordinator** is responsible for monitoring and advising for quality enhancement and sustenance of the Institution. He works in coordination with the Principal and the TCS. The **Heads** of different departments look into the smooth functioning of their respective departments. The other faculty members are all part of various committees and work for the betterment of the Institution.

6.1.6 How does the College groom leadership at various levels?



The **supportive** Governing Body encourages the involvement of the staffs in the development of the College. The faculties are involved in the developmental activities as member of no less than **20** committees. These committees are formed with a **judicious mix** of junior teachers and senior teachers so that the younger members of the faculty may imbibe the ethos and work culture of the College and get groomed for leadership.

The blending is made vibrant by including representatives from the staff and the students. The members with **potential** are entrusted with important responsibilities. Such an arrangement is conducive to institutional harmony and effective growth of the College.

6.1.7 How does the College delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The Principal with the support of the **Head** of the Departments participate in decision making which creates a democratic atmosphere.
- **Periodical** meetings of different Departments are held to improve the quality of its educational provision.
- **Conveners** of various committees plan and monitor projects undertaken to achieve the targets in the stipulated time.
- Administrative powers and responsibilities are delegated to the teachers. The Principal **allows** the faculty members to take initiatives on various issues.
- **Autonomy** in conducting class tests, tutorials, maintenance of Departmental libraries (Lending books to the students) are maintained.
- Special lecture programmes are funded by the Institution, however, the **autonomy** enjoyed by the department lies in choosing the resource person, topic, mode of expenditure, etc.
- Academic calendar is **independently** designed and formulated by the Department.
- Decentralised governance is ensured in the office by extending operational autonomy to the non teaching staff through the **active leadership** of the Head Clerk, clerks and the senior members of the staff.
- Union Council of Students is also delegated enough **autonomy** within their constitutional obligations.

6.1.8 Does the College promote a culture of participative management? If 'yes', indicate the levels of participative management.



Yes, the College promotes a culture of participative management as **all stakeholders** are involved in the decision making process. There exists an **active involvement** of the teachers in the functioning of the College which leads to transparency and increases efficiency. The Principal takes decision in a **fair** manner after having consulted the Governing Body, IQAC, Teachers' Council and any other stakeholders involved.

Teachers play a significant role in implementing the decisions of the Principal. Cooperation of the **Students' Council** is sought wherever necessary. The planning and decision making in financial matters rests with the Financial Committee, where the advices of the **Bursar** play significant role. Appropriate financial allocations on priority basis are made for various schemes, related to the growth and welfare of the College. **Teamwork** culture thus created develops an environment for **institutional loyalty** and the willingness to walk together an extra mile.

6.2 Strategy Development and Deployment.

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The policy of the Institution as encapsulated in its **mission** is to empower our students with **holistic** education thereby creating individuals who would be able to make their position in the society. This policy is developed by the **collective** efforts of all the stakeholders. It is driven by the **enthusiasm** and **hard work** of all concerned. It is reviewed through the Annual Quality Assurance Report (**AQAR**) which records the quality enhancement and sustenance measures for every year.

The Principal ensures that the mission of the College is inculcated in the minds of all the members of the Institute and measures are taken to implement it. The **IQAC** prepares **perspective plans** and **policies** based on the quality policy and activities proposed by various departments for the calendar year. This **action plan** is submitted to the management for approval and implementation. The management monitors and reviews the plans/projects implemented by holding formal and informal **dialogues** with the staff from time to time.

For the achievement of **all-round** academic development, teachers are encouraged to organize as well as participate in seminars, conferences, workshops and Refresher and Orientation courses and keep their knowledge and skills **up-to-date** necessary for the proper functioning of the institute. The College has provided **separate** Departmental rooms to each department as per availability and also provided necessary equipments with the **latest** communication technology and gadgets to ensure quality enhancement. In order to encourage organization of various academic programmes such as seminars, special lectures the College has endeavoured to construct an **auditorium**.



6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The College is propelled by a **visionary** management which has well-defined goals and perspective plans for developmental work. The perspective plan is drawn on the basis of short term and long term goals in different aspects of the functioning of the institute such as teaching and learning, research and development, community engagement, human resource planning, and industry interaction.

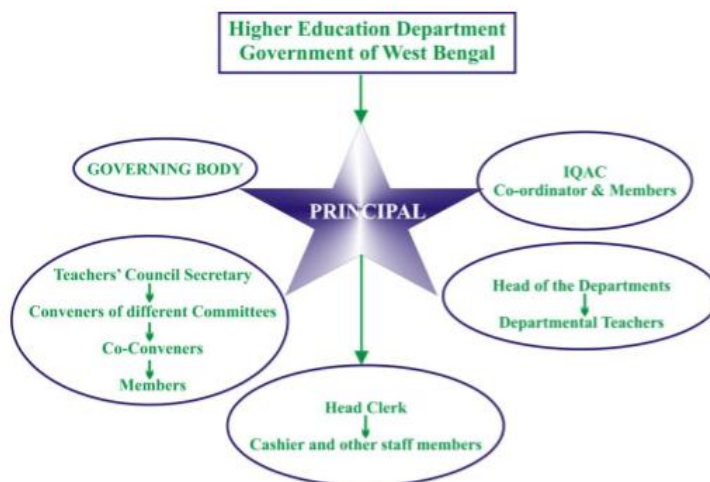
New Honours courses and **PG** course in Bengali have been started and are running successfully. **E-classrooms** have also been set up. The IQAC intimates the teachers about various **research** projects. To serve community welfare, the **NSS** Unit of our College is taking up new projects regularly. Building plan for our new **Fatullapur campus** is on its way and the Governing Body has already planned introducing certain **professional courses** in this campus.

6.2.3 Describe the internal organizational structure and decision making processes.

The Principal is the Head of the Institution who takes all the **major** decisions in consultation with the **IQAC** Coordinator and the **Secretary** of the Teachers' Council. The Teachers' Council regulates various academic issues and helps in the administrative activities of the College through different **committees** and subcommittees like Admission, Examination, Result, Routine, Seminar, Library, Journal, Cultural, Games, Green Campus, Prospectus, Grievance Redressal, Anti-Ragging, Internal Complaint, Women's Cell and RTI Cell to mention a few.

All these committees comprising of **Joint Convenors** and members from faculty, staff and students perform their respective duties. Academic decisions concerning the Departments are taken by the **Heads** of the respective Departments jointly with their faculty members. Administrative measures in the office are implemented through the coordinated efforts of the **Head Clerk, Accountant, Cashier** and other members of the non teaching staff.

SCHEMATIC DIAGRAM OF THE INTERNAL ORGANISATIONAL STRUCTURE



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction
- Teaching & Learning

The detailed description of the quality improvement strategies of the institution are as follows:

- **Teaching & Learning**

At the beginning of every academic session the routine committee prepares a **master routine** for all the Departments of the College and ensures to schedule both Honours and General subject classes as per the norms stipulated by the University Grants Commission. Individual Departments then prepare **Departmental routines** following the master routine and submit it to the Routine Committee for the approval of the Principal. The Departments strictly follow the approved routine schedule.

Each **Head** of the Department in his/her turn interacts with the other teachers of the Department to plan the **modules**, laboratory classes, syllabus distribution. Academic performance of the students in the College and University examinations is analysed in the Departmental meetings. The **weak** points of students are identified and **remedial** measures are suggested. The teachers also try to find out ways for helping out the slow learners and encouraging the advanced learners.



Furthermore, each department keeps a **record** of the syllabus covered and progress reports are submitted to the IQAC. The students are **allowed** to see their evaluated scripts on a convenient date. By this procedure **transparency** in the examination and evaluation system is maintained.

Conferences, seminars, workshops and special lectures are organized round the year by the Departments and the **Seminar Subcommittee** in order to enrich the curriculum.

A compulsory **Computer** Training Course in collaboration with WEBEL, **NSS** activities, Outreach and **Extension** Programmes and **Value education** provide a holistic education to the students.

- **Research & Development**

Research activities are encouraged in the Institute **both** among the teachers and the students. An **Expert Committee** has been formed to encourage the teachers to undertake Minor Research Projects and other projects. The teachers are encouraged to attend seminars and symposia, workshops throughout India and **abroad** and participate in Orientation and **Refresher** Courses conducted by the Academic Staff College.

The students of **postgraduate** Department of Bengali prepare research papers and dissertations as part of their syllabus.

- **Community engagement**

All students of the College are encouraged to participate in the activities of the **NSS** and also to act on their own initiative in order to **bridge** the gulf between the privileged and under-privileged members of the community.

Students of the College work with NGOs, like “**Pratham**” and **CINI** for the promotion of education among economically under-privileged students in schools. The NSS Programme Officers have been **awarded** twice for activities. Community programmes have been conducted by the **Womens’ Cell** in the neighbourhood. (Please see Criterion III (3.6.4) for more details).

- **Human resource management**

The teaching faculty works in various committees and sub committees and participates in the cultural activities of the College. They are also engaged in research and publication. The College encourages them to follow their **academic** and **cultural** interests. The non-teaching staff is involved in the smooth functioning of the official activities. The students of the College participate in community work under the NSS unit of the College. The Students’ Union organizes Freshers’ Welcome and Cultural Programmes and thereby they pursue effortlessly their multifaceted interests along with academics.

- **Industry interaction**

The **Career Counselling Cell**, under the UGC sponsored Merged Scheme, organizes career awareness programmes by inviting personnel from the industry to



hold employment related **workshops** and campus interviews. In the academic session 2012-13 a **campus interview** was conducted by the **Future Group** (Hospitality & Retail Sector) in collaboration with **HPCL** and **CII** and job was offered to **40** students of the College.

The students of **ASPV** (Advertising & Sales Promotion - Vocational) are also given industrial exposure as part of their training in various companies.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The management and Head of the Institution are always in **interactive** mode with each other. The Head of the Institution gets the **feedback** from various stakeholders, like teachers, students, parents, alumni with regard to the teaching quality, curriculum, extra-curricular activities and infrastructural requirements and communicates it to the members of the Governing Body.

The Head of the Institution ensures **collection** of information through the following:

- Formal feedback from the **outgoing** 3rd year students of each Department.
- **Reports** from various Committees and Subcommittees through the IQAC
- Feedback from the Departments on Parents-Teachers meetings
- Feedback from the **Alumni**

Important informations are uploaded in the **website** of the College. Salient activities are also elaborated by the Principal in the **meetings** of the Governing Body and in the **public meets** on several occasions.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management encourages and supports involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes by having **staff representatives** in the Governing Body as well as in different committees of the College and thereby motivating them to play an **important** role in planning and implementation of activities in different spheres of institutional functioning.

Recently they are taking a **strong** initiative for organising a programme on photo exhibition and free screening of documentary films in collaboration with the Dept of Journalism & Mass Communication and the Cultural committee of our College. The Employees' **Welfare** Committee of the College looks into the problems of **individual** employee and necessary measures are taken to solve the problems.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.



Governing Body Meeting on 12.07.2014

- It was resolved that the **appointment** of Smt. Rupali Mitra to the post of Assistant Professor in Computer Science w.e.f. 01.04.2014 and Sri Tapan Kumar Roy to the post of Assistant Professor in Economics w.e.f. 03.05.2014 on recommendation of West Bengal College Service Commission be **approved**.

Status of Implementation: Appointment of the teachers are **regularised** by the D.P.I., Govt of West Bengal.

- The initiative of IQAC to expedite **accreditation** of our College by **NAAC** be appreciated and Principal be requested to extend necessary support for the successful completion of the process.

Status of Implementation: SSR preparation started.

Governing Body Meeting on 21.10.14

- It was resolved that the **Foundation stone** be laid by our Hon'ble **President** Smt. Chandrima Bhattacharya on 3 November 2014 at the Fatullapur Campus of our College wherein **new** UG, PG and Professional Courses of contemporary relevance be introduced.

Status of Implementation: LLB 5-year course (after Higher Secondary), **LLB** 3-year course (after graduation), and other professional courses under **B.Voc**, like **Diploma** in Retail Marketing, Diploma in Pathology, Physiotherapy, Travel and Tourism, 3 year **Degree** course in Travel and Tourism Management, have been applied for and would commence in our new campus at Fatullapur.

- A **Selection Committee** be formed with the following esteemed members of our Governing Body to fill up the posts of one Accountant and one clerk (LD) as per the Memo No. 727-Edn(CS)/4E-17/06 dated 3rd September, 2014 as issued by the Deputy Secretary, Higher Education Dept. (C.S. Branch), Govt. of West Bengal.

Status of Implementation: NTS appointed.

- Favourable recommendations of the duly constituted Screening Committee for respective **promotion** of seven teachers be approved and principal be requested to submit necessary papers to the office of D.P.I., Govt. of West Bengal for the earliest action in this regard.

Status of Implementation: Seven teachers have been promoted following Career Advancement Scheme (**CAS**).

Governing Body Meeting on 21.03.2015

- Resolved that Principal be directed to approach the Higher Education Department (C.S. branch) Govt. of West Bengal for the relevant permission



to **fill up six Non- teaching posts** that were created through the Memo No. 727-Edn(CS)/ 4E-17/06 dated 03.09.2014

Status of Implementation: NTS appointed and posts **filled**.

- Resolved that the **mutilated** books that are of no utility in the Library be disposed of at the earliest as scrap materials and Principal be directed to take necessary measures in this regard.

Status of Implementation: Books have been **weeded** out.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

Our institution enjoys certain autonomy in terms of syllabus framing, etc. so far as the **PG course** in Bengali is concerned. All other UG courses are run by the norms fixed by the affiliating University.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The institution wants to provide the best facilities and quality education to the students and takes keen interest in fulfilling the needs of the stakeholders. If any problem arises related to the interest of the students, it is first addressed at the Departmental level by the **Head**.

The College also maintains a **Grievance Redressal cell** for the stakeholders. Based on the nature of grievances, the grievances are properly attended, analyzed and appropriate measures are settled. The final decision is taken by the Principal in consultation with the concerned wing. As per the Government guidelines we have also set up an **Internal Complaint Committee**. During the last couple of years we did not receive any grave complaint from any section of our Institution.

The faculty members maintain a very **cordial** relationship with the parents of the students. The suggestions of the parents are recorded and sincere effort is made to address the issues. The parents are also encouraged to meet the Principal with problems related to their wards and seek prompt redressal. A Students’ **Feedback form** and an Alumni Feedback form are issued and subsequently analyzed by the IQAC to understand the nature of the grievances of the students for promoting better stakeholder relationship.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

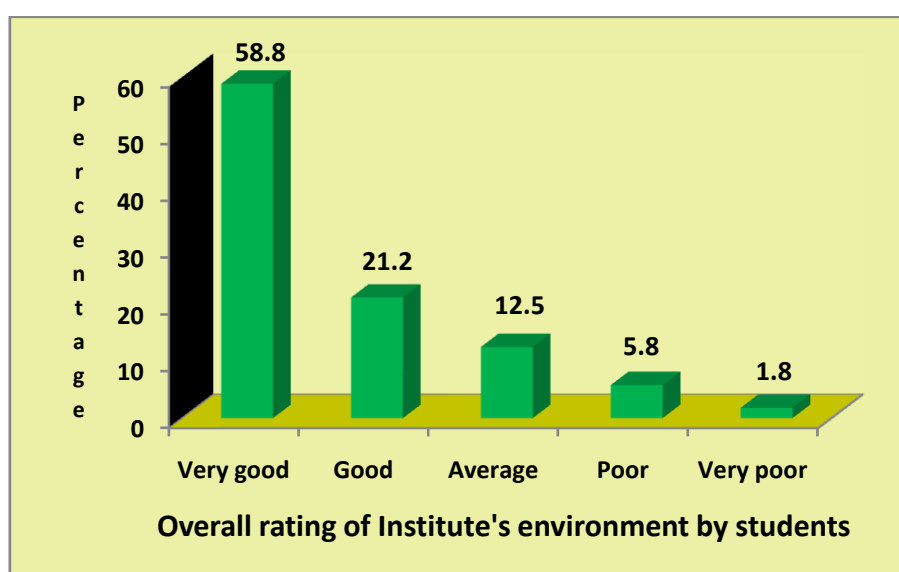
We received a notice from the District Court (Case No. TS – 386/2015) on 17 March **2015** stating that the widow of the grandson of one gentleman (from whom the College had purchased 100 cottahs of land in **1964**) has claimed possession

over some segment (10 cottahs) of the land, which is a part of our playground for over **50 years**. To the opinion of our advocate, the case is **baseless** and bears no merit. However, being a case of **Civil** Court it would require some hearing by the Ld. Judge and thus, we would have to handle the paraphernalia for some time.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

Feedbacks are collected at the end of **each** academic year and analyzed by the **IQAC**. A questionnaire is used to get feedback from the **outgoing** students. That questionnaire is based on learning process, infrastructure and student support system of the College. This process has resulted in changes and betterment in curricular aspects, infrastructural facilities and student support services. The following is the **report** of the Students’ Feedback in the session 2014-15:

- i. About **80%** of the students feel satisfied and ranked the overall College environment as “**Very good and good**”.
- ii. The percentage of satisfaction is more than **85%** in case of academic environment.
- iii. In Science subjects, about 70% students expressed their views as “Very good and good” with regard to the timelines of practical classes and laboratory facilities.
- iv. Majority of the students expressed their views as “Very good and good” for cooperation received from the Students’ Union specifically in terms of financial aid and encouragement for joining extension programmes.
- v. Students, through their feedbacks, have voiced their requirement for better canteen and toilet facilities, which has already been **renovated** entirely.





6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution ensures the professional development of its teaching staff by

- Encouraging faculty members to participate, act as **chairpersons**/resource persons in National and International Seminars and Conferences.
- Sanctioning **Duty Leave** to teachers for attending Orientation Course, Refresher Course and other short-term courses or workshops organized by the Academic Staff Colleges of various Universities for the enrichment of the faculty.
- Motivating teachers to complete their **PhDs** by availing leave under Faculty Improvement Programme
- Inspiring faculties to take up Research Projects and **increase** research publications.
- Providing **trainings** to faculties, like handling e-classrooms or using projectors etc.

To meet the arising need of the day, the Non teaching staffs are given **Computer training** for preparation of salary bill, keeping accounts, compiling students' data and various other functions of the office. Such training is usually offered within the College by **WEBEL**.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The Institution encourages **organization** of international and national seminars, workshops, conferences and special lecture programmes for the enlightenment of the faculty and the students.
- **Improved** Library facility with **online access** to e-books and e-journals helps the faculty to pursue his/her area of research.
- The **Expert Committee** motivates the faculty to involve themselves in active research by giving them information related to the availability of projects and funds.
- The Institution sanctions **duty leave** to the faculty for attending Seminars, Refresher Course, Orientation Course and other short-term courses.
- The faculty is motivated to act as resource persons, chairpersons in seminars/conferences to keep them **updated** about the recent advancement in their respective fields.



6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The students' **feedback** form, based on NAAC recommendations to help the institutions assess the teachers' performance, is seriously carried out under the supervision of the IQAC.
- The annual **self appraisal** of the teacher is conducted by issuing a self assessment appraisal proforma by the Academic Audit Committee, which helps the faculty in filling the form and forwarding it to the IQAC.
- The **IQAC** evaluates the self appraisal report of the teachers and send it to the Principal
- The Principal closely monitors the participation of the teachers in both academic and administrative spheres of the College. Based on this monitoring the Principal has to enclose a **report** on the performance of the faculty with other documents required for the teacher's promotion under Career Advancement Scheme (**CAS**).

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Duly filled in performance **appraisal** report is submitted to the Academic Audit Committee, which then forwards it to the IQAC, which again is handed over to the Principal for further review and assessment. The performance appraisal is finally sent to the **DPI** Office when the teacher is applying for his/her promotion under CAS.

At the time of **confirmation** of service due weightage is given to the performance appraisal report by the Governing Body.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The institution is very much concerned about the welfare of its staffs and faculty members. The initiatives taken by the institution are:

- Motivating the teachers to avail 2+1 year **study leave** with full salary to pursue PhD Degree under the UGC Faculty Improvement Programme. Since 2004, 7 teachers have availed this leave.
- Granting Special Study Leave to Teachers. In the last 4 years, Dr. Anjana Ghosh and Dr. Debasish Mallick were granted **6 weeks** Study Leave by the Governing Body.



- 12 teachers have been given **Duty leave** for attending Refresher Course and 5 teachers for attending Orientation Course and 8 teachers for attending short term courses since 2010-11.
- Facility of **Group Insurance** for substantive teaching and non-teaching staff.
- The Hariprasad Das Memorial Fund is utilised for giving concession in tuition fees to the deserving **children** of non teaching staff of the College.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Since our Institution is a Government Aided College it **cannot** attract or recruit an eminent faculty on its own. However the institute has taken a number of measures for the development and enrichment of its own faculty:

- The **Postgraduate** Department of Bengali can **invite** senior retired academicians to act as Guest teachers and deliver special lectures, so that the students may benefit from their area of specialization.

The Department has invited Dr. Ashok Kumar Mishra, Retired Associate Professor, Bhairab Ganguly College and Dr. Radheshyam Saha, Retired Associate Professor, Sri Chaitanya College, Habra, who excel in the areas of Modern Bengali Literature. Dr. Dipankar Mallik, Assistant Professor, Vivekananda Vidyamandir, Belur and Dr. Mohini Mohan Sardar, Professor and Head, Dept.of Bengali, West Bengal State University enlighten the students on the study of Middle Ages in Bengali Literature.

- Under the UGC Merged Scheme, Entry in Services Cell and Career Counseling Cell invite eminent teachers and academicians whose expertise helps the students in various ways.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Financial Subcommittee, composed of the Governing Body members and other employees of the College formulates financial policies and then monitors its implementation. The **Finance Subcommittee** is aided in its mode of operation by recommendations from the Building Committee, P.F. Committee and the Bursar, thus regulating the entire Accounts Department.

The Building Committee identifies the capital and expenditure for expansion and repairing and hence recommends funds on budgetary basis. There is an **Internal Audit Committee** to monitor day to day financial matters and in each year the DPI, Government of West Bengal, appoints **External Auditor** to look after the accounts of our Institution. The Principal with the help of the Bursar issues **tenders** and receives quotation as per the prevailing Government rules and all



purchases are made on **lowest** quotation basis, **credibility** of supplier and **quality** of goods. The **Bursar** monitors regular verification of stock.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal audit work is done by the **Bursar**, with the help of the Finance Subcommittee as per the directives given by his Governing Body.

External audit is done by the external auditor appointed by the **D.P.I.**, Government of West Bengal. Our audit report is **completely free** from any adverse remarks. No conditions or objections were imposed by the auditor last year. Only **suggestions** were incorporated. We have already completed the audit work for the financial year **2014-15** and it has been approved by the Governing Body and submitted to the DPI, Government of West Bengal, for necessary action.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any. The detailed audited income and expenditure statement is provided in the following Tables:

Table – 6 (A)

Statement of Income

INCOME	2014-15	2013-14	2012-13	2011-12
SALARY & ALLOWANCES	37,690,559.00	38,847,331.00	29,887,478.00	28,315,995.00
COLLECTION FROM STUDENTS	7,121,390.00	6,882,951.00	7,403,191.00	6,741,378.00
MISCELLANEOUS INCOME	4,13,797.00	4,94,370.00	4,06,857.00	4,23,627.00
UNIVERSITY CENTRE FEE	3,26,120.00	2,46,643.00	2,10,467.00	1,50,205.00
PROFESSIONAL EXAMINATION CENTRE FEE	4,20,280.00	2,85,100.00	2,30,600.00	23,350.00
BANK INTEREST	1,086,112.00	7,53,125.00	5,54,804.00	6,84,647.00



Statement of Expenditure

EXPENDITURE	2014-15	2013-14	2012-13	2011-12
SALARY AND ALLOWANCES	38,293,977.00	42,685,191.00	33,423,544.00	31,043,969.00
ACADEMIC EXPENSES	9,49,337.00	1,178,776.00	9,94,563.00	8,21,391.00
AUDIT EXPENSES	10,100.00	10,524.00	11,542.00	9,283.00
EXAMINATION FEES & EXPENSES	2,387,765.00	2,201,269.00	2,459,562.00	2,013,186.00
PROFESSIONAL EXAMINATION EXPENSES	3,85,994.00	2,70,306.00	1,99,237.00	20,900.00
RECRUITMENT EXPENSES	16,564.00	----	----	----
GENERAL EXPENSES	60,771.00	91,397.00	84,478.00	119,420.00
PRINTING & STATIONERY	79,730.00	1,09,326.00	1,04,599.00	75,416.00
CULTURAL PROGRAMME & SEMINAR EXPENSES	1,29,843.00	5,54,445.00	3,91,522.00	40,460.00
STUDENT UNION EXPENSES	2,24,358.00	2,82,660.00	3,96,100.00	75,611.00
CHARGES & TAXES	3,940.00	9,156.00	4,247.00	3,606.00
ELECTRICITY & FUEL	4,48,915.00	3,63,127.00	3,68,868.00	2,59,003.00
TELEPHONE & NETWORKING EXP	1,36,968.00	1,20,321.00	55,590.00	44,469.00
CONTINGENCY	43,317.00	37,947.00	42,666.00	44,634.00



& SUBSIDY				
REPAIRING & MAINTANANCE	7,71,186.00	3,24,064.00	2,11,760.00	1,58,392.00
SECURITY CHARGES	2,08,510.00	2,27,417.00	1,77,795.00	1,67,230.00
LABORATORY EXPENSES	84,908.00	68,414.00	25,431.00	55,924.00
CONVEYANCE	40,068.00	37,881.00	36,207.00	42,172.00
DEPRECIATION	1,707,582.00	1,740,643.00	1,365,067.00	1,337,006.00
POSTAGE & STAMP	610.00	2,000.00	988.00	869.00
NSS EXPENSES	36,316.00	1,000.00	6,160.00	

Table – 6 (B)
Details of UGC Grant Received During
Financial Year 2011-12 to 2014-15

<i>MEMO NO.</i>	<i>PLAN PERIOD</i>	<i>DATE</i>	<i>PARTICULARS</i>	<i>AMOUNT</i>
WHW-029/09-10	XI TH	26.07.2012	WOMENS HOSTEL GRANT	4225000
MSWBS-005/12-13	XI TH	17.09.2012	REMEDIAL RECURRING	150000
MSWBS-005/12-13	XI TH	17.09.2012	ENTRY IN SERVICE RECURRING	150000
MSWBS-005/12-13	XI TH	17.09.2012	EQUAL OPPORTUNITY CENTRE	31250
AGW-160/10-11	XI TH	13.10.2011	ADDITIONAL GRANT FOR EQUIPMENT	897040
AGW-617/11-12	XI TH	01.11.2012	ADDITIONAL GRANT FOR EQUIPMENT	1250000
CW-213/12-13	XI TH	22.01.2013	NATIONAL	112500



			CONFERENCE GRANT	
MSWBS-005/12-13	XII TH	30.03.2013	ENTRY IN SERVICE NON RECURRING	125000
MSWBS-005/12-13	XII TH	30.03.2013	REMEDIAL-NON RECURRING	125000
WBS-005/12-13	XII TH	30.03.2013	BOOKS & JOURNALS	137500
WBS-005/12-13	XII TH	30.03.2013	EQUIPMENT	137500
WBS-005/12-13	XII TH	04.03.2014	BOOKS & JOURNALS	82500
WBS-005/12-13	XII TH	04.03.2014	EQUIPMENT	82500
WBS-005/12-13	XII TH	28.03.2014	PLAN BLOCK GRANT HEAD-31	220410
WBS-005/12-13	XII TH	28.03.2014	PLAN BLOCK GRANT HEAD-35	441640

Table – 6 (C)

Utilisation of UGC Grant Received during 2011-12 to 2014-15

CONSTRUCTION OF WOMEN'S HOSTEL	PURCHASE OF EQUIPMENTS	PURCHASE OF BOOKS & JOURNALS	UGC MERGED SCHEME PROG. EXP	NATIONAL CONFERENCE EXP
4225000	2808680	440410	581250	112500

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The College has received grants **both** from the MP LAD and MLA LAD Fund. **Prof. Saugata Ray**, MP, Dum Dum Constituency appreciated the growth of the College and has sanctioned **Rs. 20 lakh** for the overall development of the College. This amount is received in instalments. The total expenditure as given below includes the amount received from the above sources and also some amount from the College Development Fund:

Statement of Income & expenditure for MP LAD grant



Audit statement of income and expenditure in respect of grant sanctioned by The District Magistrate, North 24 Parganas, Barasat (Dist. Dev& Planning Dept.) under MPLADS of 16 Dim Dum P.C. vide memo no.4685 dated 28-03-2013, sanction no.59991 dated 25-03-2013 towards general development of the College:

Table – 6 (D)

<i>INCOME</i>	<i>AMOUNT</i>	<i>EXPENDITURE</i>	<i>AMOUNT</i>
1) Grant received	Rs.7,50,000.00	1) Electrical Equipments	Rs.1,93,231.00
2) College Share	Rs. 48,598.00	2) Renovation of Class Rooms	Rs. 88,120.00
		3) Wooden Furniture & Fixture	Rs.3,95,525.00
		4) Plumbing Work	Rs. 26,100.00
		5) Development of Computerized Communication	Rs. 30,900.00
		6) Civil work for renovation & repairs of College building	Rs. 64,722.00
Total	Rs. 7,98,598.00	Total	Rs.7,98,598.00

Statement of Income & Expenditure for MP LAD grant

Audit statement of income and expenditure in respect of grant sanctioned by the District Magistrate, North 24 Parganas, Barasat (Dist. Dev& Planning Dept.) under MPLADS of 16 Dum Dum P.C. vide memo no.D-13013/4/2014-DPLO/121593 dated 13-08-2015 towards general development of the College:

Table – 6 (E)

<i>INCOME</i>	<i>AMOUNT</i>	<i>EXPENDITURE</i>	<i>AMOUNT</i>
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1) Grant received	Rs.7,50,000.00	Cost of development of Auditorium	Rs.9,00,000.00
2) College Share (Rs.2,50,000/- receivable from MPLAD)	Rs. 2,79,928.00	1) Interior decoration (Including stage and seating arrangement at audience gallery)	Rs. 70,000.00
		2) Installation of Light & sound system	Rs. 59,928.00
		3) Installation of Sony Projector and Projector Screen	
Total	Rs.10,29,928.00	Total	Rs.10,29,928.00

Smt. Chandrima Bhattacharya, Minister of State, Department of Health & Family Welfare and Minister of Law & Judicial Affairs is also our Governing Body President. She is the MLA of 110, Dum Dum Uttar and has manificently granted **Rs. 3 lakh** from her MLA LAD Fund for the welfare of the College.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?
 - The College has an Internal Quality Assurance Cell (IQAC) established as per recommendation of UGC-NAAC. It was formed on **14.03.2005**. The Cell comprises of the Principal, senior faculty members, external members and non-teaching staff, student representative as per the UGC-NAAC guidelines.
 - The Cell **monitors** the teaching, research and various Departmental activities of each Department. Feedback regarding teaching, infrastructural facilities and other amenities of the College are collected from the students by this Cell.
 - The IQAC keeps **vigilance** over the yearly progress of the Departments with regard to teaching-learning, result and attendance of the students.
 - The Students'/Guardians/ Alumni **Feedback** is conducted under the supervision of this Cell.
 - The IQAC extends assistance and help to teachers applying for their **promotion** under Career Advancement Scheme (CAS).



- The Cell is responsible for regular submission of Annual Quality Assurance Report (**AQAR**) to NAAC. The AQARs of the last four years has been uploaded.
- b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

The following proposals of the IQAC have been approved and implemented:

- **Online admission** of the students from the session 2012-13
- Introduction of UGC sponsored **merged** scheme in 2010-11
- Expansion of curriculum by introducing new **Honours** courses in **six Science** subjects, like Computer Science, Physics, Mathematics, Botany, Zoology and Chemistry during 2008-2015
- Introduction of **M.A.** in Bengali in 2014-15
- **Expansion** of infrastructure: In the session 2014-15 the College has been granted **1.87 acre** (112 Cottahs) of land in **Fatullahpur**, as Long Term Settlement (**LTS**) for 99 years by the **Government** of West Bengal, for building its **second campus**, where various professional and vocational courses will be introduced by keeping in mind the demands of the job market.
- As part of promoting research, **4 Teachers** have availed Faculty Improvement Programme (**FIP**) between 2006 and 2008 and **11 Teachers** have been granted Minor Research Project funded by the UGC between 2009 and 2014
- Organizing UGC sponsored International/ National Conference/ seminars :
 - **2 International** Seminars and **2 National** Conferences were organized:
 - ✓ On 6 and 7 March **2009** the departments of History and Journalism and Mass Communication organized a UGC sponsored **International** Conference entitled “Perspectives of the Press: 19th century to the Present”
 - ✓ On 11 and 12 December **2009** the department of Political Science organized a **National** Seminar on “Women in Panchayats and Urban Local Bodies in West Bengal” with financial assistance from the Department of Higher Education, Govt. of West Bengal.
 - ✓ On 29 and 30 September **2013** the departments of Anthropology, Botany and Zoology organized a UGC sponsored **National** Conference on “Biodiversity: Interrelationship between Flora, Fauna and Human” in collaboration with the department of Anthropology, West Bengal State University.
 - ✓ On 7 December **2015** the Science Forum and the Humanities and Social Science Forum organized an **International** Seminar on “Environment,

Science and Society: Exploring New Horizons” in collaboration with the West Bengal State Council of Higher Education.

- Organizing programmes related to the welfare and **empowerment of women**
- Organizing **Golden Jubilee** Celebrations of the College through a year long programme and activity
- Expanding the scope and function of **NSS unit** and extending community services



Down the Memory Lane: Ex-teachers of the College Participating in the Golden Jubilee Opening Ceremony

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Since inception IQAC has external members. Since 2004 the external members are as follows:

- Sri Sachindra Mohan Sarkar, Chairman, North Dum Dum Municipality (2005-2010)
- Sri Mrinal Kanti Santra , External Member, Governing Body (2005- 2013)
- Smt. Sipra Majumder, Local Councillor (2005- 2013)
- Sri Supriya Chattopadhyay, Government Nominee, Governing Body Member (2013 onwards)
- Dr. Anwesha Mallick, University Nominee, Governing Body Member (2013 onwards)
- Sri Sanjib Chattopadhyay , individual with interest in education (2013 onwards)

Contribution made by the external members of the IQAC:



- Sri Sachindra Mohan Sarkar, Chairman, Municipality has taken special initiative to ensure that the College premises and its adjoining area remain **clean and tidy** and the gutter be removed.
- Local councillor, Smt. Sipra Majumder, has pursued the Municipality to fit **halogen bulbs** to provide adequate lighting arrangements to the area surrounding our College premises
- Sri Supriya Chattopadhyay, who is a practitioner of Law in Kolkata High Court assists the College in all matters of **legal** concern
- Dr. Anwesha Mallick, with the suggestion of the Governing body President, Smt. Chandrima Bhahhtacharya, had expressed her eagerness to implement **Vishakha Guidelines** in our institution in the session 2013-14
- Sri Sanjib Chattopadhyay is a constant source of inspiration behind organizing National/State Level Seminars/Conferences in the College
- One of the most significant contributions of the external members of the present IQAC has been to assist the College in all possible ways of organizing successfully its Golden Jubilee (**1964-2014**), the grand celebration of which continued through a year long programme of 2013-14

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students are the primary stakeholders towards whom all efforts of the IQAC are targeted. Their **feedback** is treated with utmost seriousness and quality improvement measures are taken. The College Alumni Association actively participates in the College activities. Their expertise is sought in various matters, like curriculum, teaching-learning, community welfare, scope of employability, which contribute to the overall development of the Institution. The Alumni Feedback is conducted under the supervision of the IQAC.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The composition of the IQAC involves the **Bursar**, as an individual from administration, two senior female **HODs** and two senior male HODs and also one non-teaching member of the College. Besides, the IQAC also has in its composition two members of the Governing Body, one member of the **Alumni** Association and a **student** representative, who is the General Secretary of the Students' Union.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Our College has a dual provision of academic and administrative audit.

The **Academic Audit** comprises of the following activities:



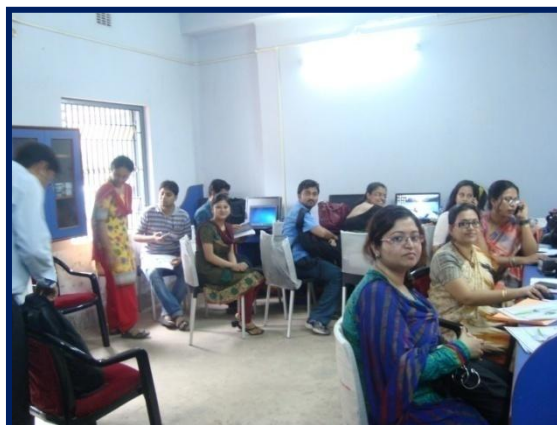
- Regular vigilance of **attendance** of both students and teachers. According to the norms of the West Bengal State University, the students are supposed to maintain **75%** of class attendance for appearing in the University Examinations. **Leave records** of the substantive teachers are diligently maintained by the Employees' Welfare Committee
- Student **performance** is judged through regular class tests, monthly tests, Mid-term Tests, Selection Tests and they are credited through merit.
- Students' **Feedback** form related to academics, administration, and environment are scrutinized from time to time under the supervision of the IQAC. Also, Guardians are included in this process of apprising the teachers and the institution through Guardian-Teachers Meet organized by each faculty once a year.
- The College Central Library is well stocked with books and journals as per the requirements of the students and teachers. From time to time audit of the **Library** books are carried out.
- Academic audit measures are followed by each faculty by conducting at least three Departmental meetings in an academic year

The **Administrative Audit** comprises of the following activities:

- **Internal** audit is done by the **Bursar** of the College in consultation with the finance committee.
- **External** audit is done by an external auditor, appointed by the **DPI**, Government of West Bengal. After the preparation of the audit report, the same is approved by the Governing Body and then finally sent to the DPI, Government of West Bengal for final action.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The Institution offers training to the teaching staff to enhance their efficacy and quality. Recently, the workshop on "Course and Prospects of **GIS** with QGIS" was organized by the **OPSIS** Pvt. Ltd. for the faculties of the Geography Department from 3 June 2015 to 7 July 2015.



*Training on “Course and Prospects of GIS with QGIS”
organized by OPSIS Pvt. Ltd.*

- Computer training and training on how to conduct an ICT enabled classroom are also imparted to the teachers for upliftment of their teaching quality.
- The College often sends its teachers to various **training** institutes for acquiring greater skill and knowledge that would further help in the better functioning of the institution and their respective career advancement. Teachers are given **duty leave** to attend Orientation (a month long training course) and Refresher (21 day long subject based training) Courses organized by the different universities within and outside the State.
- Additionally, teachers are also sent to institutes for specialized training of shorter duration.
 - ✓ Dr. Niloy Kumar Saha, Associate Professor, Dept of **Commerce**, attended a training **course** on “Audit of Private Partnership” in the Regional Training Institute, Kolkata, from 06.02.12 to 09. 02.12.
 - ✓ A training course in **Research Methodology** in Social Science Research entitled, “Methods of Social Inquiry” under the aegis of WBSU and Indian Council of Social Science Research was held in Labour Welfare Office, Kolkata. **Four CWTTs** were sent to attend this training – Smt. Sampa Bhattacharya, Smt. Upakatha De, Dr. Srimoyee Gupta and Smt. Nirupa Paul.
 - ✓ The non-teaching staff of the College is given computer training through **WEBEL** in order to help them run the office work with more efficiency.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

The **internal** academic audit of our institution is carried out mainly under the overall supervision of the **IQAC**, which operates through the **Academic Audit Committee**. However a **parallel** system of auditing is **externally** followed by the



West Bengal State **University**, which is the affiliating body of the College. The University subject expert/s along with the Nominee of the **D.P.I.**, Government of West Bengal scrutinizes the academic performance of a teacher at the time of promotion under Career Advancement Scheme (**CAS**).

In a similar manner, at the time of introducing **new** Honours /PG course, the academic audit is carried out by external agencies, like the West Bengal State **Council** of Higher Education, and the West Bengal State University, the affiliating University.

Both academic and administrative audit are carried out by the D.P.I., Government of West Bengal through the Need Based **Performance Appraisal** Scheme.

The report of these academic audits, their recommendations and suggestions are carefully studied and analyzed by the IQAC.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/ regulatory authorities?

The mechanisms employed by the IQAC, which monitors internal quality assurance is **entirely** in keeping with the requirements and recommendations suggested by the external regulatory bodies, like the State Council of Higher Education, and the D.P.I., Government of West Bengal and West Bengal State University, the affiliating University. The IQAC closely **adheres to** the rules and regulations issued by the Department of Higher Education, which in turn become a part of the University Statute.

In keeping with the recommendations of the quality assurance agency **NAAC**, several measures have been adopted. Postgraduate course in Bengali has been introduced in order to enrich the curriculum. Increased use of ICT in classrooms and digitization of the Central Library have also been done. The College also has a Grievance Redressal Cell, Anti Ragging Cell, RTI Cell and Internal Complaints Committee under the directives of the West Bengal State University, **in tune** with the UGC regulations and the Government norms.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The continuous teaching-learning process of the College is closely monitored by the Academic Audit Committee under the overall supervision of the IQAC.

Structure of the **Academic Audit Committee** is as follows:

2 faculty members from each stream, Arts, Science and Commerce

Methodologies of Operation:

Academic Audit Committee operates on **two** levels: a) audit of the **student** performance b) audit of the **teacher** performance



a) Audit of the student performance:

- The **admission** procedure of the students is carried out strictly conforming to the University guidelines. With the help of the Admission Subcommittee, Academic Audit Committee maintains a record of **statistical** figures, charting the rise and the fall in admission of each subject in every academic year. The reasons of such variability in the figures are then **studied** and forwarded to the IQAC for action
- The Academic Audit Committee closely monitors **student attendance** and their academic performance. Students failing to maintain 75% class attendance are required to **explain** their inability by producing letters from the parents or medical certificates, if the absence is due to some illness. Poor academic performances are immediately dealt with counseling, tutorial and remedial coaching.

b) Audit of the teacher performance:

- **Feedback** forms are filled in by the students to extend their participation in judging the quality of the teaching-learning process. The entire process of receiving Students' Feedback is carried out under the monitoring of IQAC.
- Academic audit of a teacher has become more important with the introduction of **CAS** (Career Advancement Scheme) in which the concerned teacher's performance appraisal is a requirement to fulfil the requisite promotional criteria.

Outcome of Academic audit:

- **Better** assessment of the students' and teachers' performance
- Helping IQAC to take more **progressive** decisions related to the quality enhancement of students and teachers
- Interpersonal **relationship** between students and teachers is further improved.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the College would like to include.

There are several **platforms** through which quality assurance policies are disseminated to the stakeholders.

- ✓ Internally, the IQAC communicates its decisions to the faculties, non-teaching staff and students through various **Subcommittees**, like Academic Subcommittee, Admission Subcommittee, Centre Committee, Routine and Result Subcommittee, Women's Cell, NSS etc.
- ✓ External communication is made through **Guardians-Teachers Meet**, **Alumni** Association, Annual meet, **website**, banners, flex, **advertisements** on newspapers, TV channels and other social media.



CRITERION VII

INNOVATIONS AND BEST PRACTICES

*“I alone cannot change the world, but I can cast a
stone across the waters to create many ripples”*

Mother Teresa



7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The institute has not conducted an internal Green Audit System as yet, but several programmes to create a **green campus** have already been executed.

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

In our attempt to make the campus eco-friendly, we are trying to make the campus clean and green by adopting the following measures:

- The students are sensitised to protect the environment. They are also motivated to use **bio-degradable** materials inside the campus.
- **Posters, placards** are displayed in the College campus to enhance positive attitude towards creating healthy environment.
- Fluorescent tube lights are being replaced by **CFL bulbs**.
- The NSS Unit of our College with the help of our Students' Union organizes poster competitions, display of models and **science exhibitions** involving all the students of nearby schools to create awareness about science and environment through these programmes. On 20 September 2014 "**Young Talent Hunt**" programme was organized and the focal topic for speech, essay writing, quiz and poster competition was **Green Environment and Our Life**.
- Our Building Committee has suggested introducing **rain water harvesting** in our **second campus** at Fatullapur.
- Decision has been made to install **solar panels** in the second campus at Fatullapur at the very outset to promote the use of unconventional source of energy on a large scale.
- We are planning to introduce **server database** for record keeping that will enable us to minimise the use of paper.
- **Tree plantation** drives are organized regularly by the NSS Unit by involving students with the help of the Forest Department, Government of West Bengal. An **awareness** programme on "**Health and Environment: Social Awareness and Development**" was organised by the NSS Unit and Green Campus Unit of the College in association with Students' Union and Alumni Association on 24 August 2015, where Dr. B.R. Satpati, **Director of Public Health** and Family Welfare, Govt. of West Bengal and Sri Nitai Kumar Saha, Divisional **Forest Officer**, Forest Department, 24 Paraganas (North) planted trees along with staff and students.
- Seminars, conferences, special lectures are organized by various departments to create environmental awareness:

- ✓ 2-day **UGC sponsored National** Conference on **“Biodiversity: Interrelationship between Flora, Fauna and Human”** was organized by the Departments of Botany, Zoology and Anthropology in collaboration with the Department of Anthropology, West Bengal State University on 29 and 30 September **2013**.
- ✓ **International Seminar** on **“Environment, Science and Society: Exploring New Horizons”** by the Science Forum and Humanities and Social Science Forum of the College in collaboration with the West Bengal State Council of Higher Education on 7 December **2015**.



Planting Saplings

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

- Our introduction of **on-line admission** process in 2011-12 session is a **pioneering** attempt at the undergraduate College level in the district of 24 Parganas (North).
- The College has introduced the **INFLIBNET** in the Central Library so as to promote an easier access to the national and international journals for enhancing the research interests of the faculty and students.
- The College has **2 e-classrooms** adjacent to the auditorium that promote ICT enabled teaching-learning process.
- Building **physical and psychological** strength of the students:
 - ✓ To encourage **self-defence in women**, the Career Counselling Cell in coordination with the Tallash Society arranged for a one-day workshop on 08.02. **2014**, to familiarize the girl students with the

basic principles of self-defence by promoting their physical and mental strength.

- ✓ To reduce stress in students, a stress management workshop entitled, “**Stress in Youth**” was organised by the Department of Philosophy on 16.01.2015.
- Screening of **Documentaries**/ Short Films on various literary, socio-political and environmental issues is one of the useful means of complementing the syllabi with film-text, which is long being practiced by the Departments of Political Science, History, Sociology and English.
- Organizing **Book Exhibition-cum-Sale** Programme with the published books and journals, **authored/ edited** by the past **students** and the present **teachers** of the Department of **Bengali** created a literary sensation in the College on 13 & 14 March 2015. This innovative practice of the Department encouraged the **budding** writers, whose roots are firmly attached to the College.
- The **Library Committee** organized a **Book Exhibition-cum-Sale** where Publishers and Distributors displayed books of different subjects on 10 and 11 December **2015** keeping in mind the myriad interest of the students. The published books of the **faculties** were also displayed in the Exhibition.



Book Exhibition-cum-Sale organized by the Library Committee

- The PG Department of Bengali organized a **Painting Exhibition** of their current students to commemorate the eminent painter Chintamani Kar on 29 and 30 September **2015**.
- The Students' Union maintains a **Book Bank** for poor and needy students.



7.2 BEST PRACTICES

7.2.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the College.

Best Practice - I

Title of the practice: Promotion of awareness on issues related to the welfare and empowerment of women

Goals:

- To generate **awareness** among the students on the various kinds of **discrimination** and **violence** faced by women in society, family and at workplace.
- To recognize the **strength** of women and their contribution to economy, politics, society.
- To make students, staff and the local inhabitants aware of the **health problems** encountered by women.

The Context:

Across the globe women continue to **suffer** from violence and discrimination. This is especially true for developing countries like India. Almost every day the newspapers carry reports of incidents like bride-burning, female infanticide, sexual violence, acid-attack etc.

The history of Mrinalini Datta Mahavidyapith is unfortunately scarred with one such incident where a **girl student** of the Geography Department had been a pathetic and helpless **victim** of a heinous murder in **2002**. The life of Jahanara Khatoon, a poverty stricken girl from the remote village of Deganga was terminated abruptly and **mercilessly** when she became a target of ruthless violence in her own home for denying the marriage proposal of a boy. The College deeply mourns the loss of Jahanara and all such innocent victims of violence and torture, whose lives have **withered** even **before blooming**.

As an Institution of learning and knowledge, we firmly believe that **women** are entitled to a **dignified** life that is free both from fear and oppression. The **voices of women** need to be heard and taken note of, not overlooked or ignored. As Malala Yousafzai, the Nobel Peace Prize winner of 2014 puts it: "I raise up my voice—not so I can shout, but so that those without a voice can be heard. We cannot succeed when half of us are held back."

Located on the fringes of the city and catering to students coming mostly from the rural areas with low socio-economic background, our College realizes that in order to stand for women's **empowerment**, the need to generate awareness among the



students is of prime importance. In our mission to uphold the dignity and power of women, we attempt to **enlighten**, first, our students, and then secondly, try to **reach** out to the community at large.

The Practice: The Departments and the various committees of the College, through numerous **round-the-year activities**, promote awareness and draw attention towards women's issues. Details are as follows:

Observing International Women's Day

- The Department of Political Science religiously observes the International Women's Day on 8 March **every year** to uphold the cause of women. In order to promote gender sensitization among the students, the Department celebrates this day with special lectures delivered by the teachers of the Department. Worth mentioning is the Department's release of the bi-lingual wall magazine *Prayas* (**An Attempt**) on the theme of **missing girls** in India.
- The Department of Journalism and Mass Communication also published their wall magazine, *Anupama* (**The Unique Woman**) on 8 March **2012** and celebrated the day by having it **inaugurated** by our Group D elderly **female staff**, Smt. Puspa Rani Singh, thus championing the cause of equality among women of all socio-economic classes.
- The Department of Bengali published a special issue of their wall magazine, *Sabuj Nakshatra* (**Green Planet**) celebrating the spirit of woman on 8 March **2015** under the exclusive theme, "**Je Naari Bichitro Beshe**" or "**The Woman in Different Roles**".

Special Lecture Programmes/Seminars/Workshops

- A **National Seminar** on "Women in Panchayats and Urban Local Bodies in West Bengal" was organized by the Department of Political Science with financial assistance from the Higher Education Department, Govt. of West Bengal on 11 and 12 December **2009** to assess the role of women belonging to the various strata of society in the administration and politics.

The **major goal** of this National Seminar was to examine and review both the success and the limitations of the women representatives at the local level, particularly in the background of the ongoing national debate on **women's reservation** in the State Assemblies and in the Union Parliament.

- The Department of Philosophy organized a special Lecture Programme, entitled, "**Feminist Philosophy: Opening the Pandora's Box**" on 2 September **2009**, where Dr. Atreyee Mukherjee from the West Bengal State University enlightened the students on the ideas of liberal and radical feminism.



- A Workshop entitled, “**Women’s Health: Concerns and Remedies**” was organized by the Women’s Cell in association with the Seminar Subcommittee of the College on 10 May 2013 with a purpose to focus on both the physiological and psychological health issues of a woman.

Dr. Samita Pan, MBBS, MD, (Gynecologist) made us aware of the **menopausal** symptoms and manifestations that a woman should be able to identify and further resolve with medical help. Prof (Retd.) Hirendranath Gupta, Dept. of Applied Psychology, University of Calcutta, attempted to offer **psychological** counseling to the female teachers and the non-teaching staff of the College.

Female teachers from other Colleges also participated in this workshop. The aim of this workshop was to **prioritize** women and their often neglected health problems and thus encouraged the female participants to be conscious of their health and to generate the same consciousness in the society they inhabit.

- The Career Counseling Cell under the UGC Merged Scheme organized a one-day workshop on the “**Self Defense of Women**” in collaboration with TALLASH Society. Ms. Ayesha Sinha was the resource person for the workshop. The objectives of the workshop were: (a) to familiarize the girl students with the basic principles of self defence while promoting physical fitness and **physical conditioning** (b) to teach the students through **real life** experience simulations and (c) to provide physical self defence training along with **mental** training as well.

Exhibitions/Projects/Journals

One of the most successful **students’ projects** on the empowerment of women is undertaken by the Department of Political Science of our College. Since 2010-’11. The Department has been engaged in a project entitled, “**Women’s Political Participation and Empowerment: A Worldview**”, that seeks to examine the various patterns of women’s political participation, leading to women’s political empowerment, in different parts of the world, through their wall magazine, *Prayas* (**An Attempt**).

The major goals of this project are: (a) to examine the nature and scope of the Women’s **Suffrage** Movement in the West (b) to study women’s empowerment against the background of traditional **patriarchal** societies and (c) to **compare** and contrast the diversity of women’s empowerment in the developed and the developing countries.

Apart from enriching the students’ curriculum, this project has largely enlightened the students about the position of women in global politics. Through their tireless supervision and guidance the teachers of the Department



attempt to familiarize the young students about the woman's prolonged struggle for **emancipation** and independence.

- The students of the Department of Sociology have also engaged themselves in several **project works** related to the Self Help groups and women empowerment, stress and **childlessness**, types of marriage and transformations and **challenges** related to it. These projects, many of which require field studies and collection of data, not only help our students to comprehend their syllabus better, but also add to the broadening of their perceptions about the socio-cultural position of women in India.
- The Closing Ceremony of the Golden Jubilee Celebrations of our College witnessed a grand **exhibition** entitled, "**Empowerment of Women**" on 4 and 5 March **2014**, where all the Departments came forward with charts, posters and models that highlighted women, her role and her contribution in the society, from diverse perspectives. The exhibition was **inaugurated** by Smt. Chandrima Bhattacharya, **President** of our Governing Body, who was formerly a member of the **Women's Commission** and presently a Minister of the State. One of the outstanding models displayed by the students of the Philosophy Department was "**Swayamsiddha**", an attempt to show the oppression of women in a patriarchal society and to condemn that **oppression** as illegitimate and unjust. The Philosophy Department also made poster presentations under the captions: "**Laws for Women Empowerment**" and "**Stop Violence on Women**". Noteworthy, too, were the charts prepared by the English Department, which focused on the **Women Noble laureates of Literature** and celebrated the significance of "**Kanyashree Prakalpa**", a financial aid given by the Govt. of West Bengal to promote education among young girls.

Film/Documentary Shows

- The Department of Political Science has screened a number of **documentaries on women**. On 7 December 2013 the documentary **Izzatnagari ki Asabhya Betiyaan**, directed by Nakul Singh Sawhmey (2012) was shown to the students, to create an orientation among them regarding the extra-judicial role played by the Khap Panchayats in North India, especially in Haryana.

This endeavour of the Political Science Department to use cinema as a means to generate awareness in students led to the screening of a few more documentaries, like **Saving Face**, directed by Sharmeen Obaid Chimoy and Danial Junge, that features **two Pakistani women** who were **acid attack** survivors and also shows their struggle for recovery with the help of a British-Pakistani plastic surgeon.

The documentary, **Child Marriage in Rajasthan** showed the problem of rampant child marriage in spite of the existing laws. **Iraq: The Women's**



Story depicted the devastating effects of American's war on the lives of Iraqi women and their children.

- It is not merely through screening, but also through **making documentaries** that our College upholds the cause of women. The Department of Journalism and Mass Communication has made several documentaries on the professions taken up by poor women as means of sustenance, exploring the various aspects of their working life and the barriers they overcome to balance family and work. Some of the recent documentaries made by the department are:

“Chalika”(on **women van-drivers**), “Tana Poren” (**women weavers** of Fulia belt) and “Kaam” (**women embroidery designers** of the Muslim community of Duttapukur).

These documentaries have further been screened for all the students and staff of the College.

Campaign:

At Mrinalini Datta Mahavidyalapith, we do not stop merely with the enlightenment of our students, but our purpose of upholding the cause of women's empowerment is motivated by a more serious **didactic** purpose. We aim to spread consciousness not only within the four walls of the campus, but also generate awareness among the local inhabitants, the general mass who constitute the bulk of the society.

With this objective, a **campaign** entitled, “**Fight Breast Cancer: Do Not Fear It**” was organized by the Women's Cell on 27.02.2015. Along with the teachers, the **PG** Bengali students marched on the streets of Birati carrying posters and distributing pamphlets to generate awareness among local women regarding the symptoms and cure of breast cancer. Dr. Alekhya Bhattacharya and Smt. Upakatha De talked to women coming from a wide range of professions, from **entrepreneur to fish seller**, and explained them the need to be more aware of the disease.



“Fight Breast Cancer: Do Not Fear It”: Extension and Outreach Activity organized by the Women’s Cell

Evidence of Success

The huge participation of the students in the seminars, workshops, campaigns bear testimony to their **overwhelming response**. In the “Self Defense for Women” workshop conducted by the Career Counseling Cell, more than **35** girl students voluntarily took part in the training. The enthusiastic response of the students, while conducting field study for making their projects and documentaries, shows how unconditionally they **support** the cause of women.

During the campaign “Fight Breast Cancer: Do not Fear It” the students not only marched through the streets of Birati carrying posters and distributing pamphlets, but also tried their best to inculcate health awareness among local women with a gusto. One of the most spontaneous responses of the students can often be seen in how the eyes of a few well up with tears when they watch the **atrocities** meted out to women in the films and documentaries screened for generating awareness.

Problems Encountered and Resources Required

One of the major problems encountered was the **socio-cultural** background of the students. Most of our students come from extreme remote villages, whose family members are languishing in the **darkness** of poverty, illiteracy and superstition. The students hardly receive any cooperation from such families and that becomes a serious **deterrent** in their active involvement in the seminars, workshops or field studies. Often the faculties have to take up the responsibility of first **counseling** the family of the students and then involve the students in such awareness generating activities.

Sometimes it becomes difficult for the students, especially the 3rd years, to participate in such programmes, despite their willingness. The **vast syllabus** that



has to be completed within a short stipulated time frame and the examination schedules are responsible for this.

The fund required for organizing such activities is granted by the College authority. However, **huge financial resources** are required to organize these programmes on a bigger scale. We require more technical help and greater allocation of funds to make such activities more effective. The introduction of a **Women's Studies Forum/ Centre** may further encourage the promotion of women's empowerment in our College.

Best Practice – 2

Title of the practice: Conservation of the Environment and setting up of Medicinal Plant Garden

Goals:

Our environment is valuable and it is time to be conscious about its status. It is the motto of our College to be a part of the environmental conservation through small initiatives that will contribute to the making of a **green universe**. Our objectives are as follows:

- Organizing seminars/conferences/special lectures to create **awareness** and make us more responsible towards environment
- **Conservation** of wild, ornamental, rare and endangered species
- Tree **plantation** projects to make our campus green
- Establishment of **medicinal plant garden** which is beneficial for generating responsiveness among students
- Popularising the **values** of medicinal plants among the students.

The Context:

Degrading biodiversity is one of the main problems we are facing worldwide. The **sustenance** of every species is dependent on the existence of other species. Thus, the consequence of disappearance of one is the threat on viability of the other. Preserving **biodiversity** is the key factor to attain sustainable development. Biodiversity is largely dependent on **interrelationship** between flora and fauna. To preserve biodiversity proper understanding of the interrelationships between flora and fauna is essential.

Further, serious **environmental issues** like global warming, excessive carbon emission etc are present concerns that are raising life threatening problems. Recognizing the seriousness of the environmental concerns, our College, on the eve of Golden Jubilee, took the oath of **preserving the environment** for future, as it is essential for maintaining the ecological equilibrium.



The Practice:

The Departments have come together and have taken a pledge to work towards the common good of **conserving the ecology**. Since the Golden Jubilee, all the disparate activities that were organized by the Departments for so long to protect the environment, have been given a fresh and new focus and were channelized to generate maximum awareness among the students. Some of the activities introduced are as follows:

Wall Magazine/ Poster Presentation/Models

- It dates back to the year 2008 when the Geography Department thought of building consciousness amongst the students and faculty members with regard to the environment. The Department started the wall magazine, “**Man and Environment**”, which was inaugurated by the respected Principal of our College.
- On the eve of Golden Jubilee celebration of our College, the Botany Department started a wall magazine entitled “**Greenscope**”. Invited articles from the Departmental students were published in this wall magazine after thorough editing by the faculty members of the department. The first issue of “Greenscope” was **inaugurated** by Prof. Kausik Gupta, Honourable **Vice Chancellor**, West Bengal State University, Barasat on 4 March **2013**. Dr. Apurba Bandyopadhyay, our Principal, had also put his signature on this issue.
- The students of the Geography Department took **pledge** to conserve and increase awareness in this regard by making models in the Closing Ceremony of our Golden Jubilee Celebrations that highlighted on the natural and social **hazards** like incidents of Tsunami, Aila and Cloud Bursting incidents in Kedarnath. Their models received praises from the delegates and eminent resource persons, who visited the Exhibition on 4 March **2014**.

Recently, the model that depicted the Kedarnath cloud burst event won **1st position** at the District Level Model Competition, **2015**. The students in the course of the display explained to the judges how human interference with nature in the name of development is **disrupting** environmental sustainability and subsequently threatening human lives.



Model that received 1st prize in District Level Competition of

- The students of the Zoology Department also presented in the Closing Ceremony of our Golden Jubilee Celebrations **posters and models** on issues of contemporary environmental concern such as “Carbon Footprint”, “Waste Water Management”, “Effects of Toxic Agents on Urination” etc. The students were made to work in a group of 5 under the guidance of the faculty members and explained their models and charts before the visitors.

Seminars/Conferences/Workshops:

- In the Golden Jubilee Year the Departments of Anthropology, Botany and Zoology organized a UGC sponsored **National Conference on “Biodiversity: Interrelationship between Flora, Fauna and Human”** in collaboration with The Department of Anthropology, WBSU on 29 and 30 September **2013**. The whole conference was divided into **four** academic sessions: Floral diversity, Indigenous knowledge of Human, Faunal diversity and Sustainability and Healthy Ecosystem.

The conference attracted participants from **all over** the country. The keynote speaker was Prof. S.K.Barik from the North Eastern Hill University, **Shillong**. Among other eminent speakers we had Dr. M Prasad, National Bureau of Plant Genome Research, **New Delhi**, Prof. Mitasree Mitra, Dean, Pt. Ravisankar Shukla University, Raipur, **Chattisgarh**, Sri V.K.Yadav, Chief Conservator of Forest.

The total no. of participants was **225**, which included students, teachers (both College and university), research scholars, non-teaching staffs and volunteers. **39** papers were **orally** presented and **18 posters** were displayed in **poster session**. An abstract volume with **100 abstracts** and post conference proceedings with **38 full papers**, having the prestigious **ISBN** were published.

- The huge success of the National Conference led to the formation of two important forums in the College: **Science Forum** and **Humanities and Social Science Forum**. It is the enthusiasm of these two forums that led to an International Seminar on **environment**, inspired with the motive of spreading consciousness in the society.

In collaboration with the West Bengal State Council of Higher Education the Science Forum and the Humanities and Social Science Forum organized an **International Seminar**, entitled “**Environment, Science and Society: Exploring New Horizons**” on 7 December 2015.

Dr. Takashiro Akitsu, Department of Chemistry, **Tokyo** University of Science, was the keynote speaker who enlightened the audience on his research findings on “Hybrid Materials of Chiral Metal Complexes of DSSC”. Other eminent academicians who delivered their lectures in this conference were Dr. Sanjay Kumar, Dept. of Physics, **Jadavpur University**, Prof. Ramanuj Ganguly, Dept. of Sociology, **West Bengal State University**, Dr. Sabyasachi Bhattacharya, Agricultural and Ecological Research Unit, **Indian Statistical Institute** and Prof. Sunando Bandyopadhyay, Dept. of Geography, **University of Calcutta**.

The resource persons explored the **new perspectives** that have completely changed the concept of ecological conservation in the 21st Century. They highlighted not only on scientific innovations but also **role** played by politics and society in their implementation.



International Seminar on “Environment, Science and Society: Exploring New Horizons” in collaboration with West Bengal State Council of Higher Education

Field Study

A number of Field Studies and subsequent **projects** based on that study have been conducted to engage our students directly with the practice of conserving the environment. Worth mentioning is the Field Works undertaken by the Department of Zoology, like “**Effect of Urbanization** on Arrival/Departure Pattern of Migratory Bird” at Bakkhali, West Bengal (23.12.20014) and “Studying the



Effect of **Mangrove Reduction** on Life and Behaviour of Fiddler-crab” at Satragachi Bird Sanctuary (20.02.2015 to 23.02.2015).

To offer deeper understanding of the environmental concerns to our students the Departments of Botany, Anthropology and Geography have conducted several field studies on local **environmental problems**, like soil degradation, over grazing, biodiversity loss, etc.

Documentation of fauna

Birds and butterflies are highly diversified animals in our locality. Yearly documentation is very essential to know the **diversity and density** of animals in the locality as well as to know the conservational level of certain species. Students of the Department of Zoology document the fauna, such as **birds** and **butterflies**, throughout the year. During this process the students note down their habitat, behaviour, and other parameters with the help of the teachers. At the end of each year they submit their **project report** to the Department.

Documentary/Film Screening

- The Academy Award winning film “**An Inconvenient Truth**” that depicts the terrible impact of **climate change** in the society was screened by the Department of Political Science on 15 November 2014.
- All Bio-Science Departments joined together to screen the film “**Challenges of Life: Animal Behaviour**” in order to offer an exposure to the students about the diverse ways animal behaviour can be studied from an ecological perspective.

Eco-friendly gestures and activities

- The Department of Geography thought radically, and moved beyond delivering lectures by concentrating on practical ways of saving our environment. The Department sought to involve their students to make this mission of saving our mother earth through small gestures like the following:
 - ✓ **Use minimum papers** for preparing practical notebooks.
 - ✓ Minimize and eventually **eliminate the use of plastic bags** in and around the Geography Department by all the concerned students as well as the faculty.
 - ✓ **Economic use of water** during the field survey is instructed (like use less water while bathing in the hilly areas of Sikkim and Doars, where potable water is inadequate)
 - ✓ Further, the students are encouraged to practice modes of stabilisation of water cycle maintenance and replenishment of soil fertility, pollination and cross fertilization of crops etc. Most of the students hailing from either the suburbs or completely **rural** background understand the **environmental forces** readily and are infact enthusiastic in working to conserve their environment scientifically.



- The NSS Unit of our College organized a Young Talent Search Programme with the focal theme entitled “**Green Environment & Our Life**” by involving the local secondary and high secondary school students from class V to XII on 20 September **2014** in the College campus. The whole programme was divided into **four** events viz Quiz competition, Poster making, Essay writing and Speech competition.

The students were encouraged to participate in these events through presentations in various **sub-themes** like different types of pollution, war and environmental issues, different sources of energy, health and pollution, global warming, etc. Students delivered **speech** on the life history and the scientific contributions of *Acharya Jadadish Chandra Bose*, *Dr. Meghnad Saha*, *Acharya Profulla Chandra Ray*. **13 schools** actively participated in the programme. For encouraging the student participation in conserving the environment, a **prize distribution** ceremony was also organized by the NSS Unit on the same day.

- **Tree plantation** drives are regularly undertaken by the NSS Unit to maintain the green health of our campus. In this endeavour the Unit is assisted by the Green Campus Committee, Students’ Union and the Alumni Association.

Medicinal Plant Garden

A medicinal plant garden has been established within the College campus where some plant species, like the *Murraya exotica* L., *Herpestes monniera* (L.) Kunth, *Rauvolfia serpentina* (L) Benth., *Rauvolfia tetraphylla* L., *Kaempferia galanga* L., *Rhoeo discolor* L. are maintained.

Medicinal plants have the ability to defend against attack from predators. At least 122 compounds used in modern medicines are derived from ‘ethnomedical’ plant sources. The use of herbs to treat disease is as old as human history itself. The establishment of this specialized garden is beneficial for generating attention and responsiveness among the students and to teach them the **medicinal use** of herbs. This garden is maintained by the Department of Botany with devoted assistance from other Bio-Science Departments.

Evidence of Success

The students of Mrinalini Datta Mahavidyalapith are not only taught to be sensitive towards the environment, but they engage themselves, in their small ways, to protect the environment and spread **consciousness** in the society. The students have come up with the brilliant idea of **not felicitating** the dignitaries or guests with **natural flowers** plucked from the trees. In the recently organized International Seminar on “Environment, Science and Society: Exploring New Horizons” they made the **flower bouquets** themselves, which were beautiful exercises in **origami**. This little effort shows that the students are not merely studying the Compulsory Subject, Environmental Science out of compulsion, but



are also trying to contribute to this huge responsibility of maintaining an **ecological balance** in the universe.

Problems Encountered and Resources Required

Lack of enough resources including **skilled labour** and **fund** to develop and maintain the medicinal plant garden in a large scale is a problem faced by the College. Also, the dedication of the students sometimes keeps wavering due to the domestic restrictions and other **academic pressures**.

Contact Details

Name of the Principal :	DR. APURBA BANDYOPADHYAY
Name of the Institution:	MRINALINI DATTA MAHAVIDYAPITH
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PART – E

**EVALUATIVE REPORTS
OF THE DEPARTMENTS**



DEPARTMENT OF BENGALI

... নানান দেশের নানান ভাষা, বিনা স্বদেশীয় ভাষা পূরে কি আশা”

1. **Name of the department :** Bengali
2. **Year of Establishment :**
 - i) 1964 (Under Graduate- Both Honours & General)
 - ii) 2014 (Post Graduate)
3. **Names of Programmes/ Courses offered (U.G, P.G, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :**
 - i) UG- B.A. in both Honours and General
 - ii) PG in Bengali
4. **Name of Interdisciplinary courses and the departments/units involved:** We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/ semester/ choice based credit system (programme wise):**
 - UG courses - - Annual examination based system (Honours & General)
 - PG course - Semester based system
6. **Participation of the department in the courses offered by other departments:** Nil.
7. **Courses in collaboration with other universities, Industries, foreign institutions. etc. :** None
8. **Details of courses/programmes discontinued (if any) with reasons:** Compulsory Bengali as a subject has been discontinued since 2011 as per the directives of the West Bengal State University.
9. **Number of Teaching posts :**

Teaching post	Sanctioned	Filled
Associate Professor	05	05
Assistant Professor	00	00



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Madhumita Chakravarti (Sarkar)	M.A., B. Ed, M. Phil, Ph.D	Associate Professor	Women Study and Contribution on Bengali Literature in the 19 th century	31
Dr. Subrata Roy Chowdhury	M.A., B. Ed, M. Phil, Ph.D	Associate Professor	Modern Literature	28
Dr. Maitrayi Bhattacharyya	M.A., Ph. D	Associate Professor	Modern Literature	19
Dr Subrata Ghosh	M.A., Ph. D	Associate Professor	Short story and Novel	28
Dr. Alekhya Bhattacharya	M.A., Ph. D, SLET	Associate Professor	Nineteenth and Twentieth century's studies	14

11. List of senior visiting faculty:

Name	Designation
Dr. Mohini Mohon Sardar	Professor, W.B.S.U
Dr. Ashok Kumar Misra	Retd. Associate professor, Bhairab Ganguly College, Kolkata.
Dr. Radheshyam Saha	Retd. Associate professor, Shri Chaitanya College, Habra.
Dr. Dipankar Mallick	Assistant professor, Belur Vidya Mandir, Belur.

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty) : No temporary faculty is involved in the department in UG courses. However the **PG course** involves visiting faculties and the percentage of classes they undertake are given below:



Name	Designation	Duration	% of classes taken
Dr. Mohini Mohon Sardar	Professor, W.B.S.U	2014-15	11%
Dr. Ashok Kumar Misra	Retd. Associate professor, Bhairab Ganguly College, Kolkata.	2014-15	33%
Dr. Radheshyam Saha	Retd. Associate professor, Shri Chaitanya College, Habra.	2014-15	33%
Dr. Dipankar Mallick	Assistant professor, Belur Vidya Mandir, Belur.	2014-15	11%

13. Student-Teacher Ratio (programme wise):

a) Under Graduate:

Session	Student -Teacher Ratio (Hons)	Student -Teacher Ratio (General)
2009-10	33:1	111:1
2010-11	32:1	105:1
2011-12	35:1	113:1
2012-13	34:1	108:1
2013-14	33:1	103:1
2014-15	33:1	105:1

b) Post Graduate :

Session	Student -Teacher Ratio
2014-15	4:1
2015-16	4:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as and when necessary from College administration.

15. Qualifications of teaching faculty with D.Sc/D.Litt./Ph.D./M.Phil./P.G. : M.Phil., Ph.D.: Please refer to sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Currently no ongoing project. In the last five years two UGC sponsored Minor Research Projects have been completed.

17. Departmental projects funded by DST-FIT; U.G.C. DBT, ICSSR, etc. and total grants received: None

18. Research Centre /facility recognized by the University: There is no such facility offered by the university, but if any teacher, individually or in collaboration wants to pursue any research work, the College provides the required support.



19. Publication a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Dr. Subrata Roy Chowdhury					
1	Ekaler Kabita:Bishaao Shailite	Book	Progya-Bikash ISBN No.978-93-81684-32-0	2009 2 nd Ede.2012	Single



2	Matantare Manantare Rabindranath	Book	Patralekha	2010	Edited
3	Tridiba : Madhyabitta Bangalir Rajnaitik Bodher ayak Mahaniskrmon	Agrabij	Texas,USA	2010	Single
4	Kalo Rabindranath pp.317-338	Anustup (Journal)	Anil acharya ISSN-9778-92- 92-61-00-0	2010	Single
5	Bipin ChandraPal: Sahitya o Jiban Bhabna p.144	Book	Tatthya sutra	2011	Single
6	Prayankatha Smaran Katha p.231	Book	Patralekha ISBN-978-93- 81-858-07-3	2011	Edited
7	Mukti Sadhanay Bangali Nari : Jibane O sahitya	Agrabij	Texas,USA	2011	Single
8	Mahaprasthanar Pathe Debendranath p.84-87	Prayankatha Smaran Katha	Patralekha ISBN-978-93- 81-858-07-3	2011	Single
9	Jarman Sikshanabis Rabindranath O Ayak Bidesini pp.56-61	Tatthya sutra	Tapasi Roy Chowdhury ISSN-2278- 5922	2011	Single
10	Ayaklabyer Dronacharya:Prasa nga Kabigurur Gurudev pp.87-98	Tatthya sutra	Tapasi Roy Chowdhury ISSN-2278- 5922	2011	Single
11	Unisher Kabi: Kabitar Bhor p.144	Book	Progya-Bikash ISBN No.978- 93-81684-43-6	2012	Single
12	Aghornath Gupta:Sahitya Sadhak Charit Mala	Book	Bangio- Sahitya- Parisad ISBN No.81- 87244-72-0	2012	Single
13	Bangla	Ami Arani	Surojit Das	2012	Single



	Chotogalper 50 Bachar 1950-2000 pp.142-160		ISSN 2277- 8780		
14	Nimai Namer Iti- Katha: Prasanga Chaitanyadev	Tabu Ayaklabya	ISSN 097- 9463	2012	Single
15	Kabi O Kungal : Prasanga Shakti Chottopadhya. pp. 307-324	Pala Badale Adhunik Bangla Kabita	Sudhanshu Sekhar De ISBN 978-81- 295-1412-7	2012	Single
16	Mankumarir Kabita: Bedanar Urmimala pp.171-180	TatthyaSutra	Tapasi Roy Chowdhury ISSN-2278- 5922	2012	Single
17	Sattwar Batsar by Bipinchandra Pal. p.222	Book	Patralekha ISBN-978-93- 81858-63-9	2013	Edited
18	Rabindranather Mastermasai p.195	Book	TatthyaSutra	2013	Edited
19	Nana Chokhe Nana Bhabe Kabi Mankumari Bose	Book	TatthyaSutra	2013	Edited
20	Arupsadhne Ruptapas Rabindranath pp.71-86	TatthyaSutra	Tapasi Roy Chowdhury ISSN-2278- 5922	2013	Single
21	Bostutantrik Kabi Dijendralal: Aloye adhare	Ami Arani	Surojit Das ISSN 2277- 8780	2013	Single
22	Atmabirodhi Rabindranath	Book	TatthyaSutra	2014	Edited
23	Thakur Barir Balendranath	Book	TatthyaSutra	2014	Edited
24	Byabsai Balendranath pp. 104-111	Tatthya Sutra	Tapasi Roy Chowdhury ISSN-2278- 5922	2014	Single
25	Any Path : Asanisanketer Jibbaichitra pp. 249-256	Biodiversity : Interrelationshi p Between Flora, Fauna and Human : Proceedings	Mrinalini Datta Mahavidyalaya ISSN 978-81- 929410-0-4	2014	Single



Mrinalini Datta Mahavidyapith

26	Dui Alinde Rabindranath p.134	Book	Patralekha ISBN No.987- 93-81858-79-0	2015	Single
27	Rajput Jiban- Sandhya: Ayakti Natun Path p.134	Book	Progya-Bikash ISBN No.978- 83016-47-1	2015	Single
Dr. Madhumita Chakraborti (Sarkar)					
1	Thakurbarir Meyeder Sampadita Patrika p.11-14	Annual Journal- Mrinalini Datta Mahavidyapith	Mrinalini Datta Mahavidhyapit h	2009	Single
2	Ekti Alikhito Itihas p. 27-29	Book- Prayankatha Smaran Katha	Patralekha, ISBN 978-93- 81-858-07-3	2011	Single
3	Gurudev Rabindranath. pp.123-129	Tatthyasutra,2 011	Tapasi Roy Chowdhury	2011	Single
4	Anami Meyader na jana katha, pp. 9-17	Annual Journal- Mrinalini Datta Mahavidyapith	ISSN 2277- 4718	2011-12	Single
5	Mankumarir Kabitaye Prakriti. pp.114-131	Tatthyasutra	Tapasi Roy Chowdhury ISSN 2278- 5922	2012	Single
6	Amar Jiban: Ekti Trishna Ekti Anneshwa. Pp.13- 17	Annual Journal- Mrinalini Datta Mahavidyapith	ISSN 2277- 4718	2013-14	Single
7	Viswavara Pran: Prasanga Jibbaichitra	Biodiversity: Interrelation between Flora, Fauna and Human	M.D.M. ISBN 978-81- 929410-0-4	2014	Single
Dr. Subrata Ghosh					
1	'Bangla Upanyase Madhyabitta Samaj;pratham parbo' pp.19-28	Annual Journal- Mrinalini Datta Mahavidyapith	Mrinalini Datta Mahavidyapith	2008	Single



Mrinalini Datta Mahavidyalaya

2	'Kabir swapno, kabitay swapno' pp. 26-28	Sikhsha Jagat	Sikhsha Jagat Patrika Parishad	2008	Single
3	'Raas: ei raas jiboner, valobasar' pp. 841-846	Galpo charcha	Bangio Sahitya Samsad	2009	Single
4	'Kabi Arun Mitra: janma satabarshe, hiranmay vabnar aloy' pp. 28-36	Annual Journal- Mrinalini Datta Mahavidyalaya	Mrinalini Datta Mahavidyalaya	2010	Single
5	'Sei Rabindranath' pp. 6-7	Bibartan	Published by Editor	2010	Single
6	'Bahumatrik Udvaas ebong Sambhu Mitra' pp. 95-99	Avijatri	Avijatri, Asoknagar	2011	Single
7	'Bangla Upanyase Paribartansil samaj o Madyabitta' pp.29-30	Sikhsha Jagat	Sikhsha Jagat Patrika Parishad	2011	Single
8	'Prasanga Bangla Upanyas: satabdeer ses bela o swatantrer avimukh' pp.18-24	Annual Journal- Mrinalini Datta Mahavidyalaya	Mrinalini Datta Mahavidyalaya ISSN 2277-4718	2011-12	Single
9	'Malay Dasgupter kabita: nikhad o suddha pratyae bichhuran' pp. 33-35	Sahitya ebong sahitya	Ava sinhga sahitya basar	2012	Single
10	'Swami Vivekanander sikhsha vabna' pp.16-21	Plabon	Editor	2012	Single
11	Rabindranatta Rupkata eban Shokjibaner astabayan, pp.9-10	Kalotan	Birati P C vawal Tabsat Book & Public Library	2012	Single



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12	Rabindranather Postmaster: Prajasay Prattasahinatay, pp.8-9	Kalotan	Birati P C vawal Tabsat Book & Public Library	2012	Single
13	Sundarrer Khonje Vrammaman ek Kabi, pp.33-43	Annual Journal- Mrinalini Datta Mahavidyalaya	Mrinalini Datta Mahavidyalaya ISSN 2277-4718	2013-2014	Single
Dr. Alekhyia Bhattacharyya					
1	Rabindranather Swadesh Chinta ebang Uttorkal. pp-77-85	Chatuskon	Samarendra Mitra(Editor), Chatus kone pvt. Ltd. & Publisher	April-June 2008	Single
2	Swapner Rong-e Jhil-mil Thakurmar Jhuli. pp-79-85	Chatuskon	Samarendra Mitra(Editor), Chatus kone pvt. Ltd. & Publisher	Oct-Dec 2008	Single
3	Satabrshhe Ashapurna : Ak Mahot Yatrapath: Probaha O Parampara. pp-80-86	Ebang Eai Samay	Arun Bandyopadhyay	2014	Single

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Subrata Roy Chowdhury	Executive member of Bangiya Sahitya Parishad
	Life time member of Rammohon Library
	Life time member of Alumni Association of J.U.
	Editorial member of Journal of Bangiya Sahitya Parishad
	Editorial member of Journal of Mrinalini Datta Mahavidyalaya
Subrata Ghosh	Editor of Journal of Mrinalini Datta Mahavidyalaya prior to 2014.
	Advisory Board member of 'PURABRATA' of North



	DumDum Municipality.
	Editorial Board member of 'SHIKSHAJAGAT', a literary journal.
	Life member of Birati P.C. Bhawel Text book and Public library.

22. Student projects: At the PG level the project works of students find expression in their wall magazine, 'Alaap'. The students did extension research on 'Khejur Rasa'(Date juice) and 'Matir Putul'(Clay model) as part of their project.

23. Awards/ Recognitions received by faculty and students: Dr. Subrata Roy Chowdhury received awards as a poet from 'Khabar 365', a Bengali newspaper ; 'The Brave', a Bengali newspaper & received recognition from 'Aharnish', a literary vernacular journal, & 'Nagarer Katha', a Bengali newspaper.

**24. List of eminent academicians and scientists / visitors to the department:
Academicians Invited in Seminars:**

- i. *Academi Puraskar* awardee Mr. Kanailal Datta
- ii. Dr.Biswa Bandhu Bhattacharya, Burdwan University
- iii. Dr.Pinakesh Sarra, Jadavpur University
- iv. Dr.Jyotirmay Ghosh, University of Calcutta
- v. Dr.Saifulla- Aliah University
- vi. Sri. Susovon Adhikari- Visva-Bharati University (Shantiniketan)

25. Seminars/ Conference/ workshops organized & the source of funding:

UG level :

Event	Title of Event	Resource Person	Date	Funding Agency
Special Lecture	William Carey and his contribution on Bengali Literature	Dr.Saifulla Assistant Professor of Alia University	8 th January 2013	College
Special Lecture	Chinna Patrabali theke Rabindra Chitrabali	Susovon Adhikari- Visva-Bharati University (Shantiniketan)	25 th November 2014	College
Exhibition	Little Magazine Movement of North 24 Pgs	Dr.Subrata Roy Chowdhury M.D.M	13 th February 2015	College
Exhibition	'SRIJAN KATHA'	Ex-students of the faculty and teacher	22 nd September, 2015	College



PG level:

Event	Title of Event	Resource Person	Date	Funding Agency
Special Lecture	Little Magazine Movement	Dr.Subrata Roy Chowdhury M.D.M	13 th February,2015	College
Student Lecture program	Smaraiyashu	Students of the faculty and teacher	9 th October,2015	College
Special Lecture	Jiban o Jibikay Bangla Bhasa	Procheta Gupta	19 th September 2015	College
Exhibition	Exhibition on Chintamani Kar	Painting of students	5 th October,2015	College

26. Student profile programme/ course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1 st	215	53	15	38	100.0
		2 nd	59	59	20	39	98.2
		3 rd	56	56	24	32	100.0
	2010-11	1 st	320	57	15	42	100.0
		2 nd	47	47	14	33	97.8
		3 rd	55	55	20	35	100.0
	2011-12	1 st	247	70	24	46	98.4
		2 nd	49	49	10	39	100.0
		3 rd	46	46	12	34	100.0
	2012-13	1 st	350	65	16	49	98.3
		2 nd	59	59	19	40	96.4
		3 rd	46	46	8	38	93.3
	2013-14	1 st	190	56	8	48	100.0
		2 nd	55	55	13	42	98.1
		3 rd	53	53	16	37	98.0
	2014-15	1 st	267	66	13	53	100.0
		2 nd	48	48	7	41	100.0
		3 rd	53	53	13	40	81.13

27. Diversity of students : 100% students from the same state



28. How many students have cleared national and state competitive examinations:
NET-01, SSC- 30 approx.

29. Student progressions:

Student progression (since 2008)	Against % enrolled
UG to PG	75%
PG to M.Phil.	5%
PG to Ph.D.	5%
Ph.D. to Post-Doctoral	--
Employed	
• Campus selection	--
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	50%

30. Details of Infrastructural facilities :

- **Library (Total Number of Books) :** Central Library-6561
Departmental Library-134
Post-Graduate -1100

31. Number of students receiving financial assistance from College:

Session	Financial Assistance		
	Govt.	Private	College
2010-11	38	12	48
2011-12	40	7	64
2012-13	59	1	16
2013-14	76	23	29
2014-15	80	1	42

32. Details on student enrichment programmes (special lectures/ workshops/ Seminar) with external experts: Please refer to sl. no. 25

33. Teaching methods adopted to improve student learning :

- Lecture Method
- Group discussion
- Wall magazines
- Book exhibitions

34. Participation in Institutional Social Responsibility(ISR) and Extension activities:

- Participation of UG students in the activities of NSS



- Participation of the PG students in community service organized by the Women's Cell entitled 'Fight Breast Cancer: Do Not Fear It'

35. SWOC analysis of the department and Future plans :

Strength	<ul style="list-style-type: none">• Dedicated and efficient faculty members• Good student strength.• Programmes with active involvement of alumni in departmental programmes.• Regular exhibition of books authored and journals edited by departmental teachers, students and alumni.
Weakness	<ul style="list-style-type: none">• First generation learners• Lack of literary sense among the students
Opportunities	<ul style="list-style-type: none">• Teaching profession• Ample opportunities to train the students in different professional activities like proof reader, feature writer and script writer.
Challenges	<ul style="list-style-type: none">• Mushrooming of private institutions
Future plans	<ul style="list-style-type: none">• Introductions of new courses in collaboration with University or other Institutes• To open Foreign Languages Study Centre• To establish a 'Local Cultural Museum'



DEPARTMENT OF EDUCATION

“Education is not the filling of a pail, but the lighting of a fire”

- WB Yeats

1. **Name of the department :** Education
2. **Year of establishment:** i) 1965 (General course)
ii) 1996 (Honours course)
3. **Name of programmes/courses offered (UG, PG, M.Phil, Ph.d, Integrated Masters, Integrated Ph.d.):** UG- B.A. in Education (Honours and General)
4. **Name of Interdisciplinary courses and the departments/units involved:** We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/ Semester /choice based credit system(programme wise):** UG courses - Annual examination based system (Honours & General)
6. **Participation of the department in the courses offered by other Departments:** Nil.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc:** None
8. **Details of courses/programmes discontinued with reasons:** None.
9. **Number of Teaching posts :**

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	02	00

1. **Faculty profile with name,qualification, designation, specialization, (D.Sc. / D.Litt./ Ph.D./ M.Phil.etc) :**

Name	Qualification	Designation	Specialization	Experience in years
Nirupa Paul	M.A, M.Phil	Contractual Whole Time Teacher	Nonformal & Management	8
Papiya Dutta Roy	M.A, B.Ed, UGC-NET	Part Time Lecturer	Nonformal & Management	5
Rafiqul Islam	M.A, B.Ed	Part Time Lecturer	Technology & Ancient and	5



			Modern History of Education	
Niloy Saha	M.A. , M.Phil	Guest Lecturer	Teacher Education	6 months

11. List of senior visiting faculty: Professor Debasish Chatterjee of Derozio Memorial College takes classes on ‘Concept of Pedagogy’.

12. Percentage of lectures delivered and practical classes handled by temporary faculty:

Name of teacher	Duration	Percentage of lectures delivered
Farid Alam	2010-11	19%
Indrani Banik	2011-12	19%
Swatilekha Chakraborty	2012-13, 2013-14	19% in each session
Sanghamitra Bhattacharya	2014-15	12%
Niloy Saha	2015-16	19%

13. Student Teacher Ratio:

Sl no	Session	Student -Teacher Ratio	
		Honours	General
1	2008-09	11:1	211:1
2	2009-10	12:1	225:1
3	2010-11	11:1	213:1
4	2011-12	12:1	200:1
5	2012-13	13:1	216:1
6	2013-14	14:1	230:1
7	2014-15	13:1	225:1

14. Number of academic support staff and administrative staff, sanctioned and filled:
We do not have any designated support staff for the department. However we get desired support as when necessary from College administration.

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.d/Mphil/PG: Please refer to Sl. no 10.



16. Number of faculty with ongoing projects a)National b)International funding agencies and grants received: None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: None

18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any teacher, individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publication : None

20. Areas of consultancy and income generated: NA

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards: None

22. Students projects:

a) **Percentage of students who have done in-house projects including inter departmental/ programme:** 100% students of 3rd year (Hons) undertake project work.

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:** None

23. Awards /Recognitions received by faculty and students: Student Prasenjit Pathak won the Bronze medal in AIBSK – 9th National Karate Tournament in 2014. Suchandra Saha won first prize in Drama competition held during Bigyan-Mela 2014.

24. List of eminent academicians and scientists /visitors to the department:

Academics	Topic	Date	Funding
Dr. Debasish Paul	Dellor Commission	5 August 2008	College
Dr.P.Sharma	Concept of Educational Psychology	25 August 2009	College
Dr.B.P.Nanda	Indian Philosophy	16 September 2012	College
Dr.B P.Nanda	Concept of Inclusive Education	4 October 2013	College
Professor Debasish Chatterjee	Concept of Pedagogy	14 March 2014	College

25. Seminars/ Conferences / Workshops organized & the source of funding: a) National b) International :



Event	Title of the event	Resource person	Date	Funding Agency
Special Lecture	Dellor's Commission	Dr. Debashis Pal, Principal New Barrackpore B.Ed College.	5 August 2008	College
Special Lecture	Concept of Education in Psychology	Dr. P. Sharma	25 August 2009	College
Special Lecture	Concept of Indian Philosophy	Dr. B.P. Nanda, Associate Professor, R.B.U.	26 September 2012	College
Special Lecture	Concept of Inclusive Education	Dr. B.P. Nanda, Associate professor, R.B.U.	4 October 2013	College
Special Lecture	Concept of Pedagogy	Dr. Debashis Chatterjee, Associate Professor, Derozio Memorial College	4 March 2014	College
Special Lecture	Methodology of Teaching	Dr. Debashis Chatterjee, Associate Professor, Derozio Memorial College	13 October 2014	College

26. Student profile programme /course wise :

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1 st	204	34	7	27	100.0
		2 nd	29	29	11	18	100.0
		3 rd	22	22	4	18	95.0
	2010-11	1 st	226	34	12	22	100.0
		2 nd	30	30	6	24	96.6
		3 rd	28	28	10	18	96.3
	2011-12	1 st	234	36	15	21	100.0
		2 nd	29	29	10	19	100.0



	2012-13	3 rd	26	26	2	24	92.0
		1 st	241	41	14	27	97.5
		2 nd	25	25	8	17	100.0
		3 rd	28	28	10	18	88.8
	2013-14	1 st	212	42	9	33	100.0
		2 nd	37	37	13	24	97.1
		3 rd	22	22	5	17	97.4
	2014-15	1 st	244	40	17	23	100
		2 nd	36	36	7	29	100
		3 rd	35	35	23	12	57.14

27. Diversity of students: Most of the students are from the same state. 1 student from Tripura took admission in 2012-13 and 1 student from Bangladesh was admitted in session 2013-14.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc:

Since session 2008-

School Service Commission	01
WB TET exam	01
WB Primary Teachers selection	01
Defence Services	02
Banking services	01

29. Student progression:

Student progression	Against % enrolled
UG to PG	65%
PG to M.Phil.	1 student
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed	
• Campus selection	-----
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities:

a) **Library:** Central Library 1331 books.

b) **Internet facilities for Staff & Students:** Yes

c) **Class rooms with ICT facility:** Two E-class rooms are used by the Department as and when required

d) **Laboratories:** None

31. Number of students receiving financial assistance from College, universities, government or other agencies:

Session	Financial Aassistance		
	Govt	Private	College
2010-11	31	2	13
2011-12	29	3	10
2012-13	45	0	17
2013-14	60	4	7
2014-15	50	2	15

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts: Please refer to sl. no. 25.



33. Teaching methods adopted to improve student learning:

- i. Lecture Method.
- ii. Group discussions.
- iii. Special lectures
- iv. Remedial teaching.
- v. Tutorials

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:



Students and teachers are involved in different activities of NSS unit.

35. SWOC analysis of the department and Future plans

Strength	<ul style="list-style-type: none">• In spite of the fact that our department does not have any substantive faculty, we conduct our classes successfully and hence roll strength of our students is growing in each successive year• Good strength of the students• Dedicated and efficient faculty members.
Weakness	<ul style="list-style-type: none">• Some of the students are not regular due to their part time jobs• Dropout rate is high among girl students• No substantive teacher in the Department
Opportunities	<ul style="list-style-type: none">• Career in school and College teaching for students
Challenges	<ul style="list-style-type: none">• Sustain the reputation of the department for achieving good results
Future plans	<ul style="list-style-type: none">• To organize seminars, workshops etc. to enhance the participation awareness and creative power through active participation.• Encourage students to make ppt presentations• To enhance the academic achievement of the students.



DEPARTMENT OF ENGLISH

*“To see a World in a grain of Sand
And a Heaven in a Wild Flower,
Hold Infinity in the palm of your hand
And Eternity in an hour.”*

– William Blake

1. **Name of the department:** English
2. **Year of Establishment:** i) 1964 (General course)
ii) 1998 (Honours course)
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** Under Graduate – i) B.A. in English (Honours and General) ii) Compulsory English till 2011.
4. **Names of Interdisciplinary courses and the departments/units involved:** Although we do not have any such interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/ semester/choice base credit system (programme wise):** Annual.
6. **Participation of the department in the courses offered by other departments:** None.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** None
8. **Details of courses/programmes discontinued (if any) with reasons:**
Compulsory English as a subject has been discontinued since 2011 as per the directives of the West Bengal State University.



9. Number of Teaching posts:

Teaching Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	Experience
Dr. Mitali Gangopadhyay	M.A., Ph.D.	Assistant Professor	Postcolonial Studies	14 years
Upakatha De	M.A.	Contractual Whole time teacher	Translation Studies	10 years
Sohini Ghosh	M.A., M.Phil.	Part time Lecturer	Graphic	5 years
Subhajeet Singha	M.A., M.Phil., UGC NET	Part time Lecturer	19 th century Bengal	5 years

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Guest Lecturer	Duration	% of Lectures Delivered
Tanusri Dey	2009-11	17%
Uma Biswas	2011-12	15%

13. Student -Teacher Ratio (programme wise):

Session	Teacher- Student Ratio (Hons)	Teacher -Student Ratio (General)
2008-09	16:1	15:1
2009-10	12: 1	10:1
2010-11	12:1	8:1
2011-12	12:1	6:1
2012-13	19:1	6:1

2013-14

12:1

6:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** We are provided with technical support by the College as and when necessary.
15. **Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil /PG.:** Please see sl.no. 10



16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**

Name	Title	Sanctioned Authority	Amount Sanctioned	Tenure
Dr. Mitali Gangopadhyay	Deconstructing Tagore: A study of Rituparno Ghosh's Cinematic Vision	UGC funded Minor Research Project	2.3 lakhs	2 years

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre /facility recognized by the University:** There is no such facility offered by the University, but if any teacher individually or in collaboration wants to pursue any research work, the College provides the required support.

19. **Publications: a) Publication per faculty:**

Sl No	Title with page no.	Book/Monograph/Journal/	Publisher, ISSN/ISBN no,	Year of Publication	Single/co-author
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		Proceedings/ Posters/ Chapter in Books etc.	Peer reviewed if any	n	
Dr. Mitali Gangopadhyay					
1.	“Re-Presenting Shakespeare: Text, Performance & Analysis, vol 1, ed. Sarbani Chaudhury”, Kolkata: University of Kalyani & Macmillan, 2002; “Re-Presenting Shakespeare: Interpretations & Translations, ed. Sarbani Chaudhury, Kalyani: University of Kalyani, 2002” pp.115-122	Journal: <i>Multicultural Shakespeare: Translation, Appropriation and Performance</i> Ed. Yoshiko Kawachi & Krystyna Kujawinska Courtney	Lódź University Press, Poland ISBN: 978-83-7525-292-7 Peer-reviewed	2009	Single
2.	Ruskin Bond	Monograph	Pegasus, Kolkata Peer-reviewed	2009	Single
3.	“Alternative India: Fantasy in Kipling, Rushdie & Bond” pp. 66-74	Book: <i>Indian English Fiction: A Reader</i> Editor: Sarbojit Biswas	Books Way, Kolkata ISBN: 978-81-89293-71-0 Peer-reviewed	2009	Single
4.	“ Women Journalists in Hindi Cinema: A Case Study of Madhur	Conference Proceedings: UGC Sponsored International Conference on	Dept. of History, Journalism & Mass Communication,	2009	Single



	Bhandarkar's Page 3" pp. 95-100	<i>Perspectives of the Press: 19th Century to the Present</i>	MDM		
5.	"Rabindranath, Pound, Yeats: Samporker Tanaporen" pp.96-105	Book: <i>Motantore, Monantore Rabindranath</i> Editor: Subrata Roychowdhury	Patralekha, Kolkata	2010	Single
6.	"Man versus Nature: An Ecocritical Reading of Synge's <i>Riders to the Sea</i> " pp.9-11	Journal: <i>Ripples</i> (Departmental Annual Journal)	Mrinalini Datta Mahavidyalaya, Kolkata	2012	Single
7.	"The Unhomed Anglo-Indian: A Postcolonial Reading of Aparna Sen's 36, <i>Chowringhee Lane</i> " pp.104-114	Conference Proceedings <i>Ideology and Praxis: From Theory to Text</i> Ed. Somnath Paul	The Book World, Kolkata ISBN:978-81-921021-84	2013	Single
8.	"'This is my Home': Reading Migration in Anjan Dutta's <i>Bow Barracks Forever</i> " pp.140-149	Journal: <i>Coldnoon: Travel Poetics (International Journal of Travel Writing)</i> Ed. Arup K. Chatterjee	JNU, New Delhi ISSN: 2278 9642 Peer-reviewed	2013	Single
9.	"The Disguised Gaze: Cross Cultural Gender Relations in Ruskin Bond's <i>A Flight of Pigeons</i> " pp.223-256	Book: <i>The Male Empire under the Female Gaze: The British Raj and the Memsahib</i> Ed. Susmita Roye & Rajeshwar Mittapalli	Cambria Press, N.Y. (ISBN: 978-1-60497-843-8) Peer-reviewed	2013	Single
10	"To Mr. Keats	<i>Annual Journal</i>	Mrinalini Datta	2014	



Mrinalini Datta Mahavidyalapith

.	– With Love” pp. 201-205	2013-2014 Ed. Anjana Ghosh & Arindam Mukherjee	Mahavidyalapith, Kolkata ISSN: 2277-4718		Single
11	“Yours faithfully” p.63	Book: <i>Smaranika</i>	Mrinalini Datta Mahavidyalapith, Kolkata	2014	Single
12	“Tuzuk-i- Baburi”	Journal: <i>Bortika</i> Ed. Mahasweta Devi	Mahasweta Devi Trust Fund, Kolkata	2014	Co- author
13	“Environment and Literature: An Ecocritical Approach to the Study of Ruskin Bond” pp.190-195	Conference Proceedings: <i>Biodiversity: Interrelationship between Flora, Fauna and Human</i> UGC Sponsored National Conference)	Mrinalini Datta Mahavidyalapith, Kolkata ISBN: 978-81- 929410-0-4	2014	Single
14	“A Tribute to Jaroslav Seifert” pp.21-29	Journal: <i>Ripples</i> (Departmental Annual Journal)	Mrinalini Datta Mahavidyalapith, Kolkata	2014	Single
Upakatha De					
1	A tribute to Camio Jose Cela pp.17-23	Journal- ‘Ripples’ (Departmental Annual Journal)	Mrinalini Datta Mahavidyalapith, Kolkata-51	2012	Single
2	Translating Silver: A critical attempt, pp.206-09	Annual Journal,2013-14, ed.: Anjana Ghosh & Arindam Mukherji	Mrinalini Datta Mahavidyalapith, Kolkata-51, ISSN-22774718	2014	Single
Subhajeet Singha					
1	Holmes & the World & Our Home, pp.103-107	Journal	Annual Journal, Mrinalini Datta Mahavidyalapith, ISSN-2277-4718	2013-14	Single
2	Reading Renaissance in	Journal	Annual Journal, Mrinalini Datta	2011-12	Single



	Bengal: A Biographical Essay. pp-59-68		Mahavidyalaya, ISSN-2277-4718		
3	The Ivory Melting : on Reading Keats' 'ode to a Nightingale' pp.63-67	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, ISSN-2277-4718	2009-10	Single
Sohini Ghosh					
1	A Psychoanalytic Study of Adela Quested in E.M. Forster's 'Passage of India' pp.52-58	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, ISSN-2277-4718	2011-12	Single
2	The Girl Child in Bengal and Ashapurna Devi's The First Promise	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, ISSN-2277-4718	2009-10	Single
3	Defining Tyrannus in Oedipus Tyrannus, pp.24-27	Journal	Ripples Journal of Dept. Of English, Mrinalini Datta Mahavidyalaya, ISSN-2277-4718	2012-13	Single
4	Sylvia Plath & Karala Das: The two Facets of a Single Self pp.9-15	Journal	Ripples Journal of Dept. of English, Mrinalini Datta Mahavidyalaya	2013-14	Single

20. Areas of consultancy and income generated: NA.

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Teaching Faculty	Editorial Boards
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Dr. Mitali Gangopadhyay	<ul style="list-style-type: none"> • Proceedings of UGC Sponsored International Conference by the Depts. of History & Journalism & Mass Communication • College Annual Journal • Golden Jubilee Souvenir • Proceedings of UGC Sponsored National Conference by the Depts. of Botany, Zoology & Anthropology
Upakatha De	<ul style="list-style-type: none"> • Proceedings of UGC Sponsored International Conference by the Depts. of History & Journalism & Mass Communication • College Annual Journal • Golden Jubilee Souvenir

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: NA

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: None.

23. Awards / Recognitions received by faculty and students:

Awards won by the students of the Department:

Name	Event Participated	Award	Year
Ramprosad Paul and Amit Banerjee	District-level Mock	Champion	2009
	Youth Parliament and Quiz Competition		2010
Satarupa Chatterjee	Nazrulgeeti Competition in Ramkrishna Sarada	1 st Runner-up	2012



	Mission College		
Sreebash Roy	Inter -University East Zone Chess Competition	1 st Runner-up	2013

24. List of eminent academicians and scientists / visitors to the department:

Since 2008, the following eminent academicians and personalities have visited the Department:

Sessions	Eminent academicians/ visitors
2008-2009	<ul style="list-style-type: none"> Prof. Soma Banerjee, Professor, Dept.of English, Rabindra Bharati University
2009-2010	<ul style="list-style-type: none"> Dr. Siddhartha Biswas, Asst. Professor, dept. of English, St. Paul's College Smt. Adrija Dasgupta, eminent Theatre Personality
2010-2011	<ul style="list-style-type: none"> Prof. Emeritus Prasanta Roy, Retd.Head,Dept.of Sociology & Political Science, Presidency College; Visiting Professor, AIDSK, Salt Lake Prof Avijit Mitra, (Retd.), Burdwan University; Visiting Professor, C.U., R.B.U. Dr. Chaiti Mitra, Associate Professor, Sarada Mission College Smt Aparna Khastgir, Director, Advance English Centre, Saltlake.
2012-2013	<ul style="list-style-type: none"> Smt Urmimala Basu, Eminent Media Personality
2013-2014	<ul style="list-style-type: none"> Smt. Suparna Basu, School teacher, Ghola Bhubaneswari School Sri. Argyajit Banerjee, School teacher, Masia Sompur Junior High School



2014-15	<ul style="list-style-type: none"> • Dr. Chandrava Chakravarty, Associate Professor & Head, Department of English, WBSU • Dr. Sneha Kar Chaudhuri, Assistant Professor, WBSU.
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**25. Seminars/ Conferences/Workshops organized & the source of funding
National/International/Others:**

Event	Title of the Event	Resource Person	Date	Funding Agency
Special Lecture Programme	“Kamala Das’ Confessional Poetry”	Prof. Soma Banerjee	29.08.2008	College
Departmental Workshop	“Dramatic Art: Views & Perspectives”	Dr. Siddhartha Biswas & Theatre Personality, Smt. Adrija Dasgupta	24.11.2009	College
Interdisciplinary Seminar with the Dept. of Sociology	“Language & Society”	Prof Emeritus Prasanta Roy, Prof Avijit Mitra, Dr.Chaiti Mitra & Smt Aparna Khastgir	21.09.2010	College
Extension Lecture	“English Language: History of Origin & Pronunciation”	Sri. Somak Mondal	22.12.2010	College
Extension Lecture	“ James Joyce’s Counterparts”	Sri. Samik Sen	06.09.2011	College
Lecture-cum-Film Show	“Season of Bard Watching”		09.10.2012 & 10.10.2012	College
	“Macbeth”	Media Personality, Smt Urmimala		



		Basu		
	"Twelfth Night"	Dr. Mahuya Bhaumick		
Workshop	"Teaching English: A Workshop"	Smt. Suparna Basu Sri. Arghyajit Banerjee	15.01.2014	College
Academic Programme cum Film Show	"Offenders & Defenders: Crime never Pays"	Sri Subhajeet Singha Sri Sumit Bagchi	11.12.2014 12.12.2014	College
	"Unlock the Sherlock"	Students of English department		
	"Wh. of Crime & Deviance"	Dr. Sreemoyee Gupta Smt. Agamani Saha		
	Film - "Hound of the Baskerville" Film - "Sheyal Debota Rahasya"			
Special Lecture Programme	Revisiting the Long 19 th Century: Wordsworth & Dickens	Dr. Chandrava Chakravarty Dr. Sneha Kar Chaudhuri	23.12.2014	College
Special Lecture and Documentary Show	"The Professional Woman : Language of Empowerment"	Smt. Durba Basu	15.10.15	College
	"The Lion Queens of India"			



26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1 st	108	27	11	16	95.65
		2 nd	22	22	08	14	100
		3 rd	13	13	06	07	93
	2010-11	1 st	165	23	11	12	100
		2 nd	19	19	08	11	100
		3 rd	17	17	09	08	83.33
	2011-12	1 st	184	28	16	12	100
		2 nd	17	17	07	10	100
		3 rd	14	14	04	10	93.75
	2012-13	1 st	186	31	16	15	81.48
		2 nd	23	23	12	11	100
		3 rd	11	11	04	07	100
	2013-14	1 st	180	26	07	19	100
		2 nd	18	18	12	06	92.86
		3 rd	18	18	08	10	100
	2014-15	1 st	188	22	11	11	100
		2 nd	23	23	08	15	100
		3 rd	14	14	08	06	100

27. Diversity of Students: Students of the Department come from the same state. No student from outside home state or country as yet.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Since 2008 number of students appointed as School Teachers through SSC Examination is 6.

29. Student progression:

Student progression (2008-2013)	Against % enrolled
UG to PG	50%
Employed • Campus selection	-----



• Other than campus recruitment	35%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities:

a) Library:

- i) **Central Library:** 975 books
- ii) **Departmental Library:** (2013-2014): 253 books.

b) Internet facility for staff & Students is provided by the Institution

c) **Class rooms with ICT facility:** Two ICT enabled e-classrooms adjoining the auditorium are used by the department as and when necessary.

d) **Laboratories:** NA.

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	28	2	5
2011-12	38	3	5
2012-13	50	0	6
2013-14	64	9	2
2014-15	33	0	5

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Please see sl.no.10

33. Teaching methods adopted to improve student learning: i) Periodical Tests ii) Library Classes iii) Tutorials iv) Group Discussions v) Group Projects vi) Question Answer Sessions vii) Remedial Classes viii) Counseling

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: "Teaching English: A Workshop" was an academic endeavour of the department with a definite social purpose. The workshop held on 15.01.2014 offered the students a perspective of choosing English as a career option. Also a



philanthropic attempt was made to promote elemental English among the underprivileged children of the society through donation of books to the children of Siddharth United Social Welfare Mission.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Enthusiastic participation in making of the wall magazines, 'Fortnightly Yours' and 'Montage'.• Publication of the annual journal 'Ripples' in cooperation with the alumni members.• Annual awards by the faculty to deserving candidates for quality results in the University Examinations.• Recent publications of books and journals as new acquisitions making the departmental library updated.
Weakness	<ul style="list-style-type: none">• Since most of the students come from the city outskirts and with Bengali medium background, the inability to grasp and express themselves in a foreign language is acute.• Due to poor economic conditions certain students absent themselves from classes in order to earn from part-time jobs.
Opportunities	<ul style="list-style-type: none">• Teaching as a profession.• To nurture creative and critical pursuits in the form of contributions in departmental magazines, wall magazines.• Opportunities provided to express and exchange independent thinking and inspiration provided to perform social work.
Challenges	<ul style="list-style-type: none">• Teaching English to students who come primarily from a lower-middle class section of the society and who are mostly first generation learners. Students from rural areas who have to compete with students from Colleges located in urban areas• To make students familiar and adapt with frequent and abrupt changes in the syllabi formulated by the Board of Studies.
Future plans	<ul style="list-style-type: none">• Language Development Class.• Linguistic Laboratory.• To begin Communicative English Course.



DEPARTMENT OF HISTORY

“Those who do not learn History are doomed to repeat it”

– George Santayana

1. **Name of the department:** History
2. **Year of Establishment:** i) 1964 (General course)
ii) 1996 (Honours course)
3. **Names of Programmes /Courses offered (UG, PG, M. Phil., PhD, Integrated Masters; Integrated Ph.D. etc.) :** Under Graduate- B.A. in History (Honours and General)
4. **Names of Interdisciplinary courses and the departments/units involved:** We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/semester/choice based credit system (programme wise):** UG courses - Annual examination based system (Honours & General)
6. **Participation of the department in the courses offered by other departments:** Nil.
7. **Courses in collaboration with other universities, Industries, foreign institutions, etc.:** None
8. **Details of courses/programmes discontinued (if any) with reasons:** No courses were discontinued.
9. **Number of teaching posts:**

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	02	02

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D. / M.Phil. etc.):**

Faculty name	Qualification	Designation	Specialization	Experience
Dr. Ritu Mathur (Mitra)	M.A., B.Ed., M.Phil, Ph.D.	Reader/ Associate Professor	Newspapers of Bengal & Modern Europe	16 years
Laboni Sarkar	M.A., M.Phil.	Assistant Professor	Medieval Indian History	5 years
Debmalya Khuntia	M.A., B.Ed., Ph.D. (Registered)	Contractual Whole Time Teacher	Medieval India & Student Movement in Bengal	14 years



Tanusree Basu Saha	M.A.	Part Time Teacher	Ancient Indian History	16 years
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11. List of senior visiting faculty: Dr. Abhijit Roy, Senior Ex-Professor of our Department

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: No temporary faculty is involved.

13. Student-Teacher Ratio(programme-wise):

Session	Student: teacher (Hons-1st, 2 nd and 3rd year students)	Student: teacher (General- 1st, 2 nd and 3rd year students)
2008-2009	20:1	308:1
2009-2010	20:1	338:1
2010-2011	19:1	341:1
2011-2012	20:1	342:1
2012-2013	18:1	348:1
2013-2014	18:1	348:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the Department. However we get desired support as and when necessary from the College administration.

15. Qualifications of teaching faculty with D.Sc/D.Litt/ Ph.D/M.Phil/PG: Please see sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

Name	Category	Title	Sanctioned Authority	Amount Sanctioned
Dr. Ritu Mathur(Mitra)	National	The Emergence of the New Man: A Study of Contemporary Indian Soaps and the Changing Sensibilities of Middle class Women	U.G.C.	3.0 Lakh

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: None



- 18. Research Centre/ facility recognized by the University:** There is no such facility offered by the university, but if any teacher, individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty

Sl. No.	Title with page no.	Book/Monograph/ Journal Proceedings /Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publicat -ion	Single/ Co- author
Dr. Ritu Mathur (Mitra)					
1	The PurnaSwaraj Resolution(31 December, 1929): A Case Study in Press and Public Opinion in Contemporary Bengal , pp 57. to 63	Article in The Calcutta Historical Journal, Vol. XXVIII, No. 2, July-December 2008	K. P. Bagchi & Co., Kolkata for Department of History, University of Calcutta ISSN: 0254-9794	2008	Single
2	SambadikBipan Chandra Pal, Pages 116 to 123	Article in Tathyasutra	Tapashi Publishing and Printing House, Kolkata	2008	Single
3	Newspaper: Myth and Reality, pp. 78 to 81	Article in Proceedings of UGC sponsored International Conference, Dept. of History & Dept. of Journalism and	Mrinalini DattaMahavi dyapith, Kolkata	2009	Single



Mrinalini Datta Mahavidyalaya

		MassCommunication, Mrinalini DattaMahavidyalaya			
4	The Left Alternative and the Communist Press in Bengal, 1930- 1938, pp. 87 to 98	Article in The Journal of Social Studies, No.124, October-December 2009	ArunaPrakash an, Kolkata ISBN 978-81 -908622-1-9	2009	Single
5	About Three Regional Novels	Book	TandritaBhad uri for Rachayita, Kolkata ISBN 978- 93-82549-03- 1	2009	Single
6	The Indian Nation in Making: Tagore's View and Vision, pp. 73 to 81	Chapter in book Rethinking of Tagore's Views on Society, Development and Environment	MrinaliniDatt aMahavidyalaya ith, Kolkata ISSN 2277- 4718	2014	Single
7	In the Event of Gandhi's Death in 1944: Some Confidential Letters, pp. 210 to 214	Article in Annual Journal 2013-14	Mahasveta Devi Charitable Trust, Kolkata Peer reviewed journal	2014	Single



8	Tuzuk-i- Baburi(part 1)	Article(Translation) in Bartika	Centre for Social Studies, Dhaka Peer reviewed journal	2014	Co-Author
9	The ChipkoAndolan: A Study in Coexistence with Trees pp. 154 to 159	Article in Proceedings, UGC sponsored National Conference on Biodiversity: Inter relationship between Flora, Fauna and Human	MrinaliniDattaMahavidyalapith ISBN 978-81-929410-0-	2014	Single
Laboni Sarkar					
1	Shodosh shaptadash Shatoker Vaishnava Pada Sahitye Banglar Nari Samaj, pp. 44-50	Article	Annual Journal Mrinalini Datta Mahavidyalapith ISSN-2277-4718	2014	Single
Debmalya Khuntia					
1	Ouponibeshik Banglay Swadeshi Shilper Avimukh: Bigyapaner Bhasay	Article Annual Journal	Mrinalini Datta Mahavidyalapith, Birati, Kol-51	2008	Single
2	Paschimbanger Kichu Samajik Andolone	Article	Paschimbanga Itihas	2009	Single



	Chatra: 54-R Trambhara Briddhi Theke 61-R Khadya andolon	Itihas Anusandhan	Samsad, Kolkata, tapashi Publishing and printing House, Kolkata		
3	Sanbad Patrer Jagate Nazrul: Ekti Aitihashik Mullyan	Proceeding of UGC sponsored International Conference	Deptt. of History & Deptt. of Journalism and Mass Communicati on, Mrinalini Datta Mahavidyapit h, Kol-51	2009	Single
4	Swadhinatar Prakkale Banglar rajniti	Article Annual Journal	Mrinalini Datta Mahavidyapit h, Birati, Kol-51	2010	Single
Tanusree Bose (Saha)					
1	Matrika Devir Utpatti O Bikash	Article Jagriti (Departmental Magazine),	Mrinalini Datta Mahavidyapit h, Birati, Kol-51	2008	Single

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editor Boards :

Name of the Teacher	Membership
Dr. Ritu Mathur (Mitra)	Indian History Congress, Paschimbanga Itihas Samsad, Bongiya Sahitya Parishad
Laboni Sarkar	Indian History Congress, Paschimbanga Itihas Samsad, Bongiya Sahitya Parishad
Debmalya Khuntia	Paschimbanga Itihas Samsad, Bongiya Sahitya Parishad

Tanusree Basu Saha

Paschimbanga Itihas Samsad



22. Student projects:

a) Percentage of students who have done in-house projects including interdepartmental/programme: NA

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: NA

23. Awards/Recognitions received by faculty and students:

(i) 1st Prize awarded to students, participating in district level Youth Parliament and Quiz Competition, 2008-09, conducted by Ministry of Parliamentary Affairs, West Bengal

(ii) Certificate of recognition awarded to Dr. Ritu Mathur (Mitra), as teacher-in-charge of the district level team from College for the above.

(iii) A certificate of High Commendation was given to student Soumya Das at the State Level Youth Parliament competition, 2009 organised by the Department of Parliamentary Affairs

(iv) Certificate of recognition awarded to Debmalya Khuntia as Active NSS Programme Officer, 2012-13.

24. List of eminent academicians and scientists/visitors to the department:
International Conference:

i) Prof. Muntassir Mamoon, Dept of History, Dhaka



- University, Bangladesh
- ii) Dr. SoumitraSekhar, Assoc. Prof, Dept of Bangla, Dhaka University, Bangladesh
- iii) SohrabHasan , Assoc. Editor, *The Daily Jugantar*
- iv) Swati Bhattacharya, Senior Editor, *AnandabazarPatrika*, Kolkata
- v) Prof. Susnata Das, Dept. of History, Rabindra Bharati University
- vi) AnjanBasu, Executive Editor, *Sambad Pratidin*, Kolkat
- vii) SumitMitra, Senior Journalist
- viii) Prof. Ashis Kumar Das, Dept. of History, Rabindra Bharati University, Kolkata
- ix) Prof. Amitabha Chatterjee, Dept of History, Panchokot Mahavidyalay, Purulia, W.B.
- x) Prof.ManjuChattapadhyay, President, Paschim Banga Itihas Samsad

25. Seminars/Conferences/Work - shops organized & the source of funding:

a) National-0 b) International-1

Event	Title of the event	Resource Person(s)	Date	Funding Agency
International Conference	“Perspectives of the Press: From 19 th Century to the Present”.	Muntassir Mamoon, Dr. Soumitra Sekhar, Dhaka University, Bangladesh. Sohrab Hasan , Assoc. Editor, The Daily Juganta. Swati Bhattacharya, Senior Editor, Anandabazar Patrika, Kolkata Prof. Susnata Das, Rabindra Bharati University Anjan Basu, Executive Editor, Sambad Pratidin, Kolkata Sumit Mitra, Senior Journalist Prof. Ashis Kumar Das, RabindraBharati University, Kolkata Prof. Amitabha Chatterjee, Purulia, W.B. Prof Manju Chattapadhyay, President,	06.03.2009 & 07.03.2009.	UGC



		Paschim Banga Itihas Samsad.		
Special Lecture	Historical Debate on the Original Homeland of the Aryans	Prof. Indranil Chatterjee, Asst. Professor, Brahmananda Keshab Chandra College	09.09.2014	College
Documentary show	Life and Works of Shakespeare: A Personal documentary.	Dr. Ritu Mathur(Mitra), Deptt. Of History, Collaboration with English Department	16.12.2014	College
Documentary show	"Iqbal" An award winning inspirational film		23.06.2015	College
Workshop	Communication, Consumerism and Employability	Department of Sociology and English	29.06.2015	College
Extension Lecture	French Revolution	Dr. Ritu Mathur (Mitra)	17.07.2015	College
Documentary show	Hitler: A Career		21.09.2015	College
Documentary show	Archeological Excavation at Mohenjodaro		07.10.2015	College
Workshop	Women and Legal Affairs	Women Cell, Mrinalini Datta Mahavidyalapith	13.10.2015	College
Special Lectures	Comprehending Environmental History From Ancient Period to the Colonial Period	Dr. Sahara Ahmed, Asst. Professor, Rabindra Bharati University	14.10.2015	College
Extension Lecture	Movements of Bengal :Chuar, Sanyasi, Titumir and Santhal Revolts	Laboni Sarkar		College
Exhibition	Unforgettable 1940s	Department of History and Political Science	07.12.2015	College
Extension Lecture	Cold War	Dr. Anjana Ghosh	22.12.2015	College

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
	2009-10	1 st	168	24	12	12	100.0



B.A. (Hons.)		2 nd	33	33	13	20	100.0
		3 rd	23	23	14	9	86.0
		1 st	192	30	19	11	96.5
	2010-11	2 nd	20	20	7	13	94.1
		3 rd	28	28	9	19	100.0
		1 st	195	40	21	19	94.8
	2011-12	2 nd	25	25	14	11	100.0
		3 rd	16	16	6	10	93.7
		1 st	250	40	19	21	100.0
	2012-13	2 nd	25	25	11	14	95.4
		3 rd	10	10	4	6	100.0
		1 st	146	19	9	10	100.0
	2013-14	2 nd	36	36	18	18	97.1
		3 rd	21	21	9	12	89.4
		1 st	189	21	6	15	100
	2014-15	2 nd	15	15	8	7	100
		3 rd	34	34	16	18	74.19

27. Diversity of Students: At present there are no students from other states or outside India in the department but in the academic session 2008-09, there were 2 students from Bangladesh in the General stream.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

Since 2008 number of students appointed as-

- (i) School teachers (SSC Examination) = 4
- (ii) School teachers (TET Examination) = 1
- (iii) Defence Services = 2
- (iv) Central Govt. = 3
- (v) State Govt. = 4
- (vi) Private Sectors = 17

29. Student progression:



Student progression(since 2008)	Against % enrolled
UG to PG	97%
PG to M.Phil.	
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed	
• Campus selection	-----
• Other than campus recruitment	30%
Entrepreneurship/Self-employment	60%

30. Details of Infrastructural facilities:

a) Library: i) Departmental Library: 699 books

ii) Central Library: 2334 books

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: NA

31. Number of students receiving financial assistance from College, university, Government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	32	7	18
2011-12	34	0	18
2012-13	50	0	13
2013-14	82	12	19
2014-15	38	0	21

32. Details on student enrichment programs (special lectures/workshops/Seminar) with external experts: Please see sl. no. 25

33. Teaching methods adopted to improve student learning:



<ul style="list-style-type: none">• Educational tour• Wall Magazine• Maps & Globe• Departmental Journal• Periodical Class Tests• Library Classes• Tutorials• Group Discussions• Counselling	<ul style="list-style-type: none">• Question Answer Sessions• Remedial Classes for Weaker Students• Academic Calendar• Display of marks obtained and percentage of Attendance on Notice Board• Guardians' Meet
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34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- In order to create socio-political awareness among the students Dr. Ritu Mathur (Mitra) took a delegation of students to the West Bengal State Legislative Assembly when it was in session in 2009.
- During the opening ceremony of the Golden Jubilee Celebration of the College a procession was organized by the students and teachers in the local area to promote educational awareness among local people.
- A seminar on women health awareness was organized by the Women's Cell and Seminar sub-committee in which most of the Honours and General students of the department participated.
- A blood donation camp was organized during the closing ceremony of the Golden Jubilee Celebrations in College. All the Honours students of the department donated blood.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Popular subject among students of Arts General stream. Huge enrolment of students.• Big demand for the subject for appearing in School Service, College Service, West Bengal Civil Service examinations• Emphasis on strengthening patriotism and inculcating good values• Departmental library containing almost 700 books. Two books are issued to the first, second and third year Honours students every week on a regular basis• Publication of departmental journal 'Jagriti'• Wall magazine 'Historia'• ICT facility.
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	<ul style="list-style-type: none"> • Use of maps, globes, timelines etc • Counselling of students at the time of admission • Special attention to weak and needy students • Well-disciplined students and exchange of ideas and notes between the first, second and third year History Honours students • Guardian-Teachers Meet
Weakness	<ul style="list-style-type: none"> • Syllabus prepared by the University stresses on essay type answers and rote memory of the students. • Students from financially weak homes do not attend class or drop out to earn a living. • Some female students who live in the interior areas where transport is not well developed do not come to class regularly
Opportunities	<ul style="list-style-type: none"> • It is possible to ensure a good career for bright students by guiding them to appear for SSC/SLET/WBCS Examinations. • Freedom to purchase more books for the Library as per the need of students • Opportunity to the faculty to attend Refresher courses to keep them abreast of the latest research work in the subject • Encouragement by the College authority to organize International/National Conferences/Seminars/Workshops beneficial to all participants including the faculty and students of this College and as well as other Colleges/universities in the state and the country. • Teaching in a College which caters to the rural and semi-urban youth is an opportunity in itself to serve and uplift the weaker sections of the society irrespective of class, creed, religion or gender.
Challenges	<ul style="list-style-type: none"> • It is not enough for students to have a good knowledge of historical facts and interpretations. Since 90% of the answers are essay types they need to develop good writing skills also. • To complete the vast History syllabus in very limited time especially in the case of 3rd year Honours students who have 4 papers
Future plans	<ul style="list-style-type: none"> • Travel and Tourism Workshop • Projects on Environmental History • Multidisciplinary Seminars/Conferences • Inter Department Quiz Competition on History • Setting up a Museum on Historical Artefacts as was once planned but the idea was dropped due to lack of security in the College • To encourage the students and the alumni of the Department to serve the society by teaching History to the poor children in the locality



DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

*“What you see is news,
What you know is background,
What you feel is opinion.”*

1. **Name of the department:** Journalism and Mass Communication
2. **Year of Establishment:** i) 2003 (General)
ii) 2004 (Honours)
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG- B.A. in Honours and General
4. **Names of Interdisciplinary courses and the departments/units involved:** We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/ semester/choice based credit system (programme wise):** UG courses - Annual examination based system (Honours and General)
6. **Participation of the department in the courses offered by other departments:** Nil.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** None
8. **Details of courses/programmes discontinued (if any) with reasons:** None
9. **Number of Teaching posts:**

Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	01	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):**

Name	Qualification	Designation	Specialization	No. of Years of Experience
Nandini Chakraborty	M. A.	Assistant Professor	Human Rights, Criminal Justice, Media & Environment,	5 years



Mili Chakraborty	M.A	Contractual whole time teacher	Sports and film	9 years
Satarupa Santra	M.A	Contractual whole time teacher	Advertisement and film	9 years

11. List of senior visiting faculty:

Panchanan Chatterjee	2007-2009	Associate Professor, Political Science
Anjana Ghosh	2008-2010	Associate Professor, Political Science
Sabyasachi Chatterjee	2008-2013	Expert on Visual Arts

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Name of Teacher	Duration	% of Lectures Delivered
Ravi Shankar Srivastava	2010-11	12%
Raja Biswas	2010-11	0.2%
Ravi Shankar Srivastava	2011-15	12%

13. Student -Teacher Ratio (programme wise):

Programme	Academic session						
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Honours	9:1	5:1	6:1	8:1	6:1	9:1	4:1
General	40:1	50:1	42:1	40:1	35:1	38:1	32:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as when necessary from College



administration.

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:** Please see sl.no. 10
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre /facility recognized by the University :** There is no such facility offered by the university, but if any individual teacher, or in collaboration, wants to pursue any research work, the College provides the required support.
19. **Publications:** a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/ Journal Proceedings /Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Nandini Chakraborty					
1	Hindi Serialer Mega Haal Haqikat	Pratiruti (quarterly newspaper)	--	2008	Single
2	Jyotisher Berajale Media	Samay Ekhan (Monthly Magazine)	--	2008	Single
3	Bharatiya Narir Adhikar Samprotic Gati-Prakriti	Samay Ekhan (Monthly Magazine)	--	2008	Single
4	Reality T.V. Show er Real Vision	Pratiruti (quarterly newspaper)	--	2008	Single
5	Nari Jakhan Krishak	Pratiruti (quarterly newspaper)	--	2008	Single
6	Chitra Sambadikatar Itibritta	Samay Ekhan (Monthly Magazine)	--	2009	Single



7	Sambadik Gandhiji	Samay Ekhan (Monthly Magazine)	--	2009	Single
8	Sampadak Rabindranath	Athei Dharitri (Magazine)	--	2011	Single
9	Radio Motivator the of Development Process	Conference Proceeding	ISBN 978-81-909990-3-8	2010	Single
10	Radio Motivator the of Development Process (in Indian Context)	Chapter, depart Communication, role of Media	ISBN-978-93-81669-006	2012	Single
11	Journalist Ethics and Objectivity and Freedom of Press	Chapter, Issues of Journalistic Ethics and Freedom in Contemporary age of digital Media	ISBN-81-86263-02-4	2012	Single
12	Role of Police in Juvenile Justice System in INDIA	Annual Journal Mrinalini Datta Mahavidyalapith	ISSN-2277-4718	2012	Single
13	Rights of Women in world Perspective	Article base. Com	--	2013	Single
14	Environmental Journalism	Article base. Com	--	2013	Single
15	Role of Green Journalism in Bio-Diversity	Proceedings		2014	Single
16	Juvenile Delinquency and audio-visual Media Media	Annual Journal Mrinalini Datta Mahavidyalapith	ISSN-2277-4718	2014	Single
17	Socia medias sources of News	Proceedings of 103 rd Orientation,	--	2014	Single



		UGC,ASC,CU			
Mili Chakraborty					
1	Vernacular Press Act o Bharatiya Sambadpatra Swadhinata	Conference Proceedings	-	2009	Single
2	Tripurare Rabindranath	Annual Journal Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2011-12	Single
3	Banglar Nabojagorane Sambadpatra	Annual Journal Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2013-14	Single
Satarupa Santra					
1	Rituporna Ghosh Bharatiya Chalchitrer uttaradhunik nirmaner ek ananyo Pathikrit	Annual Journal Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2013-14	Co-Author (Dr. Anjan Ghosh)

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Nandini Chakraborty

Editorial Board: i) Issues of journalistic ethics and freedom in the contemporary age of digital media.

ii) Annual Journal, Mrinalini data Mahavidyapith, 2013-14

Mili Chakraborty:

i) Proceedings of international conference

Satarupa Santra:

i) Proceedings of international conference

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme : 100% (as per

syllabus).they prepare projects on social issues, women and child issues, film, players, folk media ,national and international affairs etc.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NA

23. Awards / Recognitions received by faculty and students :

i) 3 awards for Best Performance in Mock Parliament and Quiz Contest by the Ministry of Parliamentary Affairs, Govt of W.B. in Jan, 2011

ii) One male student of our department got “Kabi Somman” from a cultural association in 2015.

iii) One female student of our department selected in ZEE India”s SAREGAMAPA competition in 2015



24. List of eminent academicians and scientists / visitors to the department :

Eminent Academicians and media persons who visited Department since 2010:

Name of the External Experts	Date/ Duration
Sri Bappa Sen ,Director, Documentary Maker	10 May, 2010
Sri Soumya Chowdhury Executive Officer jalsha movies	May, 2010
Prof Pallab Mukhopadhyia Assistant professor , WBSU	6 February,



	2013
Sri Asoke Viswanathan Faculty,WBSU,SRFTI, Short Film Maker ,Director	12 February, 2013
Dr Anjana Ghosh, Associate Prof,H.O.D.Dept of Political science,MDM	30 January, 2015
Sree Dheeman Dasgupta, Film Editor, Author, Script-Writer	February, 2015
Sri Anirban Basu Roy Chowdhury,Asst Prof ,H.OD, journalism Derojio memorial College,former reporter of A.I.R,Radio anchor	March, 2015

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National- 0 b) International- 1:

Event	Title of the event	Resource Person	Date/ Duration	Funding Agency
International Seminar Jointly with Dept. of History, MDM	‘Perspective of Press:19 th Century to the Present’	Prof. Sachhidananda Joshi, V.C., Khushabhau Thakre Journalism University, Prof.(Dr.) Tapati basu, HOD, Dept of JOMC, Calcutta University, Asim Kumar Mitra, Ex-Member, Press Council of India	6, 7 March 2009	UGC
Workshop	Workshop on documentary making	Sri Bappa Sen ,Director, Documentary Maker	10 May,2010	College
Workshop	Workshop on documentary making	Sri Soumya Chowdhury Executive Officer, Jalsha Movies	May, 2010	College
Documentary show	Documentary show (docu	SANJOG 2010	May, 2010	College



	films made by in-house students)			
Special Lecture	Impact of literature and Tagore songs on Bengali cinema	Prof Pallab Mukhopadhyay, Assistant professor, WBSU	6 February, 2013	College
Special Lecture	Script to screen (in documentary making)	Sri Asoke Viswanathan Faculty, WBSU, SRFTI, Short Film Maker , Director.	12 February, 2013	College
Documentary show	Documentary show (docu films made by in-house students)	SANJOG II (documentary show)	12 February, 2013	College
Extension Lecture	Foreign policy of India, an evaluation	Dr Anjana Ghosh, Associate Professor, HOD, Department of Political Science, MDM	30 January, 2015	College
Extension Lecture	Literary language vs language of film	Sree Dheeman Dasgupta, Film Editor, Author, Script- Writer	February, 2015	College
Extension Lecture	Writing for radio in practical field	Sri Anirban Basu Roy Chowdhury, Assistant Professor ,HOD, Dept. Of Journalism, Derozio Memorial College, and former reporter of A.I.R, Radio anchor	March, 2015	

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
	2009-10	1 st	169	18	9	9	93.7



B.A. (Hons.)	2010-11	2 nd	27	27	9	18	96.3
		3 rd	19	19	9	10	89.0
		1 st	186	20	6	14	94.7
	2011-12	2 nd	14	14	6	8	100.0
		3 rd	26	26	7	19	96.2
		1 st	167	24	11	13	95.6
	2012-13	2 nd	17	17	5	12	100.0
		3 rd	10	10	4	6	100.0
		1 st	186	19	9	10	100.0
	2013-14	2 nd	20	20	9	11	100.0
		3 rd	17	17	5	12	94.1
		1 st	187	22	7	15	100.0
	2014-15	2 nd	15	15	7	8	100.0
		3 rd	19	19	8	11	88.8
		1 st	246	24	9	15	100
		2 nd	18	18	6	12	100
		3 rd	8	8	3	5	87.5

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Journalism and mass communication(hons),	99.99%	---	0.1%(from Bangladesh)
Journalism and mass communication(general)	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: 10% in Govt. service

29. Student progression:

Student progression(since 2008)	Against % enrolled
UG to PG	75%



Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	10%
Entrepreneurship/Self-employment	50%

30. Details of Infrastructural facilities:

a) Library

- i) Central library with 150 books
- ii) Departmental library with 130 books
- iii) CDs on various feature films and documentary films

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories

- i) AC Editing room
- ii) Editing set-up
- iii) CCD Camera with related equipment
- iv) HD still Camera
- v) Television set
- vi) DVD Players
- vii) Day light
- viii) Boom or microphones
- ix) Computer sets
- x) Speakers
- xi) Printers

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	47	0	14



2011-12	41	0	17
2012-13	34	0	0
2013-14	46	11	5
2014-15	45	0	3

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Please see sl.no. 24

33. Teaching methods adopted to improve student learning:

- i) Quiz, Debate Group discussion
- ii) Departmental seminar by the students (based on their syllabus) and by the Alumni
- iii) Remedial classes,
- iv) Regular Class Test
- v) Special Classes
- vi) Wall magazine
- vii) Exhibition
- viii) Library classes
- ix) Short films, documentary films

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- i) Students actively participated in blood donation camp
- ii) Attended various campaigns organised by NSS unit of the College
- iii) Involved in each and every function and occasion in the College as cub reporter and professional photographer.
- iv) Attended national seminars on juvenile delinquency in India (in Derozio memorial College), recent trend in print journalism (Surendranath College), recent changes in print journalism (R.B.C College)
- v) Published wall magazines on various topics
- vi) Participated in exhibition on making of newspapers (22 slides); women empowerment in silver screen (12 slides) ;history of typography (3 slides)
- vii) Each and every year they make projects on media related



topics

- viii) Students(of final year), make documentary films on social awareness, backward classes of the society, women empowerment, physically handicapped people ,child labour and so on.

35. SWOC analysis of the department and Future plans

Strength	<ul style="list-style-type: none">• Irrespective of one full time faculty in position, but the dedication of all faculty members are responsible for successful running of general and honours courses.• Cordial relationship between students and teachers• Regular classes and class tests held• Proper environment for education• Close interaction with the students and identifying individual capacity of our students.• Based on assessed information we formulate our methodologies.• This consequently enables us to complete our assignments on time.• We also encourage innovative thinking in our students• Regular dedicated teachers much involved in their departmental activities• Remedial classes for slow learners• Additional project work for advanced learners
Weakness	<ul style="list-style-type: none">• Only one substantive post is available for the department.• Limited scope for outdoor teaching and practical classes.• Laboratory Technician is required for proper guidance of the students
Opportunities	<ul style="list-style-type: none">• Journalism is concerned with collection and dissemination of news through both the print and electronic media. This involves works like reporting, writing, editing, photographing, broadcasting or cable casting news items.• Inclusion of Electronic journalism such as Radio Television and the Web.• In the web, skilled people are required to maintain sites by web



	<p>newspapers and popular newspapers and magazines that have their own web editions.</p> <ul style="list-style-type: none">• In electronic journalism one can be a reporter, writer, editor, researcher, correspondent and anchor. journalism involves works o the editors, reporters, columnists, correspondents etc.
Challenges	<ul style="list-style-type: none">• Teaching new skills and techniques.• Providing required equipment and software to students.• Keeping up with a rapidly changing field of journalism.• Determining the aptitudes of our students and preparing them as journalists of tomorrow
Future plans	<ul style="list-style-type: none">• To increase books and journals in departmental library• Conduct national seminar and Workshops• To introduce M.A. in Journalism and Mass Communication• To introduce Television Journalism and Web Journalism Course• To introduce digital photography courses



DEPARTMENT OF PHILOSOPHY

“I think therefore I am”- Rene Descartes

1. **Name of the Department:** Philosophy
2. **Year of Establishment:** i) 1964 (General Course)
ii) 1995 (Honours Course)
3. **Name of Programmes / Courses offered:** UG in Philosophy (Honours and General)
4. **Name of Interdisciplinary courses and the departments / units involved:** We do not have provision for any interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual / Semester / Choice based credit system (Programme-wise):** Undergraduate courses - Annual examination based system (Honours & General)
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :**
8. **Details of courses /programmes discontinued (if any) with reasons:** None
9. **Number of Teaching Posts:** :

Teaching Post	Sanctioned	Filled
Associate Professor	03	03
Assistant Professor	00	00

10. Faculty profile with name , qualification, designation, specialisation :

Name	Qualification	Designation	Specialisation	Experience (years)
Dr. Shampa Bhattacharya (Bagchi)	M.Phil, Ph.D,	Associate Professor	Philosophy of Mind	19
Dr. Shampa Das (Mondal)	M.Phil, Ph.D, Diploma in Psychotherapy	Associate Professor	Philosophy of Language, Psychotherapy and Counselling	17
Dr. Piyali Ghosh Dastider	M.Phil, Ph.D, Diploma in Psychotherapy	Associate Professor	Nyaya Philosophy, Adolescence, family and Corporate	19

			Counselling.	
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11. List of senior visiting faculty: None

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:

Name of the Teacher	Duration of Teaching	Percentage of Lectures (Hons & General)
Moumita Bhattacharya	20.9.2011 – 31.12.2011	15%
Chakita Mukherjee	1.11.2011 – 16.12.2011	7%

13. Student – Teacher Ratio: :

Year	Hons.	General
2009-10	26:1	185:1
2010-11	24:1	203:1
2011-12	20:1	168:1
2012-13	27:1	208:1
2013-14	18:1	180:1
2014-15	11:1	137:1



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as and when necessary from the College administration.



15. **Qualification of teaching faculty with DSc / D. Litt / Ph.D / M.Phil / PG:**
Please see sl. no. 10

16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received:** In the last five years one UGC-sponsored Minor Research project has been completed.

17. **Departmental projects funding by DST-FIST, UGC,DBT, ICSSR etc., and total grant received:** None

18. **Research centre / facility recognised by the University:** There is no such facility offered by the university, but if any teacher individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. **Publications:** a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Dr. Shampa Bhattacharya Bagchi					
1	Voluntary Euthanasia: Is it morally permissible. pp.114-120	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN No.-2277-4718	2012	Single
2	Searle's View of Mental Causation: Some Reflections. pp.132-143	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN No.-2277-4718	2014	Single
Dr. Piyali Ghosh Dastidar					
1	Nishkam Karma : Prasanga Gita	Annual Journal, Mrinalini Datta Mahavidyapith	Mrinalini Datta Mahavidyapith	2010	Single
2	Jain Grihasthe Jibane Achar Sanhita. pp.105-113	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2012	Single
3	Jagat Parabare Mankumari :	Tathya Sutra	Tapasi Ray Chowdhury.	2012	Single



	Prasanga Sisu Kabita		ISSN-2273-5922		
4	Anxiety Disorder: Generalised Anxiety Disorder and panic Disorder	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2014	Single

20. **Area of consultancy and income generated:** Dr. Piyali Ghosh Dastidar, is voluntarily involved in student counselling in collaboration with Centre for Counselling Services and Studies in Self-Development, Jadavpur University.

21. **Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards :** None

22. **Student Project:**

(a) **Percentage of students who have done in-house projects including inter-departmental programme:** NA

(b) **Percentage of students placed for projects in organisations outside the institution i.e. in Research Laboratories / Industry / other agencies:** None

23. **Awards / Recognitions received by faculty and Students :** i) Puja Rudra, one of our students awarded in Panel discussion on 'Views of Swami Vivekanada' during the Golden Jubilee celebration of our College in 2014. She was also awarded 'Udayan Shalini' fellowship for Girls of College level in 2011-12.

24. **List of eminent academicians and scientist:** Please see sl. no. 25

25. **Seminars / conferences / workshops organised and the source of funding :**

Event	Title of the event	Resource person	Date	Funding Agency
Workshop	Counselling on stress management	Dr. Madhabendra Nath Mitra, Retired Professor, Dept. Of Philosophy, Jadavpur University. Dr. Soumitra Basu, Professor, Dept. Of Philosophy,	25.9.2008	College



		Jadavpur University		
Special lecture	Suicidal Tendency in Young Generation	Dr. Dikshit Gupta, Retired Professor, Dept. Of Philosophy, Calcutta University.	24.12.2009	College
Special lecture	Human Rights: Ethical Approach	Dr. Kumar Mitra, Professor, Dept. Of Philosophy, Rabindra Bharati University	03.09.2011	College
Special lecture	<i>Charaksamhita</i>	Dr. Ratna Datta Sharma , Professor, Dept. Of Philosophy, Jadavpur University	13.12.2012	College
Special lecture	Certain Basic Concepts of Veda and Upanisad	Dr. Sabita Samanta, Head, Department of Philosophy, West Bengal State University	20.09.2013	College
Special lecture	Rawls: Political Liberty and Internal Justice	Dr. Aditi Dasgupta, Professor, Department of Philosophy, West Bengal State University	02.09.2014	College
Special lecture	Feminist Philosophy: Opening the Pandora's Box	Dr. Atreyee Mukherjee, Professor, Department of Philosophy, West Bengal State University	02.09.2014	College
Workshop	Stress in Youth	Dr. Madhabendranath Mitra and counsellors from National School of	6.01.2015	College



		Counselling and Promotion of Wellbeing, West Bengal		
Special Lecture	Environmental Ethics	Dr. Rama Chakrabarty, Retd. Professor, Department of Philosophy, University of Calcutta.	08.10.2015	College

26. Student profile programme / course-wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1st	194	29	6	23	96.3
		2nd	25	25	0	25	100.0
		3rd	24	24	6	18	100.0
	2010-11	1st	190	32	8	24	100.0
		2nd	18	18	2	16	100.0
		3rd	20	20	0	20	100.0
	2011-12	1st	216	37	11	26	97.2
		2nd	25	25	5	20	100.0
		3rd	17	17	2	15	88.2
	2012-13	1st	204	37	7	30	94.2
		2nd	25	25	7	18	100.0
		3rd	20	20	4	16	95.0
	2013-14	1st	102	16	4	12	71.4
		2nd	20	20	3	17	100.0
		3rd	16	16	6	10	100.0
	2014-15	1st	175	14	3	11	100
		2nd	10	10	2	8	80
		3rd	17	17	2	15	82.35

27. Diversity of students: 100% students from the same state.



28. How many students have cleared National and State competitive examinations such as NET, SLET, GATE, Civil Services, Defence Services etc.: In the last five years some of our students cleared the following examinations:

- School Service commission (SSC) examination (5),
- Airport Authority of India staff recruitment examination (1)
- Defence Services (2).

29. Student progression against percentage enrolled:

Student Progression since 2008	Against percentage enrolled
UG to PG	60%
Employed :	
Campus Selection	--
Other than campus selection	15%
Entrepreneurship / self-employment	10%

30. Details of Infrastructural facilities -

- a) Central Library: 2579 books on philosophy.
- b) Internet facilities for staff and students: Yes
- (c) Classroom with ICT facility: Yes
- (d) Laboratories: Not Applicable

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Aassistance		
	Govt	Private	College
2010-11	5	0	1
2011-12	3	0	4
2012-13	4	0	4
2013-14	1	0	0
2014-15	5	0	1

32. Details on student enrichment programme: Special lectures, workshops, Seminars are arranged for student enrichment: Please refer to sl. no. 25.

33. Teaching methods adopted to improve student learning:

- i) Lecture method
- ii) Group discussion



iii) Seminars and special lectures.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- i) Participation of the faculty members and students in the career- awareness programme organised by the Career Counselling cell in 2012-13 and in a one- day workshop on self -defence in women on 08.02.2014
- ii) Participation of the faculty members and students in the activities of NSS like free screening of Thalassamia, Blood donation, Fire prevention techniques and special lectures on women health related issues.

35. SWOC analysis of the department and Future Plans :

Strength	<ul style="list-style-type: none">• Two of our faculty members, Dr. Shampa Das (Mondol) and Dr. Piyali Ghosh Dastidar, are psychotherapists and counsellors.• Organize regular special lecture programmes by eminent academicians.• Active participation of the students in Departmental activities.
Weakness	<ul style="list-style-type: none">• Since most of the students are first generation learners, it is difficult for them to grasp the subject.• Due to weak economic background the students face difficulties to continue their educational expenses and so they have to engage themselves in part time jobs during the College hours.
Opportunities	<ul style="list-style-type: none">• Opportunities for competitive examinations like School Service Commission (SSC), Public Service Commission (PSC), Banking Service Commission (BSC), Railway Recruitment Board Examination (RRB), Civil Service Examination• Scope for joining in courses like Psychotherapy and Counselling.
Challenges	<ul style="list-style-type: none">• Competition with private institutions.• Decline in trend of social science subjects.
Future plans	<ul style="list-style-type: none">• To start counselling cell for teachers for stress management.• To organise national seminars, workshops on ethics in order to develop moral awareness and responsibilities among students.



DEPARTMENT OF POLITICAL SCIENCE

*“ Politics is the art of the possible , the attainable -- the art of the next best “
Otto von Bismarck*

1. Name of the Department : Political Science
2. Year of Establishment : 1964 (Honours and General)
3. Names of Programmes / Courses offered : Undergraduate – B.A. in Political Science (Honours and General)
4. Names of the Interdisciplinary courses and the departments/units involved: We do not have provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual / Semester /Choice based credit system (programme wise): Undergraduate courses - Annual examination based system (Honours and General)
6. Participation of the Department in the courses offered by other Departments: Nil.
7. Courses in collaboration with other universities, industries, foreign institutions etc.: None
8. Details of courses / programmes discontinued (if any) with reasons: None
9. Number of Teaching Posts:

Teaching Post	Sanctioned	Filled
Associate Professor	02	02
Assistant Professor	02	00

10. Faculty profile with name, qualification, designation and specialization

Faculty name	Qualification	Designation	Specialization	Experience
Dr. Anjana Ghosh	M.A, M.Phil, Ph.D	Associate Professor	International Relations	28 Years
Dr. Rina Bose (Mitra)	M.A, M. Phil, Ph.D	Associate Professor	Local Self Government	19 Years



11. List of senior visiting faculty : Not yet

12. Percentage of Lectures delivered by temporary faculty :

Guest Lecturer	Duration	% of Lectures Delivered
Antara Sajjan	2011-14	10%
Kushal Chakraborty	2012-14	8%

13. Student-Teacher Ratio:

Session	Student-Teacher Ratio (Hons)	Student-Teacher Ratio (General)
2009-10	22:1	381:1
2010-11	35:1	611:1
2011-12	23:1	436:1
2012-13	15:1	484:1
2013-14	13:1	467:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as and when necessary from College administration.

15. Qualifications of teaching faculty: Please refer to sl. no 10.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : None

17. Departmental Projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received : None

18. Research centre / facility recognized by the university: There is no such facility offered by the university, but if any teacher individually, or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:

1	Women Soldiers in War: The Iraqi Experience-A Feminist Discourse	Socialist Perspective, Vol-35, No.3-4,	ISSN-0970-8863	2008	Single
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Sl. No.	Title with page no.	Book/Monograph/ Journal Proceedings /Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed	Year of Publication	Single/ Co-author
Dr. Anjana Ghosh					
1	Women Soldiers in War: The Iraqi Experience-A Feminist Discourse	Socialist Perspective, Vol-35, No.3-4,	Kolkata ISSN-0970-8863	2008	Single
2	Bipin Chandra Paler Rashtra Niti : Ekti Parjalochana, pp.91-103	Tathyasutra		2008	Single
3	Role of Women Councillors in Urban Local Bodies-A case study of the Kolkata and Howrah Municipal Corporation	Book	Pragatishil Prokashok, Kolkata ISBN-81-89846-11-6	2010	Single
4	Tibet Issue : A Thorn in India-China Relation-An overview, pp.111-125	Annual Journal, Mrinalini Datta Mahavidyapith,2009-2010	ISSN-2277-4718	2010	Anjana Ghosh
5	Arab Revolution : A Political Earthquake in Middle East-An Overview	Annual Journal, Mrinalini Datta Mahavidyapith,2011-2012	Mrinalini Datta Mahavidyapith ISSN2277-4718	2012	Anjana Ghosh
6	The Shahbag Movement and Bangladesh's Historic Quest for National Identity:	Annual Journal, Mrinalini Datta Mahavidyapith, 2011-2012	Mrinalini Datta Mahavidyapith	2012	Single



	The Evolving Regional Dynamics pp.150-159		Kolkata ISSN2277-4718		
7	India-Malaysia Relation in the Post Cold-War Period: From Indifference to Cordiality	Book	Minerva Associates Publications, Kolkata ISSN-97-88190-914505	2014	Single
8	Terrorism and Mass- Media : A Symbiotic Relationship-An Overview, pp.169-175	K. N. Jena (ed) Globalized India and Development Issues	Abhijeet Publication, New Delhi ISBN 978-93-80031-19-4	2009	Single
9	Paschim Asia Khaliphatanter Tanter Prathistha: Muslim Biswe Natun Samket, pp-112-124	Sharadiya Saptaha, Vol-6-8	Kolkata	2014	Single
10	Women's Role in Politics : A Critical Evolution., pp.405-429	Basabi Chakraborty (ed)., Women's Studies-Various Aspects.	Urbee Prakashan, Kolkata ISBN-978-93-80648-26-2	2014	Single
11	Arab Basanta Paraborti Jhar	Sambad Pratidin(Newspaper)	Kolkata	19 May 2014	Single
12	Epranto Opranto Simanta	Sambad Pratidin(Newspaper)	Kolkata	10 April 2015	Single
11	Bharate Santrasbader Samasya: Ekti	Basabi Chakraborty, (ed) Bharatiya Samaj-Sampratik	Urbee Prakashan, Kolkata (2nd	2015	Single



	Parjalochana pp. 317 - 339	samasya	edition) ISBN-978-93- 80648-26-2		
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20. Area of consultancy and income generated : NA

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards :

Dr. Anjana Ghosh: i) Life Member of West Bengal Political Science Association.

ii) Life Member of Saptaha Patrika, Kolkata.

iii) Annual Member of Indian Association of Asian and Pacific Studies, Kolkata.

Dr. Rina Bose (Mitra): i) Life Member of West Bengal Political Science Association

22. Student Projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: 70% students Projects related to women's political participation & Empowerment

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: None

23. Awards / Recognitions received by faculty and students: In Session 2008-09, 5 students of the Department (Hons) received Certificates for actively participating in the Mock Parliament Programme, organized at the District Level where our College secured 1st position. Two of them jointly came first in the Quiz Contest held at that time. In Session 2010-11, our College once again received the trophy as the Best Performer in the Mock Parliament Contest at the District Level and one of our students (Hons) received the Award as the Best Opposition Leader on this occasion.

24. List of eminent academicians and scientists / visitors to the department :

Mentioned in sl. no. 25

25. Seminars/ Conferences/Workshops organized & the source of funding National/International:

National Level Seminar – 1



International- 0

Event	Title of Event	Resource Person	Date	Funding Agency
Prof. Dilip Kumar De Memorial Lecture	Contemporary Internationals Relations and the Develop world	Dr. Aswini Ray, Retd. Prof, Centre for Political Studies, JNU, New Delhi	4 November, 2008	College
Special Lecture	The Changing Face of State of Sovereignty and Globalization	Dr. K.N. Jena Head, Dept of Political Science, Tripura University	27 March, 2009	College
Special Lecture	Role of Prime Minister in Coalition Government	Dr. Kumaresh Chakraborty Former Head, Dept. of Political Science, Surendra Nath College, Kolkata	2 May, 2009	College
Special Lecture	Jeremy Bentham and His Political Ideas	Nivedita Saha Assistant Prof. Dept. of Political Science, WBSU	19 November 2009	College
National Seminar	‘Women in Panchayats and Urban Local Bodies in West Bengal’	Dr. Alope Bhattacharyya, Tripura University, Dr. Maitreyi Bhattacharyya, Daulatram College, Delhi University Dr. Suparna Ganguly, Sr. Faculty Member in the State Institute of Panchayets and Rural Development	11 and 12 December 2009	Higher Education Department, Government of West Bengal
Special Lecture Programme organized for celebrating Rabindra Nath Tagore’s 150th Birth Centenary	Rabindranath Tagore’s Ideas on Nationalism	Dr. Kumkum Chattopadhyay , Head, Dept of Political Science, Bethune College, Kolkata	14 September 2010.	College
Special Lecture	Lokpal in India	Dr. Kumaresh	14th Feb, 2012	College



		Chakraborty , Former Head, Dept. of Political Science, Surendra Nath College, Kolkata		
Special Lecture	Iswar Chandra Vidyasagar's Historic struggle for the Upliftment of Women in Colonial Bengal	Dr. Madhumita Chakrabarty, Associate Professor and Former Head, Department of Bengali, Mrinalini Datta Mahavidyapith	26 September 2012	College
Documentary	The Little Terrorist (2004)		6 October 2012	
Documentary	Saving Face(2012)		6 January 2013	College
Documentary	Child Marriage in Rajathan		6 January 2013	College
Special Lecture	Political Development and Culture: The Indian Scenario	Kuntal Mukhopadhyay, Former Head, Dept of Political Science, Peary Mohan College, Hoogly and an Eminent Theatre Personality in West Bengal	8 Feb 2014	College
Documentary show & Special Lecture	An Inconvenient Truth	Dr. Suman Chakraborty, Head, Department of Anthropology, Mrinalini Datta Mahavidyapith	15 November 2014	
Special Lecture	Religion and Politics : The Indian Experience	Abdus Samad Gayen, Assistance Professor, Department of Political Science, Presidency University Kolkata	18 December 2014	College



26. Student Profile Programme/Course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1 st	126	31	13	18	96.3
		2 nd	18	18	10	8	93.3
		3 rd	18	18	5	13	94.4
	2010-11	1 st	135	32	24	8	96.6
		2 nd	23	23	11	12	95.6
		3 rd	15	15	7	8	80.0
	2011-12	1 st	240	35	23	12	96.9
		2 nd	15	15	8	7	100.0
		3 rd	19	19	9	10	94.7
	2012-13	1 st	146	15	5	10	86.6
		2 nd	26	26	13	13	100.0
		3 rd	3	3	3	0	66.6
	2013-14	1 st	78	9	6	3	100.0
		2 nd	9	9	3	6	100.0
		3 rd	19	19	8	11	100.0
	2014-15	1 st	82	7	5	2	100
		2 nd	8	8	5	3	100
		3 rd	6	6	2	4	100.0

27. Diversity of Students: 100% students from the same state.

28. How many students have cleared national and state competitive examinations?

- i) WBCS – 1(Recruited as Subordinate Revenue Officer in 2014)
- ii) Lady Constable – 1(She is recruited by the West Bengal Police Recruitment Board through a competitive examination in 2012. She has successfully completed the theoretical part of Bomb Disposal Training Programme in 2014)
- iii) Six of our students have been recruited as teachers in Political Science in Higher Secondary Schools through SSC examinations.
- iv) Three of our students are teaching as Part Time Lecturers in Under Graduate Colleges.

29. Student Progression:



Student progression since 2008	Against % enrolled
UG to PG	55%
Employed <ul style="list-style-type: none"> Campus selection Other than campus recruitment 	15%
Entrepreneurship/Self-employment	8%

30. Details of Infrastructure facilities

- a) Library : Central Library-3028
Departmental Library-200
- b) Internet facilities for Staff and Students in the central Library : Yes
- c) Class room with ICT facility: Yes
- d) Laboratories : Not Applicable

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	34	0	14
2011-12	48	1	22
2012-13	46	0	9
2013-14	62	3	5
2014-15	49	1	1

32. Details on students enrichment programmes (special lectures / workshop / seminar) with external experts: Mentioned in question no. 25.

33. Teaching methods adopted to improve student learning:

- a) Lecture method.
- b) Access to books, journals, e-resources etc.

- c) Audio –visual method is used for documentary film shows. These film shows are followed by an interactive session between the teachers and the students in the class room.
- d) A quarterly wall magazine is published by the Department since 2009 -10 sessions, which covers various issues related to the syllabus to further enrich our students.
- e) A Departmental Annual Journal is published since 2003-04 session, which contains scholarly articles by the teachers of Department. Our students and even our alumni contribute to this journal.
- f) Educational tours are organized for promoting their academic interest as well as for enhancing teacher –student interaction outside the class room.



34. Participation in Institutional Social Responsibility and Extension activities :
The students participate actively in the programmes of the NSS unit.

35. SWOC Analysis of the department and future plans :

Strength	<ul style="list-style-type: none">• Dedicated Faculty members• Lectures by eminent academicians• Active participation of the students in Departmental activities• Rich collection of books in the Central Library and the Departmental Library
Weakness	<ul style="list-style-type: none">• Lack of sufficient communicative skill in English language



Opportunities	<ul style="list-style-type: none">• Opportunities in Civil Services Examinations• Recruitment in NGOs• Recruitment in Higher Secondary School• Working as reporters and journalists
Challenges	<ul style="list-style-type: none">• A general down trend in social science subjects• Exclusion of political science as compulsory subject at the secondary level• Mushrooming of tutorial centres
Future plans	<ul style="list-style-type: none">• Organizing national seminars, workshops and lecture programmes.• Alumni meet of Political Science (hons) students every year.• Organizing more film shows to sensitize our students against prevalent social crimes.• Encouraging inter-departmental activities.
Strength	<ul style="list-style-type: none">• Dedicated Faculty members• Lectures by eminent academicians• Active participation of the students in Departmental activities• Rich collection of books in the Central Library and the Departmental Library
Weakness	<ul style="list-style-type: none">• Lack of sufficient communicative skill in English language
Opportunities	<ul style="list-style-type: none">• Opportunities in Civil Services Examinations• Recruitment in NGOs• Recruitment in Higher Secondary School• Working as reporters and journalists
Challenges	<ul style="list-style-type: none">• A general down trend in social science subjects• Exclusion of political science as compulsory subject at the secondary level• Mushrooming of tutorial centres



Future plans	<ul style="list-style-type: none">• Organizing national seminars, workshops and lecture programmes.• Alumni meet of Political Science (hons) students every year.• Organizing more film shows to sensitize our students against prevalent social crimes.• Encouraging inter-departmental activities.
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DEPARTMENT OF SANSKRIT

*“God spoke once. He spoke in Sanskrit, and that is the devine language
--Swami Vivekananada*

1. Name of the department: Sanskrit
2. Year of Establishment : i) 1971 (General course)
ii) 2002 (Honours course)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters ; Integrated Ph.D., etc.): Undergraduate in Sanskrit (Honours and General)
4. Names of Interdisciplinary courses and the departments/units involved: We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual /semester/choice based credit system (programme wise) : Undergraduate courses - Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other departments: Nil.
7. Courses in collaboration with other universities, industries, foreign institutions etc: None
8. Details of courses/ programmes discontinued (if any) with reasons : No programmes were discontinued.
9. Number of Teaching posts :

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	02	00

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./Ph.D./M.Phil. etc.) :

Name	Qualification	Designation	Specialization	Experience
Sampa Bhattacharjee	M.A. , B.Ed.	Contractual Whole Time Teacher	Nyaya-Vaisesika Philosophy	9 years
Amit Paul	M.A.	Part Time Teacher	Indian history, epigraphy & palaeography	5 years

11. List of senior visiting faculty: None

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Guest Lecturers (Temporary faculty)	Duration	% of lectures delivered
Sriparna Guha Roy	2010-15	20%
Debalina Mukherjee	2010-15	15%



13. Student – Teacher Ratio (Programme wise)

Session	Student: teacher (Honours)	Student: teacher (General)
2008-2009	25:1	119:1
2009-2010	23:1	150:1
2010-2011	20:1	152:1
2011-2012	18:1	166:1
2012-2013	18:1	155:1
2013-2014	16:1	133:1

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled : We do not have any designated support staff for the



department. However we get desired support as and when necessary from the College administration.

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG : Same as sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received : None

18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any teacher, individually, or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:

I. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Sampa Bhattacharjee					
	Arthasastrer Bhougalik Brittanta. Pp-105108	Journal	Annual Journal, Mrinalini Datta Mahavidyalapith, Birati, Kolkata-51	008	Single
	Mahabharater Krishna. Pp-143-145	Journal	Annual Journal, Mrinalini Datta Mahavidyalapith, Birati, Kolkata-51	012	Single



			ISSN -2277-4718		
	Upanishadiya Dristite Paribesh Chetona. Pp-79-86	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, Birati, Kolkata- 51 ISSN - 2277-4718	014	Single
Amit Paul					
	Punthi Lipikarer Bartaman Parinati	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, Birati, Kolkata- 51 ISSN -2277-4718	012	Single
	Lipi Bibartaner Dhara – Ekti Sankhipta Parjalochana	Journal	Annual Journal, Mrinalini Datta Mahavidyalaya, Birati, Kolkata- 51 ISSN -2277-4718	014	Single

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International committees c) Editorial Boards : None

22. Student Projects:



a) Percentage of students who have done in-house projects including inter departmental/programme: NA

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies : NA

23. Awards/Recognitions received by faculty and students: None

24. List of eminent academicians /visitors to the department:

Mentioned below in sl. no.25

25. Seminars/Conferences/Workshops organized & the source of funding:

a) National : 0 b) International : 0

Event	Title of Event	Resource Person	Date	Funding Agency
Special Lecture	Vedanta and Present Society	Dr. Sanghamitra Sengupta, Calcutta University	2008-2009(5.12.2008)	College
Special Lecture	Sanskrit Poetics—A Comparative Study	Dr.Bidyut Baran Ghosh, Sanskrit College	2009-2010 (18.12.2009)	College
Special Lecture	i.Vaiyakaranasid dhantakaumudi — Karakaprakaram ii. The Glory of Sanskrit Language in Modern Age	1. Dr. Ayan Bhattacharjee , West Bengal State University 2. Dr. Chirashree Mukherjee, Ramananda College (Burdwan University)	2010-2011 (10.11.2010)	College
Special Lecture	Indian Philosophy and Modern Society	Dr. Satyajit Layek ,Calcutta University	2011-2012 (12.12.2011)	College
Special Lecture	The Necessity of Veda in the Modern Age	Dr. Rabindratanath Bhattnayak, Calcutta University	2012-2013 (20.11.2013)	College
Special Lecture	Sanskrit : Dimensions and opportunities	Dr. Chirashree Mukherjee, Ramananda College (Burdwan University)	2013-2014 (22.12.2014)	College



26. Student profile programme/course wise :

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1 st	206	30	10	20	100.0
		2 nd	34	34	17	17	100.0
		3 rd	25	25	13	12	85.0
	2010-11	1 st	149	33	15	18	100.0
		2 nd	21	21	7	14	100.0
		3 rd	28	28	13	15	91.6
	2011-12	1 st	268	41	14	27	96.8
		2 nd	15	15	5	10	100.0
		3 rd	17	17	5	12	100.0
	2012-13	1 st	254	35	15	20	93.3
		2 nd	21	21	7	14	100.0
		3 rd	14	14	5	9	76.9
	2013-14	1 st	220	21	6	15	100.0
		2 nd	22	22	9	13	100.0
		3 rd	19	19	7	12	77.8
	2014-15	1 st	257	24	6	18	88.89
		2 nd	19	19	6	13	100
		3 rd	21	21	8	13	68.2

27. Diversity of Students: 100% students from the same state.

28. How many students have cleared national and state competitive examinations such as NET,SET,GATE,Civil Services,Defense Services etc.:

Students doing jobs (Railways, School teacher, BSF, SSC, etc.)	35%	2008-2009
	40%	2009-2010
	50%	2010-2011
	50%	2011-2012
	65%	2012-2013
	75%	2013-2014

**29. Student Progression :**

Student Progression	Against % enrolled
UG to PG	70%
<ul style="list-style-type: none">• Campus Selection• Other than campus recruitment	- 50%
Entrepreneurship/Self-employment	1%

30. Details of Infrastructural facilities :

a) Library : Apart from the General library the department has its own library which is quite rich in collection of books and journals.

Central library: 818 books.; Departmental library : 235 books.

b) Internet facilities for staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: Not applicable.

31. Number of students receiving financial assistance from College, university, government or other agencies:

Financial Assistance		
Govt	Private	College
31	8	22
39	3	18
46	0	13
59	8	8
49	1	12

32. Details on student enrichment programmes (special Lectures) with external experts : Please see sl. no. 25

33. Teaching methods adopted to improve student learning :

- Lecture Method: We provide lectures on different modules as per syllabus



- ii. Remedial coaching classes: We arrange remedial coaching classes for the backward students
- iii. Special classes, tutorials: Special classes and tutorials are taken to enrich the students in subject,
- iv. Recitation: Recitation is taught so that students get interest in Slokas and Mantras.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The Faculty members and students regularly participate in the Institutional Social Responsibility and Extension activities organized by the College NSS Units and the Health Unit of the College.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• In-spite of the fact that our department does not have any substantive faculty, we conduct our classes successfully• Dedicated faculty• Lectures by eminent academicians.• Remedial classes for weak learners.• Favourable teacher-student relationship.• Good numbers of text books with multiple volumes and reference books in the central library and departmental library of the College.• Good relationship between the students and the faculty members.
Weakness	<ul style="list-style-type: none">• Do not have any substantive faculty• Dropout of the student in the middle of the courses due to socio-economic constraints.
Opportunities	<ul style="list-style-type: none">• To know the ancient Indian literature better as most of the early Indian texts are written in Sanskrit.• Umpteen opportunities in competitive exams.• Opportunities for Government and Non-Governmental jobs for Sanskrit scholars.
Challenges	<ul style="list-style-type: none">• To make the subject more attractive so the students• To motivate students to prepare themselves adequately for higher studies



	<ul style="list-style-type: none">• Offer meaningful academic programmes by continuous updating of the teaching methodology to suit the needs of the students.
Future plans	<ul style="list-style-type: none">• To start a study centre for conducting courses of Communicative Sanskrit.• To promote computer-assisted learning.• To enrich the Departmental Library with valuable references and texts.• To encourage the students in different social activities.• To form an alumni group of the Department• To organize State level Seminar in Sanskrit.



DEPARTMENT OF SOCIOLOGY

1. Name of the department: Sociology
2. Year of establishment : i) 1998 (General course)
ii) 2002 (Honours course)
3. Name of the programmes or courses offered: Undergraduate in Sociology (Honours and General)
4. Names of the inter disciplinary courses offered and departments involved: We don't have provisions for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual/semester/choice based credit system: Undergraduate courses - Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other departments: Nil.
7. Courses in collaboration with other universities, industries, and foreign institutions: We collaborated with several non-profit organization like CINI, PRATHAM etc for field training.
8. Details of the programmes discontinued with reason: None
9. Number of teaching post:

Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	02	00

10. Faculty profile with name, qualification, designation and specialization:

Name	Qualification	Designation	Specialization	Experience
Dr. Sreemoyee Gupta	M.A., PhD	Contractual Whole Time Teacher	Sociology of Crime and deviance	11 years
Agomoni Saha	M.A.(NET qualified)	Part Time Teacher	Sociology of Crime and Deviance	6 years

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled by the temporary faculty:

Name of teacher	Duration	% of classes handled (Both Hons and General)
Mousumi Majumder	2012-14	10%
Soumita Datta	2012-14	10%
Sweta Datta	2014-15	10%

13. Student Teacher ratio:

Session	Student: teacher (Hons)	Student: teacher (General)
2009-2010	10:1	207:1
2010-2011	10:1	210:1
2011-2012	9:1	210:1
2012-2013	9:1	300:1
2013-2014	8:1	310:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as and when necessary from College administration.



15. Qualifications teaching faculty with Dsc/D,Litt/PhD/MPhil/PG : Same as sl. no. 10



16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None

17. Departmental projects funded by DST,FIST,UGC,DBT,ICSSR etc and total grants received. Nil

18. Research centre or facility recognized by university: There is no such facility offered by the university, but if any teacher, individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:

Sl. No.	Title with page no.	Book/monograph/Journal/proceedings/poster/chapter in books	Publisher,ISSN/ISBNno and peer reviewed (if any)	Year of publication	Single/co-author
1	An Inter-connection between Poverty and Gender(A Socio-historical Perspective). pp. 146-152	Annual Journal of Mrinalini Datta Mahavidyalapith	Mrinalini Datta Mahavidyalapith ISSN-2277 4718	2012	Single
2	Oriental Help to the Study of WBCS Optional Sociology	Book	Oriental Book Company Pvt. Ltd.	2013	Single
3.	Gandhi Ebong Horijon , Adibasi O Major-Porichiti Sankot O Sreni Sangramer Poriprekshite Ekti Tulonamulok Alochona. pp 90-93	Annual Journal of Mrinalini Datta Mahavidyalapith	Mrinalini Datta Mahavidyalapith ISSN-2277 4718	2014	Single

20. Areas of consultancy and income generated:



Dr. Sreemoyee Gupta:

- a) A consultancy programme on Women empowerment in NHPC
- b) A consultancy programme on SHG and Role of municipality (Birnagar Municipality)
- c) Departmental support given to PRATHAM, a NGO in ASER Programme in field survey.

21. Faculty as member in a) National committees b) International committees c) Editorial Boards.:

- i) **Dr. Sreemoyee Gupta - Member of West Bengal Sociological Association**

22. Student Projects:

- a) **100% students of the 2nd year and 3rd year honours are mandatorily involved in several projects on socio economic issues as part of their UG curriculum .**
- b) **80% students of department of sociology participated in the ASER project in collaboration with PRATHAM.**

23. Awards & recognitions received by faculty and students:

Name of student	Event participated	Award/Recognition	Year
Shibakar Karmakar	Regular writer	Banglar Diganta(Regional Newspaper) Shwa-Nirbhar (Regional Newspaper)	2007-12
Sampriti Sengupta	Dance	National Award Bharatiya Nritya Samsad	2008-09 2015
Mousumi Mojumder	Dance	Senior Diploma in Bharat Natyam Senior Diploma in Rabindra Nitya	2011-13
Susmita Das	International Seminar on 'Environment,	Paper Presentation	7 December 2015



	Science and Society: Exploring New Horizons'		
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24. List of eminent academicians and scientists / visitors to the department.

- i) Prof. Abhijit Mitra (Retired Professor of Burdwan University, Visiting Professor of Calcutta and Jadavpur University).
- ii) Prof Emeritus Prashanta Roy (Retired as Departmental HOD, Political Science and Sociology Presidency College, Honorary Professor in Indian Judicial Science West Bengal).
- iii) Prof. Aniruddha Choudhury (Retired Professor H.M.M. College for Women, Dakshineswar; Visiting Professor of Calcutta University, Rabindra Bharati University, West Bengal State University).

25. Seminars /Conferences /Workshops organised and source of funding :

Event	Title of the event	Resource person(s)	Date	Funding Agency
Special Lecture	Special Lecture Programme on Child Personalities	Dr. Aniruddha Choudhury(Retired Professor H.M.M. College for Women, Dakshineswar; Visiting Professor of Calcutta University, Rabindra Bharati University, West Bengal State University	5.2.2010	College
Seminar in collaboration with the Dept. of English	Language, Communication and Society	Prof. Abhijit Mitra Retired Professor of Burdwan University, Visiting Professor of Calcutta and Jadavpur University	21.09.2010	College



		Prof Emeritus Prashanta Roy, Retired as Departmental HOD, Political Science and Sociology Presidency College, Honorary Professor in Indian Judicial Science West Bengal		
Special Lecture	Methods in Social Research- A Talk on Participant Observation	Dr. Suman Chakraborty, Dept. of Anthropology	12.10.2012	Department
Special Lecture	French Revolution	Dr. Ritu Mathur(Mitra), Dept. of History	20.09.2014	Department
Workshop	Assessment of Educational gradation-A Field Study	PRATHAM Organization	21.07.2012 and 16.07.2013	PRATHAM
Workshop	Legal Awareness of Women-A Issue of Women Empowerment and NGO Management	CINI (Child In Need Institute)	21.05.2015- 26.05.2015	Self - financing

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A. (Hons.)	2009-10	1st	107	20	4	16	100.0
		2nd	14	14	3	11	100.0
		3rd	10	10	0	10	100.0
	2010-11	1st	121	15	5	10	92.3
		2nd	15	15	3	12	100.0



	2011-12	3 rd	13	13	3	10	91.6
		1 st	141	17	5	12	100.0
		2 nd	12	12	5	7	100.0
		3 rd	8	8	3	5	75.0
	2012-13	1 st	89	12	3	9	100.0
		2 nd	14	14	3	11	100.0
		3 rd	9	9	4	5	70.0
	2013-14	1 st	144	13	2	11	66.6
		2 nd	13	13	3	10	100.0
		3 rd	7	7	1	6	87.5
	2014-15	1 st	96	5	0	5	83.33
		2 nd	12	12	2	10	100
		3 rd	11	11	2	9	45.4

27. Diversity of the students: 100% students from the same state.

28. How many students have cleared national and state competitive examinations such as NET, SET, GATE, Civil services, Defense services etc. : One student who passed out in 2012 cleared NET, SLET examinations and is working as a Guest Lecturer

29. Student progression:

Student Progression	Against % Enrolled	Session
UG TO PG	72.11%	2008-2009
	73.01%	2009-2010
	61.38%	2010-2011
	62.66%	2011-2012
	42.85%	2012-2013
	70.11%	2013-2014
Employed (other than campus recruitment as school teacher, administrative job etc)	100%	2008-2009
	88%	2009-2010
	80%	2010-2011



	50%	2011-2012
	60%	2012-2013
	20%	2013-2014

29. Details of Infrastructural facilities**a) Library:**

i) Central Library	273 books
ii) Seminar Library	72 books

b) Internet facility for staff and students : Yes**c) Classrooms with ICT facility : Yes****d) Laboratories : N.A.****31. Number of students receiving financial assistance from College, university, government or other agencies:**

Session	Financial Assistance		
	Govt	Private	College
2010-11	26	5	3
2011-12	33	4	5
2012-13	42	0	0
2013-14	72	1	3
2014-15	48	0	4

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :**i) Please see sl. no. 25****ii) Learning through audio-visual method on several topics – Cross border politics, Acid Attack, Polygamy, Child Marriage .****33. Teaching methods adopted to improve student learning :****i) Extension lectures by in house faculty and other academicians****ii) Publication of wall magazine on basic concepts of Sociology**



iii) Institute visit specifically organizations that have social welfare approach.

iv) Field work on different social issues

34. Participation in institutional social responsibility (ISR) and extension activities—

i) Helping College in preparing sample student profile.

ii) Participation of the students in different activities of NSS unit etc.

iii) Participation of the students in different activities of Women Cell.

35. SWOC Analysis:

Strength	<ul style="list-style-type: none">• In-spite of the fact that our department do not have any permanent faculty, we conduct our classes successfully and hence roll strength of our students are growing in each successive years.• Faculty exchange programme.• Connection of the department with different NGOs.• Alumni association.• Good communication among students.• Good communication between teacher and students.
Weakness	<ul style="list-style-type: none">• Do not have any substantive faculty position.• Student's unwillingness to access libraries outside the institution.• Economic hardship of students.
Opportunities	<ul style="list-style-type: none">• Collaboration with different research funding agencies to collaborate with the department.• Connections with NGOs can be extended.• Industrial exposure can be given to students.• Assistance from TISS or JNU or other established institutes outside Bengal can be extended.• Course of social work can be extended .
Challenges	<ul style="list-style-type: none">• First generation learners• Tremendous gender bias within the family of students.• Lack of financial assistance by any other institution other than College.
Future plans	<ul style="list-style-type: none">• Extension of the subject by introducing different applicative courses



	<p>related to Sociology.</p> <ul style="list-style-type: none">• Institutional tag with different research organisation for increasing the quality of the contribution of the department.• Publication of a journal of the department.• Extension of different job-oriented training for the students.• Conducting national seminars.• Training on different social-science related software .• We are about to introduce an inter disciplinary course in social science in collaboration with CINI or WBSU.
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DEPARTMENT OF ANTHROPOLOGY

“ Anthropology is the most humanistic of the sciences and the most scientific of the humanities “

A.L.Kroeber

1. **Name of the department:** Anthropology
2. **Year of establishment:** i) 2001 (B.Sc. in Anthropology, General course)
ii) 2004 (B.Sc. in Anthropology, Honours course)
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate (UG) –**
 - i) B.Sc. Honours
 - ii) B.Sc. General
4. **Names of Interdisciplinary courses and the departments/units involved:** Although we do not have any such interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. **Annual/ semester/choice based credit system (programme wise):** Annual examination based system (Honours & General)
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** None
8. **Details of courses/programmes discontinued (if any) with reasons:** No courses were discontinued since its inception.
9. **Number of teaching posts:**

Teaching Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	03	01



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	Experience
Dr. Suman Chakrabarty	M.Sc., NET, Ph.D.	Assistant Professor	Physical Anthropology	04 years
Tanusree Polley	M.Sc. NET	Contractual Whole Time Teacher	Social-Cultural Anthropology	07 years
Saswati Roy	M.Sc., NET	Part Time Teacher	Palaeo-anthropology & Prehistoric Archaeology	07 years

11. List of senior visiting faculty: i) Prof. Mrinal Kanti Santra, Associate Professor, Sree Chaitanya College, Habra during 2008-2011.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: None

13. Student -Teacher Ratio (programme wise):

Session	Student -Teacher Ratio (Honours & General)
2009-10	12:1
2010-11	28:1
2011-12	28:1
2012-13	22:1
2013-14	17:1
2014-15	17:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Post	Sanctioned	Filled
Support staff (technical)	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: Same as sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Name	Category	Title	Sanctioned Authority	Amount Sanctioned
Dr. Suman Chakrabarty	National	Household Food Security and Nutritional Status of the Rabha Tribal Community in Jalpaiguri District of West Bengal: A Micro level Study	UGC- Minor Research Project	1.5 lakh



17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None

18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any teacher individually, or in collaboration, wants to pursue any research work, the College provides the required support.



19. Publications: a) Publication per faculty:

Dr. Suman Chakrabarty

Sl. No.	Title with page no.	Book/Monograph/Journal Proceedings/ Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
1	Prevalence of anemia and its determinants among non pregnant and pregnant women in India. 20: 347-359.	Asia Pacific Journal of Public Health	ISSN: 1010-5395 (Peer Reviewed), impact factor: 1.111	2008	Co author
2	Physical Growth and Nutritional Status of the Shabar Tribal Adolescents of Orissa, India: a Cross-sectional Study. 14: 101-112.	Malaysian Journal of Nutrition	ISSN: 1394-035X (Peer Reviewed)	2008	Co author
3	Body form and nutritional status among adult males of different social groups in Orissa and Bihar States in India. 59: 235-251.	Homo-Journal of Comparative Human Biology	ISSN: 0018-442X (Peer Reviewed), Impact Factor: 0.859	2008	Co author
4	Chronic energy deficiency among the Indian women by residential status. 47: 170-187.	Ecology of Food and Nutrition	ISSN: 0367-0244 (Peer Reviewed), Impact Factor: 0.78	2008	Co author
5	Burden of Anemia and Its Socioeconomic Determinants among adolescent girls in India. 30: 217 – 226.	Food and Nutrition Bulletin	ISSN: 0379-5721 (Peer Reviewed), Impact Factor: 2.106	2009	Co author
6	Growth and nutritional status of pre-school children in India: rural-	Collegium Antropologicum	ISSN 0350-6134 (Peer Reviewed), Impact Factor:	2009	Co author



	urban and gender differences. 33: 7 – 21.		0.609		
7	Sexual maturation and physical status among the adolescent Jain girls of Jabalpur, Madhya Pradesh, India. 67: 65-76.	Anthropologischer Anzeiger	ISSN 0003-5548 (Peer Reviewed), Impact Factor: 0.500	2009	Co author
8	Chronic energy deficiency among tribal communities of Orissa, India. In: Health and Nutritional Problems of Indigenous Populations, Pp 95 – 101.	Bose K, editor. New Delhi: Kamal Raj Enterprise.	ISSN 0972-639X (Peer Reviewed)	2008	Co author
9	Whole time domestic child labor in Metropolitan City of Kolkata. 45: 579-582.	Indian Pediatrics	ISSN 0019-6061 (Peer Reviewed), Impact factor: 1.036	2008	Co author
10	Reproductive and child health: A study of Dhur Gonds of Mahasamund district, Chhattisgarh, India. 7: 97 – 103.	Studies of Tribes and Tribals	ISSN 0972-639X (Peer Reviewed)	2009	Co author
11	Physical growth and nutritional status of periurban Bengali adolescent girls of Kolkata, West Bengal, India. 76: 391 – 399.	Indian Journal of Pediatrics	ISSN: 0019-5456 (Peer Reviewed) Impact Factor: 0.919	2009	Co author
12	A Comparative Study of Physical Growth and Nutritional Status between Non-Residential and Residential Adolescent School Boys of Chhattisgarh, India. 4: 33-38.	The Asian Man- An International Journal	ISSN : 0974-6366 (Peer Reviewed)	2010	Co author
13	A Cross Sectional Study of	Indian Journal	ISSN: 0378-	2010	Co author



	Physical Growth among the Abujhmara Primitive Tribe Children (6–18 years) living in Narayanpur Ashram School of Chhattisgarh, India. 29: 85-98.	of Physical Anthropology and Human Genetics	8156 (Peer Reviewed)		
14	A cross sectional study of physical growth among the Gada children (5-12 years) in an urban slum area of Chhattisgarh, India. 15:18-28.	Indian Journal of Biological Sciences	-----	2010	Co author
15	Impact of Habitation on Underweight among Shabar Preschool Children in Orissa. 8 (1) 49-51.	Studies of Tribes and Tribals	ISSN 0972-639X (Peer Reviewed)	2010	Co author
16	Socioeconomic impact on child immunisation in the districts of West Bengal, India. 51(5): 406-412.	Singapore Medical Journal	ISSN: 0037-5675 (Peer Reviewed), Impact factor: 0.73	2010	Co author
17	Forest Conservation and Tribal Health Status: An Emerging Problem in India., 1431. Available from: http://www.rrh.org.au	Rural and Remote Health 10 (online)	ISSN 1445-6354 (Peer Reviewed), Impact factor : 0.868	2010	Co author
18	Socio-economic determinants of underweight children in West Bengal, India. 3: 322-327.	Asia Pacific Journal of Tropical Medicine	ISSN 1995-7645 (Peer Reviewed)	2010	Co author
19	Nutritional status among the Shabar tribal children living in urban, rural and forest habitats of Orissa, India 8: 183-190	Italian Journal of Public Health	ISSN 2282-0930 (Peer Reviewed)	2010	Co author



20	Clinical and bacteriological correlates of whole blood interferon gamma (<i>IFN-γ</i>) in newly detected cases of pulmonary TB. 3: 224-231.	Asian Pacific Journal of Tropical Medicine	ISSN 1995-7645 (Peer Reviewed)	2010	Co author
21	Periodontal conditions and treatment in urban and rural population of West Bengal, India. 3: 152-157.	Asian Pacific Journal of Tropical Medicine	ISSN 1995-7645 (Peer Reviewed)	2010	Co author
22	Temporal Trends in Overweight and Obesity among Nicobarese Adults in Nicobar Islands, India, 1960s-1999. (doi:10.1016/j.orcp.2009.11.001).	Obesity Research and Clinical Practices	ISSN 1871 – 403X (Peer Reviewed)	2010	Co author
23	Adult Body Dimension and Determinants of Chronic Energy Deficiency among the Shabar Tribe Living in Urban, Rural and Forest Habitats in Orissa, India. 37: 149-167.	Annals of Human Biology	ISSN: 0301-4460 (Peer Reviewed), Impact factor: 1.515	2010	Co author
24	Prevalence and Causes of low birth weight in India. 17 (3): 301-313.	Malaysian Journal of Nutrition	ISSN: 1394-035X (Peer Reviewed)	2011	Co author
25	Trends in socioeconomic and nutritional status of children younger than 6 years in India. 23 (3): 324-340.	Asia-Pacific Journal of Public Health	ISSN: 1010-5395 (Peer Reviewed), impact factor: 1.111	2011	Co author



26	Household Economy and Nutritional Status among the Shabar Tribe Living in a Protected Forest Area of Orissa, India. 1(1): 22-37.	Human Biology Review	ISSN-2277-4424 (Peer Reviewed)	2012	Co author
27	Periodontal status of HIV infected patients with special reference to CD4 cell count in West Bengal, India. 2 (6): 470-474.	Asian Pacific Journal of Tropical Disease	ISSN: 2222-1808 (Peer Reviewed)	2012	Co author
28	Socioeconomic Determinants of Iron-Deficiency Anemia among Children Aged 6 to 59 Months in India. (DOI: 10.1177/1010539513491417)	Asia Pacific Journal of Public Health.	ISSN: 1010-5395 (Peer Reviewed), impact factor: 1.111	2013	Co author
29	Physical growth and nutritional status of Car Nicobarese and Moplah children of Andaman–Nicobar Islands in India. 65: 161–170.	HOMO - Journal of Comparative Human Biology	ISSN: 0018-442X (Peer Reviewed), Impact Factor: 0.859	2014	Co author

20. Areas of consultancy and income generated: Dr Suman Chakrabarty engaged in the voluntary consultancy at Jagaran Welfare Society, Kolkata & Indian Institute of Bio-social Research and Development, Kolkata, National based NGOs.

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

- Dr Suman Chakrabarty:-**
- a) National committee: Life Member of Nutrition Society of India, Hyderabad, India
 - b) International Committee: Council member, International Advisory Council of International Education for Sustainable Development Alliance (INTESDA), Japan.
 - c) Editorial Board Member: Human Biology Review, An International Journal of Biological Anthropology (Peer Reviewed Journal), ISSN



No. 2277 - 4424

22. Student projects:

- a) **Percentage of students who have done in-house projects including inter departmental/programme:** 100% students of 3rd year Hons and 2nd year General stream undertake camp based fieldwork and submit project report as per their curriculum.
- b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:** None

23. Awards / Recognitions received by faculty and students: Akash Mallick received award for securing 1st class 1st position in Anthropology (Annual exam 2013-14).

24. List of eminent academicians and scientists / visitors to the department:

During National Conference on Biodiversity during 2013-14: Mentioned below in sl. no. 25

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) **National:** 01 b) **International:** Nil

Event	Title of Event	Resource Person	Date	Funding Agency
National Conference, jointly organized by the Depts.of Zoology, Botany and Anthropology, MDM and the Dept. of Anthropology, WBSU	Biodiversity: Interrelationship between Flora, Fauna and Human	i) Prof. Premananda Bharati, Prof&Head, Biological Anthropology Unit, Indian Statistical Institute, Kolkata ii)Prof. Mitasree Mitra, SOS in Anthropology, Pt. Ravishankar Shukla University, Raipur, Chhatisgarh iii)Prof. S.K.Barik, Professor, Center For Advanced Studies in Botany, North Eastern Hill University	29 and 30 September, 2013	UGC


26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. (Hons.)	2009-10	1 st	152	35	17	18	100.0
		2 nd	11	11	4	7	100.0
		3 rd	17	17	7	10	100.0
	2010-11	1 st	89	32	14	18	95.0
		2 nd	28	28	13	15	96.5
		3 rd	11	11	4	7	100.0
	2011-12	1 st	90	26	17	9	100.0
		2 nd	19	19	9	10	100.0
		3 rd	25	25	13	12	90.9
	2012-13	1 st	87	14	10	4	87.5
		2 nd	20	20	11	9	95.2
		3 rd	18	18	9	9	93.8
	2013-14	1 st	94	12	6	6	100.0
		2 nd	6	6	4	2	100.0
		3 rd	22	22	12	10	80.9
	2014-15	1 st	74	7	1	6	87.5
		2 nd	12	12	6	6	100
		3 rd	7	6	4	2	50.0

27. Diversity of Students: Till date all students of the department have come from the same state. No students from other states or abroad yet.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 10% students in Civil Services.

29. Student progression:

Student progression	Against % enrolled
UG to PG	45%
Employed	
• Campus selection	---
• Other than campus recruitment	10%



Entrepreneurship/Self-employment	---
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30. Details of Infrastructural facilities:

- a) **Library:** i) Central library: 196 books ii) Departmental library: 66 books
- b) **Internet facilities for Staff & Students:** Yes
- c) **Class rooms with ICT facility:** Yes
- d) **Laboratories:**

Type	No
Theoretical cum practical lab (Physical anthropology)	01
Theoretical cum practical lab (socio-cultural & prehistoric anthropology)	01

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	11	0	3
2011-12	11	0	7
2012-13	13	0	10
2013-14	15	0	3
2014-15	22	0	3

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Please see sl. no. 24 & 25

33. Teaching methods adopted to improve student learning:

- i. Use of audio-visual media.
- ii. Question-answer session.
- iii. Field study and museum visit related to theoretical knowledge.
- iv. Guidance on how to write a project related to specific subject.



- v. Guidance on how to present a seminar related to specific subject.
- vi. Group study method
- vii. Remedial teaching for slow learners.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- i) Dr. Suman Chakrabarty has advised local authorities (like Block Development Officer, SDO, Panchyat Pradhan) regarding the socio-economic development of studied communities during fieldwork in different parts of West Bengal like Birbhum, Coochbehar, Jalpaiguri and Purba Medinapur districts.
- ii) Students and teachers are involved in different activities of NSS unit (like blood donation, blood pressure measurement, blood grouping camp, thalassemia awareness camp etc.).

35. SWOC analysis of the department and Future plans

Strength	<ul style="list-style-type: none">• A strong focus on quality teaching with the help of modern teaching aids.• Highly qualified, experienced, and dedicated faculty.• Department has a good reputation in annual assessment.• A well equipped physical anthropology laboratory.• Active and very supportive ex-students.• The department is well connected with its ex-faculty.• Department is sensitive to the economic challenges of its students; hence all care is taken to organize field works using a minimum of funds.• Dedicated and experienced laboratory staff.• Faculty are highly involved in their professional organizations.• Excellent higher studies record of undergraduates students.
Weakness	<ul style="list-style-type: none">• Due to least exposure of Anthropology as a subject at the Higher Secondary level, students are not aware about the relevance and applicability of Anthropology, resulting in less demand ratio.• The Department has only approved substantive teaching post in position.• As most of the students are coming from lower socio-economic status, they are unable to continue and attend their regular classes.



Opportunities	<ul style="list-style-type: none">• Department may undertake inter-disciplinary collaboration in teaching and research with other sister disciplines.• Faculties have the expertise and ability to secure grant for doing research work from various funding agencies and undertake advanced scholarship.• The faculties of the department are diverse, with well developed international networks that can be used to develop student study in other states in India as well as abroad opportunities.• Department may provide consultancy work for social development.
Challenges	<ul style="list-style-type: none">• It is our big challenge to develop awareness in nearby localities as well as schools regarding the different opportunities in studying Anthropology for enhancing the student enrolment.• Sustain the reputation of the department for achieving academic excellence.
Future plans	<ul style="list-style-type: none">• To Publish Departmental Journal with ISSN No.• To introduce Post Graduate Course in Anthropology and Tribal Studies• To construct a museum and Laboratory for research in related areas• To develop national and international collaboration for research.



DEPARTMENT OF BOTANY

“ “

1. Name of the department: Botany
2. Year of Establishment: i) 2002 (General course)
ii) 2011 (Honours course)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.): UG (B.Sc.Honours and General)
4. Names of Interdisciplinary courses and the departments/units involved: We do not have provisions for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual/ semester/choice based credit system (programme wise):
 - UG - Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons: None
9. Number of Teaching posts:

Name of Teaching Post	Sanctioned	Filled
Associate Professor	01	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	Years of Experience	Students guided for Ph.D./M.Phil



Dr. Arindam Mukherjee	M.Sc, Ph.D	Associate Professor	Cytogenetics & Plant Breeding	15	3 M.Phil Students
Dr. Atreyee Sinha	M.Sc, Ph.D	Contractual Whole Time Teacher	Pteridology & Paleobotany	14	Nil
Paramita Sengupta	M.Sc	Part Time Teacher	Environmental Botany	7	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by Temporary faculty:

Session	Faculty	Percentage of classes
2011-2012	Mr. Biswajit Mukherjee	18%
2012-2013	Smt. Debolina Ghosh	19%
2013-2014	Smt. Debolina Ghosh	10%
	Smt. Rania Hari	7%
	Smt. Shilpa Majumder	10%
2014-15	Smt. Debolina Ghosh	9%
	Smt. Rania Hari	8%
	Dr. Ananya Chatterjee	4%
	Dr. Suranjana Sarkar	5%



13. Student -Teacher Ratio (programme wise):

Session	Student-Teacher Ratio (Hons)	Student-Teacher Ratio (General)
2008-09	--	36:1
2009-10	--	39:1
2010-11	--	35:1
2011-12	4:1	33:1
2012-13	5:1	34:1
2013-14	4:1	16:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Number of academic support staff (technical)	
Sanctioned	Filled
01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: Please see sl.no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Name of faculty	Funding agency	Grants received
Dr. Arindam Mukherjee	U.G.C.	53,250.00

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None

18. Research Centre /facility recognized by the University: There is no such facility offered by the university, but if any teacher individually, or in collaboration, wants to pursue any research work, the College provides the required support.



19. Publications: a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/Journal/Proceedings/Poster/Chapter in books etc.	Publisher, ISSN/ISBN, and peer reviewed (if any)	Year of publication	Single/ Co-author
Dr. Arindam Mukherjee					
01	Genetics of Mungbean: I Anthocyanin pigment in Hypocotyl, pp 434 – 437	Journal of Interacademia Volume:6(4)	ISSN: 0971-9016	2002	Co-author
02	Genetics of lobation in trifoliate leaf of mungbean[Vigna radiata (L.) Wilczek.], pp59 – 66	Perspectives in Cytogenetics and Genetics Volume:11		2004	Co-author
03	Diversity and conservation of wild mung-bean [Vigna radiata(L.) Wilczek] pp 199-202	Recent studies in Biodiversity and Traditional knowledge in India	ISBN: 978-81-920386-1-2	2011	Single
04	Variation of lobation in secondary trifoliate leaves in wild mungbean [Vigna radiata (L.) Wilczek var. sublobata(Roxb.) Verdc.]. pp 21-23	Emerging trends in plant	ISBN: 978-93-80673-52-3	2011	Co-author
05	Diversity of aromatic landraces of rice	Biodiversity Conservation: fundamentals and	ISBN: 978-93-80663-57-	2012	Co-author



	(Oryza sativa L.) in three blocks of Uttar Dinajpur, West Bengal, India, pp241-245	Applications	9		
06	Arsenic contamination in groundwater in West Bengal: special reference to Malda District, pp32-39	Ann. Jour., Minalini Datta Mahavidyalapith	ISSN No. 2277-4718	2012	Single
07	Physico-chemical features of some promising mango-genotypes (Magnifera indica L.) in Murshidabad and Malda districts of West Bengal, pp69-75	Plant Science Research in Human Welfare	I.S.B.N.: 978-93-80673-71-4	2012	Co-author
08	Wild mungbean: Diversity and conservation, pp128-131.	Eco Conservation and sustainable livin	ISBN No. 978-81-8487-216-3	2013	Single
09	Arsenic contaminated agriculture in Englishbazar Block of District Malda, W.B. pp 172-177	Annual Journal, Minalini Datta Mahavidyalapith.	ISSN No. 2277-4718	2014	Single
10	Study on genetics in wild mungbean[Vigna	Proceedings of National Conf. on Biodiversity:	ISBN No.: 978-81-	2014	Co-author



	radiata (L.) Wilczek var. sublobata(Roxb.) Verdc.] pp48-51	Interrelationship between Flora, Fauna and Human	929410-0-4		
Dr. Atreyee Sinha					
1	Carbon Budget & Carbon Credit : A Critical Review. pp. 185-194	Journal of Interacademia	ISSN: 0971- 9016	2011	Co Author
2	Flower- Insect interaction in Jatropha gossypifolia Linn. V2(1) Pp27-29	Indian Journal of Fundamental & applied life sciences.	ISSN: 2231- 6345	2012	Co Author
Paromita Sengupta					
1	Changes in vegetation according to the level changes in Bengal Basin at the time of Holocene 56:20-24	Journal of Botanical Society of India	ISSN: 0019- 4468	2009	Co- author
2	Pollenaiytical meshgation of some peat Deposits in Bengal basin 58:59-62	Journal of Botanical Society of India	ISSN: 0019- 4468	2011	Single
3	Genetically modedef organism (super market with genetically altered food) 1:52- 58	Biodiversity: Internationalship between flora, fama and human	ISBN. 978- 81-929410- 04	2014	Single

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Dr. Arindam Mukherjee	
Member of Academic bodies	National/International
The Indian Society of Genetics & Plant Breeding	National
All India Congress of Cytology and Genetics	National
The Indian Science Congress Association	National
Crop Science Society of America (CSSA)	International
The British Science Association	International
International Society for Molecular Recognition	International
Editorial Board: Proceeding of Biodiversity: Interrelationship between Flora, Fauna and Human	National



22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: i) 20% department students took part in an exhibition programme on



Medicinal plants on the occasion of Golden Jubilee celebration in 2013.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: None

23. Awards / Recognitions received by faculty and students: One student awarded for her highest attendance in the academic session 2013-14

24. List of eminent academicians and scientists / visitors to the department:

Mentioned in sl.no.25

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National-1

b) International: Nil

Event	Title of Event	Resource Person	Date	Funding Agency
National Conference jointly organized by the Depts.of Zoology, Botany and Anthropology, MDM and the Dept. of Anthropology, WBSU	Biodiversity: Interrelationship Between Flore, Fauna and Human	i) Prof. S.K.Barik, Professor, Center for Advanced Studies in Botany, North Eastern Hill University ii)Dr. Manoj Prasad, Staff Scientist, National Institute of Plant Genome Research, New Delhi. iii) Dr. Sobhan Mukherjee, Professor, Dept. of Botany, University of Kalyani	29 and 30 September, 2013	UGC
Special Lecture	Sir Jagadish Chandra Bose and Plant research	Prof. Prabir Kumar Saha, Consultant Scientist, Dept. Of Plant Biology, Bose Institute, Kolkata	16 December, 2015	College



26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. Honours	2011-12	1 st	120	19	9	10	93.33
		2 nd	--	--	--	--	NA
		3 rd	--	--	--	--	NA-
	2012-13	1 st	90	19	8	11	100
		2 nd	5	5	1	4	100
		3 rd					NA
	2013-14	1 st	86	10	6	4	71.43
		2 nd	7	7	1	6	100
		3 rd	3	3	0	3	66.67
	2014-15	1 st	82	6	2	4	100
		2 nd	7	7	3	4	100
		3 rd	6	6	1	5	16.67

27. Diversity of Students: Students of the Department come from the same State. No students come from other States or abroad.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available from departmental records.

29. Student progression: Honours was introduced in the Department in 2011-12 and the first batch of students have graduated from the College in 2013-14

30. Details of Infrastructural facilities: a) Library: Departmental Seminar Library with 142books

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: 01

d) Laboratories: 2 laboratories

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	0	0	0
2011-12	0	0	3
2012-13	6	0	0
2013-14	10	0	1



2014-15	15	0	2
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32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Please see sl.no 25.

33. Teaching methods adopted to improve student learning:

Teaching methods
i) Lecture methods: All theory classes
ii) Demonstrations : Herbarium techniques, specimen preservation
iii) Conducting seminars
iv) Test analysis: 1 each for IH, IIH, IIIH,IG, IIG and IIIG students.
v) Field visit/educational : Total 7 per year; 2 for IH, 2 for IIH, 2 for IIG and 1 for IIIG
vi) Practical sessions: Total 14 per week; 2 for IH & IIH, 4 for IIIH, 2 for IG & IIG and IIIG
vii) Charts and models: Cell division, anatomy,
viii) Continuous assessment tests: Monthly class tests
ix) LCD Projector: Power Point Presentation method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students and teachers are involved in different activities of NSS unit (like blood donation, blood pressure measurement, blood grouping camp, Public Biodiversity Report (PBR) etc.)

35. SWOC analysis of the department and Future plan:

Strength	<ul style="list-style-type: none"> In spite of one substantive faculty post, the dedication of all the faculty members is responsible for the successful running of the General and Honours courses.
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	<ul style="list-style-type: none">• A strong focus on quality teaching with the help of modern teaching aids.• Well equipped laboratory to promote regular practical classes as well as active research work.• The department has very active and very supportive ex-students• Dedicated and experienced laboratory staff• Faculty are highly involved in their professional organizations• Teachers are actively involved in research creating a very suitable academic ambience.• Student –Teacher interaction is very healthy and productive (Wall magazine, Field work, Fair-well programme, Teacher’s Day, Nabin Baran and Cultural programmes)
Weakness	<ul style="list-style-type: none">• Only one substantive post is available for the department.• Most of the students are first generation learners and very weak in English
Opportunities	<ul style="list-style-type: none">• Inter-disciplinary collaboration (research, teaching, extension service) within and beyond the department in collaboration with the university will be done.• Faculty have the expertise and ability to secure grant/ funding and undertake approved research projects.• Free access for faculty to e – resources through INFLIBNET
Challenges	<ul style="list-style-type: none">• To motivate our students for developing their research interest.• Limited number of qualified applicants for faculty positions in many department areas
Future plans	<ul style="list-style-type: none">• To enhance the academic achievement of the students• To organize a reunion of ex students in the Department• To build an Herbarium• To create a journal club by involving teachers, technical staff and students of the department• To publish a Departmental Annual Journal with ISSN no.



DEPARTMENT OF CHEMISTRY

“Chemistry begins in stars. The stars are the source of the chemical elements, which are the building blocks of matter and the core of our subject ”

Peter Atkins

1. Name of the Department: Chemistry
2. Year of establishment: i) 1996 (General course)
ii) 2015 (Honours course)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG - i) B.Sc. Honours.
ii) B.Sc. General
4. Names of Interdisciplinary courses and the departments/units involved: We do not have any interdisciplinary courses but the faculty takes special classes in other science departments like Physics, Mathematics on a regular basis.
5. Annual/ semester/choice based credit system (program wise): Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other departments: None
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programs discontinued (if any) with reasons: None
9. Number of teaching posts:

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	Experience
Dr. Debashis Mallick	M.Sc., Ph.D.	Assistant Professor	Inorganic Chemistry	08 years



Samrat Dev	M.Sc.	Part Time Lecturer	Organic Chemistry	05 years
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11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: None

13. Student -Teacher Ratio (programme wise):

Session	Student -Teacher Ratio (General)
2010-11	28:1
2011-12	30:1
2012-13	32:1
2013-14	36:1
2014-15	35:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Post	Sanctioned	Filled
Support staff (technical)	02	02

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: Please see sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Name	Category	Title	Sanctioning Authority	Amount Sanctioned	Tenure
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Dr. Debashis Mallick	National	Studies on the effect of external matrices (micelle, π-delocalised aromatic hydrocarbons, organic acids, alcohols, and viscosity, polarisability of medium) on the photochromism of thioalkyl-arylazo-imidazoles	UGC – Minor Research Project.	4.6 lakh	2014-16 (2 years)
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17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **None**

18. Research Centre /facility recognized by the University: No such facility is recognized by the University. However, College provides all infrastructural facilities for personal research work.

19. Publications: a) Publication per faculty:

Dr. Debashis Mallick

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
1	“Synthesis, spectral characterization and single crystal X-ray diffraction study of arylazoimidazolium tetraiodobismuthate(III) Compounds” 88,1817 – 1825.	J. Indian Chem. Soc	Indian Chemical Society, 0019-4522, Peer Reviewed	2011	Co-author
2	“Studies on 1-alkyl-2-(arylazo)imidazole complexes of lead(II) and their photoisomerisation” .387,352-360	Inorg.Chim.Acta	Elsevier, 0020-1693, Peer Reviewed	2012	Co-author



3	"Crystal structures and spectroscopic characterization of arylazoimidazolium iodide and tetraiodocadmium(II) compounds". 51A, 917-926	Indian.J.Chem.	NISCAIR,0975-0975,Peer Reviewed	2012	Co-author
4	"The synthesis, structure and photochromism of mercury(II)-iodide complexes of 1-C _n H _{2n+1} -2-(arylozo)imidazoles (n = 4, 6, 8)".31, 506–514.	Polyhedron	Elsevier,0277-5387,Peer Reviewed	2012	Co-author
5	"Structure, Photochromism and Liquid Crystal Properties of 1-Alkyl-2-(Arylozo)Imidazoles (Raai-C _n H _{2n+1} , n (Even) = 10 - 22)".2,133-145.	.Advances in materials physics and chemistry	Scientific Research,2162-5328,Peer Reviewed	2013	Co-author
6	"Intercalated Iodobismuthate in the Layers of Azoimidazoles. Structure, Photochromism and DFT Computation".54, 147–157.	Polyhedron	Elsevier,0277-5387,Peer Reviewed	2013	Co-author
7	Dihalo-bis[1-alkyl-2-{(o-thioalkyl)phenylazo}imidazole]zinc(II) : Structure, photochromism and	Inorg.Chim.Acta	Elsevier,0020-1693,Peer Reviewed	2014	Co-author



	DFT Computation. 423 , 397-407				
8	“Synthesis, Structure, Photochromism, Mesogenic property and DFT Computations of Silver(I) Complexes of Long Chain Alkyl Group Containing 1-Alkyl-2-(arylazo)imidazoles” .79, 186-196	Polyhedron	Elsevier,0277-5387,Peer Reviewed	2014	Co-author
9	“ Structure and photochromism of zinc(II) complexes with 1-alkyl-2-(arylazo)imidazole, and the effect of number of coordinated ligands and halide type on the photochromism”. 71, 47-61.	Polyhedron	Elsevier,0277-5387,Peer Reviewed	2014	Co-author
10	Photochromism and mesogenic properties of mercury(II) compounds of 1-alkyl-2-(arylazo)imidazoles with long chain alkyl substituent .92,1-14.	J. Indian Chem. Soc.	Indian Chemical Society, 0019-4522,Peer Reviewed	2015	Co-author
11	The structure and photophysics of di-iodo-Zinc(II) complexes of long alkyl chain substituted imidazolyl motif of	Spectrochimica Acta. Part A	Elsevier,1386-1425,Peer Reviewed	2015	Co-author



	arylazoimidazoles and the DFT computation . 151 , 443–452				
12	Structure and photochromism of Zn(II) thiocyanato complexes of 1-alkyl-2- <i>o</i> -(thioalkyl)phenylazo} imidazole. 97, 240-247	Polyhedron	Elsevier,0277-5387,Peer Reviewed	2015	Co-author
13	The spectroscopic characterization, photochromism of cadmium(II)-iodo complexes of 1-alkyl-2-(arylo)imidazoles and DFT computation of representative complexes. Spectrochimica Acta. Part A, 137, 935-944	Spectrochimica Acta. Part A	Elsevier,1386-1425,Peer Reviewed	2015	Co-author
14	Synthesis, spectroscopic characterization, photochromism of Zinc(II)-iodo complexes of long chain 1-alkyl-2-(arylo)imidazoles and the DFT correlative studies.92,203-211.	J. Indian Chem. Soc.	Indian Chemical Society, 0019-4522,Peer Reviewed	2015	Co-author

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editorial Board:



Dr. Debashis Mallick

a) Life member – Indian Chemical Society (LM7558-2013), Indian Science Congress (L24725)

b) Life member – World Science Congress.(WSC6M)

c) Reviewer: Journal of Indian Chemical Society (ISSN: 0019-4522).

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: None.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: None

23. Awards / Recognitions received by faculty and students: None

24. List of eminent academicians and scientists / visitors to the department:
Please see sl.no.10

25. Seminars/ Conferences/Workshops organized & the source of funding :

Event	Title of Event	Resource Person	Date	Funding Agency
Special Lecture	Renaissance in Chemical Education and Research: Legacy of Acharya Prafulla Chandra Ray	Prof. , Chittaranjan Sinha, Dept. of Chemistry, Jadavpur University	26 November, 2015	College

26. Student profile programme/course wise:

Name of the Programme/course					Enrolled		Pass %
	Session	Year	Application received	Selected	Male	Female	
B.Sc. (Hons)	2015-16	1 st year	53	13	8	5	--

27. Diversity of Students: 100% students from the same state

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

Honours in Chemistry has started from academic session 2015-16 and students are yet to graduate.



29. Student progression:

Same as sl. no. 28

30. Details of Infrastructural facilities:

- a) Library: i) Central Library: 175 books, ii) Departmental library: 25 books.**
- b) Internet facilities: Computer with internet access is free for the students and staff.**
- c) Laboratories: 3 well equipped laboratories with digital balance, analytical balance, refrigerator, melting point apparatus, fume chamber, hot oven, pipe line gas and water, glass goods and reagents.**
- d) Class rooms with ICT facility: 1 class room with ICT facility.**

31. Number of students receiving financial assistance from College, university, government or other agencies.

The students will start availing financial assistance from session 2015-16

32. Details on student enrichment programs (special lectures / workshops /seminar) with external experts: Please see sl.no.25

33. Teaching methods adopted to improve student learning:

- i) Use of audio-visual media for taking classes.**



- ii) Question-Answer sessions.
- iii) Special elemental level study using both analogue and digital periodic table.
- iv) Use of physical appearance tools.
- v) Students are encouraged to participate actively in science exhibitions, debates etc. which help the students to learn concepts hands-on.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- i) Participation of the teachers and students in the activities like blood donation camp organized by the NSS Unit of the College..
- ii) To help poor but meritorious students.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• A strong focus on quality teaching with the help of modern teaching aids.• Highly qualified, experienced, and dedicated faculty.• Well equipped laboratories.• Very active and very supportive ex-students.• Dedicated laboratory staff.
Weakness	<ul style="list-style-type: none">• Most of the students are first generation learners.• Some students are involved in part time jobs to economically support their families hence their attendance is poor in class.
Opportunities	<ul style="list-style-type: none">• Department may undertake cross-disciplinary collaboration in both the teaching and research with other sister disciplines (Mathematics and Physics)• Teaching profession (e.g. SSC, WBCS, PSE etc).• Seminar, workshop opportunity for faculty.
Challenges	<ul style="list-style-type: none">• To make use of limited funds for improvement of laboratories
Future plans	<ul style="list-style-type: none">• To enhance the academic achievement of the students.• To build national and international teaching and research



	<p>collaboration.</p> <ul style="list-style-type: none">• To create a journal club by involving teachers and students of the department.• To open a Department Annual Journal with ISSN no.• To set up well equipped physical and analytical laboratory.
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DEPARTMENT OF COMPUTER SCIENCE

“Man is still the most extraordinary computer of all”

--John F. Kennedy

1. Name of the department : Computer Science
2. Year of establishment : i) 2004 (General course)
ii) 2008 (Computer Science, Honours course)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
UG- i) B.Sc. Honours.
ii) B.Sc. General
4. Names of Interdisciplinary courses and the departments/units involved: We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual/semester/choice based credit system (programme wise):
 - Undergraduate courses - Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other departments: Nil.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons: None
9. Number of Teaching posts:

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):

Faculty	Qualification	Designation	Specialization	Experience
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Rupali Mitra	M.Sc., M.Tech.	Assistant Professor	VLSI testing	1.5 years
Sumit Bagchi	M.C.A., M.Tech.	Part Time Teacher	Cryptography	4.5 years
Anjana Patra	M.Sc.	Part Time Teacher	Artificial Neural Network	5 years
Mainak Palit	M.C.A., M.Tech.	Guest Teacher	Nanotechnology	5 years
Souvick Das	M.Sc.	Guest Teacher	Artificial Neural Network	2 months

11. List of senior visiting faculty: **None**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Guest Lecturer	Duration	Percentage of classes handled (Both Hons and General)
Mainak Palit	2011-16	7%
Pratim Sanyal	2013-14	7%
Souvick Das	2015-16	7%

13. Student -Teacher Ratio (programme wise):

Session	Student teacher ratio (Honours & General)
2008-09	09:1
2009-10	13:1
2010-11	13:1
2011-12	13:1
2012-13	12:1
2013-14	10:1
2014-15	11:1

14. Number of academic support staff (technical) and administrative staff;



sanctioned and filled:

Post	Sanctioned	Filled
Support staff (technical)	01	01

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.: Please see sl. no. 10
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None
18. Research Centre /facility recognized by the University: There is no such facility offered by the university, but if any teacher individually, or in collaboration, wants to pursue any research work, the College provides the required support.
19. Publications: a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
1	Functional approach to Robust path delay fault testability in two-level combinational circuits.	Poster paper in ISVLSI 2014	---	2014	Rupali Mitra & other co-authors

20. Areas of consultancy and income generated: The department faculty provides consultancy to the College in matters of website design & development, digitization of official records, etc.
21. Faculty as members in: a) National committees b) International Committees c) Editorial Boards: None
22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: 100% students. Projects related to computer programming.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: None

23. Awards / Recognitions received by faculty and students:

Faculty member, Sumit Bagchi has been awarded University Carrom champion, Badminton runner-up, Chess runner-up.



24. List of eminent academicians and scientists/visitors to the department: None

25. Seminars/ Conferences/Workshops organized & the source of funding: a) National b) International c) Departmental Seminar:

Event	Title of the event	Resource Person	Date	Source of funding
Departmental Seminar	Nanotechnology, Android, Motherboard components & Blu-Ray technology.	Students of the department	26 th Aug, 2014	College
Departmental Seminar	Bio-chips, Cloud Computing, Cryptography, Reconfigurable Hardware.	Students of the department	9 th Jan, 2015	College
Departmental Seminar	OMR, LED Tv, Higgs-Boson Particle, Virtual Machine etc.	Students of the department	30 th Nov, 2015	College

26. Student profile programme/course wise :



Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. (Hons.)	2009-10	1 st	65	14	12	2	44.4
		2 nd	15	15	12	3	100.0
		3 rd					NA
	2010-11	1 st	52	16	12	4	30.7
		2 nd	7	7	5	2	100.0
		3 rd	13	13	10	3	76.92
	2011-12	1 st	88	16	15	1	44.4
		2 nd	6	6	4	2	100.0
		3 rd	2	2	1	1	100.0
	2012-13	1 st	20	5	5	0	75.0
		2 nd	10	10	9	1	100.0
		3 rd	1	1	0	1	--
	2013-14	1 st	74	15	14	1	80.0
		2 nd	5	5	5	0	100.0
		3 rd	1	1	0	1	NA
	2014-15	1 st	95	8	7	1	100
		2 nd	8	8	7	1	80
		3 rd	4	4	3	1	75

27. Diversity of Students: 100% students from the same state

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

BHU P.G. Entrance Exam	01
WB JECA	04
Railway recruitment	01
WB Primary Teachers selection	01
WB State Electricity Board Selection Exam	01

29. Student progression:

UG to PG	16%
PG to M.Phil.	The first honours batch passed out in



PG to Ph.D.	2011, hence it is too early for them to enrol in Ph.D. or Post-doctoral programmes.
Ph.D. to Post-Doctoral	
Employed	
Campus selection	–
Other than campus recruitment	20%
Entrepreneurship/Self-employment	60%

30. Details of Infrastructural facilities:

a) Library	Departmental Library:	145 books
	Central library:	50 books
b) Internet facilities for Staff & Students	Department has broadband internet connection which is available in five machines via LAN.	
c) Class rooms with ICT facility	Yes	
d) Laboratories	02 (01 software lab & 01 hardware lab)	

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	4	0	10
2011-12	1	1	1
2012-13	8	0	0
2013-14	10	0	0
2014-15	15	0	8

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: The department may be called a “developing world”. It plans to organize its own workshop/special lectures soon.

33. Teaching methods adopted to improve student learning:

- i) Use of audio-visual media.
- ii) Simulators to teach digital & analog electronics &



microprocessor programming practicals (Circuit-maker, Logisim, 8085 simulator etc.).

- iii) Departmental Seminars.
- iv) Practical/Programming assignments.
- v) Project work.
- vi) Periodic tests like unit test, mid-terms etc.
- vii) Subject-wise quiz.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The departmental faculty and students actively participate and sincerely discharge the duties and roles assigned to them during NSS activities like “Talent hunt” , “Blood Donation Camp”, “Fire fighting”, “AIDS awareness” etc. Also in day-to-day interaction with students, the teachers try to provide them career guidance, stress on gender equality, developing ethics and moral values.

35. SWOC analysis of the department and future plans:

Strength	<ul style="list-style-type: none"> Irrespective of one full time faculty in position, the dedication of all faculty members is responsible for the successful running of General and Honours courses. Young and dedicated faculty. LAN setup in laboratory. Good student-to-computer ratio. Rich library and laboratory with net connection. Use of power point presentation for teaching. E-books for students.
Weakness	<ul style="list-style-type: none"> Students mostly hail from urban or semi-urban areas & are hence not proficient in English. They lack communicative & writing skills in English. This affects their score in exams. Only one substantive post is available for the department.
Opportunities	<ul style="list-style-type: none"> Career in IT industry, Banking sector as Specialist Officer, Teaching, Research, Animation, etc. infact this field has no end to opportunities.
Challenges	<ul style="list-style-type: none"> Students mostly belong to low-income group families. Hence they cannot afford to buy computers for home use. Thus they are unable to practise their practical assignments at home.
Future plans	<ul style="list-style-type: none"> Video conferencing facility. Access to IEEE, ACM & other on-line e-resources. Subscription of monthly magazines on Computer Science, Electronics, Competitive Exams & general awareness. Coding workshop on popular programming languages like Python, Java etc. Fiction story writing, futuristic design contests for students to stimulate the innovative streak in them. Campus recruitment. Lectures by experts from industry or academia.



DEPARTMENT OF ECONOMICS

“Poverty is not just a lack of money, it is not having the capability to realize one’s full potential as a human being”

Amartya Sen

1. Name of the department: Economics
2. Year of Establishment: i) 1964 (B.A./ B.Sc. in Economics, General course)
ii) 2001(B.A. / B.Sc. in Economics, Honours course)
3. Names of Programmes /Courses offered (UG, PG, M. Phil., Ph .D , Integrated Masters; Integrated Ph .D., etc.) : UG – B.Sc./B.A. Honours and General)
4. Names of Interdisciplinary courses and the departments/units involved: We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual/semester/choice based credit system (programme wise):
 - UG courses - Annual examination based system (Honours and General)
6. Participation of the department in the courses offered by other departments: Faculty members of the department take regular classes in the department of Commerce and Management .
7. Courses in collaboration with other universities, Industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons: None
9. Number of Teaching posts:

Teaching Post	Sanctioned	Filled
Associate Professor	01	01
Assistant. Professor	02	02

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt. /Ph.D. / M.Phil. etc.):

Name	Qualification	Designation	Specialization	Experience in years
Dhurjati Prasad Mukherjee	M.A	Associate Professor	Econometrics and Statistics	35
Sumit Mukhopadhyay	M.Sc.	Assistant	Econometrics	15
Dr. Tapan Kumar Roy	M.A.,Ph.D.	Assistant Professor	Econometrics and	10

11. List of senior visiting faculty: None
12. Percentage of lectures delivered and practical classes handled (programme



wise)

By temporary faculty: None

13. Student-Teacher Ratio (programme wise/year wise):

Sl no	Session	Student -Teacher Ratio (Honours & General)
1	2009-10	28:1
2	2010-11	20:1
3	2011-12	26:1
4	2012-13	26:1
5	2013-14	33:1
6	2014-15	14:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as when necessary from College administration.

15. Qualifications of teaching faculty with D Sc/D. Litt / Ph.D/MPhil/PG : Please see sl.no. 10

16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received: None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : None

18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any teacher individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Sumit Mukhopadhyay					
1	Development, Displacement, Rehabilitation and Resettlement: Locating Tribal Women(p 3-32)	Indian Journal of Adult Education, vol 69, no. 3	0019-5006	2008	Single
2	Determinants of Literacy: A Macro Level Study	Journal of Business Management and Research, Vol 2, no. 1,	0975-7767 (Peer Reviewed),	2009	Single



3	A note on Higher Education Under Globalisation (P 112-123)	BULLETIN of the Socio-Economic Research Institute(2010)	NA	2010	Single
4	Education, Civil Rights and Voluntary Organisations (p 29-45)	EDUCATION FOR CIVIL RIGHTS: Role of Voluntary Organisation	978-81-87501-02-2	2012	Single
Dr. Tapan Kumar Roy					
1	Copping with the Supply-Demand. Gap of Agricultural Labours : A Case Study of Utter Dinajpur District of West Bangal	Agricultural Economics. Research Review Vol-24,pp-537-543	Publish by Dr. P.K. Joshi, Secretary, AERA on behalf of Agricultural Economic Research Association (India) ISSN 0971-3441 ISSN 0974-0279 (online)	Nov.,2011	Main Author

20. Areas of consultancy and income generated: None.
21. Faculty as members in a) National committees b) International Committees c) Editor Boards: Nil
22. Student projects:
- Percentage of students who have done in-house projects including interdepartmental/programme: As per our syllabus, there is no such provision.
 - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil.
23. Awards/Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the department: None
25. Seminars/Conferences/Workshops organized & the source of funding a) National: Nil
- b) International: Nil
26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. (Hons.)	2009-10	1 st	8	3	3	0	100.0
		2 nd	1	1	0	1	NA
		3 rd	3	3	3	0	50
	2010-11	1 st	4	1	1	0	NA



		2 nd	3	3	2	1	100.0
		3 rd	0	0	0	0	NA
	2011-12	1 st	3	1	0	1	0.0
		2 nd	1	1	1	0	100
		3 rd	1	1	1	0	100
	2012-13	1 st	3	1	0	1	100.0
		2 nd	0	0	0	0	NA
		3 rd	0	0	0	0	NA
	2013-14	1 st	2	0	0	0	NA
		2 nd	1	1	0	1	100.0
		3 rd	1	1	1	0	NA
	2014-15	1 st	4	1	1	0	NA
		2 nd	0	0	0	0	NA
		3 rd	1	1	1	0	NA

27. Diversity of Students: 100% students from the same state.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	2%
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed	
• Campus selection	--
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

- a) Library: i) Central Library- 600 books ii) Departmental Library- 80 books
- b) Internet facilities for Staff & Students: Available in Library and Department
- c) Class rooms with ICT facility: 01 room
- d) Laboratories: Not required

31. Number of students receiving financial assistance from College, university, Government or other agencies: College provides financial assistance from College, Government and Private funds but no student has availed of this facility so far.

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts: None



33. Teaching methods adopted to improve student learning:

- i) Lecture method
- ii) ICT based teaching.
- iii) Question-answer round.
- iv) Group discussion on latest economic developments in the country and the world.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - The departmental faculty as well as students actively participate and sincerely discharge the duties and roles assigned to them during NSS activities like “Talent hunt” , “Blood Donation Camp”, “Fire fighting”, “AIDS awareness” etc.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none"> • Qualified faculty members • Departmental library with good number of books • Internet facility • Various journals for the department
Weakness	<ul style="list-style-type: none"> • Enrolment of students in honours course is very poor • Most of the students do not have proper mathematical training upto HS level and mainly belongs to arts back ground in general course.
Opportunity	<ul style="list-style-type: none"> • We organise remedial class for the students • The students can take part in College seminars, workshops • The students can take part in career counselling • The students can enjoy internet facility
Challenges:-	<ul style="list-style-type: none"> • To motivate the students of science (mathematical) background to take up economics as career option. • Majority of the students are first generation learners, they do not have a proper English background to understand Economics. • To make them familiar with the subject and with the basic elementary mathematics
Future Plan:-	<ul style="list-style-type: none"> • To organize seminar/workshop for enriching the students in their subjects • To invite eminent economists to give lecture on special topic in frontier areas. • To make more audio-visual and power point presentation in the class.



DEPARTMENT OF GEOGRAPHY

“Geography is the mother discipline from which other specialized disciplines have emerged”

- Alexander von Humboldt

1. Name of the department : **Geography**
2. Year of Establishment : i) 2000 (General course)
ii) 2001 (Honours course)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
UG in Geography- B.Sc./B.A.Honours and General
4. Names of Interdisciplinary courses and the departments/units involved:
Though we do not have any such Interdisciplinary Courses, but the department regularly arranges interdepartmental lectures and participate in Conferences and Seminars.
5. Annual/ semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments:
Nil.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: The Department of Geography and Opsis Systems Pvt. Ltd, had come together while arranging a Hands-on Training Course for the In-House Faculty Members and that of the other Colleges of North 24 Parganas and a training course for the existing students on the QGIS Software .
8. Details of courses/programmes discontinued (if any) with reasons: **None**
9. Number of Teaching posts:

Teaching Post	Sanctioned	Filled
Associate professor	00	00
Assistant Professor	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):

Faculty name	Qualification	Designation	Specialization	Experience
Satabdi Biswas	M. A., B. Ed.(UGC NET)	Assistant Professor	Environmental Geography	9 years
Dr.Priyadarshini Sen	M.Sc. Ph.D (Sc.) (UGC NET)	Assistant Professor	Regional Planning	1 year
Dr. Chinmoyee Mallik	M. A.(UGC-NET),M.Phil, Ph.D.	Assistant Professor	Agricultural Geography	1 year
Mitul Sarbajna	M.Sc.(UGC-NET)	Guest Teacher	Advanced Geomorphology	3 months



11. List of senior visiting faculty: Nil.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Name of teacher	Duration	Percentage of classes handled (Both Hons and General)	
		Theory	Practical
Mallika Banerjee	2013-14	10%	15%
Tapas Mondal	2013-15	12%	13%
Priyanka Dutta	2013-14	8%	13%
Mitul Sarbajna	2015-16	8%	13%

13. Student -Teacher Ratio (programme wise):

Session	Student teacher ratio	
	Honours	General
2008-09	39:1	130:1
2009-10	36:1	125:1
2010-11	37:1	128:1
2011-12	39:1	110:1
2012-13	42:1	114:1
2013-14	40:1	119:1
2014-15	41:1	102:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Post	Sanctione	Filled
Support staff (technical)	02	02

15. Qualifications of teaching faculty with DSc / D.Litt/ Ph.D/ MPhil / PG.: Please see sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None

18. Research Centre /facility recognized by the University: There is no such facility offered by the university, but if any teacher individually or in collaboration wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:

Sl. No.	Title with page no.	Book/Monograph/ Journal Proceeding s/Poster/ Chapter	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
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		in books etc.			
Satabdi Biswas					
1	History of Madhyamgram . pp-54-58	Annual Journal of Mrinalini Datta Mahavidyalaya	N.A	2008	Single
2	Nogorer Itibritto. pp-35-37	Bhugolika	N.A	2010	Single
3	Formation of Cities. pp-76-78	Annual Journal of Mrinalini Datta Mahavidyalaya	N.A	2010	Single
4	Evolution of a Toner-A-Case Study of Madhyamgram . pp-319-322	Indian Journal of Landscape system & Ecological Studies	ISSN-0971-4170	2010	Single
5	Jolabhumii Poribesh Obichhedyo Ongo. pp-11-12	Bhugolika	NA	2011	Single
6	East Kolkata Wet land-Past Heritage d Future Prospect. p-484-494	Indian Journal of Landscape System & Ecological Studies	ISSN-0971-4170	2011	Single
7	Sovoyotar Bali Bidyadhari. pp-69-74	Annual Journal of Mrinalini Datta Mahavidyalaya	ISSN 2277-4718	2012	Single
8	Sundarbaner Joibo Boichitra O tar Sanrakshan. (pp-05-10)	Bhugolika	ISSN-2319-6122	2013	Single
9	National Disasters Threat to Biodiversity.	A collection of Essays Disaster management org. Academic staff	N.A	2014	Single



	pp-47-51	College, Dept. Of Geography, C.U			
10	Conservation of Phinoceous in W.B. pp-160-167	Biodiversity: interrelationship between Flora Fema & Human (Preceding-UGC Sponsored National Conference)	ISBN-978-81-929410-0-4	2014	Single
11	Biparjay mokabila-O-N.D.R.F (06-09)	Bhugolika	ISSN-2319-6122	2014	Single
12	Socio-Economic & Environmental Issues in the Process of Development A special Study of metro Rail Expansion during Second phase. (pp-116-123)	Annual Journal of Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2014	Single
13	Urban Social Change and Economic Growth: A case study of North dumdum Municipality. pp-170-172	Horizon and Beyond a collection of articles presented in the National Seminar contemporary Research in Geo	Pub-Bhairab Ganguly College	2014	Single
14	Managing the Disaster pp. 21-30	Natural Disaster: Cyclone and its Management	Avenel Press ISBN 978-93-80761-98-5	2015	Single
Dr. Priyadarshini Sen					
1	Urban Primacy and its Development Strategies -A study on Shimla	Geographical Review of India	Geographical Society of India, India 0375-6386	2012	Single



	City,India.pp278-285.				
2	Land Use Scenario in Baishnabghata-Patuli, Kolkata-A Case Study.pp339-348.	Geographical Review of India	Geographical Society of India,India 0375-6386	2008	Single
3	Rainwater Harvesting in Bengaluru City-its Achievements and Challenges.pp. 349-356.	Geographical Review of India	Geographical Society of India,India 0375-6386	2010	Single
4	Traffic Survey on Eastern Metropolitan By-Pass-An overview. pp311-314	Indian Journal of Landscape,Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics,Kolkata 0971-4170	2008	Single
5	A Critical Appraisal of the Achievements of West Bengal in the project Valmiki Ambedkar Awas Yojana.pp310-320.	Indian Journal of Landscape,Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics,Kolkata 0971-4170	2009	Single
6	An Appraisal of the Achievements of Slum Development Programme-Case Study of Karnataka.pp85-88.	Indian Journal of Landscape,Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics,Kolkata 0971-4170	2009-anniversary Volume	Single



7	Conserving Water by Rainwater Harvesting- Indian Scenario.pp395-400.	Indian Journal of Landscape, Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics, Kolkata 0971-4170	2010	Single
8	Eradication of multidimensional poverty in West Bengal- An appraisal of Indira Awas Yojana.pp257-262.	Indian Journal of Landscape, Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics, Kolkata 0971-4170	2012	Single
9	Peripheral Urban Development and Planning- Case study of Bengaluru Urban Agglomeration. pp.65-71.	Indian Journal of Regional Science	Regional Science Association of India, Kolkata 0046-9017	2012	Single
10	Changing Urban Traits- a study on Bengaluru Urban Agglomeration, India pp.122-129	Asian Social Science	Canadian Center of Science and Education, Canada 1911-2025(O), 1911-2017(P)	2013	Single
11	Evaluating Planning Strategies for Urban Land Use-A study on Bengaluru City.pp108-115.	Journal of Geography and Geology	Canadian Center of Science and Education, Canada 1916-9779 (P) ISSN 1916-9787 (O)	2013	Single
12	Journey from a City to an Urban Village- A Study on India	Journal of Settlement and Spatial Planning	Centre for Research on Settlements and Urbanism , Cluj University Press, Romania 2248-2199	2013	Single



13	An Inter-district Assessment of Maternal Mortality Goals: A Study on West Bengal.pp.187-190.	International Journal of Current Research	International Journal of Current Research,India 0975-833X	2012	Single
14	Eradicating poverty in Multidimensional way-A study of West Bengal.pp189-197.	Geospectrum	Asutosh College, Dept. of Geography & Geology, Kolkata 81-87500-70-0	2013	Single
15	Assessment of the Maternal Benefit Schemes in South 24 Parganas, West Bengal, India.pp.1-6.	Indian Journal of Spatial Science	Indian Society of Spatial Scientists,Kolkata 2249-4316	2014	Single
16	Assessing the Maternal Health Benefit Schemes –A Study on Bankura District, West Bengal pp.44-54.	Journal of Bengal Geographer	Dasson India Publisher, West Bengal 2319-619X	2013	Single
17	Emergence of Bidadi Township in the Suburbs of the Bengaluru Urban Agglomeration -a geographical analysis.pp.49-54.	Indian Journal of Spatial Science	Indian Society of Spatial Scientists, Kolkata 2249-4316	2014	Single
18	Conceptualizing Urban	Beyond Horizon	- Bhairab Ganguly College,Dept. of	2014	Single



	Village in India-A Study on Delhi National Capital Region pp.121-124		Geography,Kolkata		
19	Application of statistical techniques in a critical appraisal of poverty eradicating policies-A study of West Bengal.pp44-49.	Full Paper Volume	- DumDum Motijheel Rabindra Mahavidyalaya,Kolkata	2012	Single
20	Conservation of East Kolkata Wetlands-its Sustainability and Management.p p.201-204.	Edited Volume	DumDum Motijheel College,Kolkata 978-9380663-57-9	2012	Single
21	Implementing Rainwater Harvesting Methods- A study in Baishnabghata-Patuli, Kolkata, India.pp01-05	Journal of Humanities and Social Science	International Organisation for Scientific Research, India 2279-0837(O) 2279-0845(P)	2012	Single
22	Evaluating Reproductive Health Schemes- A Study on West Bengal, India.pp127-134.	The International Journal' Research Journal of Social Science and Management	National Library, Singapore 2251-1571	2012	Single
23	Expansion of Suburb and rise of Ramanagaram	ILEE-Conference Proceedings	Indian Institute of Landscape, Ecology and Ekistics, Kolkata	2014	Single



	Township near Bengaluru-A Study.pp249-257		978-81-928047-4-3		
24	Suburbanisation and Gentrification in Sathanuru Satellite Township,Bengaluru -An Ultimate Dilemma.pp1-10.	Afro Asian Journal of Social Sciences	Afro Asian Journal of Social Sciences,India 2229-5313	2014	Single
25	Urban Growth versus Environmental Sustainability- A Study on Peripheral Expansion of Bengaluru and Emergence of Nandagudi Township.pp241-250.	Megaron	Yildiz Technical University, Turkey 1309-6915	2015	Single
26	Sprawling City of Mysore and Emergence of Planning Region -A Study.pp20-26.	Indian Journal of Spatial Science	Indian Society of Spatial Scientists, Kolkata 2249-4316	2015	Single
27	Changing Urban Traits-A Study on Sonarpur urban fringe, South 24 Parganas, India.pp40-47.	Indian Journal of Landscape, Ecology and Ekistics	Indian Institute of Landscape, Ecology and Ekistics,Kolkata 0971-4170	2015	Single
Dr. Chinmoyee Mallik					
1	Section 2 (vii): "Special	Citizen's Report on Governance	ISBN 978-81-89654-66-5	2009	Co-authored



	Economic Zones: Implications for Regional Disparity” pp. 87-92	and Development 2008-2009, , National Social Watch Coalition, New Delhi, 2009			
2	Urbanization and the Peripheries of Large Cities in India: The Dynamics of Land-use & Rural Work pp. 421-430	Indian Journal of Agricultural Economics, Conference Number (July-Sept 2009)	Peer Reviewed ISSN No. 0019-5014	2009	Single
3	Chapter 6- “Land Dispossession and Changes in Rural Livelihoods: Case of Peri-Urban Delhi” pp. 37- 50	The Urban Fringe of Indian Cities Editor: R. DixitRawat Publication, New Delhi,	ISBN 978-81-316-0403-8	2011	Co-authored
4	Urbanisation and Land-use Dynamics: the Case of the Peripheries of Mega- Cities in India, pp. 239-249	Proceedings of the National Seminar on Natural Resource Management & Environmental Issues. Organized by Department of Geography, Govt Lohia P. G. College, Churu.	ISBN 978-81-921231-1-0	2012	Single
5	Chapter 5: “Understanding Gujarat’s Agricultural Growth in a Liberalizing Environment: Signs of a Redefined Margin? pp.	Poverty Amidst Prosperity Essays on the Trajectory of Development in Gujarat, Editor: Dr. Atul Sood, Aakar Publication. New Delhi	ISBN 978-93-5002-203-0	2012	Co-authored



	88-127				
6	Employment in the Globalizing Rural Peripheries in Indian Mega-cities	Book	Lambert Academic Publishing, 2013, ISBN: 978-3-659-37239-1	2013	Single
7	Employment Structure of Dynamic Urban Peripheries: the Case of Large Cities in India pg. pp. 128-136	Economic and Social Science Research Institute (ESRI) Journal, Vol-4 No.2	Peer Reviewed ISSN No. 0975-7635	2013	Single
8	Dynamics of Work in the Rural Peripheries of Mega-Cities: An Exploratory Enquiry (in press)	Indian Journal of Labour Economics	Peer Reviewed ISSN 0019-5308	2014	Single
9	Measuring and Mapping Transitory Spaces in India: A Case Study of Hyderabad	VISION The Journal Of Business Perspective	Peer Reviewed Print ISSN: 0972-2629; Online ISSN: 2249-5304	2014	Co-authored
10	Land Dispossession and Rural Transformation: the Case of Fringe Villages of Kolkata pp. 51-71	Journal of Rural Development, Vol. 33 No. 1	Peer Reviewed ISSN 0970-3357	2014	Single
11	Land and Livelihoods: Debating the Land	Geography and You		2015	Single



	Acquisition Law pp. 11-15				
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20. Areas of consultancy and income generated: NA.

21. Faculty as members in: a) National committees b) International Committees c) Editorial Boards:

Faculty Members	Member of Academic Bodies	
	National	International
Smt.Satabdi Biswas	Institute of Landscape,Ekistics and Ecology,Kolkata(Life)	
	Indian National Cartography Association(ILife)	
	PUBMED(Life)	
	Economic and Political Weekly	
	Bhugolika(Life)	
Dr. Priyadarshini Sen	Institute of Landscape,Ekistics and Ecology,Kolkata	Geographical Society of India,Kolkata(Life)
	Eastern Geographical Society of India,Orissa(Life)	Member of Editorial Board,Canadian Centre of Science and Education,Canada.
Dr.Chinmoyee Mallik	Indian Society of Agriculture and Economics,Mumbai(Life)	

22. Student projects: Socio Economic Project of Various Municipalities and villages or rural fringes. The students of Geography actively take part in field survey for understanding socio-economic profile of the areas. Honours and the General students have undertaken the following field surveys.

Part-III Honours	Part-II General (local field)	Year
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Bishnupur (in West Bengal)	Debinagar	2008-2009
Panchmari (Madhya Pradesh)	Raharhat	2009-10
Lataguri(in West Bengal)	Barasat	2010-11
Gour (in West Bengal)	Ashokenagar	2011-12
Panchalingeshwar (Orissa)	New Barrackpur	2012-13
Mirik (Sikkim)	Habra	2013-14
Alipurduar	Fatellapur	2014-15

a) Percentage of students who have done in-house projects including inter departmental/programme: As per requirement of the WBSU syllabus all the 3rd year Honours students and 2nd year General students mandatorily undertake field work projects.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: None.

23. Awards / Recognitions received by faculty and students:

Student Name	Event	Organizer	Award	Year
Student's Achievements				
Indrajit Kar, Barun Biswas, Priyanka Chowdhuru, Soma Kar	Geo-Quiz	Dept of Geography, Presidency College	3 rd Position	25 th Nov 2006
Kangsha Banik Atashi Mazumdar Tuhin Ray Sanchita Mukherjee	State level seminar & Quiz "Environment & Human Development"	Dept of Geography, Bhairab Ganguly College	participated	12 th July 2012
Rafiqul Islam Ayan Sanyal Gaurav Chakraborty, Rumela Datta	National Science Day Programme	NATMO	participated	24 th Feb 2009
Monalisa Dutta	Golden Jubilee	MDM College		7 th March 2014



Kanai Prasad Sourendra Prasad Acharya Sumita Halder	Celebration Model display & poster display competition			
Kalpana Halder Riya Biswas	District Student-Youth Science Fair 2015	Department of Youth Services Government of West Bengal	1st Position in Undergraduate level(Group C)	23-24 september 2015
Kalpana Halder Riya Biswas Subhajit Dey Kaushik Dey Abhinandan Bannerjee Palash Paik	District Student-Youth Science Fair 2015	Department of Youth Services Government of West Bengal	Participated Group C (College Level)	4-6th October 2015
Faculty's Achievement				
Dr. Priyadarshini Sen	National Seminar on Research Methods and Techniques for Sustainable Development in India using statistical tools and cartographic methodologies	Department of Geography, University of Calcutta, Kolkata	2nd position in paper presentation competition.	2006
Dr. Chinmoyee Mallik	National Seminar	College Ajmer and Geographer's Association Goa(GAG)	Best Paper Presenter Award	10-11March,2012

24. List of eminent academicians and scientists/visitors to the department: Our department has always organised special talks and lectures by eminent Professors across the state, as follows.



Event	Title of the Event	Resource Persons	Date	Funding Agency
Special Lecture	Resource Utilisation and Conservation:A broader perspective	Dr.Anish Chatterjee, Professor,Department of Geography, Presidency College,Kolkata	10.11.2008	College
Special Lecture	Understanding Human Settlements:Typologies	Dr,Asim Goswamy, Professor,National Atlas & Thematic Mapping Organization,Kolkata	23.09.2009	College
Special Lecture	Quantifying Geography:Tools and Techniques	Dr.Ashis Sarkar, Professor,Presidency College,Kolkata	12.12.2010	College
Special Lecture	Re-discovering Ganga	Dr.Kalyan Rudra, Chairman,West Bengal Pollution Control Board,Kolkata	24.07.2015	College
Special Lecture	Challenges in Astronomy	Dr. DP Duari, Director, Research & Academics. M.P.Birla Institute of Fundamental Research, Kolkata.	04.09.2015	College
Special Lecture	Growth and Social Wellbeing	Sri Dhurjati Prasad Mukherjee, Associate Professor, Department of Economics, Mrinalini Datta Mahavidyapith	25.08.2015	College
Special Lecture	Human Development and Gender Development	Sri Sumit Mukhopadhyay, Assistant Professor, Department of Economics, Mrinalini Datta Mahavidyapith	25.08.2015	College
Special Lecture	Sustainable Development	Dr.Tapan Kr.Roy, Assistant Professor, Department of Economics, Mrinalini Datta Mahavidyapith	25.08.2015	College



Special Lecture	Cold War: Concept & Evolution -a geopolitical approach	Dr.Anjana Ghosh, Associate Professor, Department of Political Science, Mrinalini Datta Mahavidyapith	13.10.2015	College
Special Lecture	Application of Quantitative Techniques in Geography	Sri Goutam Kumar Das, Associate Professor, Department of Commerce & Management, Mrinalini Datta Mahavidyapith	13.10.2015	College
Special Lecture	Role of Software in geographical Data Representation	Sri Raja Majumder, Lecturer, Department of Geography, Dinabandhu Mahavidyalaya	02.12.2015	College
Special Lecture	Remote Sensing Applications in southern Districts of West Bengal	Dr.Kanan Chatterjee, Eemeritus Fellow(UGC),Professor and Ex-Head,Department of Geography,University of Calcutta	17.12.2015	College
Special Lecture	Cultural Geography:Social Stratification with case study on Santals	Dr.Panchali Majumdar, Associate Professor, Department of Geography,East Calcutta Girls' College	22.12.2015	College
Special Lecture	Concept of Third World: Its Characteristics	Sri Pinaki Sarkar, Assistant Professor, Department of Geography,East Calcutta Girls' College	22.12.2015	College

25. Seminars/ Conferences/Workshops organized & the source of funding: a) National b) International c) Departmental Seminar: The department of Geography has not so far organised a Seminar or Workshop but in the current year a Demonstration Session has been conducted on the scope and opportunities of the Q-GIS Software delivered by a reputed private organisation, OPSIS Pvt. Ltd.



26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A./B.Sc. (Hons.)	2009-10	1 st	535	37	14	23	100.0
		2 nd	41	41	23	18	100.0
		3 rd	36	36	21	15	98.0
	2010-11	1 st	508	39	28	11	97.2
		2 nd	31	31	12	19	92.8
		3 rd	36	36	19	17	93.1
	2011-12	1 st	370	43	35	8	90.0
		2 nd	31	31	22	9	100.0
		3 rd	25	25	9	16	93.7
	2012-13	1 st	422	41	27	14	100.0
		2 nd	37	37	28	9	100.0
		3 rd	32	32	22	10	100.0
	2013-14	1 st	492	43	21	22	100.0
		2 nd	36	36	22	14	100.0
		3 rd	30	30	22	8	86.3
	2014-15	1 st	591	49	33	16	95.5
		2 nd	35	35	17	28	100
		3 rd	33	33	18	15	87.1

27. Diversity of Students: 100% students of our College belong to the home state.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

In the last five years number of students appointed in various services is as follows.

Examination	National and State competitive examinations
NET	8
SLET	4
State Level Civil Service	4
Defence Services	28
West Bengal State Government	17

**29. Student progression:**

UG to PG	15%
Employed	
• Campus selection	---
• Other than campus recruitment	40% (West Bengal School Service, West Bengal Police and Staff Selection and defence)
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities:

a) Library	Central Library:	800 books
	Seminar library:	200 books
b) Internet facilities for Staff & Students	Yes	
c) Class rooms with ICT facility	Yes	
d) Laboratories	One	

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	38	0	29
2011-12	43	5	29
2012-13	48	0	18
2013-14	66	2	27
2014-15	35	0	28

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: Please see the serial no.24.**33. Teaching methods adopted to improve student learning:**

- i) Use of audio-visual media.
- ii) Departmental Seminars
- iii) Practical assignments
- iv) Project work
- v) Subject-wise quiz

33. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students and teachers are involved in different activities of NSS unit (like blood donation, blood pressure measurement, blood grouping camp etc.)



35. SWOC analysis of the department and future plans:

Strength	<ul style="list-style-type: none">• Infrastructure with well equipped laboratories.• Well equipped audio-visual instruments for teaching.• Student –Teacher interaction is very healthy and productive (Wall magazine, Field work, Fair-well programme, Teacher’s Day, Nabin Baran and Cultural programmes and expertise in model building)
Weakness	<ul style="list-style-type: none">• Students from needy homes take up jobs and cannot attend classes regularly
Opportunities	<ul style="list-style-type: none">• The students gain practical experience through field surveys and schedule analysis.• This enhances their perception of the real geographical, social and economic parameters.• They can take up many related jobs including the teaching profession
Challenges	<ul style="list-style-type: none">• Students of the department of Geography love to take up challenges like they go for field surveys in remote areas like Lataguri ,Mirik and the surroundings.
Future plans	<ul style="list-style-type: none">• Expand our laboratory with more computers.• The department seeks provision for regular workshops for the students both inter-College and intra-College.• The department wants to strengthen the Seminar Library with more books and journals. It plans to publish a peer-reviewed Geography Journal in the future.• The sky is the limit for our geographers and there is no end to it.



DEPARTMENT OF MATHEMATICS

“But in my opinion, all gthings in nature occur mathematically”

Rene Descartes

1. Name of the department: Mathematics
2. Year of Establishment: i) 2004 (General Course).
ii) 2010 (Honours Course).
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG- B.Sc. in Mathematics (Honours and General).
4. Names of Interdisciplinary courses and the departments involved: We do not have any provision for interdisciplinary courses, but the faculty take classes in other Science departments as well as the Dept. of Commerce and Management
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments: Nil.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons: No courses were discontinued since its inception.
9. Number of teaching posts:

Name of the Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil etc.,)

Name	Qualification	Designation	Specialization	Experience
Dr. Tanmay Chowdhury	M.Sc., Ph.D.	Assistant. Professor	Mathematical Modeling in Ecological System	06 years
Ashish Santra	M.Sc., B.Ed	Guest	Astro Physics	03 years
Sagar Chakraborty	M.Sc	Guest	Complex Analysis	01 years
Nupur Roy	M.Sc. B.Ed	Guest	Fluid Mechanics	01 years



Santanu Biswas	M.Sc	Guest	Mathematical Modeling in Ecological System	01 years
Saumik Halder	M.Sc, B.Ed	Guest	Advance Function Analysis	01 years
Md. Saifuddin	M.Sc	Guest	Mathematical Modeling in Ecological System	01 years

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Guest Lecturer	Session	Percentage of lectures handled
Ashish Santra	2012-16	20%,20%,20%,16%
Sagar Chakraborty	2015-16	15%
Nupur Roy	2015-16	6%
Santanu Biswas	2015-16	6%
Saumik Halder	2015-16	6%
Md. Saifuddin	2015-16	6%

13. Student -Teacher Ratio (programme wise):

Session	Student -Teacher Ratio (Honours & General)
2009-10	66:1(Only General)
2010-11	30:1
2011-12	32:1
2012-13	36:1
2013-14	32:1
2014-15	32:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as and when necessary from College administration.

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.: Please see serial number 10.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Name	Title	Sanctioning Authority	Amount Sanctioned	Tenure
Dr. Tanmay Chowdhury	Mathematical Models of Dengue with Memory in Host and Vector Population.	UGC funded Minor Research Project	Rs. 3,30,000/-	2 years, 2015-17

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.: None.



18. Research Centre /facility recognized by the University: There is no such facility offered by the University, but if any teacher individually or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty:
Dr. Tanmay Chowdhury

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
1	Modeling migratory grazing of Zooplankton and toxic and non-toxic phytoplankton. pp-659-671	Article in :Journal: Applied Mathematics and Computation	ELSEVIER, ISSN:0096-3003 Peer Reviewed Impact factor:1.6	2008	Co-author (1 st author)
2	Effect of a disease affecting a Predator on the	Journal of theoretical Biology	Elsevier, ISSN:0022-5193 Peer reviewed	2009	Co-author



	dynamics of a predator-pre system. pp-344-351		Impact factor:2.35		
3	Migratory effect of middle Predator in a tri-trophic food chain model. pp 216-226	Mathematical methods in the Applied sciences	John Wiley & Sons, ISSN: 1099-1476 Peer Reviewed Impact factor:0.78	2010	Co-author (1 st author)
4	Mathematical modelling of cascading migration in a tri-trophic food-chain system. pp-469-487	Journal of Biological Physics	Springer, ISSN: Peer Reviewed Impact factor:1.15	2013	Co-author
5	Migratory effect of middle predator in biodiversity in a tri-trophic food chain model. pp-216-226	Proceedings on Biodiversity Interrelationship between Flora, Fauna and Human	Mrinalini Datta Mahavidyapith	2013	Single
6	Effects of a disease affecting a predator on the dynamics of a predator-prey system : A mathematical modeling	Journal	Annual Journal Mrinalini Datta Mahavidyapith, Birati, Kolkata-51	2014	Single

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Name of Teacher	Membership
Dr. Tanmay Chowdhury	i. Calcutta Mathematical Society. ii. Bio-mathematical Society of India.

22. Student project:

a) Percentage of students who have done in-house projects including inter departmental/ programme: NA



b) Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories/Industry/ other agencies: None

23. Awards / Recognitions received by faculty and students: None

24. List of eminent academicians and scientists / visitors to the department:
Please see sl.no.25

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International:

Event	Title of Event	Resource Person	Date	Funding Agency
Special lecture	Factorization Method and Shape Invariance Approach in Differential Equation.	Sri Debraj Nath, Dept. of Mathematics Vivekananda College	26 August 2014	College

A proposal for a UGC sponsored National Level Seminar is under way.

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. (Hons.)	2010-11	1 st	91	17	13	4	54.5
		2 nd	--	--	--	--	NA
		3 rd	--	--	--	--	NA
	2011-12	1 st	130	18	15	3	87.5
		2 nd	6	6	4	2	75.0
		3 rd	--	--	--	--	NA
	2012-13	1 st	80	11	9	2	100
		2 nd	13	13	9	4	87.5
		3 rd	3	3	2	1	100.0
	2013-14	1 st	98	9	9	0	100
		2 nd	6	6	4	2	80.0
		3 rd	4	4	3	1	50.0
	2014-15	1 st	76	14	8	6	100
		2 nd	4	4	4	0	66.67
		3 rd	3	3	2	1	100.0



27. Diversity of Students: Almost all students are from the same state, however between 2008 and 2014, one student from Jharkhand and one student from Bangladesh enrolled in this department.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Post office-01, Banking- 01, Primary Teacher-01

29. Student progression

Student progression	Against % enrolled
UG to PG	75%
Employed	
• Campus selection	---
• Other than campus recruitment	50%
Entrepreneurship/Self-	---

30. Details of Infrastructural facilities:

- Central Library: 505
- Departmental Library: 50
- Internet facilities for Staff & Students: i) One machine with internet connection.
- Class rooms with ICT facility: Yes
- Laboratories: One for computer related practical classes.

31. Number of students receiving financial assistance from College, university, Government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	5	0	1
2011-12	9	1	1
2012-13	6	0	7
2013-14	4	0	0
2014-15	19	0	1

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Please see serial no 25.

33. Teaching methods adopted to improve student learning:

- Use of audio-visual medium.
- Question-answer sessions.
- Group study.



34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students and teachers are involved in different activities of NSS like blood donation, cleaning the College campus etc.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Irrespective of one full time faculty the department is able to run the honours and general courses successfully• Use of modern teaching aids and innovative ideas.• Teachers are actively involved in research creating a very suitable academic ambience.
Weakness	<ul style="list-style-type: none">• Only one substantive post.• Students first generation learners and find it difficult to pursue their higher studies in Mathematics
Opportunities	<ul style="list-style-type: none">• Well placed to undertake inter-disciplinary collaboration• Openings in M.Sc., MCA, WBCS, SSC, JAM
Challenges	<ul style="list-style-type: none">• To motivate our students for developing their research interest.•
Future plans	<ul style="list-style-type: none">• Conducting International/National/State-level seminars/conferences / workshops.• To make science fun and interesting for the students by organizing interdepartmental competitions like quiz, debate, poster or model making competition, etc.



DEPARTMENT OF PHYSICS

“My goal is simple. It is complete understanding of the universe, why it as it is and why it exists at all”

Stephen Hawkins

1. Name of the Department : Physics
2. Year of Establishment: i) 1996 (General course)
ii) 2010 (B.Sc.Honours course)
3. Names of Programmes /Courses offered: Undergraduate - i) B.Sc. Honours.
ii) B.Sc. General in Physics.
4. Names of Interdisciplinary courses and the departments/units involved: We do not have provisions for interdisciplinary courses, but our faculty take classes in other science departments like Computer Science
5. Annual/ semester/choice based credit system (programme wise): Undergraduate courses - Annual examination based system (Honours and General)
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons: None
9. Number of Teaching posts:

Teaching Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.):

Name	Designation	Qualification	Specialization	Experience



Dr. Apurba Bandyopadhyay	Principal	M.Sc.,Ph.D., M.Ed.(Gold Med.)	Nuclear Physics	24 years
Bikash Kumar Sarkar	Assistant Professor	M.Sc., NET	Condensed Matter Physics	8 years
Sadhana Das	Part Time Lecturer	M.Sc., M.Phil.	Electronics	7 years

11. List of senior visiting faculty: **None.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Guest Lecturer	Duration	% of Theory classes	% of Practical classes
Dipanwita Paul	2012-15	9%	9%
Saheli Biswas	2014-15	9%	9%
Somsree Saha	2014-15	8%	7%

13. Student -Teacher Ratio (programme wise):

Session	Student-Teacher Ratio (Hons & General)
2008-09	12:1
2009-10	20:1
2010-11	21:1
2011-12	19:1
2012-13	20:1
2013-14	22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Post	Sanctioned	Filled
Laboratory assistant	02	02

15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG: Please see sl. no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None



18. Research Centre /facility recognized by the University: There is no such facility offered by the university, but if any individual teacher, or in collaboration, wants to pursue any research work, the College provides the required support.

19. Publications: a) Publication per faculty

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
Dr. Apurba Bandyopadhyay					
1	Charge polarization	Physics Letter B	ISSN No. 0370-2693, Peer	1985	Co author



	in Heavy Ion Collision. 213-216		Reviewed, Impact factor – 4.080		
2	Shape Evolution in collision between very heavy ions and potential pockets. L 223-L229	Journal of Physics G: Nuclear Physics (Presently Journal of Physics G: Nuclear and Particle Physics from 1989)	ISSN No. 0954-3899, Peer Reviewed, Impact factor :- 2.777	1987	Co author
3	Large scale collective motion in Heavy Ion Collisions . 175-194	Nuclear Physics A	ISSN No. 0375-9474, Peer Reviewed, Impact factor – 1.488	1988	Co author
Bikash Kumar Sarkar					
1	“Evaluation of kinetic parameters from thermoluminescence glow curves” 82(11),1495-1502(2008)	Journal	IJP, Peer Reviewed impact factor(.1785), ISSN-09731458	2008	Co-author

20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees b) International Committees
c) Editorial Boards:

Faculty	Committee/Organization
Dr.Apurba Bandyopadhyay	i) Life member in Indian Science Congress Association



Bikash Kumar Sarkar	i) Life member - Indian Science Congress Association
	ii) Life member - Indian Physical Society

22. Student projects:

(a) Percentage of students who have done in-house projects including inter departmental /programme: As per our syllabus, there is no such provision.

(b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department:

Please see sl.no.25

25. Seminars /Workshops organized & the source of funding:

Event	Title of the event	Resource Person	Date	Funding Agency
Special Lecture	“Wonder of Nanoscience and Nanotechnology”	Dr.Debabrata Bhadra, Assistant Professor, Department of Physics, Bhairab Ganguly College	26.11.15	Mrinalini Datta Mahavidyapith

26. Student profile programme/course wise :

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Sc. (Hons.)	2010-11	1 st	30	10	7	3	100.0
		2 nd	--	--	--	--	NA
		3 rd	--	--	--	--	NA
	2011-12	1 st	96	13	13	0	100.0
		2 nd	4	4	3	1	100.0
		3 rd	--	--	--	--	NA
	2012-13	1 st	55	10	10	0	85.7
		2 nd	7	7	7	0	100.0
		3 rd	2	2	1	1	100.0

	2013-14	1 st	70	10	10	0	100.0
		2 nd	7	7	7	0	100.0
		3 rd	1	1	1	0	0.0
	2014-15	1 st	80	9	7	2	100
		2 nd	8	8	8	0	100
		3 rd	5	5	5	0	60.0

27. Diversity of Students: 100% students from the same state.

- How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

Since 2010-

Defence-5	Bank-3	Post Office-1	Primary School-3	Bank-1	Rail-3	Air Force-2
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29. Student progression (2010-2014):

Student progression		Against % enrolled
UG to PG		100%
Employed	Campus selection	---
	Other than campus recruitment	40%
Entrepreneurship/Self-employment		25%



30. Details of Infrastructural facilities:

- Library: Approximately 200 books (Central & Departmental library together.)



(b) Internet facilities: Free internet access is available through 3 desktop computers and 1 laptop for the Students and Staff. There is also WiFi facility.

(c) Class rooms with ICT facility: Yes

(d) Laboratories: 04 well equipped laboratories are available

31. Number of students receiving financial assistance from College, university, government or other agencies :

Session	Financial Assistance		
	Govt	Private	College
2010-11	5	0	1
2011-12	3	0	4
2012-13	4	0	4
2013-14	1	0	0
2014-15	5	0	1

32. Details of student enrichment programmes (Special lecture/workshop/seminar) with external experts: Please see sl. no. 25. The department plans to organize more such programmes soon.

33. Teaching methods adopted to improve student learning:

- i) Use of audio-visual media.
- ii) Demonstration.
- iii) Group study especially in practical classes.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The department encourages the students to participate in various institutional activities like blood donation camp, thalassemia screening, cultural programs, celebration of national days etc. Students participate in such activities through the College NSS unit.

35. SWOC analysis of the department and Future plans

Strength	<ul style="list-style-type: none"> Well equipped laboratory. Enriched library Guidance, motivation and emotional support to students. Dedicated and hardworking faculty Great bonding between students and teachers. Remedial classes for slow learners. Free access to e resources
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Weakness	<ul style="list-style-type: none">• Most of the students are first generation learners.
Opportunities	<ul style="list-style-type: none">• Student-teacher ratio is encouraging, so there is huge scope to impart knowledge and skill among the students.• Any knowledge gap can be minimized by remedial classes.
Challenges	<ul style="list-style-type: none">• Competition with professional courses• Most of the students are first generation learner so they have little exposure to English language.• To encourage students from under privileged section.
Future plans	<ul style="list-style-type: none">• To arrange special lectures by invited speakers from academia and industry.• To conduct International/National/State-level seminars /conferences /workshops.• Films/Documentaries to be shown on science, technology, new inventions and discoveries etc.• To make science fun and interesting for the students interdepartmental competitions like quiz, debate, poster or model making competition, exhibition, essay writing, science fiction story writing, design contest etc. to be arranged.• To build a common science laboratory for undertaking interdisciplinary research work to enhance the research atmosphere of the College.• A common display/notice board showcasing research papers published by faculty/alumni and intimating students about upcoming competitive exams, scholarships, events like seminars or exhibitions etc.



DEPARTMENT OF ZOOLOGY

*“ Love the animals:God has given them the rudiments of thought and joy untroubled”
Fyodor Dustoyevsky*

1. Name of the department: **Zoology**
2. Year of establishment: **i) 2003 (General course)
ii) 2011 (Honours course)**
3. Names of Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D.), Integrated Masters; ; Integrated Ph.D.,etc.): **UG- B.Sc. in General and Honours**
4. Names of Interdisciplinary courses and the departments/units involved: **We do not have provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.**
5. Annual/semester/choice based credit system (programme wise): **UG courses - Annual examination based system (Honours and General)**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **None**
8. Details of courses/programmes discontinued (if any)with reasons: **None**
9. Number of teaching posts:

Post	Sanctioned	Filled
Associate Professor	00	00
Assistant Professor	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M.Philetc.,)

Name	Qualification	Designation	Specialization	Experience
Tushar Kanti Roy	M.Sc, NET (CSIR)	Assistant Professor	Hematology & Medical Immunology	4



Aparna Mitra	M.Sc., B.Ed, M. Phil	Contractual Whole Time Teacher	Entomology	11
Jayashree Shit	M.Sc , B.Ed, M. Phil	Part Time Lecturer	Entomology	8
Susmita Banerjee	M.Sc.	Part Time Lecturer	Parasitology & Immunology	4

11. List of senior visiting faculty: None

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Name	Designation	% of lectures		% of Practical classes	
		Hons	Gen	Hons	Gen
Sucharita Banerjee	Guest Lecturer	8	2	10	2

13. Student-Teacher Ratio (programme wise):

Academic Session	Student-Teacher Ratio	
	General	Honours
2009-10	41:1	-----
2010-11	33:1	-----
2011-12	35:1	6:1
2012-13	49:1	7:1
2013-14	47:1	10:1

14. Number of academic support staff (technical)and administrative staff; sanctioned and filled: 1 (Technical)

Name	Designation
Mr. Manik Chand Mandi	Lab Assistant



15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/MPhil/PG.: Please see sl.no. 10
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: 01 (UGC funded, National)

Name	Title	Funding agency	Amount sanctioned	Tenure
Tushar Kanti Ray	Combined effect of Pyrethroidpesticide (Cypermethrin-25% EC) on Cyprinid species <i>Puntiusjavanicus</i> — A Toxicological Study	UGC	4,21,000	2014-16 (two years)

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: None
18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any individual teacher, or in collaboration, wants to pursue any research work, the College provides the required support.
19. Publications: a) Publication per faculty:

Tushar Kanti Roy

Sl. No.	Title with page no.	Book/Monograph/Journal Proceeding s/Poster/ Chapter in books etc.	Publisher, ISSN/ISBN no. and Peer Reviewed (if any)	Year of Publication	Single/ Co-author
1	Comparative study of frequency and time budget of different behaviours between two fiddler crab species, <i>Uca areolata</i> and <i>Uca perplexa</i> in the muddy substrate of Bakkhli Mangrove forest.	Journal Proceeding	ISBN:978-81-929410-0-4	2014	Single



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20. Areas of consultancy and income generated: Personal consultation on an informal level done to help students appearing for competitive exams like SSC etc. at free of cost.

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Name of Teacher	Membership
Tushar Kanti Roy	Zoological Society of India, Life member
Aparna Mitra	Zoological Society of India, Life member of journal
Jayashree Shit	Zoological Society of India, Life member of journal

22. Student project:

a) Percentage of students who have done in-house projects including interdepartmental/programme: 98%

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: - Nil

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department:

Sl. No.	Name	Organisation
1	Prof Silanjan Bhattacharya	West Bengal State University
2	Prof Narayan Gharai	West Bengal State University
3	Dr. Nirmal Kumar Saha	Presidency University

25. Seminars/Conferences/Workshops organized & the source of funding: a) National -1 b) International-0 :

Event	Title of Event	Resource Person	Date	Funding Agency
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National Conference jointly organized by the Depts.of Zoology, Botany and Anthropology, MDM and the Dept. of Anthropology, WBSU	Biodiversity: Interrelationship Between Flora, Fauna and Human	i) Prof. S.K.Barik, Professor, Center for Advanced Studies in Botany, North Eastern Hill University ii)Dr. Manoj Prasad, Staff Scientist, National Institute of Plant Genome Research, New Delhi. iii) Dr. Sobhan Mukherjee, Professor, Dept. of Botany, University of Kalyani	29 and 30 September, 2013	UGC
Special Lecture	Sir Jagadish Chandra Bose and Plant research	Prof. Prabir Kumar Saha, Consultant Scientist, Dept. Of Plant Biology, Bose Institute, Kolkata	16 December, 2015	College

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
	2011-12	1 st	110	13	9	4	100.0
		2 nd					NA
		3 rd					NA
	2012-13	1 st	68	12	5	7	100
		2 nd	5	5	4	1	75
		3 rd					NA
	2013-14	1 st	97	11	8	3	100.0
		2 nd	8	8	3	5	100.0
		3 rd	4	4	3	1	100
	2014-15	1 st	123	16	12	4	100
		2 nd	5	5	4	1	83.3
		3 rd	6	6	2	4	100

27. Diversity of Students: 100% students from the same state

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? None



29. Student progression:

Zoology Honours was introduced in 2011 and the first batch of students have graduated in 2013-14. Approximately 10% have enrolled for PG

30. Details of Infrastructural facilities:

a) Library:

Central Library	160 Books
Departmental Library	81 Books

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: 2

31. Number of students receiving financial assistance from College, university, Government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	0	0	0
2011-12	0	0	1



2012-13	0	0	4
2013-14	11	9	1
2014-15	7	0	1

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Please see sl. no 25

33. Teaching methods adopted to improve student learning:

- i. Use audio-visual medium.
- ii. Question-answer session.
- iii. Integration of syllabus with nature.
- iv. Field study and museum visit related to theoretical knowledge.
- v. Documentation of local biodiversity by the students.
- vi. Encourage group study method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Annual compulsory fieldwork regarding the behavioral study of marine and semi terrestrial animals of different sea shores of West Bengal.

- i. Students and teachers are involved in different activities of NSS unit (like blood donation, blood pressure measurement, blood grouping camp, etc.
- ii. Public Biodiversity Report (PBR).
- iii. AIDS and Thalassemia campaigning free of cost , students and teachers are involved

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none"> Irrespective of one approved substantive faculty available in the department, the dedication of all faculty members is responsible for successfully running the General and Honours courses. A strong focus on quality teaching with the help of modern teaching aids and innovative ideas. Well equipped laboratory to promote regular practical classes as well as active research work . The department has very active and supportive ex-students. Dedicated and experienced laboratory staff. Faculty are highly involved in their professional organizations.
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	<ul style="list-style-type: none"> • Student –Teacher interaction is very healthy and productive (Wall magazine, Field work, Fairwell programme, NabinBaran, Cultural programmes)
Weakness	<ul style="list-style-type: none"> • Only one substantive post is approved by the government. • Financially weak students • Less communication skill in English language
Opportunities	<ul style="list-style-type: none"> • Many faculty have the expertise and ability to secure grant funding. • The high level of interest in departmental programmes provides an opportunity to translate into student demand ratio. • The department faculty are very diverse with well developed international networks that can be used to develop student study abroad opportunities as well as faculty exchanges.
Challenges	<ul style="list-style-type: none"> • To motivate our students for developing their research interest. • Construction of PBR or documentation of fauna around the College locality. • Limited number of qualified applicants for faculty positions in many department areas. • Provide best knowledge to the students about the conservation of nature for a sustainable development
Future plans	<ul style="list-style-type: none"> • Conducting more International/ National/ State-level seminars/ conferences/ workshops. • Inter-departmental Parent-teacher meeting, arranged quarterly. • Films/Documentaries on science, technology, new inventions and discoveries etc. to be shown to students to help them develop an interest in the world around them. • Subscription of online journals (IEEE, Springer, ACM etc.), science magazines (Nature etc.), competitive exam magazines (Competition Refresher, Pratiyogita Darpan etc.). • Local fauna documentation, Public Biodiversity Report (PBR). • Making animal house in College. • Providing rehabilitation and medical treatment of street animals. • Arrangement of student and teacher exchange programme with



	neighbouring Colleges within the University for sharing knowledge.
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DEPARTMENT OF COMMERCE AND MANAGEMENT

1. Name of the Department: Commerce and Management
2. Year of Establishment: i) 1965 (General)
ii) 1970 (Honours)
3. Names of Programmes/Courses offered: Under Graduate-
 - i) B.Com. Hons in Accounting and Finance
 - ii) B.Com. General
4. Names of Interdisciplinary courses and the Departments/Units Involved: We do not have any provision for interdisciplinary courses, but we enthusiastically organize interdisciplinary seminars, conferences, extension lecture programmes.
5. Annual/Semester/Choice based credit system:
 - Undergraduate courses - Annual examination based system (Honours & General)
6. Participation of the department in the courses offered by other Department: The teachers of this department are directly involved in teaching in Advertising Sales Promotion and Sales Management (ASPV Major).
7. Courses in collaboration with other Universities, industries, Foreign institutions, etc.: There is no such provision.
8. Details of courses/programmes discontinued (if any) with Reasons: We have discontinued the B.B.A. Programme due to lack of interest on the part of the aspiring students.
9. Number of Teaching Post :

<i>Post</i>	<i>Sanctioned</i>	<i>Filled</i>
Associate Professor	02	02
Assistant Professor	02	02

10. Faculty profile with names, designation, specialization,(D.Sc/ D.Litt/Ph.D./M.phill. etc) attached to the department:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Speciali- zation</i>	<i>No. of years of Experience</i>	<i>No. of Students guided for the last 4 years</i>
Goutam Kr. Das	M.COM, M.Phil, B.Ed	Associate Professor	Accounting and Finance	18	--

Dr.Nilay Kr. Saha	M.Com, Ph.D	Associate professor	Accounting and Finance	17	01
Rajib Bose	M.Com, AICWA, ACA	Assistant Professor	Accounting and Finance	13	--
Mahua Maji	M.Com.	Assistant Professor	Accounting and Finance	11	--

11. List of Senior visiting faculty: (i) Sabyasachi Chatterjee (ii) Somnath Ghosh : They look after the programme of Advertising, Sales Promotion and Sales Management.



12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student-Teacher Ratio (Programme wise) # :

Sl. no.	Session	Student -Teacher Ratio (Honours & General)
1	2008-09	38:1
2	2009-10	39:1
3	2010-11	49:1
4	2011-12	54:1
5	2012-13	54:1
6	2013-14	42:1
7	2014-15	38:1

#03 more teachers from other departments are taking regular classes of B.Com course



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as when necessary from College administration.
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.d/M.Phil/PG : Please see sl. no. 10
16. Number of faculty with on oning projects from a) National b)International funding agencies and grants received : None at present
17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR,etc. and total grants received : Nil
18. Research centre/facility recognized by the university: There is no such facility offered by the university, but if any individual teacher, or in collaboration, wants to pursue any research work, the College provides the required support.
19. Publications:- a) Publication per faculty:

<i>Sl. No.</i>	<i>Title with page no.</i>	<i>Book/Monograph/Journal Proceedings/ Poster/ Chapter in books etc.</i>	<i>Publisher, ISSN/ISBN no. and Peer Reviewed (if any)</i>	<i>Year of Publication</i>	<i>Single/ Co-author</i>
Dr. Nilay Kumar Saha					
1	Lectures on Management Accountancy by Dr. B. K. Basu The Management Accountant, pp. 455	Book Review	ISSN: 0972-3528	2008	Single
2	The Changing Role of NABARD under the Changing Socio-Economic Scenario.' pp.22-24.	UGC Sponsored Conference Proceedings	Jnagipur College, Murshidabad on 19.04.2008.	2008	Single
3	Women Empowerment : An Important Wing of Development.' pp.	UGC Sponsored Conference Proceedings	Naba Ballygunge Mahavidyalaya, Kolkata	2008	Single



4	Introspection of Cost Audit under the regime of GATT and GATS. pp. 209-211.	The Management Accountant,, Vol. 43, No. 4	ISSN: 0972-3528	2008	Single
5	Environmental Management Accounting – An Instrument of Value Addition. pp. 380-382.	The Management Accountant, Vol. 43, No. 5	ISSN: 0972-3528.	2008	Single
6	SWOT Analysis of Indian Higher Education System in The Backdrop of Globalization. pp. 71-78.	Business Perspective Vol. 2,	Journal of The Department of Commerce, University of Kalyani, (ISSN: 0975- 0746).	2009	Single
7	Bangla Panjikaye Ganagapaner Itihas. pp. 27-35.	Tatthiyasutra, Research Oriented Journal	---	2009	Single
8	Bharatia Ucha Shikshaye Bishayaner Agrasan and Prapti. pp. 55-62.	Annual Journal Mrinalini Datta Mahavidyalapith	Mrinalini Datta Mahavidyalapith	2010	Single
9	Bangla Panjika: Dusho Bacharer Alote Ganagapan O Bignapan' (in Bengali)	Book	Setu Prakashani, Kolkata, ISBN: 978-93-80677-04-0	2010	Single
10	Performance Audit: A Case Study of	Book	Lap Lambert Academic Publishing,	2011	Single



	Indian Metro Railway'		Germany, ISBN: 978-3-8465-1055-1		
11	Panjika: Brismritir Andhakare Bharatiya Gana Madhyam. pp. 393-444.	Anustup, (Battala Special Issue)	ISSN: 0974-2697	2011	Single
12	Swami Vibekananda O Ekti Kallotirna Baktita. pp. 47-51.	Annual Journal Mrinalini Datta Mahavidyapith	ISSN: 2277-4718	2012	Single
13	Battala, Bengali Almanac and Competition: A Review.	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN: 2277-4718	2013	Single
14	Bignapaner Sekal O Ekal: Bangla Panjiker Aloie. pp. 29-34.	Lipinagorik, Vol. 2, No. 3 (Bengali)	(ISSN: 2319-8982).	2013	Single
15	Advertisements in Bengali Almanac: An Unexplored Area of Indian Mass Communication System.' pp. 169-176.	Conference Proceedings, 2nd Annual International Conference on Journalism and Mass Communication, 28th -29th October, 2013, Phuket, Thailand	ISSN: 2301-3710.	2013	Single
16	Panjika Prakashana: Bharatiya Sanaskritir Ek Analokito Adhyay.pp. 70-83.	Hindol, Year 6, No. 2, July 2014. Special Issue: Forgotten Bengalis (1)	ISSN 0976-0989	2014	Single



17	SWOT Analysis of Globalised Indian Higher Education System' pp. 40-44.	UGC sponsored Conference Proceedings	Naba Ballygunge Mahavidyalaya, Kolkata	2015	Single
Mahuya Maji					
1	Knowledge Process Outsourcing – A latest wave in business environment, pp-170-171	Annual Journal, Mrinalini Datta Mahavidyapith	ISSN-2277-4718	2014	Single
2	Biodiversity- The role of woman in natural Resource Conservation, pp-240-243	Conference Proceeding	ISBN-978-81-929410-0-4	2014	Single
Rajib Bose					
1	Relevance of Marxism vis- a vis Cooperative Movement in India	UGC Sponsored National Seminar on Transformation , Transition or stagnation	Christ University, Bangalore		Single
2	Joint Liability Group	UGC Sponsored National Seminar on Role of Credit Co-operative in Socio Economic & Polotical Development in Rural India	Mugberia Gangadhar Mahavidyalaya ISSN 978-93-80332-29-1		Single
3	Co-operative – A Means for Socio-Economic Upliftment	The Brahmaputra (DBIM)	ISSN 2278-246X		Single



4	FDI in Indian Retail Sector – Some Contemporary Issues	UGC Sponsored National Seminar on Impact of Foreign Direct Investment in India	Mugberia Gangadhar Mahavidyalaya ISSN 978-93-80332-44-4		Single
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20. Areas of consultancy and income generated: None

21. Faculty as members in a) National committees :

- i) Goutam Kr.Das: Member of Indian Accounting Association (IAA) and Indian Commerce Association;
 - ii) Rajib Bose: Associate Member, The Institute of Chartered Accountants of India & Fellow Member, The Institute of Cost Accountants of India;
- b) International committees: Nil; c) Editorial Boards: Nil

22. Student projects:

- a) Percentage of students who have done in-house projects including inter departmental/programme: As per WBSU curriculum all students of third year honours undertake project work.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students:

- i) Dr. Nilay Kumar Saha: Senior Academic Fellowship of Indian Council of Historical Research, Ministry of HRD, Govt. of India (2013-2015).

24. List of eminent academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/ workshops/ organize and sources of funding: a) National b) International:

Event	Title of Event	Resource Person(s)	Date	Funding Agency
Special lecture programme organized jointly with the Dept. of Economics	Diversified Banking Services in India:Emerging Trend	i)Shri Bhaskar Samanta Asst. Prof in Economics Narendrapur Ramakrishna Mission Residential College ii)Shri Ujjwal Kumar Maitra, SBI, Birati	22 December, 2015	College



26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.Com (Hons.)	2009-10	1 st	158	52	50	2	100
		2 nd	47	47	43	4	93.18
		3 rd	21	21	16	5	100.0
	2010-11	1 st	225	104	93	11	98.91
		2 nd	32	32	31	1	100.0
		3 rd	33	33	29	4	93.1
	2011-12	1 st	193	82	74	8	81.82
		2 nd	68	68	59	9	98.44
		3 rd	26	26	25	1	76.0
	2012-13	1 st	160	53	43	10	91.84
		2 nd	49	49	43	6	100.0
		3 rd	56	56	48	8	86.0
	2013-14	1 st	156	45	33	12	100.0
		2 nd	24	24	19	5	94.12
		3 rd	20	20	17	3	55.56
	2014-15	1 st	85	25	22	3	100.0
		2 nd	34	34	26	8	90.63
		3 rd	7	7	6	1	42.86

27. Diversity of Students: Students of the Department come from the same state. No students come from other states or abroad.

28. How many students have cleared National and State competitive examinations: From the Alumni association information it is known that a number of students of our department are appointed in the West Bengal Audit and Accounts Service, National Banking Service and UPSC Audit and Accounts Service.

29. Student progression:

Student progression	Against % enrolled
UG to PG	45%
Employed	-
• Campus selection	-
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities:

- a) Library – i) Central Library: 2000 books ii) Departmental Library: 200 books
- b) Internet facilities for staffs and students: Yes



c) Class rooms with ICT facility: Yes

d) Laboratories: NA

31. Number of students receiving financial assistance from College, university, Government or other agencies:

ACCA

Session	Financial Assistance		
	Govt	Private	College
2010-11	16	7	23
2011-12	20	0	28
2012-13	23	0	15
2013-14	23	9	16
2014-15	42	0	7

B.COM (GEN)

Session	Financial Assistance		
	Govt	Private	College
2010-11	0	0	13
2011-12	0	0	7
2012-13	0	0	0
2013-14	0	0	6
2014-15	0	0	6

32. Details of student's enrichment programmes (special lectures/workshop/seminars) with external experts: Please see sl.no. 25

33. Teaching methods adopted to improve student learning:

- Question-answer sessions.
- Displaying paper cuttings on academic topics on the notice board.
- Departmental seminar classes especially on topics on Indian Financial System such as SEBI, RBI, activities, Investor's protection etc.
- Mock tests of National level exams in the form of objective multiple choice question-answers.
- Remedial coaching for slow learners.
- Exhibition (for example the department students put up an exhibition on 'Women In The Corporate Governance And Local Body Governance').

34. Participation in Institutional Social Responsibility (ISR) and extension activities: The departmental faculty and students actively participate and sincerely



discharge the duties and roles assigned to them during NSS activities like “Talent hunt” , “Blood Donation Camp”, “Fire fighting”, “AIDS awareness” , “Traffic control”, “Clean your Campus drive” etc.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Experienced, knowledgeable and resourceful faculty.• One of the faculty members is a member of ICWA and CA institute.• The department deals with such type of subjects which are professional in nature.• After their graduation the students of the our department take part in different business and industrial houses successfully and enlighten the business environment.
Weakness	<ul style="list-style-type: none">• Students mostly belong to low-income group families. Several of them work to support their families financially. This leads to poor attendance in class.
Opportunities	<ul style="list-style-type: none">• Professional counselling.• Entrepreneurship development.
Challenges	<ul style="list-style-type: none">• Students mostly hail from urban or semi-urban areas & are hence not proficient in English. They lack communicative and writing skills in English. This affects their score in exams.• Majority is unable to afford computers at home; thus they are unable to practice their computer practical assignments at home.
Future plans	<ul style="list-style-type: none">• Full-fledged Commerce department.• To make rich departmental library where every student will get at least two books every week.• Departmental seminars• Collaboration with the industry.• Programme in consultation with industrial requirement (such as banking, insurance etc.) may be launched in order to increase employability of our students.• Curriculum to enhance entrepreneurship capability and managerial skill.



Evaluative Report of the Department of ASPV (Major)

“Best way to sell something : don’t sell anything Earn the awareness, respect, and trust of those who might buy”

25. Name of the department: ASPV (Major)
26. Year of establishment: 1998
27. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate – B.A./B.Sc./B.Com. (Major)
28. Names of Interdisciplinary courses and the departments/units involved: we enthusiastically organize on the job training program where our students of 3rd year visited some renowned organizations to take practical experiences about marketing & advertising for a period of 15 days to 30 days as per WBSU syllabus.
29. Annual/ semester/choice based credit system (programme wise):
- Undergraduate courses - Annual examination based system (Honours & General)
30. Participation of the department in the courses offered by other departments: Nil
31. Courses in collaboration with other universities, industries, foreign institutions, etc.: There is no such provision.
32. Details of courses/programmes discontinued (if any) with reasons: No courses were discontinued since its inception.
33. Number of teaching posts:

Teaching Post	Sanctioned	Filled
Professor	00	00
Associate Professor	00	00
Assistant Professor	00	00

34. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	Experience
Sri. Sabyasachi Chatterjee	Diploma in Visual Art [Equivalent Of Masters]	Guest Teacher	Visual Art	17 Years
Sri Somnath Basak	M.com(C.U)	Guest Teacher	Accounting	11 Years

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100 %



13. Student -Teacher Ratio (programme wise):

Session	Student -Teacher Ratio (Major)
2009-10	15:1
2010-11	21:1
2011-12	24:1
2012-13	30:1
2013-14	30:1
2014-15	22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: We do not have any designated support staff for the department. However we get desired support as when necessary from College administration
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: As item no 10
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: No
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: None yet.
18. Research Centre/facility recognized by the University: There is no such facility offered by the university, but if any individual teacher, or in collaboration, wants to pursue any research work, the College provides the required support.
19. Publications: a) Publication per faculty: None yet.
20. Areas of consultancy and income generated: Personal consultation on an informal level done to help students appear for Competitive exams like SSC etc. With free of cost.
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards: None yet.
22. Student projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme: 100% students of 3rd year Major and Also take on the job training program.
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: 100% students of 3rd Year Major.
23. Awards / Recognitions received by faculty and students: None yet.
24. List of eminent academicians and scientists / visitors to the department:



None yet

25. Seminars/ Conferences/Workshops organized & the source of funding: a) National: Nil . b) International: Nil

26. Student profile programme/course wise:

Name of the Programme/course	Session	Year	Application received	Selected	Enrolled		Pass %
					Male	Female	
B.A./B.Sc./B.Com. (Major)	2009-10	1 st	22	11	5	6	70.0
		2 nd	14	14	8	6	100.0
		3 rd	5	5	3	2	83.3
	2010-11	1 st	30	19	14	5	62.5
		2 nd	9	9	6	3	100.0
		3 rd	14	14	5	9	58.3
	2011-12	1 st	45	21	15	6	88.2
		2 nd	14	14	7	7	100.0
		3 rd	13	13	6	7	100.0
	2012-13	1 st	67	37	26	11	78.5
		2 nd	12	12	9	3	92.3
		3 rd	9	9	5	4	77.7
	2013-14	1 st	54	23	17	6	100.0
		2 nd	27	27	18	9	90.5
		3 rd	10	10	7	3	75.0
	2014-15	1 st	25	5	5	0	33.3
		2 nd	17	17	13	4	100
		3 rd	21	21	14	7	25.0

27. Diversity of Students: Till date all students of the department have come from the same state. No students from other states or abroad yet.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	30% (Marketing, MBA, Journalism & Mass Communication)
Employed	---
• Campus selection	60% in PVT Sector
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:



- a) Library: i) Central library: 37 books ii) Departmental library: Nil
 b) Internet facilities for Staff & Students: i) One machine with internet connection.
 c) Class rooms with ICT facility: 2 rooms

31. Number of students receiving financial assistance from College, university, government or other agencies:

Session	Financial Assistance		
	Govt	Private	College
2010-11	0	0	4
2011-12	0	0	13
2012-13	0	0	0
2013-14	0	0	6
2014-15	0	0	5

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: Not held yet.

33. Teaching methods adopted to improve student learning:

- Use of audio-visual media.
- Question-answer session.
- Guidance on how to write a project related to specific subject.
- Guidance on how to present a seminar related to specific subject.
- Group study method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Not yet

35. SWOC analysis of the department and Future plans

Strength	<ul style="list-style-type: none"> A strong focus on quality teaching with the help of modern teaching aids. Experienced, and dedicated guest faculty. Faculty are highly involved in their professional organizations. The department is strongly student centred. Faculty are supportive of each other and collegial. Undergraduate students are committed to their studies and passionate about their future professions.
Weakness	<ul style="list-style-type: none"> As students are coming from lower socio-economic status, they are getting financial problem as this course is self financed in nature. Less communicative skill of the students specifically in English language. The department till date does not have any permanent faculty in position.



Opportunities	<ul style="list-style-type: none">• Department may undertake cross-disciplinary collaboration in teaching and research with other disciplines.• Department may provide consultancy work for social development.
Challenges	<ul style="list-style-type: none">• It is our big challenge to develop awareness in nearby localities as well as schools regarding the different opportunities in studying advertising sales promotion & sales management enhancing the student enrolment.• Changing priorities and limited funding can potentially create internal tension over limited resources.• Scarcity of highly qualified guest faculty.• Sustain the reputation of the department for achieving good results
Future plans	<ul style="list-style-type: none">• To enhance the academic achievement of the students.• To build national and international teaching and research collaboration.• To organize a reunion in the department.• To create a journal club by involving teachers and students of the department.• To publish a Departmental Annual Journal with ISSN no.



Post NAAC Initiatives

The Visit of **NAAC Peer team** in this College during 17 and 18 December 2004 was an important landmark in the history of our Institutional activities. It was really an **encouraging** experience for the stakeholders of our College to observe the way the NAAC Peer Team inspired them to uphold the glory of this seat of learning. Since inception, the main objective of our College has been to achieve academic excellence for the first generation learners by providing them with higher education at **affordable** cost. The Peer Team appreciated our vision as well as our efforts to achieve the goal and emphasized over certain **strengths** of this Institution which, according to them were:

1. **Dedication** and commitment of our teaching and non teaching staff.
2. Effective **leadership** and good human **relationship** resulting in efficient **team work**.
3. Maintenance of strict **discipline**.

With such words of motivation we modulated further the processes by which we transformed our visions into essential academic practices and thereby we have introduced several post NAAC initiatives on the basis of the following **suggestions** of the Peer Team:

1. Student support services, like placement cell, career guidance cell, and students counseling cells need to be started.
2. Library needs to be further improved and the process of issuing books should be revised so that students can borrow more books easily.
3. Reading room facility needs improvement.
4. All the Laboratories are to be further improved.
5. More Audio visual aids should be used in the classroom teaching.
6. Alumni Association needs to be made more active.
7. Playgrounds need to be properly maintained.
8. All the existing vacancies may be filled up and the Departments be augmented with regular teaching staff.
9. More self-financing courses, which are appropriate to the region be introduced.
10. PG Courses on Bengali and Political Science may be introduced to help the students to acquire higher degrees in these subjects.
11. The College should have a development fund created out of Government Grants, income from self-financing courses (the process has been initiated with the introduction of B.B.A.), contributions from alumni and other sources. A committee under the supervision of the Principal may monitor this fund.



12. The faculty needs to be encouraged to take up more sponsored projects to augment the facilities of the departments.
13. Computers in the departments may be provided.
14. A workshop and a centre for instrumentation ought to be established for the science Department
15. Hostel facility for boys may also be provided.
16. Professional development programmes for non-teaching staffs may be introduced.
17. Separate adequate departmental budget may be allocated.
18. Internet facility in the faculty-room may be provided.
19. Smaller sections as per U.G.C. norms may be made.

Keeping in view the above recommendations of the last NAAC Peer Team we have adopted several significant measures to achieve holistic development of our College. We would like to illustrate the measures under the following Post NAAC initiatives:

Extension of Infrastructure

- i. The College has enhanced its covered area by at least **20,000 sq.ft.**
- ii. The two storied **New Building for women's hostel** with a covered area of 13,000 sq ft is now ready for use.
- iii. We have built an acoustically equipped **Auditorium** with seating capacity of 300 persons by covering 5000 sq ft.
- iv. **Two ICT enabled classrooms** with an area of 1000 sq ft have been added.
- v. Construction of another **shed** covers nearly 1000 sq.ft.
- vi. A boundary wall has been erected around the **playground** and the land with an area of 30,000 sq.ft. has been properly developed to make it worthy of sports.
- vii. We have built a room for the **Alumni Association** to enhance their involvement and activity of our ex-students.
- viii. **Toilets** for the boys and girls have been completely renovated with marbles, tiles and new fixtures. New toilets and drinking water kiosks have been constructed on the 1st and 2nd floor. A special toilet has been constructed for the benefit of the students with disability.
- ix. **Dressing rooms** for the lady teachers and the girl students have been constructed.
- x. **Water purifier machines** have been installed in the canteen and in the hostel building.



- xi. The open stage, the yard and the ground floor corridors have been covered with good quality **marbles and tiles**.
- xii. The College building has been renovated and painted with proper care to enhance the **aesthetic** appeal of the educational shrine.
- xiii. As a mark of appreciation for our dedicated journey over the last 50 years, the Govt. of West Bengal has awarded us a free of cost Long Term Settlement (LTS) of **1.87 acre of land in two plots at Fatullapur**, Nimta for the development of our **second campus**. The Governing Body of our College has planned to introduce LL.B courses and B.Voc courses in the 1st plot whereas PG and B.Ed courses in the 2nd plot.
- xiv. We have purchased **three generators**, two with 30KVA and one with 20 KVA capacity to provide uninterrupted supply of electricity during teaching-learning activity.
- xv. A **Central Computer Laboratory** has been constructed with no less than 10 computers with internet connections.
- xvi. **Wi Fi** facility has been introduced in the Office, Students' Union room, Teachers' room, Library and in all Science laboratories. The entire College will be Wi-Fi enabled in near future in collaboration with the Reliance company. Installation of CCTV is under consideration.

Extension of Courses

- i. During the last seven years we have introduced **six Honours Courses in Science Subjects** (Computer Science, Physics, Mathematics, Botany, Zoology, Chemistry).
- ii. **Post Graduate Course in Bengali** is successfully running from the academic session 2014-15.
- iii. Under the **UGC Sponsored Merged Scheme**, we now run four units; namely, Remedial Coaching, Entry in Services, Career Counseling Cell and Equal Opportunity Cell.
- iv. Along with the aforesaid courses we have focused on the improved curriculum of the compulsory **Computer Literacy Programme** that we run in collaboration with the WEBEL for enhancing the employability of our students.

Extension of Learning Resources

- i. Following the recommendations of IQAC, **white boards** have been fixed in all the classrooms to facilitate the job of our teachers. **Audio visual aids** are provided as per the requirements of teaching- learning activity.



- ii. Classes are taken in **smaller sections** wherever necessary. For example, we provide two sections for the General Classes in Political Science, History and Education.
- iii. **Computers** (either desktops or laptops) have been provided in all Departments.
- iv. All **laboratories** have been renovated in view of the introduction of new Honours Courses. Additional rooms have been provided, new equipments have been purchased, ICT arrangements (with computers, laptops, LCD projectors) have been installed. The College has spent **Rs.25 lakhs (app)** for upgradation and expansion of the existing laboratories during the span of Financial year 2010-'11 to 2014-'15.
- v. Certain modifications have also been made in the laboratories to promote **research work** of the faculties.
- vi. By utilizing the UGC grants we have purchased **camera, photocopy machine, editing and GIS softwares** for the use of the students during their field works and project works in different subjects.

Upgradation of the Library

With gradual expansion of our College in terms of new courses, faculties and students, the **Central as well as Departmental Libraries** have been upgraded by procuring additional books and journals to make the number of collections to be not less than 32,447 and additional expenditure incurred is nearly Rs.5,11,606 during the span of Financial year 2010-'11 to 2014-'15.

- i. We are now subscribing online journals through **INFLIBNET**, one of the leading Electronic Resource Management package for e-journals.
- ii. The entire collection of books has been digitized with KOHA software to provide **OPAC** facility to the library users.
- iii. For **P.G. students** separate library facilities have been provided.
- iv. Library is now kept open with **improved** lending facilities even if the classes remain suspended.
- v. Library Committee has resolved to expand the reading room facility to the local residents **beyond** working hours and this plan will materialize in near future.
- vi. **Reading room** facility has been extended significantly.
- vii. **Internet, Wi-Fi, reprography and printing** facilities have been provided.
- viii. At present we provide in the library federated searching tools to search articles in multiple databases, Library Website and In-house access to e-publication.
- ix. A separate shelf is maintained to display the publications of our faculty.



Development of Teaching, Learning and Evaluation

- i. **Online admission** has been introduced on the basis of merit from the session 2012-13 to ensure transparency.
- ii. At present Audio visual aids and **ICT tools** are used to supplement the chalk and talk method.
- iii. Teaching learning **materials**, such as academic calendar, modular distribution of syllabus, question bank and model answers are **supplied** to the students.
- iv. Special lectures, workshops, seminars, debate, quiz, group discussions and exhibitions are arranged on regular basis.
- v. We encourage field visits, project works and interdisciplinary classes to make the learning process more effective and interesting.
- vi. Special classes are taken by the Departments and remedial classes are arranged through the UGC sponsored merged scheme for the benefit of slow learners.
- vii. To make the process of **evaluation** more student friendly, we organize throughout the year class tests, unit tests, midterm tests and the selection test before the University examinations. Result Analysis is done at each stage of evaluation.
- viii. The Institution adopts multipronged measures to strengthen its **feedback** mechanism. Students' feedback is collected. Parent Teachers' meeting and Alumni meet are organized on regular basis. Suggestions are discussed in the meeting of Academic Subcommittee and necessary measures are initiated through the IQAC of the College.
- ix. Prize, medal, cash prize and financial concessions are **awarded** to inspire the advanced learners.

Motivating Students' Participation

- i. Students are now feeling proud with their **playground** wherein they can practice games like football, cricket, volleyball and organize various sports activities.
- ii. The **gymnasiums** for the boys and girls have been thoroughly renovated with additional multigym equipments and instruments.
- iii. Students' Union has been provided all kind of supports (sports kits, refreshment, transport etc) with which they are able to
 - Organize **intra College tournaments** for indoor games and outdoor games.



- **Observe important Days and Occasions** like Bhasha Dibosh (International Language Movement Day), International Human Rights Day, International Women's Day, Rabindra Jayanti, etc.
- participate in state level **Youth Parliament competition** and win champion's trophy
- win runners-up or champion's **trophy** in University tournaments of table tennis, chess, cricket etc.
- iv. The Faculties extend **counseling** at all possible levels, academic, psychological, moral, to all students of the Departments. Moreover, as part of our UGC sponsored merged scheme we maintain a Career Counseling and Soft Skill Development Cell that organizes workshops, Spoken English classes and **employability** programmes.
- v. We have signed **MOU** with WEBEL, OPSIS and IQST for conducting certificate courses. WEBEL and IQST are also to arrange placement camps for the outgoing students.
- vi. Apart from providing **financial assistance** to the needy and meritorious students from the College fund, significant contributions are also made by the Teachers' Council and the Students' Union. entrusted
- vii. We help the students to secure more **scholarships** as per Central and State Government rules (e.g, post matric scholarship for SC, ST students, Kanyashree grant for girl students and many others).

Promoting Strength and Quality of the Institution

- i. In the **post NAAC** period several substantive posts for the teaching and non teaching staff have been created and filled up.
 - Number of substantive teachers joined 13
 - Number of Contractual Whole Time Teachers joined 10
 - Number of Part time teachers joined 25
 - Number of Librarians joined 02
 - Number of requisitions submitted to CSC for substantive teachers 17
 - Number of substantive Non Teaching staff joined 22
 - Number of Part time NTS joined 01
- ii. To promote the quality of the institution, necessary supports were provided for upgradation of the teachers and their efforts to enrich the institution were always encouraged, the impact of which may be visualized below:
 - Number of teachers succeeding for Career advancement 18
 - Number of teachers attending Refresher courses 17



➤ Number of teachers attending Orientation courses	10
➤ Number of teachers attending short term courses	08
➤ Number of teachers attending Seminars and Workshops	26
➤ Number of teachers who are awarded PhDs	09
➤ Number of teachers who have completed MRP	06
➤ Number of teachers with ongoing MRPs	06
➤ Number of International seminars held	02
➤ Number of National seminars held	02
➤ Number of Special lectures organized by the Departments	52
➤ Number of Annual Journals published (now with ISSN)	06
➤ Number of wall magazines published annually	30

- iii. **Training programmes for Non teaching staff** are organized regularly in collaboration with WEBEL to develop their perception over the office automation and accounting softwares.
- iv. **Additional** subcommittees have been formed to monitor the teaching-learning atmosphere of the College much more effectively. Some of these are: Women's Cell, Internal Complaints Committee, RTI cell, Anti- Ragging Committee etc.
- v. Apart from receiving UGC grants, we have secured **financial grant** of Rs 18 Lakhs from the State Government through Performance based appraisal scheme. Moreover, we have been patronized with MPLAD grant of Rs 20 lakhs for the construction of our Auditorium and MLALAD grant of Rs 3 lakhs for the development of our playground.

Strengthening Outreach Activities

- i. The NSS unit of our College has undertaken several **community services** like
 - Organization of **blood donation** and **thalassemia screening** camp
 - Demonstration of **fire safety** awareness
 - **Tree plantation** in collaboration with District Forest Office and local NGO.
 - **Talent Hunt** and **environmental awareness** programme with school students of the locality.
- ii. Different Departments, like that of English, Sociology, Political Science, Journalism and Mass Communication, Zoology, of the College also participated in the outreach activities either as a part of their **project work** or in the form of **co-curricular** programmes.



iii. The College also performs many other **extension** services. Some of the efforts are:

- Collaboration with North DumDum Municipality for supplying **arsenic free** drinking water in the locality.
- We have constructed a **pukka drain** through which the public sewage now flows into the main drain, thus extending our **support** to the Municipality in preventing environmental pollution.
- Inclusion of **unemployed youths** from the locality in the classes for Entry in Services under UGC sponsored merged scheme.
- Allowing **local NGO's** to utilize the College building for organizing their programmes after working hours.

It should be mentioned, however, that although the College has adopted a lot of development programmes **much beyond** the suggestions of NAAC Peer Team, some of their recommendations could **not** be addressed. Those are:

- We could not initiate the introduction of PG in Political Science due to the **weak** numerical strength of the faculty. Nevertheless, we have secured the university affiliation for **PG in Commerce** which will be introduced soon.
- Workshop and Centre for Instrumentation for Science have not yet been developed due to **lack of fund and competence**.
- Due to **non availability** of suitable land no initiative for **Boys' Hostel** could be undertaken as yet. However, very recently, with the invaluable initiative from the President of our Governing Body, the College has received a long term lease of **1.87 acre of land** wherein the recommended project **may be realized** with the availability of necessary fund.

In spite of certain limitations, we were able to impress the locality with our achievements during the Golden Jubilee celebration of our College in 2013-14 and we would also strive to continue our dedicated service for the next fifty years or more for the upliftment of the citizens who largely originate from the retarded socio-economic background.



Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the Institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

(... ..)

Signature of the Head of the Institution

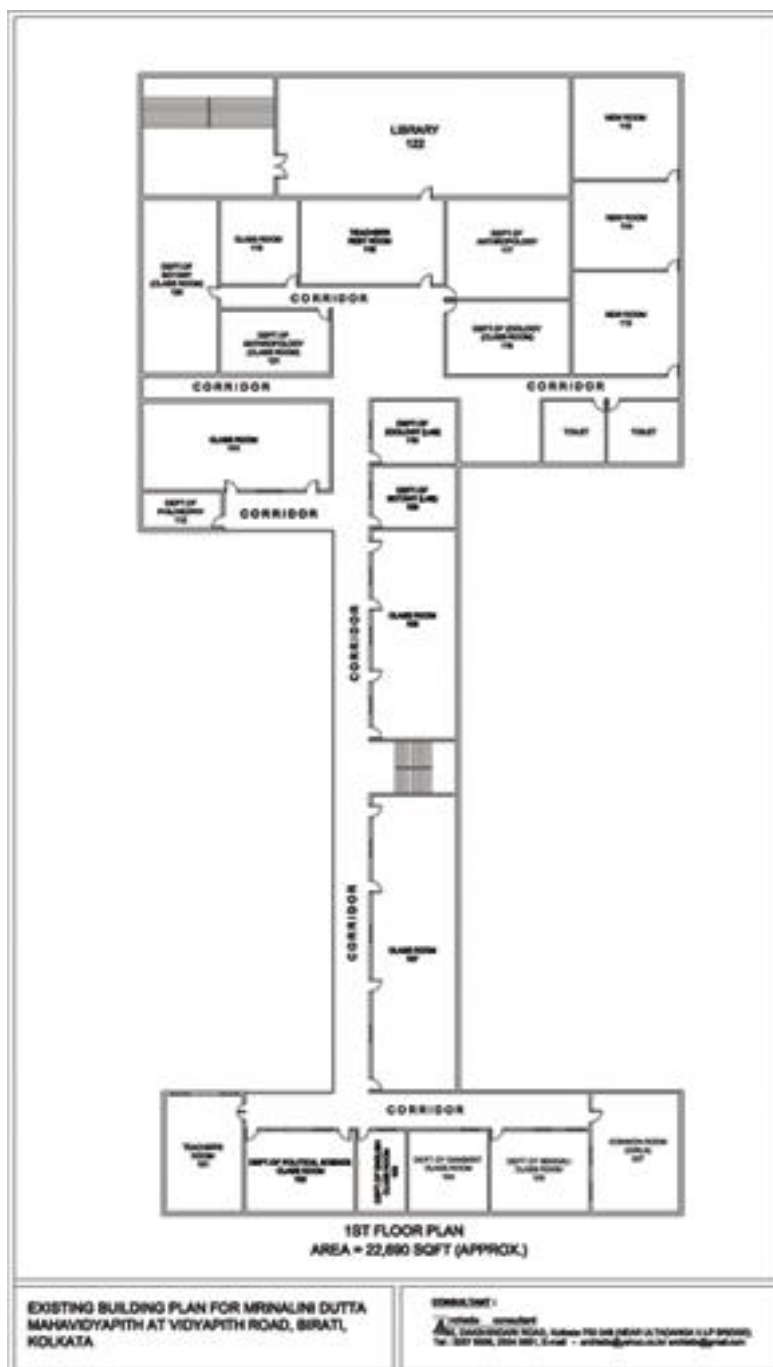
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ANNEXURES







2nd floor plan





Ground floor plan

NAAC STEERING COMMITTEE



Chairman

Dr. Apurba Bandyopadhyay, Principal

Co-ordinator

Dr. Ritu Mathur

IQAC Co-ordinator

Sri Dhurjati Prasad Mukhopadhyay

Bursar

Gautam Kumar Das

Principal Nominee

Dr. Mitali Gangopadhyay

Member of IQAC

Sri Sumit Mukhopadhyay

Working President, Students' Union

Smt. Nandini Chakraborty

Principal Nominee

Dr. Suman Chakrabarty